

TOWN OF GILL

MASSACHUSETTS



www.gillmass.org

SELECTBOARD MEETING MINUTES

November 22, 2010

Call to Order: The meeting was called to order at 4:30pm.

Present: John Ward, Randy Crochier, and Ann Banash, Selectboard members; Ray Purington, Administrative Assistant. Others Present: Rick James

Approval of Minutes: Ann made a motion, seconded by Randy, to approve the minutes of 11/8. The vote was unanimous in the affirmative.

Siemens Project: Ray provided an update on the status of the Energy Savings Performance Contract between the Town and Siemens for energy conservation measures at Gill Elementary. Beth Greenblatt, Gill's grant-funded technical advisor for the project, is assembling the Energy Management Services Agreement (EMSA), and will have it to Ray this week. The EMSA will be sent to Town Council for review, and distributed to the Energy Commission, Selectboard, and Treasurer. The total cost of the project is approximately \$275,000, much lower than the \$430,000 approved by Town Meeting. The project has a positive energy savings cash flow in each year. Beth and the Energy Commission will meet with the Selectboard at its December 6th meeting to formally present their recommendations on the project.

4:35pm David Detmold joined the meeting. 4:38pm Dick French joined the meeting.

FY11 Budget & Special Town Meeting: With the approval of a GMRSD budget at the 11/18 District Wide meeting, Gill's FY11 assessment decreased by \$38,121 from the \$1,410,359 approved at Town Meeting in June. Although no further Town Meeting action is required in order to accept the lower figure, it has been suggested that some or all of the "savings" should be placed into a stabilization fund to use for next year's school assessments. Putting money into a stabilization fund must be done by a Town Meeting vote, and needs to be done in December in order to avoid delays in submitting a budget to the Dept. of Revenue and having a tax rate set.

The Board discussed possible dates for a Special Town Meeting, noting that scheduling one in the holiday season isn't ideal, but is regrettably necessary. The STM will be held on Monday, December 20th at 6:30pm. The Board will meet briefly on December 1st at 6:30pm to review and sign the warrant for the STM.

Ray noted that two estimated sources of revenue for FY11 will be lower than expected, and may reduce the amount of the \$38,121 recommended for a stabilization fund. An FY11 rent reduction was previously granted to the Four Winds School, which will result in \$4,200 less revenue. The Town's New Growth was conservatively estimated at \$20,000 (1/2 of last year), but appears to be only \$16,000. There is also one unanticipated new expense that will need an appropriation - \$2,057.13 to pay 9 months of veteran's benefits to an eligible Gill resident.

Ray suggested having a warrant article to transfer money from Free Cash back to Stabilization to replace the amount approved and spent to purchase and install a dump body on the 1990 Highway truck. The Board also agreed to include a warrant article that would allow restaurant/bar liquor license holders to receive permission to serve alcohol on Sundays from 10AM to Noon.

Conservation Restriction: Dick French met with the Board to explain a Conservation Restriction that he is offering to donate to the Town's Conservation Commission. The CR is for 25-30 acres of land on Ben Hale Road. Dick and

Emily Samuels would continue to own and pay taxes on the land. Ray explained that Town Counsel has reviewed the CR document and did not find any problems. Procedurally, it is the Conservation Commission that must accept the CR, and the Selectboard that must approve. The Board decided that they will revisit the matter after the Conservation Commission has taken action. Dick French left the meeting.

MIIA Insurance Renewal: MIIA, the Town's insurance carrier for property & liability and workers' compensation insurances, has offered a 10% rate decrease for FY12 if the Town commits to renewing its policies by 11/26. The Board noted that MIIA's service has been satisfactory, and a rate reduction will be very helpful in next year's budget. Randy made a motion, seconded by Ann, to renew with MIIA for FY12, and to authorize John as Chair to sign the renewal letter. The vote was unanimous in the affirmative.

Police Cruiser Repairs: The Board reviewed an \$822 estimate from Doug's Auto Body to replace a rusted quarter panel on the '04 Explorer police cruiser. Although this vehicle is the next cruiser due to be replaced, it still needs to remain roadworthy, as it is the department's only 4-wheel drive vehicle. (When a new cruiser is purchased, the '04 will be shared by the Highway and Police Departments, and the '99 Blazer will be retired from the fleet.) The Board asked Ray to check whether Chief Hastings contacted the Franklin County Technical School about doing the work. While the Board supports having the repairs made, they did not vote on the matter. Formal authorization will come when they approve the purchase order for the work.

Part-Time Police Officers: In a memo to the Board, Police Chief Hastings recommended Todd Mongeon and Cody Guilbault be appointed as part-time police officers for the Town. The Board reviewed résumés for both officers. Ann made a motion, seconded by Randy, to appoint Todd Mongeon and Cody Guilbault as part-time officers contingent upon them providing proof of up-to-date physicals. The vote was unanimous in the affirmative.

5:25pm David Detmold left the meeting. Bill LeBlanc, WMECO, joined the meeting.

Pole Hearing: At 5:30pm the Board convened a Pole Hearing petitioned by WMECO and Verizon, to act upon a request to install two jointly owned utility poles on the westerly side of Cross Road. The reason for the new poles is to provide electric service to a new garage built at 41 Boyle Road (Tognarelli's). No abutters were present to speak in favor or against the request.

In the general discussion that followed, it was noted that at the last pole hearing in July, permission for a new pole was granted, but made contingent upon the removal of a certain number of "double" poles. There has been no action on the removal, but it is suspected that the poles still have Verizon wires on them. Bill LeBlanc offered to provide Ray with a contact name at Verizon who might be able to move this along.

The Board also noted that WMECO and the Highway Department are working to correct an issue with glare from one of the floodlights at the Public Safety Complex. Ray was also asked to find out if LED streetlights are an option, and if they offer any cost or energy savings.

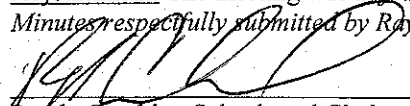
Ann made a motion, seconded by Randy, to grant the request to install two new poles on Cross Road. The vote was unanimous in the affirmative, and the Board members signed three copies of the decision.

General Interest: Ray noted that the FCCIP is in the process of upgrading its permitting software and will be offering online permits by July 1, 2011. The Northfield Mount Hermon School has applied to the DEP and Conservation Commission to "maintain an existing dock and install and maintain a float inlet for its athletic field irrigation system." WMECO's 2011 vegetation management plan is available at their website, www.wmeco.com.

Warrant # 11: The Board reviewed and signed vendor and payroll warrant # 11-11. Randy abstained from signing the payroll warrant.

Adjournment: The meeting was adjourned at 6:05 p.m.

Minutes respectfully submitted by Ray Purington, Administrative Assistant.


Randy Crochier, Selectboard Clerk



MIIA Member Services

12 Gill Street - Suite 1600

Woburn, MA 01801-1728

TEL (800) 526-6442

FAX (781) 376-9907

www.emiia.org

November 12, 2010

Mr. Ray Purington
Administrative Assistant
Town of Gill
325 Main Road
Gill, MA 01354

*Signed & mailed
11/23/10*

Re: Renewal Proposal

Dear Ray:

The Town of Gill is a valued member of the MIIA programs. Due to the financial strength of our programs and your favorable loss history, we are able to offer you a renewal proposal for Fiscal Year 2012 which includes a rate decrease of -10%. We are pleased to offer this renewal proposal for both your property and liability and your workers' compensation coverages. Your overall contributions will reflect changes in exposures, such as higher or lower building values, change in vehicles, change in expenditures, increases in payroll or changes in experience modification factors. In addition, MIIA may provide participation discounts and *MIIA Rewards* credits depending upon individual member participation.

MIIA was founded by the Massachusetts Municipal Association (MMA) to establish insurance cost stability for Massachusetts communities while at the same time delivering the broadest coverages and services to its members. Today, we have become the leader in municipal insurance and risk management services as a result of the members' commitment.

By accepting our proposal, you will continue to enjoy stable costs while benefiting from MIIA's consistently superior coverages and services. In order to accept our offer, please sign and return the enclosed copy of this letter to our offices before November 26, 2010. For your convenience, enclosed is a return envelope.

We are pleased to serve you and appreciate your continued commitment to the MIIA programs.

Sincerely,

Charles J. Winn, L.I.C.
Senior Account Executive

We wish to continue participating in the MIIA Property and Liability and Workers' Compensation program for Fiscal Year 2012.

Signature

Date

Title

Gill Police Department

David W. Hastings
Chief of Police
196B Main Rd
Gill MA 01354

Emergency 911

Station (413) 863-9398
Dispatch (413) 625-8200
Fax (413) 863-0157
Email Chief@gillmass.org

To: Honorable Board of Selectpersons
From: Chief David W. Hastings
Date: November 22, 2010
Re: Appointments

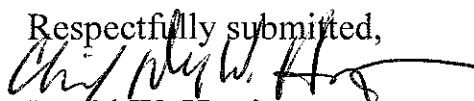
Please accept the following two candidates for positions as part time officers for the Town of Gill Police Department.

Todd Mongeon
Cody Guilbault

Both candidates are currently employed in police agencies and with a brief period of training in our procedures will be ready to accept shifts.

These two parties would be replacing the recently departed Officer Marguet for full time employment with Northampton Police Dept. and Officer Laurie Lankowski for full time employment with Amherst Fire Dept.

Respectfully submitted,


David W. Hastings
Chief of Police

Working in Partnership with the Community

Town

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

To the Board of Selectmen of the Town of **Gill**, Massachusetts

**WESTERN MASSACHUSETTS ELECTRIC COMPANY AND
VERIZON NEW ENGLAND, INC.**

request permission to locate a line of poles, wires, cables and fixtures, including the necessary sustaining and protecting fixtures to be owned and used in common by your petitioners, along and across the following public way:

Cross Road: Place two (2) jointly owned poles, 12/5 and 12/6, on the Westerly side of the road starting three hundred sixty five feet (365') from the centerline of Boyle Road.


Reason : Line extension to provide service to future/recent construction of new garage for owner of 41 Boyle Road.

Wherefore they pray that after due notice and hearing as provided by law, they be granted joint or identical locations for and permission to construct and maintain a line of poles, wires and cables, together with such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith and made a part hereof marked – **6F020656**.

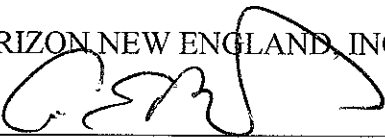
Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioners agree to reserve space for one crossarm at a suitable point on each of said poles for the fire and police telephone signal wires belonging to the municipality and used by it exclusively for municipal purposes.

WESTERN MASSACHUSETTS ELECTRIC COMPANY

By 
Company Representative

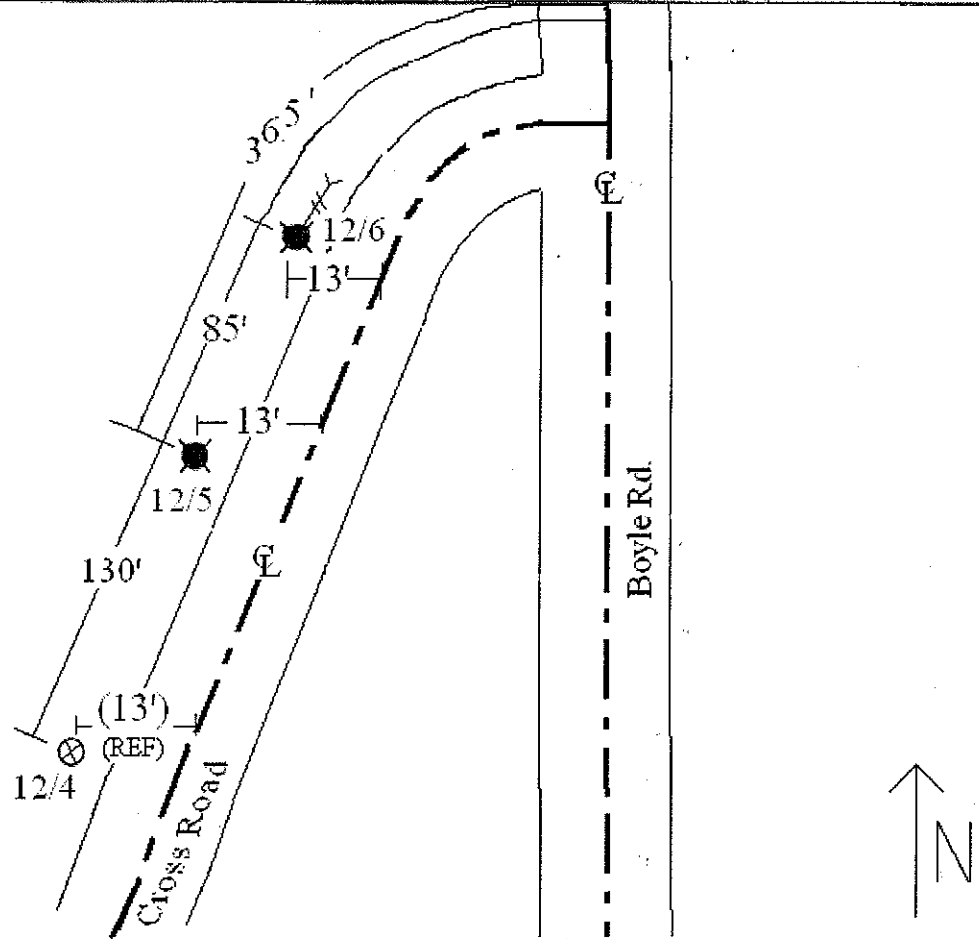
VERIZON NEW ENGLAND, INC.

By 
Manager Right-of-Way

Dated this 5th day of October 2010.

WESTERN MASSACHUSETTS ELECTRIC COMPANY	TOWN Gill, MA
NEW ENGLAND TELEPHONE & TELEGRAPH COMPANY	STREET Cross Rd.

OP84 REV. 2-92



PURPOSE AND DESCRIPTION:

LINE EXTENSION TO PROVIDE SERVICE TO FUTURE/RECENT CONSTRUCTION OF NEW GARAGE FOR OWNER OF 41 BOYLE RD.

LEGEND					
	PROPOSED JOINT POLE		HANDHOLE		MANHOLE
	PROPOSED W.M.E.CO. POLE		PAD MOUNT TRANSFORMER		HEXHOLE
	EXISTING JOINT POLE		UG. CONDUIT		
	EXISTING W.M.E.CO. POLE		UG. PRIMARY CABLE		
	EXISTING W.M.E.CO. POLE TO BE MADE JOINT		UG. SECONDARY CABLE		
	EXISTING FOREIGN POLE TO BE MADE JOINT				

DRAWN BY LEBLANC	ACTIVITY ESNRO	W.D.# 6F020656 W.R.# 1568210	DISTANCES ARE APPROXIMATE NOT TO SCALE	DATE Oct 5, 2010	PETITION NO.
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