

TOWN OF GILL

M A S S A C H U S E T T S



www.gillmass.org

SELECTBOARD MEETING MINUTES

May 21, 2013

Call to Order: The Selectboard meeting was called to order at 6:05pm. The Finance Committee meeting was called to order at 6:05pm.

Present: Ann Banash, Randy Crochier and John Ward, Selectboard members; Ray Purington, Admin. Assistant.

Finance Committee: Alden Booth, Timmie Smith, Claire Chang, Ronnie LaChance, and Tupper Brown

Others Present: Nancy Griswold

CIPC Warrant Articles: Warrant articles requested by the Capital Improvement Planning Commission were reviewed. An article seeking funds to purchase a new highway truck brought about a short discussion on the specificity of the motion that will be voted. It was felt that too broad a motion could lead to purchasing a truck and/or options not envisioned by the voters, but that a tightly worded motion could hamper the Town from getting the best possible deal. There was a request to compare specs of the proposed new truck against the Town's newest truck purchased in 2008. Highway Superintendent Mick LaClaire will be invited to an upcoming meeting to explain the truck and options.

A generally worded article to install security-related upgrades at the Gill Elementary School was discussed. Noting that new locks (and possibly doors) for the classrooms has been requested by the School for the third year in a row, Timmie Smith shared an email from May 2012 that explained why the request was withdrawn last year. Randy pointed out that if the project only involves new locks, then the total cost is below the \$10,000 threshold for CIPC involvement. Tupper Brown raised the point that the Town is the landlord, in that we provide the building for the District to use. The District, as the tenant, may upgrade the facility as it sees fit. Locks and different doors are an operational matter; let the school decide.

Articles considering tile floor replacement and parking lot paving were also discussed. Replacement of the asbestos vinyl tiles is a large and complex issue, and while the need is real, there seems to be too many options and not enough time to gather information for voters to act on in June. A quote for paving the parking lot has been obtained and will be discussed with Mick at a future meeting.

Alden Booth left the meeting at 7:00pm.

Personnel Committee Recommendation: Ronnie LaChance, as Treasurer, recused herself from the discussion. The Personnel Committee met on May 14th and voted 4-0 to recommend that there be three separate articles on the warrant for voters to consider the salaries of the Town Clerk, Tax Collector, and Treasurer. By 3-0 votes, the Personnel Committee also recommended increases of \$1,000 for each of the positions, which was the amount suggested by the individuals in the positions. Jim Poulsen, the Finance Committee's representative to Personnel, acknowledged that in the future there needs to be a better way to evaluate the need for increases, with more comparison data and more knowledge of the duties of the positions. Ann suggested using FRCOG wage & salary data, and suggested Whately and Charlemont as two towns similar in size to Gill.

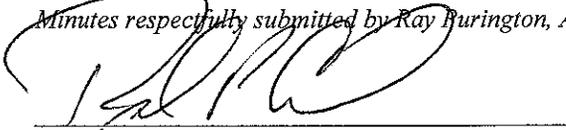
Budget Review: Department budgets from the "General Government" section of the FY14 Omnibus budget were reviewed at a macro level. There was consensus agreement on all departments and amounts except for the salary budgets of the Town Clerk, Treasurer, and Tax Collector, which were held out for further discussion.

In a discussion about COLAs, Randy made a motion, seconded by Ann, for the Selectboard to skip any COLA provided in FY14. The vote was unanimous in the affirmative. The Board of Health and Board of Assessors had voted previously to not receive a COLA in FY14.

In other general discussion, it was recommended that major costs related to installing a cellar bulkhead at the Library should be encumbered if it looks like the work won't be done before June 30th. The office walls project at Town Hall is still on hold until Bart Bales completes his energy audit, and weighs in on what would need to be done in order to adequately and efficiently heat the new spaces.

Adjournment: The Selectboard and Finance Committee meetings adjourned at 8:00pm.

Minutes respectfully submitted by Ray Furlington, Administrative Assistant.



Randy P. Crochier, Selectboard Clerk



Fwd: Gill Town Meeting

Wednesday, May 15, 2013 9:58 AM

From: "Andy Paquette" <andypaquette1@gmail.com>
To: timmiesmith@yahoo.com

See email below.
Andy Paquette

Begin forwarded message:

From: management solution <tms@gmrtd.org>
Subject: FW: Fw: Gill Town Meeting
Date: May 7, 2013 2:12:48 PM EDT
To: Andy Paquette <andypaquette1@gmail.com>

From: Michael D'Angelo [mailto:mikedangelotms@gmail.com]
Sent: Tuesday, May 29, 2012 10:21 AM
To: management solution
Subject: Re: Fw: Gill Town Meeting

Andy,

The doors are original wooden doors with a wire glass lite and Corbin Russwin Mortise locksets outside key only. Some doors have been updated with Lever Handle to comply with ADA.

I do not believe either the doors or the mortise locksets need replacing. I spoke to someone at the Corbin Russwin Factory this morning who confirmed that it is likely the mortise locksets could have another cylinder installed in them on the inside of the door. Due to the age of the mortise locksets we would need to try it first. I have the name and number of a rep in Massachusetts that could look into it, but not today.

Paint the doors and they will look like new. This solution may take care of the lockset issue.

As a note no other schools in Gill Montague have inside locking. 95% of schools in Massachusetts do not have this feature. Door Hardware is a long lasting, very costly feature of a building that is not replaced frequently. The concept of inside locking is hot from a security perspective but the way to do it will most likely be updated with some other electronic means before 25% of schools actually implement it.

Adding lever trim to all doors to make all interior hardware handicap accessible would benefit the school.

If they were looking to spend money, solving the taste and smell in the drinking water would most likely be a higher priority. I was told it has been tested and is safe to drink but it sure does not taste or smell good.

Let me know what else you may need.

Mike

On Sat, May 26, 2012 at 10:35 AM, management solution <tms@gmrtd.org> wrote:
Thoughts on the door project questions?

-----Original Message-----

From: Kathleen Adams
To: Nadine Ekstrom
Cc: management solution
Subject: Gill Town Meeting
Sent: May 26, 2012 9:53 AM

Hi Nadine,

I went to the meeting between the Capital Improvements Committee and Selectboard at Gill on Thursday as a rep for Gill. Bob did not attend and I never heard anything from Management Solutions. I presented the joint committee specs on the doors from my own research via DoorCraft.

They had a few questions that I need to answer by Tuesday evening.

- 1) If the town purchases the locks and doors will the district provide the labor to install?
- 2) If the town purchase only the locks, will the district provide the labor to install the locks and then in a few years, provide the labor to transfer these locks to new doors?
- 3) How much would the labor cost to install locks and separately to install doors?

The other two questions I will follow up on with Doorcraft are:

- 1) Will there be a master key or individual keys?
- 2) Approximately how much will the doors be in two years?

Lastly, I will represent the Gill door request at town meeting on June 19th as I told them you requested me to be there for the meeting on Thursday. Who will represent the district budget? Also, the pre town meeting will be held at Gill School. I agreed to this as I want them to see the state of the building themselves and would like more collaboration between the town and school.

Thanks!
Kathleen