

TOWN OF GILL

MASSACHUSETTS



www.gillmass.org

SELECTBOARD MEETING MINUTES

April 10, 2012

Call to Order: The Selectboard meeting was called to order at 7:00pm.

Present: Randy Crochier, Ann Banash (remote) and John Ward, Selectboard members; Ray Purington, Admin. Assistant. Others Present: Genevieve Fraser, Patricia Pruitt.

Randy stated that he received a request from Ann Banash to participate remotely in tonight's meeting for reasons of geographic distance (Florida). It was noted that a meeting with a remote participant must use roll call for all votes.

Quabbin Area Civil War Remembrance: Genevieve Fraser, one of the event organizers, described plans for the July 4th remembrance of the 150th anniversary of President Lincoln's proclamation calling for volunteers from Massachusetts to serve in the Civil War. She welcomed the Gill community to participate. Ray will send info on the event to the Agricultural and Historical Commissions. Ms. Fraser left at 7:15pm.

Review of Minutes: John made a motion, seconded by Ann, to approve the minutes from 3/26. Randy – yes; John – yes; Ann – yes. The vote was unanimous in the affirmative.

PSC Boiler: No new developments; awaiting the start of the project with Tognarelli.

Sewer Pump Station: Nothing new to report.

Siemens Project: The boiler/EMS alarm was successfully tied in to the building alarm at the elementary school. The Town and District will split the cost of the work.

Earthquake Claim: Ray reported that he will be meeting with Bob Leet of Whetstone Engineering (structural engineer) at the Elementary School next week during school vacation.

Franklin Regional Retirement System COLA Base: The Board reviewed a proposal by the Franklin Regional Retirement System to increase the Cost-of-Living Adjustment Base for retirees from \$13,000 to \$14,000. Discussion centered on this being a reasonable proposal, but it's not something that should be expected to increase year after year. The FY14 cost impact to Gill is estimated to be around \$750, including increases related to FRCOG and FCSWMD assessments. Town Treasurer Ronnie LaChance is Gill's voting member to the System's Advisory Council, and Ray will inform her of tonight's discussion.

Office Walls: The Board continued discussions of the office walls project at Town Hall. For Highway employees to do the work, they would either need to start immediately, or wait until October. Given the amount of planning needed to be done, it was decided to schedule the project for October. It was also suggested that perhaps NMH would be able to supply some of its building maintenance staff to assist on the project, especially HVAC technicians and electricians. Ray will ask NMH. Randy reported on a conversation with Steve Greenwald – the HVAC costs in his proposal represent the need for fins to be added to some of the existing hot water baseboard, and the likelihood that some additional piping will be needed in order to adequately heat the enclosed spaces created by office walls.

Cooperative Public Health Services: Randy provided an update on the CPHS. He will be the Board of Health's representative to the Oversight Board, and Ed Galipault will be the alternate. A draft of the inter-municipal agreement between the FRCOG and CPHS-participating towns is being circulated for comments. It is expected that the grant funds for the program will begin to be available at the end of April.

Brownfields Project: Ray reported that the Town was successful in its application to have Lawrence Krejmas's property at 444 Main Road included in the FRCOG's Brownfields Program this year. Mr. Krejmas has been notified, and someone from Tighe & Bond will begin the Phase I assessment soon. Phase I includes a review of

publicly available documents and historical records, but no testing or sampling. Site access is only by permission of the landowner.

Gill-Montague Compact for Funding Education: The Board reviewed an invitation to send a representative to a meeting of all the Compact parties (Gill & Montague Selectboards and Finance Committees, GMRSD officials, local legislators, and DESE). There is concern that the multi-year plan to stabilize the District's finances and the towns' assessments is out of balance because Chapter 70 aid increases projected two years ago no longer seem likely in coming years. The meeting is April 19th at 4pm. Either Randy or John will attend.

Meeting Schedule: The Board discussed moving its 4/23 meeting to 4/24, as Ann will have returned to Gill that day. The CIPC and Finance Committee will be invited to join the Selectboard at 6pm.

Warrant for Annual Town Meeting: The draft of the warrant articles for Annual Town Meeting was reviewed. The Board decided to keep an article on money to fund salaries for part-time police officers, but requested an article be added to get input from voters on whether those salaries should be included within the Police Department budget in future years. The Board also asked to include an article seeking funding for a roof repair/replacement project at the Public Safety Complex. Ray will make the changes, have the warrant reviewed by Town Counsel, and present it for signatures at the next meeting.

Fire Department Board of Engineers: Randy recused himself from the discussion and vote. The Board reviewed the list of Engineers recommended by the Fire Department's Board of Engineers. Ann made a motion, seconded by John, to appoint Gene Beaubien, Steven Connell, Michael Crochier, Jason Edson, Stuart Elliott, Noah Pack, Greg Parody, Stephen Peters, and Kenneth Sears to the Board of Engineers from May 1, 2012 to April 30, 2013. Ann – yes; John – yes. The vote was unanimous in the affirmative.

Ag Use for Mariamante Field: The Board discussed potential uses of the Mariamante field – two local farmers have recently inquired about using it for hay crops and for organic butternut squash. It was also noted that the property is included in a Municipal Solar Program being organized by the Hampshire COG, and that the RFP for that is going out this week. The Board decided against activities that require plowing, and that the field could be used as a hayfield again this year. Ray will seek bids from local farmers.

Appointment of Veterans' Agent: Ann made a motion, seconded by John, to reappoint the Central Franklin County Veterans District as the Town's Veterans' Agent. Randy – yes; John – yes; Ann – yes. The vote was unanimous in the affirmative.

Highway Purchase Order: Randy and John signed a Highway Department purchase order for a blade bar from U.S. Mower. The part is for the roadside mower and costs \$985.00. Ray also reported that the brush chipper's timing belt had snapped today. It is being repaired, but the cost is not yet known.

FY13 Chapter 90: The Town will receive \$152,121 in Chapter 90 highway aid for FY 13, which is \$642 less than FY12. Gill's population increase in the 2010 US Census was expected to produce an increase in Chapter 90 aid. Ray will contact Senator Rosenberg's office to get an explanation for the reduction.

FEMA Reimbursements: The final FEMA reimbursement contract from Tropical Storm Irene was signed - \$4,796.57 as 75% of the Town's expenses to repair gravel roads damaged during the storm. Project worksheets for the October snowstorm have been passed on to FEMA personnel to review and submit for approval. The exact amount of that reimbursement is unknown because the FEMA spreadsheets did not correctly calculate all the costs. The 75% reimbursement is expected to be around \$22,000.

Falls River Bridge Reconstruction: It was noted that reconstruction of the Falls River Bridge on Route 2 is expected to begin in the next several weeks. Traffic delays can be expected, although the bridge is supposed to remain open for two-way traffic most of the time. The project is expected to last 2 years.

Sewer Abatement: Acting as Sewer Commissioners, Ann made a motion, seconded by John, to abate \$17.58 to Jeff Suprenant from his most recent sewer bill. Randy – yes; John – yes; Ann – yes. The vote was unanimous in the affirmative.

5/7 Special Town Meeting: Ray requested the Board schedule a Special Town Meeting just prior to the May 7th Annual meeting in order to have voters transfer \$10,000 from the Winter Snow & Ice budget to the General Highway budget. The two states of emergency (Tropical Storm Irene and October snowstorm) required the Highway department to spend more than expected on road repairs and debris cleanup. Fortunately, the winter was

an easy one, and there is money remaining in that budget. Ray also suggested having voters transfer funds between several old grant funds in order to clean up negative balances. The STM will start at 6:55pm.

Use of Town Hall: The Board approved the use of Town Hall by the Agricultural Commission on 4/27. The Commission will be doing an Arbor Day Scavenger Hunt again this year, and wants to use the Town Hall as the drop-off point. It was asked that they use the indoors only in the case of rain and to use the restrooms.

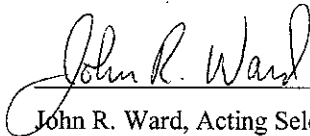
May 21st meeting: The regular meeting for May 21st will be rescheduled for May 22nd at 6pm, to avoid conflicting with Town Elections happening on the 21st.

Executive Session: The Board decided an executive session that was listed on the agenda was not needed tonight. 8:47pm. Ann left the meeting. Patricia Pruitt left the meeting.

Warrant: Randy's son Michael, a Gill firefighter, appears on the payroll warrant for this week. Due to the conflict of interest, Randy would normally abstain from signing the warrant. However, since two signatures are required to approve the warrant, the Board invoked the Rule of Necessity, which permitted Randy's participation and allowed the Board to act upon the warrant. The Board reviewed and signed FY 2012 warrant #21.

Adjournment: The Selectboard meeting adjourned at 8:55 p.m.

Minutes respectfully submitted by Ray Purington, Administrative Assistant.



John R. Ward, Acting Selectboard Clerk

Franklin Regional Retirement System

**A Presentation
Regarding the Impact of the Increase
in the
Cost-of-Living Adjustment Base
for Retirees**

March 2012

In compliance with section 19 of Chapter 188 of the Acts of 2010 (An Act Relative to Municipal Relief), and on behalf of the individual treasurers of each governmental unit of the Franklin Regional Retirement System, this presentation is made to the “Chief Executive Officers” of the various units - (Selectboards, Commissioners, Executive Directors, Superintendents, Boards of Directors, Administrators).

The Municipal Relief Act of 2010 included section 19, which allows retirement systems to increase the maximum COLA base for retirees by \$1,000 increments.

SECTION 19. Section 103 of said chapter 32, as so appearing, is hereby amended by adding the following paragraph: - (j) Notwithstanding paragraph (a), the board of any system that establishes a schedule pursuant to section 22D or 22F, may increase the maximum base amount on which the cost-of-living adjustment is calculated, in multiples of \$1,000. Each increase in the maximum base amount shall be accepted by a majority vote of the board of such system, subject to the approval of the legislative body. For the purpose of this section, “legislative body” shall mean, in the case of a city, the city council in accordance with its charter, in the case of a town, the town meeting, in the case of a district, the district members, and, in the case of an authority, the governing body. In the case of a county or region, acceptance shall be by the county or regional retirement board advisory council at a meeting called for that purpose by the county or regional retirement board that shall notify council members at least 60 days before the meeting. Upon receiving notice, the treasurer of a town belonging to the county or regional retirement system shall make a presentation to the town’s chief executive officer, as defined in paragraph (c) of subdivision (8) of section 22, regarding the impact of the increase in the cost-of-living adjustment base, the failure of which by a treasurer shall not impede or otherwise nullify the vote by the advisory council. Acceptance of an increase in the maximum base amount shall be deemed to have occurred upon the filing of the certification of such vote with the commission. A decision to accept an increase in the maximum base amount may not be revoked.

At its January 26, 2012 meeting, the board voted to increase the COLA base from \$13,000 to \$14,000, thereby initiating an approval process that includes a vote by the Advisory Council 60 days or later from the date of this notification. The Advisory Council, which is made up of the treasurers from the member units of the retirement system, will meet on April 18, 2012, at 11:30 am, in the meeting room at the Deerfield Town Offices, for the purpose of voting approval, or not, of the increase to the COLA base.

The purpose of this presentation is to report the impact of raising the COLA base, an impact that provides a benefit to the entire region even after subtracting the costs. The cost/benefit analysis is derived from calculations done by an actuary that uses accepted standards to arrive at true funding schedules. In addition to this written report, there will be information sessions as follows:

place: Franklin Regional Retirement, 278 Main Street, Suite 311, Greenfield

date: Thursday, March 29, 2012

times: 9:00 am & 7:00 pm

seating is limited – **call to reserve** – 413 774 4837 x 1

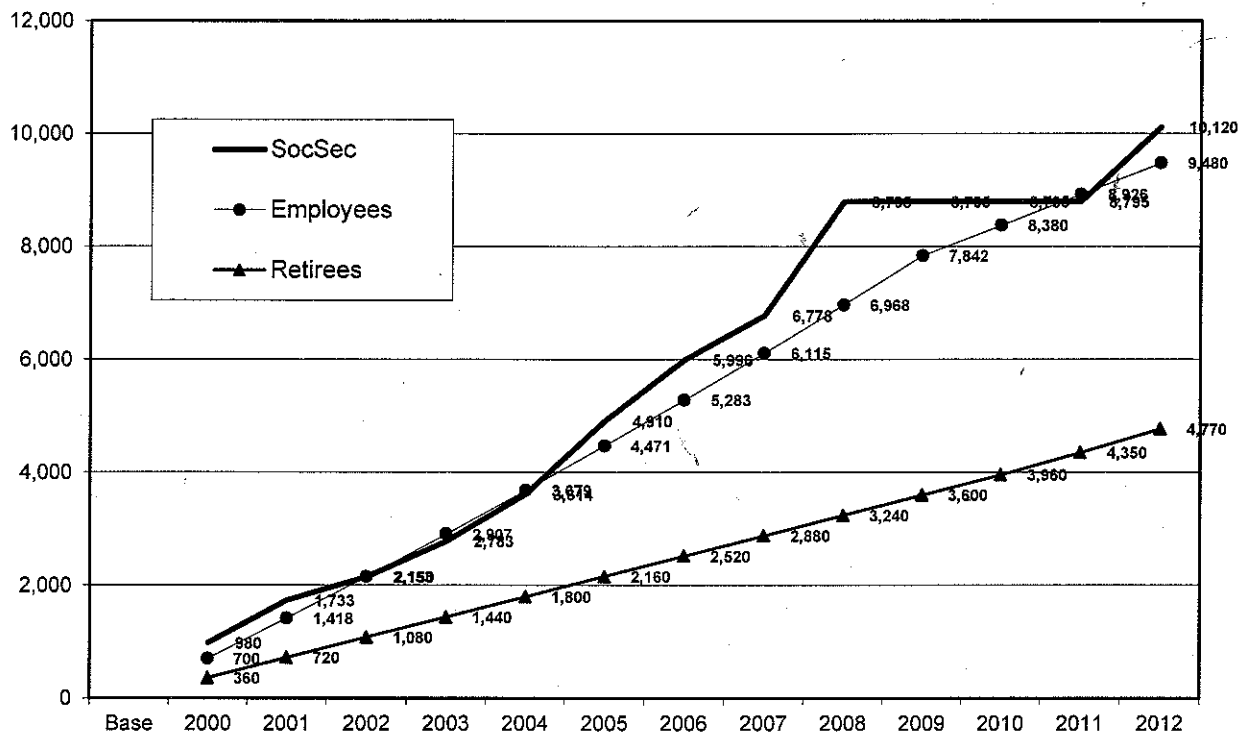
or email: Admin@FRRSMA.com

directions: www.FRRSMA.com

Benefits

The fact that there is a disparity between Social Security retirees and retirees of this system is the most compelling reason for increasing the base used when calculating a cost-of-living adjustment for FRRS retirees. Social Security applies the COLA increase to the full amount of retirement allowance. FRRS is limited to the first \$13,000 of annual benefit for each retiree - the effect of which is to cause the average retiree of this system, over time, to fall farther and farther behind a like-benefited social security recipient (as well as active employees). The provisions of section 19 moderate the restriction and give the retirement system the mechanism to correct the problem. The charts below demonstrate the effect over time. For comparison, the charts include estimates of what an active town employee might receive for COLA during the same period. Note that even though the three groups start at the same annual amount (\$28,000) after 12 years the FRRS retirees have fallen behind the other two by approximately \$7,000, and the average effective annual percentage falls to 1.22% compared to averages over 2% for the other two.

Base/year	Percentages (with out limits)			SocSec		FRRS		Employees		Actual Percentages (with limits)		
28,000	SocSec	FRRS	Empl.	\$'s	cuml.	\$'s	cuml.	\$'s	cuml.	SocSec	FRRS	Empl.
2000	3.5%	3.0%	2.5%	980	28,980	360	28,360	700	28,700	3.5%	1.29%	2.5%
2001	2.6%	3.0%	2.5%	753	29,733	360	28,720	718	29,418	2.6%	1.27%	2.5%
2002	1.4%	3.0%	2.5%	416	30,150	360	29,080	735	30,153	1.4%	1.25%	2.5%
2003	2.1%	3.0%	2.5%	633	30,783	360	29,440	754	30,907	2.1%	1.24%	2.5%
2004	2.7%	3.0%	2.5%	831	31,614	360	29,800	773	31,679	2.7%	1.22%	2.5%
2005	4.1%	3.0%	2.5%	1,296	32,910	360	30,160	792	32,471	4.1%	1.21%	2.5%
2006	3.3%	3.0%	2.5%	1,086	33,996	360	30,520	812	33,283	3.3%	1.19%	2.5%
2007	2.3%	3.0%	2.5%	782	34,778	360	30,880	832	34,115	2.3%	1.18%	2.5%
2008	5.8%	3.0%	2.5%	2,017	36,795	360	31,240	853	34,968	5.8%	1.17%	2.5%
2009	0.0%	3.0%	2.5%	-	36,795	360	31,600	874	35,842	0.0%	1.15%	2.5%
2010	0.0%	3.0%	1.5%	-	36,795	360	31,960	538	36,380	0.0%	1.14%	1.5%
2011	0.0%	3.0%	1.5%	-	36,795	390	32,350	546	36,926	0.0%	1.22%	1.5%
2012	3.6%	3.0%	1.5%	1,325	38,120	420	32,770	554	37,480	3.6%	1.30%	1.5%
averages	2.42%	3.00%	2.27%	778		367		729		2.42%	1.22%	2.27%

\$28,000 Retiree - Cumulative Gain in COLA over 12 years

An additional positive impact would be the sizeable increase in the inflow of dollars to the region. Investment earnings (money from "Wall Street") fund a large part of each member's retirement. With the increase of the COLA base from \$13,000 to \$14,000, retirees will receive up to thirty extra dollars in the first year. In subsequent years it will be an additional \$30 (\$60, 90, 120, etc.). A retiree that lives another 20 years after retirement will have an additional \$6,300 to spend over the 20 years. That's another \$6,300 of outside money added to the local economy. Multiply that by the 172 retirees most effected and the total is over one million dollars.

Number of Retirees	Grand Total Inflow (\$)
50	315,000
100	630,000
150	945,000
172	1,083,600
200	1,260,000
250	1,575,000

Costs

The benefits are achieved by investing some money. The employer units will collectively invest to address the increased actuarial liability of \$700,000 over 20 years through an increase in the annual assessments.

Every two years the board has a new actuarial analysis performed to update the calculation of the system's future liability for retirement benefits, and, to recalculate the annual assessments for the next 20 years. These regular updates provide the board with timely opportunities to adjust to changing/changed conditions (investments, retirements, employment trends) which they can address using a number of variables such as – assumed rate of return on investments, rate of salary increase for active employees, length of the funding schedule, and amortization rate. These options are also available to the board when it is working to accommodate an increase to the COLA base, allowing the board to minimize the cost impact while providing beneficial impacts.

The last time the board increased the COLA base (from \$12k to \$13k in November 2010) it was able to mitigate the impact to zero by adjusting some of the actuarial assumptions used in the latest actuarial valuation. Referencing the chart below and comparing the amounts of the top line and the bottom line, the attributed increase to the FY2012 assessment was \$60k. The board leveled the impact by choosing the assumptions (and related assessment schedule) indicated in line four below.

Fiscal 2012 Contribution (cont.)					
6					
Interest Rate/Salary Increase	Length	Amort %	Contrib	Change	% and \$ over FY11
8.00%/4.75%	19	4.50%	\$5.155M	62k	4.39% 217k
8.00%/4.50%	19	4.07%	\$5.094M	1k	3.16% 156k
7.875%/4.50%	19	4.50%	\$5.194M	100k	5.17% 255k
7.875%/4.25%	19	4.26%	\$5.093M	1k	3.14% 155k
8.00%/4.75% (\$12,000 Base)	19	4.38%	5.095M	2k	3.17% 157k



STONE
CONSULTING, INC.

Schedules assume a \$13,000 COLA base except where indicated

Below is a chart summarizing the first year impact for various levels of retirees' benefits. As you can see the greatest impact is for those receiving between \$13,000 and \$28,000 – the group most likely to be relying solely on their retirement benefit from FRRS. It is believed that retirees receiving less than \$13,000 have other sources of retirement – and yet they receive 100% of the 3% COLA each year.

Impact of Increasing COLA base to \$14k

annual allowance	# effected	total \$'s
less than \$13k	269	\$0.00
between \$13 and \$14k	23	\$287.89
between \$14 and \$28k	131	\$3,930.00
greater than \$28k	41	\$1,230.00

The board has voted to increase the base to \$14,000 this July 1st. During the summer, a new actuarial valuation will be performed that will incorporate the increased base into the funding schedule. Because there are many factors effecting the valuation, it is not possible to know what options for mitigation might be available to the board until the valuation is complete. However, the amount in question will likely be \$60,000 again (for the first year).

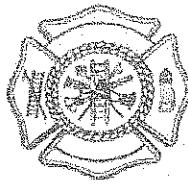
This concludes the report.

Dale Kowacki, Executive Director

Franklin Regional Retirement FY2013 Appropriations

	percent of assessments to salaries (without ERI)	Semi Annual Payments			July 1 Full Pay	
		salaries	percent	PERAC	Gen. Assessment	July 1 Full Pay
Town of Ashfield	16.93%	401,192	1.33%	-	67,929	66,666
Town of Bernardston	16.93%	422,425	1.40%	-	71,504	70,174
Bernardston Fire & Water District	16.35%	15,622	0.05%	-	2,554	2,507
Town of Buckland	16.92%	519,315	1.72%	7,140	87,848	94,988
Town of Charlemont	16.93%	310,744	1.03%	-	52,606	51,628
Town of Colrain	16.93%	325,746	1.08%	9,483	55,160	53,441
Town of Conway	16.95%	741,240	2.46%	-	125,643	123,307
Town of Deerfield	16.94%	2,456,935	8.15%	-	416,255	408,514
Town of Erving	16.95%	1,214,324	4.03%	-	205,829	202,001
Franklin County Regional Housing Authority	16.96%	1,216,480	4.04%	-	206,340	202,503
Franklin County Solid Waste Management District	16.80%	124,655	0.41%	-	20,940	20,551
Franklin Regional Council of Governments	16.96%	2,036,188	6.76%	-	345,262	338,841
Franklin Regional Transit Authority	17.06%	218,574	0.73%	-	37,284	36,591
Frontier Regional School District	16.95%	1,747,771	5.80%	5,670	296,231	296,287
Town of Gill	16.93%	367,973	1.22%	11,927	62,311	72,857
Hawlemont Regional School District	17.04%	272,792	0.91%	-	46,478	45,614
Town of Hawley	17.17%	107,107	0.36%	-	18,387	18,045
Town of Heath	16.94%	253,247	0.84%	-	42,902	42,104
Town of Leyden	16.82%	115,355	0.38%	-	19,408	19,047
Town of Leverett	16.96%	945,513	3.14%	-	160,373	173,669
Mahar Regional School District	16.95%	1,377,269	4.57%	13,296	233,409	233,409
Mohawk Regional School District	16.95%	2,702,135	8.97%	-	458,136	449,616
Town of Monroe	17.13%	98,421	0.33%	-	16,855	16,542
Town of New Salem	16.97%	198,674	0.66%	-	33,709	33,082
New Salem/Wendell Union School District	16.93%	573,061	1.90%	8,994	97,041	106,035
Town of Northfield	16.94%	771,710	2.56%	18,868	130,750	149,618
Town of Orange	16.94%	3,796,674	12.59%	77,633	643,024	720,657
Orange Housing Authority	17.26%	44,387	0.15%	-	7,661	7,519
Pioneer Valley Regional School District	16.96%	2,036,184	6.76%	15,642	345,262	360,904
Town of Rowe	16.94%	590,998	1.96%	10,661	100,106	110,767
Town of Shelburne	16.98%	592,490	1.97%	-	100,616	100,616
Shelburne Falls Fire District	16.84%	188,022	0.62%	-	31,666	31,666
Town of Shutesbury	16.94%	829,218	2.75%	-	140,454	140,454
South Deerfield Fire District	16.96%	60,219	0.20%	-	10,215	10,025
South Deerfield Water Supply District	16.86%	178,714	0.59%	-	30,134	29,574
Town of Sunderland	16.94%	1,112,347	3.69%	-	188,464	184,959
Town of Warwick	16.86%	239,277	0.79%	-	40,349	39,599
Town of Wendell	16.99%	195,440	0.65%	3,324	33,198	35,843
Town of Whately	16.93%	739,087	2.45%	-	125,132	122,805
totals:	16.95%	30,137,525	100.00%	182,638	5,107,425	5,191,688

Actual Schedule - Adjusted Semiannual	5,290,063	variance(s)	0.00
Actual Schedule - July 1 Full Pay	5,191,688		0.00



Gill Fire Department

196A MAIN ROAD • GILL, MA 01354-1805 • (413) 863-8955 • FAX: (413) 863-0126

22 March 2012

Board of Selectmen
Town Hall
Gill, Massachusetts 01354

Dear Lady and Gentlemen:

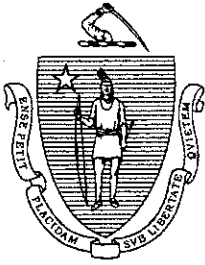
On 15 March 2012, the Board of Engineers nominated and approved the following members of the Gill Fire Department for your appointment as Board members from 1 May 2012 until 30 April 2013:

Gene Beaubien
Stephen Connell
Michael Crochier
Jason Edson
Stuart Elliott
Noah Pack
Greg Parody
Stephen Peters
Kenneth Sears

Thank you for your consideration.

Sincerely,

Stuart Elliott, clerk



THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF HEALTH AND HUMAN SERVICES
DEPARTMENT OF VETERANS' SERVICES
600 WASHINGTON STREET, 7th Floor, BOSTON, MASSACHUSETTS 02111
TEL: (617) 210-5480 FAX: (617) 210-5755 TTY: (617) 210-5883
WWW.MASS.GOV/VETERANS

DEVAL L. PATRICK
GOVERNOR

TIMOTHY P. MURRAY
LIEUTENANT GOVERNOR

March 26, 2012

JUDYANN BIGBY, M.D.
SECRETARY, EOHHS

COLEMAN NEE
SECRETARY, DVS

Re: Massachusetts General Laws, Chapter 115 - Veterans' Agents

Dear Municipal Leader,

This serves as a reminder of the annual obligation of your municipality to appoint or re-appoint not later than April 30 your veterans' benefits and services agent(s) under section 3 of chapter 115 of the General Laws and any City Manager Act or Town Administrator Act that may apply to your municipality.

In recognition of our shared state and municipal duties and obligations to our veterans and their dependents, and with a spirit of cooperation, I request that you identify the name(s) of your veterans' agent(s) (or director(s) of veterans' services districts), and provide the weekly work hours and location(s) of your veterans' services department office(s). To do so, please fill out the below section and return the same to my office on or before May 1, 2012. Your submission may be sent either by e-mail: emakrinikolas@massmail.state.ma.us, via facsimile: (617) 210-5755, or by regular mail to my attention: Evan Makrinikolas, Compliance Officer, at the address above.

Thank you for your prompt attention to this matter and for your continued commitment to our veterans and their families who call your community their home.

Sincerely,

Evan Makrinikolas
Compliance Officer

-----cut here-----

Name of City / Town / Veterans' Services District: Town of Gill

Name(s) of Veterans' Agent: Central Franklin County District

Office Location Address(es): See attached

Weekly Work Hours (circle): Full-time / Part-time

(If part time, days and hours of operation): _____



DEPARTMENT OF
VETERAN SERVICES
CENTRAL FRANKLIN COUNTY DISTRICT

P.O. BOX 392 • 190 MILLERS FALLS ROAD
TURNERS FALLS, MA 01376
TEL: 413-863-3205 • FAX: 413-863-3219

Received Time Mar. 12, 2012 9:27AM No. 0372

LEO J. PARENT, JR., VSO

MARK FITZPATRICK, VSO

DONNA BEZIO
VSO, Assistant

Office Hours

Monday through Friday

8:00 AM to 4:00 PM

Fridays by appointment only

Tuesday we are in the Shelburne Town Hall
from 8:00AM to 10:00 AM

1-413-625-0300

Thursday we are in the Orange Town Hall

8:00AM to 9:00AM

1-978-544-1100 ext 106

Leo J. Parent VSO and Mark Fitzpatrick VSO
Donna Bezio VSO Assistant

Member Towns:

Ashfield • Bernardston • Buckland • Charlemont • Colrain • Conway • Deerfield • Erving • Gill • Hawley • Heath • Leverett
Montague • Monroe • New Salem • Northfield • Orange • Plainfield • Shelburne • Shutesbury • Sunderland
Wendell • Whately

PURCHASE ORDER

672599

TO

ADDRESS

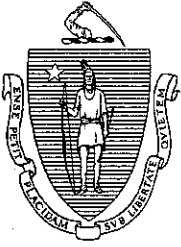
SHIP TO

ADDRESS

REQ. NO.		FOR		DATE	
DATE REQUIRED 4-12-12		HOW SHIP Ground		TERMS	
QUANTITY	PLEASE SUPPLY ITEMS LISTED BELOW			PRICE	UNIT
1					
2	1	Blade BAR		\$ 985. ⁰⁰	
3		For Mower Deck			
4		New Holland Mower			
5					
6					
7					
8					
9					
10					
11					
12				985. ⁰⁰	
IMPORTANT OUR ORDER NUMBER MUST APPEAR ON ALL INVOICES-PACKAGES, ETC. PLEASE NOTIFY US IMMEDIATELY IF YOU ARE UNABLE TO SHIP COMPLETE ORDER BY DATE SPECIFIED.			PLEASE SEND COPIES OF YOUR INVOICE PURCHASING AGENT		

ORIGINAL

 FORM 46141 ©



COMMONWEALTH OF MASSACHUSETTS

OFFICE OF THE GOVERNOR

State House, Room 360, Boston MA 02133
(617) 727-3600 FAX (617) 727-5291

DEVAL L. PATRICK
GOVERNOR

April 1, 2012

TIMOTHY P. MURRAY
LIEUTENANT GOVERNOR

Mr. Randy Crochier, Chairman
Town of Gill
325 Main Road
Gill, MA 01354

Dear Mr. Crochier:

We are pleased to inform you that the Chapter 90 local transportation aid funding for Fiscal Year 2013 will total \$200 million statewide. The \$200 million is provisional based on the passage of the pending bond bill. As you are aware, the Fiscal Year 2012 funding represented 29 percent increase from the previous fiscal year, which represented the highest level of funding ever apportioned for local transportation aid.

We recognize the importance of this capital spending to each municipality across the Commonwealth, especially during these difficult economic times. This is why we worked with our partners in the Legislature to ensure that state funds are available to support transportation infrastructure improvements. This will not only deliver immediate economic benefits but ensure the long term viability of our infrastructure. We pledge to remain supportive of the Chapter 90 program and your local transportation needs. We expect legislative authorization for the FY 2013 Chapter 90 program within the next several weeks.

This letter certifies that the **Town of Gill's** Chapter 90 apportionment for Fiscal 2013 is provisionally **\$152,121**, based on the passage of the bond bill. Once the bond bill authorizing the Chapter 90 Program is passed into law, this apportionment is automatically incorporated in your existing 10-Year C.90 contract which was signed in FY 2008 and is posted on the MassDOT Web site <http://www.massdot.state.ma.us/chapter90>.

We look forward to working closely with your community to ensure the continuing success of the Chapter 90 program in the years to come.

Please feel free to contact Matt Bamonte at (617) 973-7647 with any questions you may have regarding the Chapter 90 program.

Sincerely,

Governor

Lieutenant Governor

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



This form is jointly issued and published by the Executive Office for Administration and Finance (ANF), the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. Any changes to the official printed language of this form shall be void. Additional non-conflicting terms may be added by Attachment. Contractors may not require any additional agreements, engagement letters, contract forms or other additional terms as part of this Contract without prior Department approval. Click on hyperlinks for definitions, instructions and legal requirements that are incorporated by reference into this Contract. An electronic copy of this form is available at www.mass.gov/osc under Guidance For Vendors - Forms or www.mass.gov/osc under OSD Forms.

CONTRACTOR LEGAL NAME: Town of Gill (and d/b/a):		COMMONWEALTH DEPARTMENT NAME: CDA Massachusetts Emergency Management Agency MMARS Department Code: CDA	
Legal Address: (W-9, W-4,T&C): 325 Main Rd., Gill, MA 01376		Business Mailing Address: 400 Worcester Road, Framingham, MA 01702	
Contract Manager: Mr. Ray Purington		Billing Address (if different):	
E-Mail: administrator@gillmass.org		Contract Manager: Gina Valentine	
Phone: 413-869-9347 Fax: 413-863-7775		E-Mail: Gina.Valentine@state.ma.us	
Contractor Vendor Code: VC6000191798		Phone: 508-820-2004 Fax: 508-820-1404	
Vendor Code Address ID (e.g. "AD001"): AD ____ (Note: The Address Id Must be set up for <u>EFT</u> payments.)		MMARS Doc ID(s): CTFEMA4028GILL000571	
_____ <u>NEW CONTRACT</u> PROCUREMENT OR EXCEPTION TYPE: (Check one option only) <input type="checkbox"/> <u>Statewide Contract</u> (OSD or an OSD-designated Department) <input type="checkbox"/> <u>Collective Purchase</u> (Attach OSD approval, scope, budget) <input type="checkbox"/> <u>Department Procurement</u> (includes State or Federal grants 815 CMR 2.00) (Attach RFR and Response or other procurement supporting documentation) <input type="checkbox"/> <u>Emergency Contract</u> (Attach justification for emergency, scope, budget) <input type="checkbox"/> <u>Contract Employee</u> (Attach <u>Employment Status Form</u> , scope, budget) <input checked="" type="checkbox"/> <u>Legislative/Legal or Other:</u> (Attach authorizing language/justification, scope and budget)		_____ <u>CONTRACT AMENDMENT</u> Enter Current Contract End Date <u>Prior</u> to Amendment: ____, 20 ____ Enter Amendment Amount: \$ _____. (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.) <input type="checkbox"/> <u>Amendment to Scope or Budget</u> (Attach updated scope and budget) <input type="checkbox"/> <u>Interim Contract</u> (Attach justification for Interim Contract and updated scope/budget) <input type="checkbox"/> <u>Contract Employee</u> (Attach any updates to scope or budget) <input type="checkbox"/> <u>Legislative/Legal or Other:</u> (Attach authorizing language/justification and updated scope and budget)	
The following COMMONWEALTH TERMS AND CONDITIONS (T&C) has been executed, filed with CTR and is incorporated by reference into this Contract. <input checked="" type="checkbox"/> Commonwealth Terms and Conditions <input type="checkbox"/> Commonwealth Terms and Conditions For Human and Social Services			
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00. <input type="checkbox"/> <u>Rate Contract</u> (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) <input checked="" type="checkbox"/> <u>Maximum Obligation Contract</u> Enter Total Maximum Obligation for total duration of this Contract (or <u>new</u> Total if Contract is being amended). \$4,796.57			
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through <u>EFT</u> 45 days from invoice receipt. Contractors requesting <u>accelerated</u> payments must identify a PPD as follows: Payment issued within 10 days __% PPD; Payment issued within 15 days __% PPD; Payment issued within 20 days __% PPD; Payment issued within 30 days __% PPD. If PPD percentages are left blank, identify reason: __agree to standard 45 day cycle __ statutory/legal or Ready Payments (G.L. c. 29, § 23A); <input checked="" type="checkbox"/> <u>only initial payment</u> (subsequent payments scheduled to support standard EFT 45 day payment cycle. See <u>Prompt Pay Discounts Policy</u> .)			
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) PW-00571 To reimburse for FEMA 4028 Tropical Storm Irene - The applicant took such actions as necessary to save lives, protect public health and safety and protect improved property at Lyons Hill Rd and Barney Hale Rd. Assistance for road & bridge repair and restoration under Category C under the FEMA Public Assistance Program.			
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: <input type="checkbox"/> 1. may be incurred as of the <u>Effective Date</u> (latest signature date below) and <u>no</u> obligations have been incurred <u>prior</u> to the <u>Effective Date</u> . <input type="checkbox"/> 2. may be incurred as of ____, 20 ____, a date <u>LATER</u> than the <u>Effective Date</u> below and <u>no</u> obligations have been incurred <u>prior</u> to the <u>Effective Date</u> . <input checked="" type="checkbox"/> 3. were incurred as of 8/28/2011, a date <u>PRIOR</u> to the <u>Effective Date</u> below, and the parties agree that payments for any obligations incurred prior to the <u>Effective Date</u> are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
CONTRACT END DATE: Contract performance shall terminate as of 6/30/2012, with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor makes all certifications required under the attached <u>Contractor Certifications</u> (incorporated by reference if not attached hereto) under the pains and penalties of perjury, agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable <u>Commonwealth Terms and Conditions</u> , this Standard Contract Form including the <u>Instructions and Contractor Certifications</u> , the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
AUTHORIZING SIGNATURE FOR THE CONTRACTOR: X: <u>[Signature]</u> Date: <u>4/10/12</u> (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>RANDY P. CRUCHER SR</u> Print Title: <u>CTMGR</u>		AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: _____ Date: _____ (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>David Mahr</u> Print Title: <u>Chief Fiscal Officer</u>	

PW-00571



www.gillmass.org

SEWER ABATEMENT REQUEST FORM (Revised 10/5/10)

If the usage figures are believed to be incorrect for the current billing cycle, an abatement form must be filled out, signed, and dated to allow the Town to respond and consider the request. The bill must be paid before any abatement will be considered.

Sewer Bill Date: 2/27/12 Sewer Bill #: 5700
(Abatement requests must be in writing to the Sewer Commissioners within 30 days of the bill date.)

Dear Sewer Commissioners: I am requesting abatement of my sewer bill for the noted reason(s).

- ☒ Metered water used for filling swimming pools or spas (complete chart below)
(Abatement shall not be granted if calculated amount is less than \$10.00)
- ☐ Inaccurate readings (must be confirmed by Water Commissioners)
- ☐ Excessive reading due to broken water pipes (must prove that excess water did not enter sewer system)
- ☐ Other (explain below)

Explanation: FILLED SPA

Usage History:

Date	"A" Meter Reading Before (Cu. Ft.)	"B" Meter Reading After (Cu. Ft.)	"C" # of Cubic Ft (B - A)	"D" Sewer Rate (from bill) \$/cu. ft.	\$ Requested for Abatement (C x D)
<i>Example</i>	075074	075143	69	.0850	5.86
12/18/11	4399	4468	69	.0850	5.86
1/18/12	5083	5152	69	"	5.86
2/18/12	5767	5836	69	"	5.86
				Total requested	\$ 17.58

Continued on second page

SEWER ABATEMENT REQUEST FORM, page 2

Name JEFF SUPREMAN

Account # (from bill) 5700

Address 28 A WALNUT ST

GILL, MA 01354

Tel. 863-0492

Meter location if different from above address _____

Submit this completed form to the Tax Collector

PO Box 784, Turners Falls, MA 01376

-----Town Use Only Below This Line-----

Date received by Tax Collector 3/27/2012

Abatement deadline (90 days from receipt) _____

Sewer bill is paid & no outstanding sewer charges? ☒ YES ☐ NO

Tax Collector signature Thomas A. LaChance

Sewer Commission response:

Approved ☒

Denied ☐

Date 4/10/12

Sewer Commissioners

[Signature]

John R. Ward

TOWN OF GILL

MASSACHUSETTS



www.gillmass.org

TOWN FACILITIES REQUEST FORM

Name: Steve Damon

Organization: Gill AgCom

Address: 475 Main Rd.

Town/City: Gill State: MA

Daytime Phone: 413-863-2850 Evening Phone: _____

Facility Requested: Town Hall

Date(s) of Use: Friday, 4/27/12

Hour(s) of Use: 5-6 p.m.

Nature of Event: Drop off point for Arbor Day Scavenger

Hunt, a repeat of last year's success.

Number of Attendees: 20

A town employee, board member, or committee member must be present throughout the duration of the event. If you do not have such a member who volunteers to be present, a fee will be charged to provide one.

Is a town employee, board member, or committee member part of your organization? Y ☒ N ☐

If yes, what is his/her name? Steve Damon

Fees:

Individual resident	Free
Individual non-resident	\$25 per event
Non-profit organization	\$10 per event
For profit organization	\$50 per event
If a town employee is necessary	\$25 per hour

Telephone 413-863-9347

325 Main Road, Gill MA 01354

Fax 413-863-7775

This institution is an equal opportunity provider and employer.