

TOWN OF GILL

MASSACHUSETTS



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SELECTBOARD MEETING MINUTES

June 28, 2010

Called to Order: The meeting was called to order at 5:35 p.m.

Present: John Ward, Ann Banash, and Randy Crochier, Selectboard members; Ray Purington, Administrative Assistant

Others Present: Tom Scanlon Jr., Joyce Muka, Brian Morton, Ronnie LaChance, Lee Stevens, Nancy Griswold, Tupper Brown, Claire Chang, Rick James

Financial Audit Report: Tom Scanlon from Scanlon & Associates presented his firm's report on the results of the financial audit they performed for the fiscal year ending June 30, 2009. He noted that the Town received an unqualified opinion, which is a good thing, and is the best type of finding that is given.

From the "Report on the Examination of Basic Financial Statements", Tom reviewed the three forms of financial statements. He noted that it is a Dept. of Revenue recommendation that Town's combined total of stabilization funds and free cash should equal 5% of the annual budget. Gill is at roughly 10%, which is a better figure that Tom prefers. In the future he recommends putting more money into stabilization and leaving less in free cash.

In normal financial circumstances (and today's economy may not be "normal"), in which the Town can expect to generate a usual amount of free cash each year, he recommends that no more than 50% of the free cash be used for operating expenses, and the balance be used for capital items and one-time expenses, placed into stabilization, or left in free cash. The stabilization fund ideally should be 5% of expenditures.

Tom also reviewed the Management Letter, which is his firm's recommendations, comments, and criticisms for and of the Town's financial operations, practices, and policies. He stressed that they found no material weaknesses or significant deficiencies. The Town is very well managed, and the employees are dedicated to and respectful of the Town. He then reviewed the ten Current Year Comments and Recommendations, a copy of which is available at Town Hall.

Ann remarked that this is an excellent report, and made a motion to accept the audit and its findings and to authorize payment for the work. The motion was seconded by Randy, and was passed by a unanimous vote.

Annual Appointments: The Board reviewed the list of annual appointments for various Town positions, boards, committees, and commissions. Ann made a motion, seconded by Randy, to make the appointments as presented. The vote was unanimous in the affirmative.

Debt Exclusion Ballot Question: A potential ballot question for a debt exclusion relating to the Energy Savings Performance Contract was discussed briefly. Ray's research has concluded that a debt exclusion is not required for borrowing and financing of the Performance Contract because the fact that it is a Performance Contract guarantees (by law) the borrowing will be paid by either energy savings or by performance assurances from the contractor.

Extension to Vacation Deadline: Ray presented a request from an employee to extend the deadline to use FY10 vacation time by 2-3 weeks. The employee has one week of vacation that is at risk of being lost, and it is time he

planned to take but couldn't. Power outages, cleanup of storm damage, paving (to beat a price increase), shimming (ditto), and oil & stone work (ditto) were reasons cited for not being able to use up the time. Ann made a motion, seconded by Randy, to grant an extension until October 1, 2010 to use the vacation time or it would be lost, with no further extensions. The motion passed, 2-1.

Highway Dept. Encumbrance: Ray presented a request from the Highway Superintendent to encumber \$5,500 from FY10 to be used to repave the top circle of the driveway at Gill Elementary. Mick feels the work ought to be done this summer before the sub pavement starts to fail and it becomes a more expensive problem later. Ann made a motion, seconded by Randy, to request the Accountant to encumber \$5,500 for this purpose. The vote was unanimous in the affirmative.

Adjournment: The meeting was adjourned at 6:35 p.m.

Minutes respectfully submitted by Ray Purington, Administrative Assistant.



Randy Crochier, Selectboard Clerk

Title	FirstName	LastName	JobTitle	Address	City	State	PostalCode	Length of Term	Term Expires
Mr.	Raymond	Purington	911 Coordinator	29 Atherton Road	Gill	MA	01354	one year	June 30, 2011
Mr.	Brian	Morton	Accountant	425 Main Street	Greenfield	MA	01301	one year	June 30, 2011
Mr.	William	Burnham	Agricultural Commission	95 West Gill Road	Gill	MA	01354	three year	June 30, 2013
Ms.	Lynda	Hodsdon Mayo	ADA Coordinator	114 Boyle Road	Gill	MA	01354	one year	June 30, 2011
Ms.	Doreen	Stevens	Assistant Town Clerk	57 N Cross Road	Gill	MA	01354	one year	June 30, 2011
Mr.	Mitchell	LaClaire	Assistant Tree Warden	196C Main Road	Gill	MA	01354	one year	June 30, 2011
Mr.	Richard	Peller	Board of Registrars	One Lamplighter Way #H4998	Gill	MA	01354	three year	June 30, 2013
Mr.	Rick	James	Cable PEG Access Committee	100 N Cross Road	Gill	MA	01354	one year	June 30, 2011
Mr.	Leland	Stevens	Cable PEG Access Committee	79 N Cross Road	Gill	MA	01354	one year	June 30, 2011
Ms.	Patricia	Haigis	Central Franklin County Veterans' District	5 Boyle Road	Gill	MA	01354	one year	June 30, 2011
Mr.	Chris	Polatin	Conservation Commission	343 Mountain Road	Gill	MA	01354	three year	June 30, 2013
Mr.	Keith	Lilly	Conservation Commission	292 Main Road	Gill	MA	01354	three year	June 30, 2013
Ms.	Renée	Jenkins	Council on Aging	19 Boyle Road	Gill	MA	01354	one year	June 30, 2011
Mr.	Donald	LaChance	Election Worker	5B Mountain Road Estates	Gill	MA	01354	one year	June 30, 2011
Ms.	Helen	Chappell	Election Worker	14 Chappell Drive	Gill	MA	01354	one year	June 30, 2011
Ms.	Barbara	Elliott	Election Worker	27 Franklin Road	Gill	MA	01354	one year	June 30, 2011
Mr.	Joseph	Naida	Election Worker	131 West Gill Road	Gill	MA	01354	one year	June 30, 2011
Ms.	Sorrel	Hatch	Election Worker	411 Main Road	Gill	MA	01354	one year	June 30, 2011
Ms.	Pamela	Hubert	Election Worker	252 French King Hwy	Gill	MA	01354	one year	June 30, 2011
Ms.	Renée	Jenkins	Election Worker	19 Boyle Road	Gill	MA	01354	one year	June 30, 2011
Ms.	Geri	Johnson	Election Worker	28 Oak Street	Gill	MA	01354	one year	June 30, 2011
Ms.	Nancy	Krejmas	Election Worker	245 W Gill Road	Gill	MA	01354	one year	June 30, 2011
Mr.	Raymond	Moore	Election Worker	121 Hoe Shop Road	Gill	MA	01354	one year	June 30, 2011
Ms.	Lorri	Parody	Election Worker	169 Main Road	Gill	MA	01354	one year	June 30, 2011
Ms.	Ellen	Hastings	Election Worker	243 Main Road	Gill	MA	01354	one year	June 30, 2011
Ms.	Patricia	Hisz	Election Worker	39 Mountain Road	Gill	MA	01354	one year	June 30, 2011
Ms.	Christine	Kovalchick	Election Worker	64 West Gill Road	Gill	MA	01354	one year	June 30, 2011
Mr.	John	Barry	Election Worker	142 West Gill Road	Gill	MA	01354	one year	June 30, 2011
Ms.	Valeria	Smith	Election Worker	351 West Gill Road	Gill	MA	01354	one year	June 30, 2011
Mr.	Steven	Connell	Election Worker	102 Center Road	Gill	MA	01354	one year	June 30, 2011
Mr.	Gene	Beaubien	Emergency Management Director	196A Main Road	Gill	MA	01354	one year	June 30, 2011
Mr.	Allen Tupper	Brown	Energy Resources Commission	58 River Road	Gill	MA	01354	three year	June 30, 2013
Mr.	Gene	Beaubien	Firefighter	196A Main Road	Gill	MA	01354	one year	June 30, 2011
Mr.	Steven	Connell	Firefighter	102 Center Road	Gill	MA	01354	one year	June 30, 2011
Mr.	Michael	Crochier	Firefighter	22 Munns Ferry Road	Gill	MA	01354	one year	June 30, 2011
Mr.	Jason	Edson	Firefighter	242 W Gill Road	Gill	MA	01354	one year	June 30, 2011
Mr.	Stuart	Elliott	Firefighter	27 Franklin Road	Gill	MA	01354	one year	June 30, 2011
Mr.	Scott	Goodhind	Firefighter	95 W Gill Road	Gill	MA	01354	one year	June 30, 2011
Mr.	Michael	Hastings	Firefighter	5 Cove View Lane	Gill	MA	01354	one year	June 30, 2011
Mr.	William	Kimball	Firefighter	181 Wisdom Way	Greenfield	MA	01301	one year	June 30, 2011
Mr.	Mitchell	LaClaire, Sr.	Firefighter	196C Main Road	Gill	MA	01354	one year	June 30, 2011
Mr.	Michael	Olson	Firefighter	266 Main Road	Gill	MA	01354	one year	June 30, 2011
Mr.	Noah	Pack	Firefighter	28 Mt Hermon Road #31	Gill	MA	01354	one year	June 30, 2011
Mr.	Greg	Parody	Firefighter	169 Main Road	Gill	MA	01354	one year	June 30, 2011
Mr.	Steven	Peters	Firefighter	16 Ashfield Road	Shelburne Falls	MA	01370	one year	June 30, 2011
Mr.	Kenneth	Sears	Firefighter	4 Oak Street	Gill	MA	01354	one year	June 30, 2011
Mr.	Nire	Rugoza	Firefighter	12 Devens Street	Greenfield	MA	01301	one year	June 30, 2011

Title	FirstName	LastName	JobTitle	Address1	City	State	PostalCode	Length of Term	Term Expires
Mr.	Raymond	Purington	Franklin County Cooperative Inspection Program Representative	Gill Town Hall	Gill	MA	01354	one year	June 30, 2011
Mr.	Arthur	Cohen	Franklin County Solid Waste Management District Representative	9 Mt. Hermon Station Road	Gill	MA	01354	one year	June 30, 2011
Mr.	James	Poulsen	Franklin Regional Transit Authority Representative	385 Main Road	Gill	MA	01354	one year	June 30, 2011
Mr.	Frank J.	Cutting	Fred Wells Trustee	Ben Hale Road	Gill	MA	01354	one year	June 30, 2011
Chief	David	Hastings	Gill Police Chief	Gill Police Department	Gill	MA	01354	one year	June 30, 2011
Ms.	Melinda	Shearer	Gill Police Matron	Gill Police Department	Gill	MA	01354	one year	June 30, 2011
Officer	Jeffrey	McAndrews	Gill Police Officer	24 Central Street	Erving	MA	01344	one year	June 30, 2011
Officer	Robert	Hunter	Gill Police Officer	Gill Police Department	Gill	MA	01354	one year	June 30, 2011
Officer	Paul	Marguet	Gill Police Officer	53 N Cross Road	Gill	MA	01354	one year	June 30, 2011
Officer	Nikol	Schreiver	Gill Police Officer	Gill Police Department	Gill	MA	01354	one year	June 30, 2011
Officer	Robert	Whittier	Gill Police Officer	175 W Gill Road	Gill	MA	01354	one year	June 30, 2011
Officer	Laurie	Lankowski	Gill Police Officer	Gill Police Department	Gill	MA	01354	one year	June 30, 2011
Officer	Peter	Lapachinski	Gill Police Officer	15 Montague Street	Turners Falls	MA	01376	one year	June 30, 2011
Sergeant	Christopher	Redmond	Gill Police Sergeant	Gill Police Department	Gill	MA	01354	one year	June 30, 2011
Mr.	Doug	Edson	Hazardous Waste Coordinator	364 Main Road	Gill	MA	01354	one year	June 30, 2011
Mr.	Stuart	Elliott	Historical Commission	27 Franklin Road	Gill	MA	01354	one year	June 30, 2011
Ms.	Pam	Shoemaker	Historical Commission	365 Main Road	Gill	MA	01354	three year	June 30, 2013
Mr.	Luke	Ketchum	Junior Firefighter	387 Plain Road	Gill	MA	01354	three year	June 30, 2013
Mr.	Paul	Sweeney	Junior Firefighter	150 School Street	Greenfield	MA	01301	one year	June 30, 2011
Mr.	Alden	Winn	Junior Firefighter	43 Devens Street, Apt A	Greenfield	MA	01301-2520	one year	June 30, 2011
Mr.	Gary	Bourbeau	Memorial Committee	91 W Gill Road	Gill	MA	01354	one year	June 30, 2011
Ms.	Merri	Bourbeau	Memorial Committee	91 W Gill Road	Gill	MA	01354	one year	June 30, 2011
Mr.	Chet	Kuzonkoski	Memorial Committee	25 River Road	Gill	MA	01354	one year	June 30, 2011
Mr.	Doug	Smith	Memorial Committee	39 Center Road	Gill	MA	01354	one year	June 30, 2011
Ms.	Eliane	Smith	Memorial Committee	39 Center Road	Gill	MA	01354	one year	June 30, 2011
Chief	Christopher	Blair	Mutual Aid Police Officer	71 French King Hwy	Erving	MA	01344	one year	June 30, 2011
Officer	Stephen	Bushay	Mutual Aid Police Officer	71 French King Hwy	Erving	MA	01344	one year	June 30, 2011
Sergeant	Corey	Greene	Mutual Aid Police Officer	71 French King Hwy	Erving	MA	01344	one year	June 30, 2011
Sergeant	Robert	Leighton	Mutual Aid Police Officer	69 Main Street	Northfield	MA	01360	one year	June 30, 2011
Chief	Leonard	Crossman	Mutual Aid Police Officer	69 Main Street	Northfield	MA	01360	one year	June 30, 2011
Chief	James	Palmari	Mutual Aid Police Officer	256 South Street	Barnardston	MA	01337	one year	June 30, 2011
Sergeant	Brian	Ravish	Mutual Aid Police Officer	256 South Street	Barnardston	MA	01337	one year	June 30, 2011
Officer	Jason	Bassett	Mutual Aid Police Officer	256 South Street	Barnardston	MA	01337	one year	June 30, 2011
Mr.	Richard	French	Planning Board	267 Main Road	Gill	MA	01354	three year	June 30, 2013
Ms.	Rose	Levasseur	Recreation Committee	60 Center Road	Gill	MA	01354	three year	June 30, 2013
Mr.	Mitchell	LaClaire	Right to Know Officer	196C Main Road	Gill	MA	01354	one year	June 30, 2011
Ms.	Donna	MacNicol	Town Counsel	P. O. Box 985	Greenfield	MA	01302-0985	one year	June 30, 2011
Mr.	Leo	Parent	Veteran's Agent	P. O. Box 392	Turners Falls	MA	01376-0392	one year	June 30, 2011
Mr.	William	Huber	Veteran's Grave Officer	96 Boyle Road	Gill	MA	01354	one year	June 30, 2011
Mr.	Allen Tupper	Brown	Zoning Board of Appeals	58 River Road	Gill	MA	01354	three year	June 30, 2013
Ms.	Alyn	Hastings	Zoning Board of Appeals	88 North Cross Road	Gill	MA	01354	three year	June 30, 2013