

TOWN OF GILL

MASSACHUSETTS



www.gillmass.org

SELECTBOARD MEETING MINUTES

May 5, 2014

Call to Order: The Selectboard meeting was called to order at 4:35 PM.

Members Present: John Ward, Randy Crochier, and Ann Banash

Members Absent: none

Others Present: Ray Purington, Admin. Assistant; Janet Masucci.

Minutes: The minutes from 4/22 were not ready for review.

Green Community Grant: The updated energy audits for the Town Hall, Riverside Building, and Slate Memorial Library have been received from Bales Energy Associates. The audits now include analysis of heat pump systems for each building. It was noted that there will be a warrant article at tonight's Annual Town Meeting that requests voters to put \$25,000 of Free Cash toward the cost of installing heating systems at the Town Hall and Riverside Building. When combined with the existing Green Communities grant, the Town's money will be leveraged five times over.

Sewer I&I Study: Ray and Randy reported on a 5/1 meeting with Paul Nietupski of the Mass DEP and Highway Superintendent Mick LaClaire. Mr. Nietupski is meeting with operators of systems like ours – which collect and pump but do not treat waste – to explain new state regulations. It was felt that the meeting went very well, and that the new regulations likely will not require any major new expenses. There are some new annual reporting requirements, and our Sewer Regulations will likely need to be updated.

Safety Complex Roof: A representative from Wooliver Roofing visited the Safety Complex on 5/2. His estimate for removal of the two existing roof layers, asbestos abatement, and installation of a new tapered membrane roof was consistent with the estimate from Melanson Roofing. It is hoped that the bids come in lower than the \$158,000 estimated total, which is the figure that will be used for tonight's Town Meeting. Also, Ray learned from FRCOG's Andrea Woods that asbestos abatement is not a category of work that requires filed sub bids, which will simplify the bidding of the roof project, assuming Town Meeting passes the article and voters also approve the Debt Exclusion on May 19th.

Heating Oil Gallons for FY15: The Selectboard reviewed an updated forecast of the Town's heating oil for FY15. A decision on the number of gallons to commit to purchasing had been postponed from March in order to get a clearer sense of which heating systems might be replaced before winter with non-oil using equipment. Because of the complexity of the project and its relatively low amount of oil usage, no changes are being planned for the Library at this time. Air-to-air heat pumps are under consideration by the Energy Commission for Town Hall and the Riverside Building.

John cautioned that in periods of extreme cold, heat pump systems might not be able to keep up and provide enough heat for office or classroom environments. He suggested that keeping the oil boiler at Town Hall as a supplemental and backup heat source might make sense. For the Riverside Building, given the age and condition of that boiler, a small amount of electric baseboard could be installed to augment the heat pumps on very cold days.

It was felt it would be safe to scale back the heating oil purchase commitment from the recommended 5,200 gallons (which covers all 4 buildings) to 3,800 gallons (which is close to the typical annual use of the Library and Safety Complex). If either the Town Hall or Riverside Building continue to use oil heat in FY15, the 3,800 gallons will be used faster, and more of our deliveries will be at the daily price instead of a locked-in price. For FY14, the gallons we committed to purchase were used by early March. The other March deliveries were about 25-cents per gallon

higher than the \$3.2016 locked-in price. April and May deliveries, however, were slightly lower than the locked-in price.

Randy made a motion, seconded by Ann, to commit to buying 3,800 gallons of heating oil for FY15 from Global Montello Group, and to authorize Ray to sign the necessary paperwork. The vote was unanimous in the affirmative.

Special Permit for Four Winds School Sign: The Selectboard reviewed a notice from the Gill Zoning Board of Appeals for a May 13th public hearing on a request from the Four Winds School to remove their existing sign and install a new 4'x5' sign. The School is the Town's tenant at the Riverside Building, 54 French King Highway. No objections were presented.

Correspondence: Ray reported on an email he received from Riverside resident Jeff Kocsis in regards to the Main Road/Route 2 traffic lights and the "shortcut" road off the Gill-Turners Falls Bridge down onto Riverside Drive. There had been a general impression that the shortcut would be permanently closed as part of the bridge renovations. Ray learned from MassDOT's Al Stegemann that the closure is only "temporary" (4 years!), and the shortcut will reopen at the conclusion of the bridge project. This good news has already been reported to Mr. Kocsis. Feedback about the need to improve the timing of the traffic lights has been passed on to MassDOT.

Purchase Orders: The Selectboard gave approval to a purchase order to buy a new front door and exit device (crash bar) for the Riverside Building at a cost of \$983.80. The lock on the current door is beyond repair, and new hardware cannot be installed on the existing door and frame. The new door will be installed by the Highway Department. The Selectboard also approved spending \$525 for Eagle Elevator to repair a belt on the inner door of the Town Hall's elevator.

Election Warrant: The Selectboard signed the warrant for the May 19th Town Election.

MedCare Ambulance Services Agreement: Ray reported that MedCare, the soon-to-be new owners of Baystate Health Ambulance, have requested the Town sign an Ambulance Services Agreement. The proposed agreement is largely similar to the one that Baystate asked for 4 years ago, but the Town never signed due to Town Counsel's objections with the liability and indemnification sections. Town Counsel has been asked to review this latest agreement.

Invitation to Memorial Day Ceremonies: The Selectboard received an invitation from the Memorial Committee to their May 25th ceremonies at the Veterans' Monument in honor of Memorial Day. The invitation will be revisited at the May 20th Selectboard meeting.

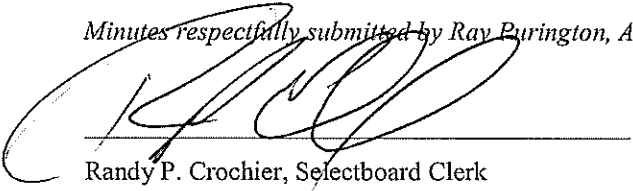
Invitation to TFHS Graduation: The Selectboard received an invitation to the Awards Night and Graduation ceremonies for the Turners Falls High School.

Clean Sweep Bulky Waste Collection: It was noted that the Franklin County Solid Waste Management District will be conducting its biannual "Clean Sweep" Bulky Waste Collection on Saturday, May 17th.

Warrant: The Board reviewed and signed FY 2014 warrant #23.

The meeting adjourned at 5:20 PM.

Minutes respectfully submitted by Ray Burington, Administrative Assistant.



Randy P. Crochier, Selectboard Clerk

Library		Public Safety		RMB		Town Hall	
76.6	11/12/2013	225.6	11/12/2013	113.0	10/10/2013	130.1	10/10/2013
98.0	1/7/2014	119.5	11/21/2013	206.7	11/21/2013	86.2	11/21/2013
156.5	1/16/2014	98.4	11/26/2013	313.8	12/17/2013	135.0	12/17/2013
201.6	3/4/2014	248.3	12/10/2013	327.3	1/9/2014	194.1	1/16/2014
115.0	estimated	222.8	12/17/2013	326.9	1/30/2014	149.4	2/4/2014
		280.4	12/31/2014	273.1	2/20/2014	159.4	2/25/2014
		212.7	1/7/2014	358.2	3/20/2014	149.5	3/20/2014
		268.6	1/16/2014	200.0	estimated	100.0	estimated
		177.7	1/23/2014				
		86.7	1/30/2014				
		264.0	2/4/2014				
		190.5	2/11/2014				
		316.0	2/25/2014				
		248.1	3/4/2014				
		292.8	3/18/2014				
		273.8	4/8/2014				
647.7	13/14	3525.9	13/14	2119	13/14	1103.7	13/14
Gallons	Season	Gallons	Season	Gallons	Season	Gallons	Season
	13/14		13/14		13/14		13/14
544.6	12/13	2964.6	12/13	1776.2	12/13	999.6	12/13
343.8	11/12	3088.3	11/12	1501.1	11/12	714.9	11/12
501	10/11	3889.1	10/11	1855.7	10/11	888.8	10/11
419.1	09/10	3285.1	09/10	1757.6	09/10	962.9	09/10

Shaded cells are projections.

6981 gal Actual Deliveries through 4/8/14
 7396 gal Projected Deliveries for 2013/14 contract
 5200 gal Contracted for FY14

Total Gal.	Price	Season
	\$ 3.2016	13/14
6285	\$ 2.9783	12/13
5648	\$ 3.1880	11/12
7135	\$ 2.3081	10/11
6425	\$ 1.8181	09/10

The forecast for 2014/15 is based on a 3-year average of 11/12 (mild), 12/13 ("typical"), and 13/14 (cold). By setting the contracted gallons at only 80% of the forecast, it leaves room for heating-oil saving from Green Community-funded insulation work.

If conversions to other fuel types are expected for the Library, Town Hall, or Riverside Building, the contracted gallons should be reduced accordingly.

Library	Public Safety	RMB	Town Hall
512 14/15 gal.	3192 14/15 gal.	1746 14/15 gal.	940 14/15 gal.
410 80%	2554 80%	1397 80%	752 80%

For 2014-2015:

6443 gallons (Average of 11/12 & 12/13 & projected 13/14)

minus 1289 gallons equal to 20% of forecast, as an overbuy safety factor
 But: Underbuying oil means paying market price at the end of winter.

equals 5155 gallons for FY15 (winter of 2014/15) sales agreement

Round to 5,200 gallons



SINCE 1940
rk MILLES
 BUILDING MATERIALS SUPPLIER

rk miles.com
 618 depot street • po box 1125
 middlebury, vermont 05753
 802 362 4952 toll free 888 447 4645

385 cole avenue
 williamstown, massachusetts 01267
 413 458 8121 toll free 800 670 7433

24 west street
 west hatfield, massachusetts 01088
 413 247 8300 toll free 866 446 5820

All approved material returns are subject to a restocking fee.
 Merchandise returned must have been purchased from
 r.k. MILLS within 30 days and must be in resalable condition.
 Proof of purchase is required on all returns. Special order
 items are non-returnable.

Accounts not paid when due are subject to a SERVICE charge of
 1½% per month until paid which is an ANNUAL RATE of 18%.

Customer No. 502105	Job No.	Purchase Order No.	Reference	Terms	Clerk	Date	Time
			4 WINDS SCHOOL	5% 10TH NET EOM	WH	4/ 2/14	3:03

Sold To
 Town of Gill
 325 Main Street
 Gill
 MA 01354
 (413) 863-2105

Ship To

EXP. DATE: 5/ 2/14
 TERM#403
 SLSPR: WH WAYNE HELMS
 TAX : 041 MASS TAX EXEMPT

DOC# 380785/4

 * ESTIMATE *

 EST. 380785

SHIPPED	ORDERED	UM	EA	SKU	DESCRIPTION	UNITS	PRICE/PER	EXTENSION
	1	EA	EA	ZZ004380785001	3/6 X 7/0 JELD WEN CT100 WITH 1/2 GLASS LITE; SLAB ONLY; PREPPED FOR CLOSER AND PAN IC HARDWARE	1	392.50 /EA	392.50 N
	1	EA	EA	ZZ004380785005	#4500 RIM EXIT DEVICE W/45CE LEVER TRIM & MORTISE CYLINDER	1	591.30 /EA	591.30 N
							TAXABLE	0.00
							NON-TAXABLE	983.80
							SUBTOTAL	983.80
							TAX AMOUNT	0.00
							TOTAL AMOUNT	983.80

** ESTIMATE ** ESTIMATE ** ESTIMATE ** ESTIMATE **

TOT WT: .00

X
 Received By

To: Board of Selectmen

From: Memorial Committee

Subject: Memorial Day Ceremony Invitation

Dear Board of Selectmen,

The Memorial Committee would like to extend to you this invitation to attend the Town of Gill Memorial Day Ceremonies. Beginning at 10:00 A M Sunday May 25, 2014 at the Gill Congregational Church, and after services, continuing across main road at the Veterans Monuments. As in the past a brief opening statement by a Selectmen would be greatly appreciated at the Veterans Monuments. Currently the committee plans to keep everything the same which has worked out well in the past.

If you plan to speak at the Veterans Monuments, please contact Gary Bourbeau at 863-8613 for some information on the procedures for the ceremony. Thank you.

Respectively,

Gary & Merri Bourbeau 863-8613
Doug & Elaine Smith 863-3115
Chet Kuzontkoski 863-9284

Memorial Committee

TURNERS FALLS HIGH SCHOOL

Thomas Osborn, Principal
Kimberly Hearn, Assistant Principal
222 Turnpike Road
Montague, MA 01351
Phone 413-863-7200 Fax 413 863-0298
www.gmrtd.org

April 30, 2014

Board of Selectmen-Town of Gill
325 Main Road
Gill, MA 01354

On behalf of the administration of Turners Falls High School I would like to invite you all to attend Awards Night on Thursday, May 29, 2014 at 7:00 PM and Graduation on Friday, May 30, 2014 at 6:30 p.m. There will be reserved seating for Graduation for you.

Hopefully, you will be able to join the Class of 2014 in celebrating the successful completion of one phase of their young lives.

Your response is requested by May 23, 2014 so we may plan accordingly.
Please respond to Sandy Bailey **(863-7296)**.

Sincerely,

Thomas Osborn
Principal