

TOWN OF GILL

M A S S A C H U S E T T S



www.gillmass.org

SELECTBOARD MEETING MINUTES

March 11, 2013

Call to Order: The Selectboard meeting was called to order at 3:30pm.

Present: Ann Banash (remote), Randy Crochier, and John Ward, Selectboard members; Ray Purington, Admin. Assistant; David Hastings, Claire Chang, Ronnie LaChance, Rick James, Janet Masucci, and David Detmold.

Randy stated that he received a request from Ann Banash to participate remotely in today's meeting for reasons of geographic distance (Florida). It was noted that meetings with a remote participant must use roll call for all votes.

Police Cruiser Update: Police Chief David Hastings attended the meeting to provide answers to questions that arose during the February 25th Selectboard meeting. He explained that MGL Chapter 119 Section 34 is the law that states that children are "not to be transported in a patrol wagon." Within the law enforcement community this is interpreted to mean an unmarked vehicle is used. The Police Department also uses the unmarked Explorer in certain situations involving victims of domestic abuses, and when doing surveillance.

He identified Gill, Bernardston, Erving, Northfield, Greenfield, Montague, Deerfield, Sunderland (2), Shelburne, Shutesbury, Buckland, and Conway as local towns with unmarked police cruisers. Warwick has a cruiser with a light bar but no markings. Ashfield, Hatfield, and Colrain have vehicles with markings but no light bars.

The Chief explained that the in-car computer for the new Interceptor cruiser will not be purchased until the vehicle has arrived in Gill. Sergeant Redmond is able to spec and install the computer equipment, but needs the cruiser here before he can determine what computer equipment will fit and how it will be mounted. The cruiser, as equipped from the dealership, will cost \$32,877. Last June the Selectboard authorized \$5,000 of NMH Donations to be used toward purchasing in-car computers/monitors for the Department, of which \$1,757 has been spent to date.

John stated that he has been concerned that the cost of the equipped cruiser and computer was going over the \$33,000 budget appropriated by Town Meeting, and that, in general, he has a problem with the process used to make decisions about the cruiser and its equipment. He raised a question about additional ownership costs of an all-wheel-drive vehicle versus a 2-wheel-drive. He explained that with an all-wheel-drive, if one tire blows out, then all four must be replaced in order to not void the warranty. He cited this as one example of potential future major costs, and that the Selectboard was remiss in doing its due diligence on the purchase.

Claire Chang read from the minutes of the June 7, 2012 Selectboard meeting, in which the last paragraph indicated the Town Meeting article for the cruiser was increased from \$30,000 to \$33,000 in order to include the cost of the computer in the purchase.

Ann Banash defended the actions of the Selectboard in allowing the Police Department to select the equipment for the new cruiser. It has been the Board's practice to allow department heads to make the detail decisions on what they need on a new piece of equipment.

John raised issue with the explanatory notes from Article 18 of the Annual Town Meeting. The notes state "The new cruiser will most likely be (a) Dodge Charger." He feels the Interceptor has completely changed that. Further, there should have been a chance for the Selectboard to discuss the options and equipment on the Interceptor, as "there are choices that could have been made."

Randy stated that while the process was not perfect, he feels the purchase is not over budget as long as NMH funds are used for the computer. Going forward, a more defined process should be used for these types of purchases.

John asked the Chief to get cost estimates for removing the Police markings from one of the Crown Vic cruisers, and an estimate to add Police markings to the new Interceptor. Chief Hastings left the meeting at 3:55pm.

Cruiser Financing: Treasurer Ronnie LaChance met with the Selectboard to recommend the \$32,877.15 debt exclusion loan for the new police cruiser be financed with Greenfield Co-operative Bank for a 3-year term with a 1.51% interest rate. Ann made a motion, seconded by Randy, to accept the recommendation of the Treasurer and finance the cruiser with Greenfield Co-operative Bank. Ann – yes; Randy – yes; John – abstained. The motion passed. Ronnie left the meeting.

Approval of Minutes: Ann made a motion, seconded by John, to approve the minutes from 1/30 and 2/25. Randy – yes; John – yes; Ann – yes. The vote was unanimous in the affirmative.

Project Updates: The new radiator in the Fire Department Meeting Room continues to heat that space comfortably. Ray expressed optimism that the project is nearly complete.

According to the Building Inspector, due to the size of Town Hall, the roof project must have “construction control.” This entails having an architect review the planned work, inspect the work during construction, and sign off at completion of the work. Ray will be getting a quote from Brian DeVriese, the architect who performed the roof study last year.

Annual Town Meeting: The Board discussed the date of Annual Town Meeting. Feeling that the beginning of May is too early to know state aid figures with any certainty, Ann suggested delaying Town Meeting until mid June, and to try to consolidate the meeting into a single evening. Ray will check on the availability of various town officials for June 10 and June 17.

Budget Meetings: A meeting with the Finance Committee to kickoff the budget review process will be scheduled for the week of 3/18. It was noted that the most recent draft of the Gill-Montague Regional School District’s budget has only a 2.5% increase for Gill. The School Committee will be voting their final budget on March 27th.

Hampshire Solar: John and Claire will attend an information session on March 21st about the Hampshire Council of Government’s “Hampshire Solar” program, which offers municipalities an opportunity to purchase net-metered solar electricity at rates 20-30% lower than the WMECO default rate.

Mass Broadband: Ray reported on recent meetings with officials from the Mass Broadband Institute and Axia in which they discussed opportunities for the Town to purchase high-speed internet utilizing the new fiber optic “middle mile” network that will be activated in April. The Town Hall, Library, Safety Complex, Riverside Building, and Elementary School are all connected to the network. Based on the internet usage and current internet costs at the four buildings operated by the Town, it seems unlikely that any change will be made, as the minimum internet package per location is approximately \$150/month!

The Town Hall’s internet is currently \$60/month; \$50 monthly at the Safety Complex, free for the Library, and the Town has no internet service at the Riverside Building. The Safety Complex has the heaviest usage, and might benefit from faster connection speeds – this will be explored further.

Ray noted that the newly built network does not provide “last mile” service, that is, it doesn’t connect to individual homes and small businesses.

Sewer Commitment: Ann made a motion, seconded by John, to sign the March 12th sewer commitment in the amount of \$19, 710.13. Randy – yes; John – yes; Ann – yes. The vote was unanimous in the affirmative. Ray noted that a copy of the sewer abatement form will accompany the sewer bills, as a reminder to residents that springtime fill-ups of swimming pools can be eligible for abatement.

FRCOG Diesel Bid: Ray advised the Board that the Town will again participate in the FRCOG’s cooperative bid for diesel fuel for FY14. The bid for Gill will be for 6,500 gallons, the same as FY13 and FY12.

FRCOG Traffic Count: Acting upon an offer from the FRCOG to conduct traffic counts along town roads, the Board requested that a count be done on Main Road, south of Mountain Road. It was felt it would be good to do the same location again after the G-M Bridge project is complete.

Schuetzen Verein Seasonal Alcohol License: Ann made a motion, seconded by John, to renew the seasonal alcohol license for the Schuetzen Verein. Randy – yes; John – yes; Ann – yes. The vote was unanimous in the affirmative. Ray noted that the hearing on the Schuetzen Verein’s 2013 public gathering permit will be at the Board’s March 25th meeting at 5:00pm.

Public Service Announcements: The Energy Commission is hosting an Energy Fair at the Town Hall on April 6th. The Ag Commission has announced that Maple Sugaring Season is here, and has provided a list of Gill sugarhouses. Trash stickers are now available at the Wagon Wheel Restaurant, but are no longer being sold at the Gill Mobil station. The Board of Health will hold a public hearing on proposed tobacco regulations at 5:30pm on March 26th.

Other Business: The Board read a letter from Mountain Road resident Terry Sicard praising the Highway Department's work on that road last summer. A 39-page printed document is available that outlines initial study requests from FERC to FirstLight.

Fire Department PO: Although they wished they had more information, the Board signed a \$1,400 emergency purchase order to Rose Ledge Companies for repairs to one of the two batteries boxes on Engine 1 and three replacement batteries. The problem was detected on March 8th. The truck is presently out of service, but the repairs are being made today.

Ann suggested Ray check his email while John and Randy are signing the warrants, as it appears that the Green Communities contract for the Owner's Agent project has been emailed by DOER. This contract will provide a \$9,340 grant to the Town to hire Bart Bales to conduct an ASHRAE Level 2 energy audit of the Library, Town Hall, and Riverside Building. This audit is required before any of the \$139,900 Green Communities grant can be spent on energy saving measures at the buildings.

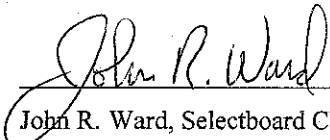
4:55pm Ann Banash, David Detmold, and Rick James left the meeting.

Warrant: The Board reviewed and signed FY 2013 warrant #19.

Owner's Agent Grant: John made a motion, seconded by Randy, to authorize Randy to sign the \$9,340 Owner's Agent Technical Assistance grant contract with the Department of Energy Resources, and to authorize Ray to execute the contract on behalf of the Town. The vote was unanimous in the affirmative.

Adjournment: The Selectboard meeting adjourned at 5:10pm.

Minutes respectfully submitted by Ray Purington, Administrative Assistant.



John R. Ward, Selectboard Clerk

Ray Purington/Gill Selectboard

From: Hampshire Power [arlarouche@hampshirecog.org]
Sent: Wednesday, March 06, 2013 2:08 PM
To: administrator@gillmass.org
Subject: Learn more about Hampshire Solar - save money, buy local!

Attend an Information Session on HAMPSHIRE SOLAR!

Hosted by the Hampshire Council of Governments

Representatives from local towns and cities, municipal districts, and school districts are invited to an information session about Hampshire Power's **innovative, cost-saving renewable energy program.**

This program was created specifically for municipalities! Learn more about the potential **benefits to your town or city** and how you can participate!

DATE: Thursday, March 21

TIME: 7:00 - 9:00 pm

LOCATION: Northampton Senior Center
Great Room
67 Conz Street, Northampton

MORE: Entry is free, light refreshments will be served.

RSVP: To reserve your seat, please contact:

Ann-Renée Larouche

(413) 584-1300 ext. 157 or

arlarouche@hampshirecog.org

Interested? Download the **Hampshire Solar brochure** and don't forget to attend the info session!

The Hampshire Council of Governments

Old Courthouse

99 Main Street

Northampton, Massachusetts 01060

(413) 584-1300



Forward this email



This email was sent to administrator@gillmass.org by arlarouche@hampshirecog.org |
[Update Profile/Email Address](#) | Instant removal with [SafeUnsubscribe™](#) | [Privacy Policy](#).

The Hampshire Council of Governments | Old Courthouse | 99 Main Street | Northampton | MA | 01060

TOWN OF GILL

MASSACHUSETTS



www.gillmass.org

OFFICE OF THE BOARD OF SEWER COMMISSIONERS Sewer Use Charges and Inspection Fees

To: Town Accountant

You are hereby notified that COMMITMENT(S) as shown below has (have) this day been made by the Board of Sewer Commissioners to Veronica LaChance, Tax Collector (Town Collector) and Collector of Sewer Charges. Bill date is March 12, 2013.

To: Veronica LaChance, Tax Collector (Town Collector) and Collector of Sewer Charges for the Town of Gill in the County of Franklin:

You are hereby required to collect from the several persons named in the list dated February 28, 2013, herewith committed to you the amount of the sewer usage charges assessed therein to each such person, with penalties, the sum total of such list being Nineteen Thousand Seven Hundred Ten and 13/100 Dollars (\$19,710.13).

Given under our hands the Eleventh day of March, 2013.

Ann H. Banash



John R. Ward



Randy Crochier

Board of Sewer Commissioners of the Town of Gill



Franklin Regional Council of Governments

March 5, 2013

Subject: Traffic Counting

Dear Board of Selectmen, Highway Superintendents, and Municipal Officials:

The Franklin Regional Council of Governments (FRCOG) performs traffic counts, annually, free of charge for Franklin County communities. The FRCOG makes every effort to fulfill requested traffic count requests each season. Traffic counts will be scheduled on a first-come, first-serve basis. All counts need to be submitted to the Transportation Planning Engineer in writing, either by post, fax, or email.

As we begin to develop our 2013 count calendar we ask that you think about any counts you would like performed in your community and use the attached form to request these counts. The FRCOG has the ability to measure traffic volumes, vehicle classification, speed, and vehicle turning movements (intersection counts).

Thank you for your involvement and participation in our traffic counting program. Please do not hesitate to contact me with any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read "Stacy Metzger".

Stacy Metzger

Transportation Planning Engineer
(413)774-3176, ext.128
smetzger@frcog.org

*copy ~~insert~~
before Mh RW*

TOWN OF GILL

MASSACHUSETTS



www.gillmass.org

LICENSE ALCOHOLIC BEVERAGES

The Licensing Board of
The TOWN of GILL, MASSACHUSETTS
HEREBY GRANTS A SEASONAL

COMMON VICTUALER

License to Expose, Keep for Sale, and to Sell
All Kinds of Alcoholic Beverages

TO BE CONSUMED ON THE PREMISES

To: **Turners Falls Schuetzen Verein Athletic Association**
Rear of 55 Barton Cove Road, Gill, MA 01354

License #: **044200010**

On the following described premises

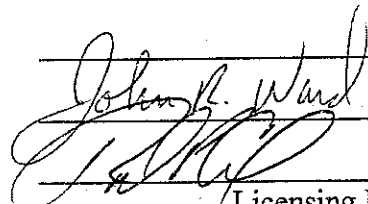
32'x80' pavilion attached to 28'x17' building which has a kitchen area, bar, walk-in cooler and surround porch. Two seasonal bathrooms in a separate building nearby. All of these located at the rear of the property.

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires **January 15th, 2014**, unless earlier suspended, cancelled or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this **11th day of March, 2013**

The hours during which Alcoholic Beverages may be sold are:

From: 4/1/2013 – 1/15/14 8 a.m. – 1 a.m.
daily except Sunday; Sunday from 11 a.m. –
1 a.m.; except where prohibited by Section 13
of the Liquor Control Act.



Licensing Board

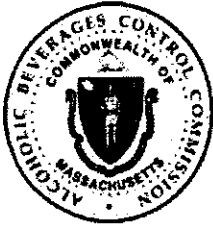
THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN BE EASILY READ.

Telephone 413-863-9347

325 Main Road, Gill MA 01354

Fax 413-863-7775

This institution is an equal opportunity provider and employer.



The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 239 Causeway Street
 Boston, MA 02114
www.mass.gov/abcc

ON PREMISES LICENSE RENEWAL APPLICATION

LICENSE NUMBER: 044200010

CITY OR TOWN GILL

APPLICATION FOR RENEWAL:

Seasonal

LICENSED FOR 2013

CLASS

YEAR

LICENSEE NAME: TURNER FALLS SCHUETZEN VEREIN

DOING BUSINESS A TURNER FALLS SCHUETZEN VEREIN

ADDRESS 55 BARTON COVE RD.- REAR

CITY/TOWN: GILL

STATE: MA

ZIP CODE: 01354

MANAGER: MERRIAM, BRUCETYPE OF LICENSE: Restaurant

CATEGORY: All Alcohol

EMAIL ADDRESS: JEFF.SUPRENIANT@COMCAST.NET

PLEASE ALSO VISIT OUR WEBSITE AND ENTER YOUR EMAIL ADDRESS

DESCRIPTION OF LICENSED PREMISES:

32'X80' PAVILION ATTACHED TO 28'X17' BUILDING WHICH HAS A KITCHEN AREA, BAR, WALK IN COOLER AND SURROUND PORCH... TWO SEASONAL BATHROOMS IN A SEPARATE BUILDING NEARBY... ALL OF THESE LOCATED AT THE REAR OF THE PROPERTY...

I hereby certify and swear under penalties of perjury that:

1. the renewed license will be of the same type for the same premises now licensed;
2. the licensee has complied with all laws of the Commonwealth relating to taxes; and
3. the premises are now open for business (If not explain below)

SIGNED BY:

Jeffery G. Suprenant PRESIDENT
 Individual, Partner or Authorized Corporate Officer

04-3566444

DATE:

3/5/13

TELEPHONE NUMBER:

413-863-8492

EMPLOYER IDENTIFICATION NUMBER:

(Note: NOT Individual Social Security Number)

We the undersigned, attest that we are in possession (1) the certificate required by Chapter 304 of the Acts of 2004, signed by the building inspector and the head of the fire department for the above named license and (2) the certificate of liquor liability insurance required by Chapter 116 of the Acts of 2010.

Please Check Below:

APPROVED:

DISAPPROVED:

(If disapproved explain)

LOCAL LICENSING AUTHORITY

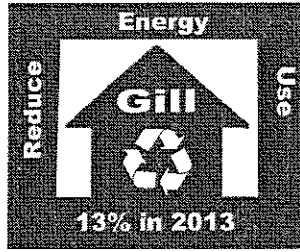
By:

John P. Ward

DATE: 3/11/13

APPLICATION FOR RENEWAL MUST BE FILED BY LICENSEES DURING THE MONTH OF MARCH (M.G.L. Ch. 138 § 16A)

GILL ENERGY FAIR



APRIL 6, 2013

9:30- 12

FREE ADMISSION

GILL TOWN HALL 325 MAIN ROAD, GILL, MA

TRACK AND REDUCE ENERGY USE SAVE MONEY LIVE MORE COMFORTABLY

HAVE A MORE SUSTAINABLE LIFESTYLE REDUCE YOUR CARBON FOOTPRINT

9:30-12 Exhibits & Demonstrations

- FARMERS MARKET OUTSIDE ON THE TOWN COMMON
- THE SOLAR STORE OF GREENFIELD
- PIONEER VALLEY TRANSITION FILM FESTIVAL VIDEOS
- BUILDING SCIENCE
- GILL 4-6TH GRADE RECYCLING PROJECT
- INSULATION, WINDOW TREATMENTS, WEATHERIZATION, ETC.

10 AM and 11 AM Speakers followed by Q & A

Moderated by Ray Steele

- **John Walsh**, Supervisor of Residential Conservation and Load Management Program from WMECO
- **Laura Biddulph**, Community Outreach Specialist, Center for EcoTechnology will speak about building science, how it relates to the need to weatherize and solutions including winserts
- **Amy Donovan**, Franklin County Solid Waste District will speak about recycling, composting, hazardous waste, with a special focus on the climate change/waste diversion link

RAFFLES AND DOOR PRIZES:

ARTISAN WOODEN BOWL- SPENCER PETERMAN,
CASINO TICKETS-TRAVEL KUZ (\$50 VALUE),
HEALTH AND BEAUTY PRODUCTS- SONGLINE EMU FARM, (\$75+ VALUE)
SMART POWER STRIP- SOLAR STORE OF GREENFIELD,
BODYWORK- JANET MASUCCI (\$65 VALUE)
AND MORE....

* FREE LAWN SIGNS TO THE FIRST 100 WHO TAKE THE PLEDGE

**SPONSORED BY THE GILL ENERGY COMMISSION TO KICK OFF OUR CAMPAIGN TO
REDUCE RESIDENTIAL ENERGY USE BY 13% IN 2013**

FOR MORE INFORMATION CALL JANET MASUCCI 413-863-8694 OR PAM LESTER 413-222-9674

This event is paid for, in part, by a Green Communities Grant from Massachusetts Department of Energy

Gill Agricultural Commission proudly announces

It's Sugaring Season In Gill and Greenfield!



Upinngil Sugarhouse
Cliff Hatch ~ 413-863-4431
Corner of West Gill and Center Rds., Gill

NMH School Farm
Liam Sullivan ~ 413-498-4367
Lamplighter Way, Gill

Rolling Ridge Sugarhouse
Jacob Rau ~ 413-834-8111
432 Main Rd., Gill

Kleeberg Sugarhouse
Brian Kleeberg ~ 413-834-4333
343 Adams Rd., Greenfield

Town of Gill Board of Health

A Public Hearing will be held by the Gill Board of Health, at the Town Hall, 325 Main Rd. Gill MA, on Tuesday March 26, 2013, at 5:30 PM to consider adopting tobacco regulations entitled "Regulation Restricting the Sale of Tobacco Products and Nicotine Delivery Products" and "Regulation Prohibiting Smoking in Workplaces and Public Places." The first listed regulation includes policies to restrict the sale of tobacco products and nicotine delivery products, including cigar packaging, ban on sale of blunt wraps, ban on the sale of tobacco in health care institutions (pharmacies) and capping the number of tobacco permits. The other regulation expands the statewide workplace smoking ban locally to protect the health of the employees and general public in the Town of Gill and includes proposed smoking restriction in playgrounds and athletic fields, within 20 feet of municipal buildings, in private clubs, and anywhere local food permits are in effect. The regulations are available for inspection at the Town Hall on Mon-Thur from 9am – 4:30pm.

Douglas Edson
Chair, Gill Board of Health

Monday / 4 / March

Dear Select board,

Just a short note long overdue
to tell you what a great job Mr. DeClair &
his crew did on redressing Mt Road.

It is a pleasure using the road
now. Thank you again for having such a great
highway department. Mr DeClair and his entire
Crew are terrific!

Sincerely

Doug Quinn
43 Mt Road

Ray Purington/Gill Selectboard

From: Gene & Dorri Beaubien [gmbdab@comcast.net]
Sent: Sunday, March 10, 2013 1:35 PM
To: 'Ray Purington/Gill Selectboard'
Subject: FW: Engine 1 Emergency PO

Ray:

I have submitted an emergency PO for this repair for \$1,400.00. Engine 1 has 6 batteries 3 were replaced along with one battery box during the regular maintenance. We were told that the other 3 were marginal but thought they would last until next service. Obviously we guessed wrong. Right now the truck is out of service at Rose Ledge as it was late Friday when it was brought up. They will fix on Monday morning. Billy took care of this Friday and his email is below. Any questions let me know.

-----Original Message-----

From: Billy Kimball [mailto:bkff22@gmail.com]
Sent: Friday, March 08, 2013 6:27 PM
To: Gene Beaubien
Cc: Nire Ragoza
Subject: Engine 1

*P.O. signed
3/11/13*

Chief,

Rose Ledge has estimated the total repair cost for Engine 1 to be \$1400. They found three of the six batteries to be completely burnt up and unusable. In order to remove said batteries they had to cut out the rusted bracket which held the batteries in. Once removed the pan that holds the batteries was visibly rusted through and will have to be re-built to support the new batteries. Included in the estimate is the cost of two smart chargers for each bank of batteries at \$150 a piece. This would replace the current charger from 1987. The chargers for flashlights, thermal imager and other accessories would be wired to the battery and maintained by the engine or smart charger.

Any questions or comments feel free to contact me.

Billy

Sent from my iPhone=

No virus found in this message.

Checked by AVG - www.avg.com

Version: 2013.0.2904 / Virus Database: 2641/6164 - Release Date: 03/11/13

Mailed 3/14/13



COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

This form is jointly issued and published by the Executive Office for Administration and Finance (ANF), the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. Any changes to the official printed language of this form shall be void. Additional non-conflicting terms may be added by Attachment. Contractors may not require any additional agreements, engagement letters, contract forms or other additional terms as part of this Contract without prior Department approval. Click on hyperlinks for definitions, instructions and legal requirements that are incorporated by reference into this Contract. An electronic copy of this form is available at www.mass.gov/osc under [Guidance For Vendors - Forms](#) or www.mass.gov/osd under [OSD Forms](#).

CONTRACTOR LEGAL NAME: Town of Gill (and d/b/a):		COMMONWEALTH DEPARTMENT NAME: Department of Energy Resources MMARS Department Code: DOER-ENE	
Legal Address: (W-9, W-4,T&C): 325 Main Road, Gill, MA 01354		Business Mailing Address: 100 Cambridge Street, Suite 1020, Boston, MA 02114	
Contract Manager: Ray Purington		Billing Address (if different):	
E-Mail: administrator@gillmass.org		Contract Manager: Jane Pfister	
Phone: 413-863-9347	Fax: 413-863-7775	E-Mail: jane.pfister@state.ma.us	
Contractor Vendor Code: VC6000191798		Phone: 617-626-1194	Fax: 617-727-0030
Vendor Code Address ID (e.g. "AD001"): AD 001 (Note: The Address Id Must be set up for EFT payments.)		MMARS Doc ID(s):	
		RF/Procurement or Other ID Number: PON-ENE-2013-019	

<input checked="" type="checkbox"/> NEW CONTRACT	<input type="checkbox"/> CONTRACT AMENDMENT
PROCUREMENT OR EXCEPTION TYPE: (Check one option only) <input type="checkbox"/> Statewide Contract (OSD or an OSD-designated Department) <input type="checkbox"/> Collective Purchase (Attach OSD approval, scope, budget) <input checked="" type="checkbox"/> Department Procurement (includes State or Federal grants 815 CMR 2.00) (Attach RFR and Response or other procurement supporting documentation) <input type="checkbox"/> Emergency Contract (Attach justification for emergency, scope, budget) <input type="checkbox"/> Contract Employee (Attach <u>Employment Status Form</u> , scope, budget) <input type="checkbox"/> Legislative/Legal or Other: (Attach authorizing language/justification, scope and budget)	Enter Current Contract End Date <u>Prior</u> to Amendment: _____, 20____ Enter Amendment Amount: \$ _____ (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.) <input type="checkbox"/> Amendment to Scope or Budget (Attach updated scope and budget) <input type="checkbox"/> Interim Contract (Attach justification for Interim Contract and updated scope/budget) <input type="checkbox"/> Contract Employee (Attach any updates to scope or budget) <input type="checkbox"/> Legislative/Legal or Other: (Attach authorizing language/justification and updated scope and budget)

The following **COMMONWEALTH TERMS AND CONDITIONS (T&C)** has been executed, filed with CTR and is incorporated by reference into this Contract.
 Commonwealth Terms and Conditions Commonwealth Terms and Conditions For Human and Social Services

COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00.
 Rate Contract (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.)
 Maximum Obligation Contract Enter Total Maximum Obligation for total duration of this Contract (or *new* Total if Contract is being amended). \$ 9,340

PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days ___% PPD; Payment issued within 15 days 0% PPD; Payment issued within 20 days ___% PPD; Payment issued within 30 days ___% PPD. If PPD percentages are left blank, identify reason: agree to standard 45 day cycle statutory/legal or Ready Payments (G.L. c. 29, § 23A); only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See [Prompt Pay Discounts Policy](#).)

BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.)
This is a grant agreement to fund the services of a consultant to provide ASHRAE Level II audits of Town Hall, State Memorial Library, and Riverside Municipal Building.

ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:
 1. may be incurred as of the Effective Date (latest signature date below) and **no** obligations have been incurred **prior** to the Effective Date.
 2. may be incurred as of _____, 20____, a date **LATER** than the Effective Date below and **no** obligations have been incurred **prior** to the Effective Date.
 3. were incurred as of February 4, 2013, a date **PRIOR** to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.

CONTRACT END DATE: Contract performance shall terminate as of May 31, 2014, with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.

CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor makes all certifications required under the attached Contractor Certifications (incorporated by reference if not attached hereto) under the pains and penalties of perjury, agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form including the Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.

AUTHORIZING SIGNATURE FOR THE CONTRACTOR:
 X: [Signature] Date: 3/13/13
 (Signature and Date Must Be Handwritten At Time of Signature)
 Print Name: Ray Purington
 Print Title: Administrative Assistant

AUTHORIZING SIGNATURE FOR THE COMMONWEALTH:
 X: _____ Date: _____
 (Signature and Date Must Be Handwritten At Time of Signature)
 Print Name: Steven A. White
 Print Title: Chief Financial Officer