

TOWN OF GILL

MASSACHUSETTS



www.gillmass.org

SELECTBOARD MEETING MINUTES

September 13, 2010

Called to Order: The meeting was called to order at 4:30 p.m.

Present: John Ward, Randy Crochier, and Ann Banash, Selectboard members; Ray Purington, Administrative Assistant

Others Present: David Detmold, Rick James

Approval of Minutes: Ann made a motion, seconded by Randy, to approve the minutes of 8/30. The vote was unanimous in the affirmative.

It was noted that the Fire Department's presentation on their junior firefighter program has again been postponed.

Regionalization Conference: The Selectboard and Ray reported on highlights from the 2nd Annual Regionalization Toolkit Conference that they attended on September 2nd in Worcester. The event was co-sponsored by the FRCOG. Randy and Ray reported that the highlight of the event for them was the presentation which explained a partnership between the Metropolitan Area Planning Council and the Fire Chiefs Association of Massachusetts. The two groups developed and issued an RFP for standard design fire engines, and awarded 4 contracts. Any town whose fire chief belongs to FCAM is eligible to order using this completed bid process. Pricing is roughly 10 – 25% less than the typical bid price for a single apparatus, and dramatically shortens the time a local department would spend creating its own custom specs for an engine. Once the complete process has been fine-tuned, the partnership will tackle ladder trucks, rescue vehicles, and ambulances.

The other important take away from the conference, echoed by all four Gill attendees, is it reinforced just how fortunate Gill is to be a part of the Franklin Regional Council of Governments, and able to participate in so many cost-sharing programs and services that the FRCOG offers. Towns and cities in other areas of Massachusetts are just beginning to jump on board the regionalization bandwagon.

Public Safety Complex Roof: The Board reviewed an update prepared by Mick LaClaire, Highway Superintendent. The original installer of the current membrane roof, Dick Hanrahan of Northfield, has visited the building and made repairs to some small leaks. Hanrahan's opinion is that the roof looks good, and "will last longer than his time on earth." Ray noted that the opinions on the roof have run the gamut, from "looks good" to \$35,000 for a replacement membrane roof, to upwards of \$250,000 for a new pitched asphalt or metal roof. Ray expressed concern about asking voters to pass a debt exclusion when there are still so many uncertainties.

The Board recommended that Mick contact Hanrahan again, and ask for his professional opinion as to "where do we go from here?" Ray will also contact the network of Small Town Administrators to see if any towns have a knowledgeable, thorough, and reasonably priced roofing expert that they use for this type of situation.

Winter Sand & Salt: The FRCOG's bids for winter sand and winter salt have been received. In a memo to the Board, Mick recommended making the award to the two low bidders. Ann made a motion, seconded by Randy, to accept the low bid for winter sand from Lane Construction (Northfield, MA) for \$4.50/ton picked up. The vote was

unanimous in the affirmative. Ann made a second motion, seconded by Randy, to accept the low bid for winter salt from Eastern Minerals (Lowell, MA) for \$57.36 delivered. The vote was unanimous in the affirmative.

Highway Dept. Truck Body: Mick will be inspecting the used dump body on Wednesday, 9/15. Randy is unable to accompany him. The Board authorized Mick to purchase the dump body if the inspection shows it to be structurally sound and a "good deal."

Extending Pavement on Hoe Shop Road: In his memo to the Board, Mick proposed extending the pavement on the southern end of Hoe Shop Road. Currently the pavement ends on the crest of a hill, and the transition between pavement and gravel can pose a danger in the winter, as gravel freezes before blacktop. In light of the new home that was built in that area this year, and the three other house lots that are for sale, Mick recommends extending the pavement by 500 feet. Ann reminded the Board that a number of years ago the Selectboard promised residents that an information session would be held anytime the Town was considering converting gravel to blacktop. The Board also asked when the work would be done, how much it might cost, and whether Chapter 90 funds could be used.

Sewer Commitment: The Board, acting as Sewer Commissioners, signed a commitment to the accountant and the tax collector in the amount of \$15,954.04.

Mariamante Radar Results: Ray announced that an information session will be held on Wednesday, October 6th at 7:00pm upstairs in the Town Hall. Doria Kutrubes, of Radar Solutions International, will present her interpretation of the results from the ground penetrating radar study that was performed last year at the Mariamante property.

Riverside Speed Limits: Ray reported on his research into ways to post speed limits in the Riverside neighborhood. As there are no posted speeds currently, the default enforceable speed is 30 mph. To post lower limits that are enforceable, the town would need to conduct a very lengthy and detailed traffic study. It is possible to post orange warning advisory speed limits, and the Board endorsed this idea. The Board favors a sign design that combines an advised speed and a warning symbol into a single sign, even though such a design is not recognized by MUTDC, whatever that is. Ray will work with the Highway and Police Departments to get their input before a final decision is made.

Gill Elementary Water Meter: Ray reported that the broken water meter has been replaced at Gill Elementary at a cost of \$1,299. The work is part of a \$6,400 article approved by Annual Town Meeting. The installation of two backflow preventers was also included in the article, but it was determined by the District's water quality consultant and by DEP that backflow preventers are not necessary.

Upcoming Meetings & Public Service Announcements: It was noted that the Gill-Montague Regional School Committee is meeting on 9/14 at 7:00pm to discuss possible uses of \$281,000 in Education Jobs funding. The Selectboard has posted a meeting for the same time & place to allow for discussion and deliberation.

It was also noted that the Agricultural Commission will be meeting with the Selectboard on 9/27 to request a question be placed on the November ballot asking Gill voters if they want to eliminate the collection of Farm Animal & Machinery Excise Taxes. The Board asked that some research be done, including the number of farm excise bills, the average amount per bill, the amount of time spent processing farm excise, and examples of projects that could be undertaken during the time saved.

Signups for the Fuel Assistance Program will be held by appointment at the Bernardston Senior Center on September 24th and at the Gill-Montague Senior Center on September 30th. The Franklin County Regional Housing & Redevelopment Authority is developing a waiting list for housing rehabilitation loans for Gill residents. The semi-annual Hazardous Waste Collection Day will be held on September 25th.

Ray summarized a letter from the Franklin Regional Transit Authority to the Boards of Selectmen of all its member towns. The FRTA is seeking a disabled commuter representative to serve on its Advisory Board. Interested parties may send a letter to the FRTA.

Cultural Council Appointments: The Board received Liz Gardner's recommendation that Emily Samuels, Steve Damon, and Carolyn Baskowski be appointed to the Gill Cultural Council. Ann made a motion, seconded by

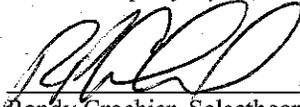
Randy, to appoint the three individuals to 3-year terms on the Cultural Council. The vote was unanimous in the affirmative.

Remote Participation: Ray shared a request from the Division of Open Government for public comment on the issue of remote participation by members of public bodies. Ann indicated that she would be personally submitting comments, and is willing to share those at the 9/27 meeting for the Board to consider adopting and sending as its position. The deadline to submit comments is October 1st.

Warrants: The Board reviewed and signed FY11 Warrant #6.

Adjournment: The meeting was adjourned at 6:30 p.m.

Minutes respectfully submitted by Ray Purington, Administrative Assistant.



Randy Crochier, Selectboard Clerk



m e m o r a n d u m

To: Selectboard
From: Mitchell L. LaClaire Sr. Highway Superintendent 
Date: September 9, 2010
Re: Various Items

Good Afternoon,

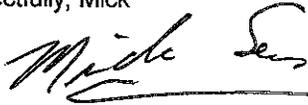
I have several items, I would like to bring you up to speed on.

1. The Bids for Winter Sand are in and I would recommend that the Board approve the Lane Corp of Northfield, MA the bid. The bid price is \$ 4.50 per ton FOB. For estimated approx 2500 tons.
2. The Bids for Winter Salt Delivered to Gill are in , and I would like to recommend the Eastern Minerals of Lowell, MA the bid. I have used them for the past six years and have no problems the low bid of \$57.36 per ton delivered is the bid- down from \$ 74.00 per ton on last years bid for a savings of \$16.64 per ton.
3. The Public Safety Complex Roof Issue, - I have made contact finally with Dick Hanrahan the original roofer that installed the roof in the early 80;s. (According to him) Back last winter when the roof leaked so bad and flooded David out- I called them and got a reply from mother Hanrahan that they no longer were in the roofing business! So in turn called a well known roofing co. from No.Ho- they came and repaired a small leak they found and said at that point – that the roof was in very poor shape- regarding the membrane thin allowing the water to filter through it and soak the insulation below. They being (Young Roofing) does not do flat roofs of that size as a rule- so they called another co to give a quote on replacing it-(which you have). I called Steve Greenwald from Renaissance Builders and he came down and looked at it as well- He said we could do two different methods of replacements- one being a flat roof- the other would be a pitched roof, then he explained both. His best estimate of cost would be around \$ 100,000 either way. Ray called Melanson Roofing from Keene area and he came to look at it as well (as far as I know – as I was gone on Vac) getting back to Hanrahan- he came to look at the roof last week and found three leaks directly over Davids Office- he said for minimal cost – he could repair them right then- I told him go ahead and do it. While speaking to him he said that the roof looked good – BUT cautioned us as to the longevity of the membrane- he said he thought that the membrane we have would last longer than his time on earth- (but who knows how long he has?) I guess at this point no telling who is right or wrong? Hanrahan did say that the insulation under the membrane is very wet. Thats all the info at this time I have.
4. In regards to the truck body- I called the salesman and he said we can go this ~~Tuesday~~ ^{Wed.} coming if Randy can go. It is in Canton, MA I guess Ray spoke to him as well – I am being told that the body is in excellent shape. Once we look at it can I go ahead and purchase it and get it installed ASAP – as winter is fast approaching us?
5. Vacation back time is just about used up at this time- all of it will be done and back to normal by October 1, 2010. as you requested. This will bring us all to a normal schedule to start over.

6. We have been very slow getting our roadside mowing done this year- Due to several breakdowns on both mowers---- the Kubota tractor has been down now for about one month and the new shared mower just came back to us this week and started leaking from the hydraulic pump, we should have both back on the road by next week.
7. Regular projects are going strong- we have been very busy installing drainage and basins in the ground- we just completed installing 300ft of pipe drainage on Highland Rd, and 360ft of drainage on Center rd with a culvert replacement and basin on Center Rd as well. I completed early this summer paving in riverside that I might say came out excellent! I also got 2.8 miles of Oil & Stone done earlier than normal this year due to a very warm start to summer, this worked out well as the stone had all summer to set in, allowing for a better adhesion. We still need to do shim repairs to Barney Hale Rd before winter, and drainage on Rt 142 by Bob Cook Farm- we have a culvert issue that needs to be fixed before winter. Fall grading is coming soon as is tree work, we have had several problems with the chipper recently – we are working on getting them repaired and hopefully that will get us through the winter trimming season.
8. As we all know the land on Hoe Shop Road has lots for sale- and one new home already in place. I would like to recommend the Town authorize us to continue the Pavement "ONLY" 500ft more over the grade. This will make the roadway safer for all- The current pavement stops at the crest of the hill, and on several occasions people including US plowing have crested the hill coming off the clear paved roadway onto the gravel roadway on the blind crest and ran directly on solid ICE- due to the gravel freezing first- I personally have gone around in the truck- thats not fun!- As a public safety issue with a house there now – I would recommend paving only the next 500ft which would get us over the crest and onto the flat just beyond the driveway's that would be installed. I am not asking for the whole road to be paved – just to get us over the hill and make it safer for all.

Thank you for ear !

Respectfully, Mick



Mick Sen

FRANKLIN REGIONAL COOPERATIVE WINTER SAND BID W1-2011

Bid Opening: September 7, 2010 at 2PM		REGULAR WINTER SAND PRICES PER TON - OCTOBER 1, 2010 - SEPTEMBER 30, 2011									
Name of Company	Delta Sand and Gravel Inc PO Box 395 Amherst Rd Sunderland, MA 01375	Mitchell Excavating Inc. 191 Reynolds Rd Shelburne, MA 01370	Macklin Construction Co., P O Box 639, Gill Road, Greenfield, MA 01302	Eilers Bros Trucking & Excavating P O Box 216 Readsboro, VT 05350	Porter Trans, 61 Tuilly Rd, Orange, MA	George D Judd & Sons, 145 Berkshire Trail West, Goshen, MA 01032	Lane Constr. 216 Mt Hermon St Rd Northfield, MA 01360	H.C. Kocot and Sons PO Box 275 So. Deerfield, MA 01373	Bob Cook Excavating/ Asphalt Paving 7 Deacon Parker Rd Bernardston MA 01337	Paul Kowal Paving PO Box 297 Whately, MA	
Prices for Picked Up Available To All Participants	estimated amt	413-665-4051	413-625-2124	413-773-3622	802-423-5413	978-575-0567	413-268-7590	413-665-2735	413-648-5365	413-665-3475	
Picked up price per ton		\$7.25	\$7.00	\$5.90	no bid p.u	no bid p.u	no bid p.u	no bid p.u	no bid p.u	no bid p.u	
Bernardston	300			DOES							
Colrain	2,000			NOT							
Deerfield	1,000			MEET							
Gill	2,500			MASSHIGHW or FRCOG							
Leverett	1,200			SPEC							
Leyden	500										
Shutesbury	3,000										
Sunderland	1,400										
Whately	400										
Location of Storage		Sunderland	Northfield	Greenfield		Orange	Northfield				
Delivered price per ton											
Town	Preference	Delivered									
Ashfield	screened	3,000	\$8.70				\$9.00	\$12.20			
Bernardston	washed	2,700	\$7.00					\$7.00	\$7.00		
Buckland	washed	1,600	\$12.55						\$9.70		
Charlmont	screened	2,500	\$13.40						\$10.45		
Colrain	screened	4,500	\$12.55	DOES							
Conway	screened	2,500	\$10.75	NOT							
Deerfield	screened	2,000	\$9.45	MASSHIGHW or FRCOG				\$10.75		\$10.15	
Greenfield	washed	4,000	\$10.95	SPEC				\$9.20	\$9.40	\$8.64	
Heath	screened	3,000	\$14.70								
Leverett	screened	400	\$10.25								
Leyden	screened	1,500	\$12.95						\$9.35		
Montague	screened	4,000	\$10.75						\$9.25		
Shelburne	screened	1,200	\$11.90								
Shutesbury	washed	400	\$10.95								
Sunderland	screened	1,400	\$9.45								
Warwick	screened	4,400	\$13.95						\$9.15		
Wendell	washed	3,000	\$12.20								
Whately	washed	2,000	\$9.85						\$9.70	\$8.64	
Total		44,100									
Have scales		Y	Y	Y	Y	N	Y	Y	Y	Y	Y
Test Results Enclosed		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Independent lab											
Sampled, sample picked up by lab staff	dated 9/7/07 or later	Y 9/1/2010	7 8/31/2010	Fatted Sieve Test	NO but can use test results in Bob Cook's package	Y	Y 8/29/08	Y 9/1/2010	Y 8/19/2009	Y 9/1/2010	Y 9/1/2010
Certification		Y	Y	N	submitted Lane testing results, not independent	Y	Y	Y	Y	Y	Y
Notes:				Sand Is Ton Fine		CUBIC YARD CONVERTED TO /TON = 37.48		Delta Sand	Wias Bernardston by Coin Toss	Delta Sand	Delta Sand
Tax comp/Non-collision/Debar		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

Accepted
awarded
9/13/10

Ray Purington/Gill Selectboard

From: Lang, Bao (DOT) [Bao.Lang@state.ma.us]
Sent: Thursday, September 09, 2010 1:26 PM
To: Ray Purington/Gill Selectboard
Subject: RE: GM bridge, arrows, and speed limits
Attachments: image002.jpg; image001.jpg; image003.jpg

Ray:

Almost. The advisory speed plaque must supplement a warning sign. It cannot be installed on its own. The slow children sign is not recognized in the Federal Highway MUTDC. This is something that is more acceptable.



< \$200 for
(4) single signs.

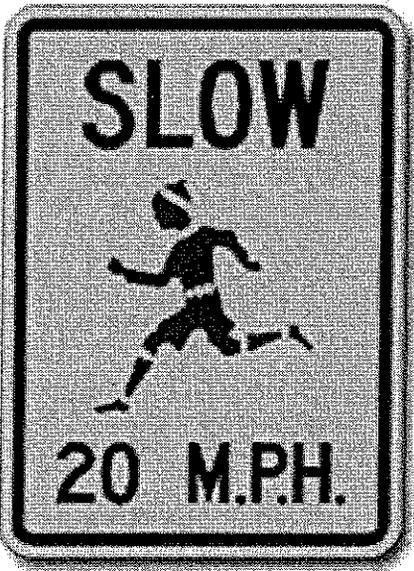
From: Ray Purington/Gill Selectboard [mailto:administrator@gillmass.org]
Sent: Thursday, September 09, 2010 10:52 AM
To: 'Lang, Bao (DOT)'
Subject: RE: GM bridge, arrows, and speed limits

Hi Bao,

As a follow-up to our conversation about posting advisory speed limits in the Riverside section of Gill, I was wondering if either of these examples match what you described?

Hopefully these images will come through in the email. If not, the two links are:
<http://www.econosignsllc.com/slow-children-20-mph>

Ray



From: Lang, Bao (DOT) [mailto:Bao.Lang@state.ma.us]
Sent: Tuesday, August 31, 2010 10:51 AM
To: Ray Purington/Gill Selectboard
Cc: Stegemann, Al (DOT)
Subject: RE: GM bridge, arrows, and speed limits

Mr. Purington:

Attached for your information is the MassDOT Procedure for Speed Zoning. Typically the municipality sends MassDOT a request for a speed zone along with the required data. MassDOT then reviews the data and then forwards a recommended speed regulation to the municipality for signatures. That then gets sent back to us for final approval by us and the Registry of Motor Vehicles.

Feel free to call or email me with any questions regarding this procedure.

Thank you.

Bao.



FRANKLIN
REGIONAL
TRANSIT
AUTHORITY

474 Main Street
Greenfield, MA 01301
Tel: (413) 774-2262
Fax: (413) 772-2202

September 8, 2010

Dear Board of Selectmen:

Legislation was passed requiring a disabled commuter representative to serve as a non-voting member of the FRTA Advisory Board. The wording of the legislation located in Section 5 of Chapter 161 B of the General Laws of Massachusetts is as follows:

One representative of the disabled commuter population shall serve on the advisory board as a non-voting member for a 1-year term. Every city or town in the region, on a rotating basis as determined by the board, shall appoint a representative successively. The mayor or city manager and the chairman, town manager or town administrator shall appoint a resident of the city or town for this purpose. This representative shall be mobility impaired or have a family member who is mobility impaired, be a caretaker of a person who is mobility impaired, or work for an organization that serves the needs of the physically disabled. The representative of a city or town may be re-appointed after representatives from the other cities and towns within the region have served their 1-year terms.

Please have any interested party submit a letter of interest to the FRTA Advisory Board at 474 Main St Greenfield MA, 01301 Attn: Michael by October 15, 2010. The Advisory Board will review letters from all parties at the next meeting and determine who shall serve on the Advisory Board. If you have any questions please feel free to contact me at 413-774-2262 Ext. 105.

Sincerely,

Michael Perreault
Assistant Administrator

Ray Purington/Gill Selectboard

From: Ray Purington [rpurington@verizon.net]
Sent: Wednesday, September 08, 2010 8:48 AM
To: Gill Admin
Subject: Fw: reappointments re: Cultural Council

From: Elizabeth Gardner
Sent: Tuesday, September 07, 2010 8:21 AM
To: Ray Purington
Cc: Lynda Hodson Mayo
Subject: reappointments re: Cultural Council

Hi Ray and Lynda,

Just wanted to update you on the Cultural Council...

Emily Samuels and Steve Damon have agreed to serve another three year term. They will need to be reappointed. I am assuming they need to be sworn in again? Let me know if they do not.

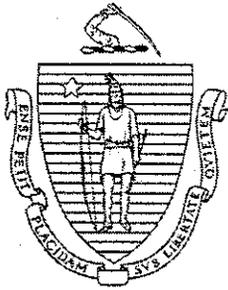
I'll be serving as Chair until we can find someone who is willing to take over. So far, no luck. Frustrating!! Ronnie might come back as an ex-officio member to help with administration. I'll let you know. I'm still waiting to hear back from a few people re: co-chairing.

Carey (Carolyn) Baskowski will be starting her three year term this fall and will need to be appointed and sworn in. I'll let her know she should come see Lynda. I think our numbers are good.

Anything else you need from me, Ray?

Thanks,
Liz

No virus found in this incoming message.
Checked by AVG - www.avg.com
Version: 9.0.851 / Virus Database: 271.1.1/3119 - Release Date: 09/07/10 02:34:00



MARTHA COAKLEY
ATTORNEY GENERAL

THE COMMONWEALTH OF MASSACHUSETTS
OFFICE OF THE ATTORNEY GENERAL
ONE ASHBURTON PLACE
BOSTON, MASSACHUSETTS 02108

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Division of Open Government
Request for Comments on Remote Participation in Public Meetings
Issued: August 31, 2010

Pursuant to G.L. c. 30A, § 20(d), the Attorney General:

may... authorize remote participation by members of a public body not present at the meeting location; provided, however, that the absent members and all persons present at the meeting location are clearly audible to each other; and provided further, that a quorum of the body, including the chair, are present at the meeting location.

The Attorney General requests public comment on the issue of remote participation by members of public bodies. Individuals interested in submitting comments are encouraged to consider the following questions:

1. Should the Attorney General authorize remote participation in meetings by members of public bodies?
2. If authorized, what, if any, technology should be required? (i.e., conference call ability; video conferencing)
3. If authorized, what, if any, provisions should be adopted to address technical difficulties that may arise during the course of remote participation in a meeting?
4. If authorized, should limits be placed on the frequency with which members of public bodies may participate remotely in meetings?
5. If authorized, should limits be placed on the reasons for which a member of a public body may be allowed to participate remotely (i.e. only allow remote participation because of distance, disability or other medical reason, emergency, etc.)?
6. Currently, roll-call votes are only required in order to go into executive sessions and to make decisions during executive sessions. If authorized, should roll-call votes be required for all votes taken when one or more members are participating remotely?
7. If authorized, should members participating remotely be required to have access to all documents and other materials used by the public body during a meeting? How should documents be made available?
8. If authorized, what, if any, requirements should be in place to maintain confidentiality during executive session?

Comments need not be limited to the questions above, but should pertain to the authorization of remote participation by the Attorney General pursuant to G.L. c. 30A, §20(d). Please direct comments to Britte McBride, Assistant Attorney General, Division of Open Government, Office of the Attorney General, One Ashburton Place, 20th Floor, Boston, MA 02108 or by sending comments by email to openmeeting@state.ma.us. **Comments should be submitted by October 1, 2010.**