

TOWN OF GILL

MASSACHUSETTS



www.gillmass.org

SELECTBOARD MEETING MINUTES

December 2, 2013

Call to Order: The Selectboard meeting was called to order at 5:30 PM.

Members Present: John Ward, Randy Crochier, and Ann Banash (remote)

Members Absent: None

Others Present: Ray Purington, Admin. Assistant; Janet Masucci, David Detmold, Donna MacNicol, Debbie Gleason, Tupper Brown, Suzanne Smiley.

John stated that he received a request from Ann Banash to participate remotely in today's meeting for reasons of geographic distance (Florida). It was noted that meetings with a remote participant must use roll call for all votes.

Executive Session: Randy made a motion, seconded by Ann, to go into Executive Session for the purpose of discussing strategy with respect to litigation, i.e. meeting with Town Counsel and the Zoning Board of Appeals regarding an appeal of a ZBA decision to grant a Special Permit to the Franklin County Boat Club, in that an open meeting may have a detrimental effect on the litigating position of the Town. Randy – yes; John – yes; Ann – yes. The vote was unanimous in the affirmative. It was announced that the Selectboard will reconvene in open session afterwards. The Selectboard left for the executive session at 5:40 PM.

The Selectboard returned from the executive session at 6:37 PM. Donna MacNicol, Debbie Gleason, Tupper Brown, and Suzanne Smiley left the meeting. Gene Beaubien, Geoffrey Rogers, and PJ Sweeney joined the meeting.

EMD Stipend: Gene Beaubien, Emergency Management Director, requested the Selectboard consider increasing the EMD's stipend from \$2,500 to \$3,500 per year. He noted that the annual grant received from MEMA for the "Radiological Emergency Response Preparedness Program" was increased this year from \$7,500 to \$8,500, and will increase to \$9,500 next year. MEMA officials have recommended that Towns apply the increase toward the EMD stipend.

No Town funds are currently used for the stipend; it all comes from the MEMA grant. The hours for the position are highly variable, and activity can be particularly intense during storm-related States of Emergency. It was pointed out that the EMD is solely responsible for recommending the Selectboard declare a State of Emergency. As EMD, Gene attends quarterly MEMA meetings in Agawam and EMD meetings Franklin County.

Ann made a motion, seconded by Randy, to grant \$1,000 as an additional stipend to the EMD for FY14. Randy – yes; John – yes; Ann – yes. The motion passed unanimously. As voted, there are two separate stipends for FY14, \$2,500 and \$1,000. There is no presumption that the \$1,000 stipend will be paid in FY15.

Firefighter Appointment: Ann made a motion, seconded by Randy, to appoint Jeffrey Jackson as a firefighter through June 30, 2014. Randy – yes; John – yes; Ann – yes. The motion passed unanimously. Fire Chief Gene Beaubien noted that the Fire Department currently has 17 firefighters on the roster, of whom 12 are "more active." They have no junior firefighters at this time.

Use of Facilities, Part I: Firefighter PJ Sweeney, representing the Gill Firemen's Association, presented a request to use the grounds of the Riverside Building for selling Christmas trees as a fundraiser for the Association. Sale dates will be Thursdays (12/5, 12/12, 12/19) from Noon to 6 PM, and Saturdays and Sundays (12/7-8, 12/14-15, 12/21-22) from 8 AM to 6 PM. An awning top tent will be used for shelter, and the trees will not be stored on site.

There was discussion that the Four Winds School is in session on Thursdays, and that Thursday sales should be cleared with the School first. The 12/5 date was removed from the request to allow time to contact the School. Ann

made a motion, seconded by Randy, to authorize the use of the Riverside Building grounds for the dates listed, with the two Thursdays contingent upon receiving approval from the Four Winds School. Randy – yes; John – yes; Ann – yes. The motion passed unanimously. Gene Beaubien and PJ Sweeney left the meeting at 7:00 PM.

Hampshire Power Electricity Plans: Geoffrey Rogers, with the HCOG's Hampshire Power program, attended the meeting to discuss changes in the electricity plans being offered to the Town. After seven years, Hampshire Power is ending their Profit Sharing plan, as it has incurred losses in each of the last two years. Rogers explained that the Profit Sharing model no longer is competitive in the energy markets. They will be offering a Fixed Price plan beginning late this month or early January. He recommended that the Town begin the new program in January.

Rogers explained that electricity prices have been generally very low for the past few years, and that WMECO recently announce an increase from 7.7 cents to 9.1 cents/kWh effective January 1st. Based upon "indicative pricing" he received today, he believes the Fixed Price plan will offer prices in the range of 8.7 – 9.4 cents, depending on the length of the contract. He explained that the length of the contract depends on the Town's "appetite for risk." He expects to see a gradual increase in energy prices over the next three years, and recommends the Town consider either a two- or three-year Fixed Price contract.

Rogers will have more information on the pricing and contracts this Wednesday, and will provide it so that the Selectboard can make a decision at their next meeting on December 16th. Rogers left the meeting at 7:17 PM.

Minutes: Ann made a motion, seconded by Randy, to accept the minutes from 11/18. Randy – yes; John – yes; Ann – yes. The motion passed unanimously.

Energy Audit: The Town has received the ASHRAE Level 2 energy audits from Bart Bales for the Town Hall, Slate Memorial Library, and the Riverside Building. It was noted that the Selectboard will meet with the Energy Commission on December 16th to begin discussing the energy audits, recommendations, and next steps.

Sewer Smoke Test: The Selectboard discussed the November 20th smoke test that was performed on the Riverside sewer system with assistance from Dave Kaczinski (Mass. Rural Waster Association). John, Randy, and Ray all participated in the test, as did Mick LaClaire, Ed Ambo, and Claire Chang. It was hoped that the smoke test would reveal significant sources of inflow and infiltration – places where groundwater and surface water enters the system. Unfortunately, nothing significant was found.

On November 21st Mick LaClaire, Dave Kaczinski, and Ed Ambo used the MRWA's sewer camera to inspect the sewer pipes running alongside of Heal All Brook. Those pipes were found to be in very good condition – a "very tight clean line" according to Kaczinski.

Ray reported that in speaking with LaClaire and Kaczinski, at this point the next step will be to wait for a period of heavy rain and then open manhole covers to observe the flow. If areas of unusually high flow are found, those pipes can be inspected with the camera and/or a repeat smoke test. Ray suggested that the Town should maintain an ongoing paid membership with the MRWA, in light of the expert assistance they are able to provide, both for the sewer system and the well at the Gill Elementary School. The \$225 cost of the membership was approved by consensus.

Janet Masucci, whose home is connected to the sewer system and the Riverside Water District, asked if there was any chance that the water meters (which are the basis for sewer bills) are out of calibration, or if unmetered water could be entering the system. Ann checked with her husband, a former water commissioner, and reported that at least 90% of the homes have new meters. The Water District's metered consumption is "within tolerance" (5-6%) of the billed usage from Greenfield (supplier of the water).

Community Shared Solar: Ray reported that Ameresco will attend the Selectboard's meeting on January 13th to discuss a possible community solar project at the Mariamante property.

Holiday Hours: A request from the Highway Department to close for vacation the week of December 23rd was approved by consensus. Members of the Department will be available to work in the event there is a snowstorm or other wintry weather. Ray received consensus approval to close Town Hall on the Thursdays after Christmas and New Year's Days. The closure will be announced in the newspapers.

MIIA Loss Control Grant: Ray reported that the Town has been awarded a \$5,000 Loss Control Grant by its insurance carrier, MIIA. As approved at a previous meeting, the grant will be used to purchase a 6'x12' trailer with traffic cones, barricades, and barrels, to be used to provide safe traffic work zones along Gill's roadways. An

additional \$700 for a more fully equipped trailer and \$500 for lettering the trailer, will be paid using the NMH Donation Fund.

Police Appointment: Randy made a motion, seconded by Ann, to appoint Tim Currier as a Part-Time Police Officer through June 30, 2014, contingent upon receiving the necessary medical clearance. Randy – yes; John – yes; Ann – yes. The motion passed unanimously.

Finance Committee Vacancy: Ray passed along the Moderator's announcement of a vacancy on the Finance Committee.

Public Works Mutual Aid: The Selectboard discussed a law enacted in 2010 that allows municipal officials to share public works resources in support of every day, non-emergency operations. It was felt that opting in to this law would be beneficial for Gill, and would provide a legal structure to informal mutual aid that has been taking place for years. Ann made a motion, seconded by Randy, that the Town opt in to the MGL Chapter 40 Section 4K Statewide Public Works Municipal Mutual Aid Agreement, and that John be authorized to sign the form on the Town's behalf. Randy – yes; John – yes; Ann – yes. The motion passed unanimously.

Facilities Use, Part II: Janet Masucci, a member of the Gill Energy Commission, requested permission to use the upstairs of the Town Hall on December 14th to conduct a workshop on constructing window inserts. Because of space limitations and the need to pre-order materials, pre-registration is required. Ann made a motion, seconded by Randy to allow the use of the Town Hall for the workshop. Randy – yes; John – yes; Ann – yes. The motion passed unanimously.

David Detmold and Ann Banash left the meeting at 7:55 PM.

Warrant: The Board reviewed and signed FY 2014 warrant #12.

The meeting adjourned at 8:20 PM.

Minutes respectfully submitted by Ray Purington, Administrative Assistant.



Randy P. Crochier, Selectboard Clerk

Ray Purington/Gill Selectboard

From: Gene & Dorri Beaubien [gmbdab@comcast.net]
Sent: Sunday, November 17, 2013 1:38 PM
To: Town of Gill Mass
Subject: FW: Grant Increase

Importance: High

Ray;

This is the letter from John about the increase to the EMD stipend

Gene

From: Giarrusso, John (CDA) [mailto:john.giarrusso@state.ma.us]
Sent: Wednesday, November 13, 2013 2:54 PM
To: Bill Mayrose (Contact,NWD); robert80@townofgreenfield.org; 'chiefgalvis@hotmail.com'; Gene & Dorri Beaubien; colrainjack@yahoo.com; jlerviti@gmail.com; 4c1pshedd@comcast.net; tomnewton01360@gmail.com
Cc: Prior, Kevin (CDA); Suarez, Kenyi (CDA); Cederberg, Katharine (CDA)
Subject: Grant Increase
Importance: High

We discussed at our quarterly Vermont Yankee EMD meeting that through the negotiations between MEMA and Vermont Yankee the town nuclear grants were increased by \$1000. This increase can be used for the salary of the EMD. They are a very integral part of the response to an incident at the Vermont Yankee Nuclear Plant. They coordinate the activities between MEMA and the town and have the public safety of their residents as their primary responsibility.
John

John Giarrusso, Jr.
Planning, Preparedness, & Nuclear Section Chief
MEMA
(W) 508-820-2040
(C) 603-817-0560

No virus found in this message.

Checked by AVG - www.avg.com

Version: 2014.0.4158 / Virus Database: 3629/6845 - Release Date: 11/18/13

TOWN OF GILL
MASSACHUSETTS



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TOWN FACILITIES REQUEST FORM

Name: William Kimball

Organization: Gill Firemen's Association

Address: 196A MAIN ROAD

Town/City: Gill State: MA

Daytime Phone: 413 522 1839 Evening Phone: _____

Facility Requested: Riverside School

Date(s) of Use: 12/7, 12/8, 12/14, 12/15, 12/21, 12/22, ~~12/5~~, 12/12, 12/19

Hour(s) of Use: 8am-6pm, 12-6pm on Thursdays

Nature of Event: Christmas Tree Fund Raiser

Number of Attendees: 20-50

A town employee, board member, or committee member must be present throughout the duration of the event. If you do not have such a member who volunteers to be present, a fee will be charged to provide one.

Is a town employee, board member, or committee member part of your organization? Y N

If yes, what is his/her name? William Kimball or Other Fire Department member

Fees:

- | | |
|---------------------------------|----------------|
| Individual resident | Free |
| Individual non-resident | \$25 per event |
| Non-profit organization | \$10 per event |
| For profit organization | \$50 per event |
| If a town employee is necessary | \$25 per hour |

Telephone 413-863-9347

325 Main Road, Gill MA 01354

Fax 413-863-7775

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Sewer Smoke Testing Report

November 20, 2013

On this Wednesday Am @ 9:00am the following people met at the sewer pump station. Mass Rural Water Association 's Dave Kaczinski, Selectmen Randy Crochier, ^{and} John Ward, ~~and~~ Clare Chang, Mick LaClaire Sr. John Miner, Edward Ambo, Ray Purington. We started into two groups with the 1st leg of testing on Walnut st ext, riverview dr east, Oak st ext,- using the manhole at Peter Murphy's. We detected all the homes on that leg were pushing smoke out the house vents as normal, with the only thing found was the garage side of Murphy's lawn had smoke from a clean out.

The 2nd leg of the testing was done on the lower and most western side of Riverview dr and Pine St. we used the manhole nearest the old bridge abutement just east of same. During this test we found that most-(not all) the homes had smoke from the vents. During this event I had John Miner back at the shop to answer the telephone as it was directed to call the highway dept if people saw smoke in their houses. We did get a call from # 33 Riverview during this 2nd leg of testing- Randy and mick went in and found that an unused sink had smoke from it- we poured a glass full of water down the trap and it stopped. Everything else was and seemed to be fine. We reset the smoke machine to a manhole further up Riverview dr to accommodate the tail end of the sewerline west toward the dam- as the smoke seemed to be less effective from the last location.

The 3rd leg of the testing took place on Oak st using the manhole in front of Waldrons, this was effective for the areas of Grove st, Oak, and parts of the line that extends beside the brook to Walnut st. we did locate a basin that was covered up beside the brook behind Waldrons that we opened up . once we did this test area, we discovered that we needed to place the machine at more areas do to the long distance push of the smoke. With nothing unusual found at this time we moved to the basin by Nancy Griswolds house, from there we pushed smoke in several directions including up onto Rt2. During this test we found Griswolds to have smoke filling her basement and exiting from same through a pipe on the front of her house. On the front right corner of the house , one pipe wasn't attached to anything maybe old washing machine pipe, the other was acting as a sewer vent but unknown? Pipe was broken allowing the smoke to enter the house, recommendations should be to cap that pipe. Smoke pushed up to Rt2 area from that location, while the crews were canvassing the Walnut and Rt2 areas we noticed that Ann Banash's house had smoke coming from her basement through a pipe, it was located on the northside of her house next to her propane tank, we will ask if that pipe was an old vent?? We received a phone call from 65 FK Hwy states that smoke is coming from her plumbing- Randy And John Ward went to investigate, finding no real issues. As we continued to test we felt we needed to move up onto Rt2 and finish the last leg from the manhole in front of Foulers across from the Wagon Wheel . In opening up that basin we discovered a black 3inch pipe entering the basin from the south/east side . Since have discovered that it is the Wagon Wheel 's sewer pipe . As we were conducting this phase of the testing we did notice a fare amount of water flow from the pipe that comes into Foulers basin from across Rt2 from the Wagon wheel side – so we opened the basin on that side of the Rt2 to see if the flow was the same- however we could not tell as much due to the flatness of the sewer main at that point. That basin has two different ways into it- one from the lights and one from Stoughton place apts. We did not see

any smoke from the upper portion of RT2 and Main Rd as the line goes up the hill. The only other thing we noticed was smoke coming from the backside of the Townline Auto Repair shop. It looks like two cast iron sewer pipes on the outside of the shop that go from ground level to above the eaves of the roof. Not sure, but Randy mentioned that it might be a water separator for the floor drains?? I will ask Townline Auto. We felt we needed to move the machine to the Mobil Station Lawn at that basin to push up the last of the line. When we opened that basin we discovered that the cover and ring had been hit at some point moving it half across the opening to the basin. We used anyway and found that all was good until we noticed smoke from the Summit house's front lawn on the driveway side. (which is the boarded up house east of the Mobil Station that they have purchased). upon investigation found two areas that were blowing smoke- seemed to be open holes (like cleanouts without covers)?? We need to ask them what it is?? In the manual of connections we have it looks like the house connection is on the other end of the building and goes out to Gaida Dr.

Upon concluding the testing today we discussed several options and findings, one of the discussions was to have a camera here to look in a few locations we are not sure about. The first being along the brook area- this will take place on Thursday Nov 21, 2013 the following day from this report.

On Thursday Nov 21, 2013 Mass Rural Water Asso. Director Dave Kaczenski, Ed Ambo, Mick LaClaire Sr. conducted a sewer line inspection of the line that runs from Rt2 down to the pump station area through the woods along the brook. In the first basin just over the guardrails is where we inserted the camera. Through this line we pushed about 116.4 ft and found an area of the top of the sewer line missing- completely open and as we pushed the camera more it closed up. We worked the camera back and forth a few times to try and get a better picture, but the lens just got covered and we took it out to clean it. As we put it back in the line the camera was positioned differently and as we approached the 116 ft mark we noticed what looked like brick. I said to the others it looked like a basin, Dave went and got a tool that pinpoints the location of the camera as it sits in the line. We then walked the brook edge and into the water, finally finding a location to dig- as we did we hit a steel cover and sure enough a basin. As we opened the cover we found the camera directly inside facing a nice clean basin of brick floor. With this found our hopes of finding a problem we thought might be was tossed out at this location.

We then moved to the next manhole on Walnut St by Nancy Griswolds house, at this basin we inserted the camera and found a very tight clean line – with no problems! We then proceeded to the pump station and while there we did some number figures. What we came up with was basically we were looking for an I&I about the size of 3- 55 gallon drums of water spread out through the entire system per day. With the average flows per user connection of 140gallons per 24hr day which is well within the limit designed for a treatment plant flow calculations. Those range from 75gals to 150gals per day, per connection. We watched a sump pump discharge from a house on Walnut St with a run time of 2 mins every 10-15 mins. We figure it pumps about 5 gallons of water in those 2 mins. So in the course of an hour it pumps about 20 gallons. In the course of a 24hr period (if running) that one pump produces about 480gallons of water. So if we had a few sump pumps running at once into the system somehow- that's our I&I-?? Nothing else was conclusive in the testing we did on the two days.

*M. LaClaire Sr.
Gill Hwy Dept*

Vacancy – Gill Finance Committee

There is a vacancy on the Town of Gill's Finance Committee. Residents of Gill who might be interested in serving on this committee should contact Lynda Hodsdon Mayo, Town Clerk, at 863-8103 or townclerk@gillmass.org. Lynda will put you in contact with John Zywna, Town Moderator, who will be making the appointment. To allow time for all residents to consider this opening, no appointment will be made until after December 14th.

The Finance Committee acts in an advisory role on all financial matters considered at Town Meeting. Most of the group's meetings occur in the late winter and spring months, providing review and input on the Town's budget for the next fiscal year.

based on the documented costs of providing mutual aid assistance, its pro rata share of the disaster assistance reimbursement provided to the requesting party.

While providing mutual aid assistance under the agreement, employees of the sending party shall be afforded the same powers and duties, rights and privileges as they are afforded in the sending party's geographical jurisdiction or location.

While in transit to, returning from and providing mutual aid assistance under the agreement, employees of a sending party shall have the same rights of defense, immunity and indemnification that they would otherwise have under the law if they were acting within the scope of their employment under the direction of their employer. A sending party shall provide to, and maintain for, each of its employees who provide mutual aid assistance under the agreement the same indemnification, defense, right to immunity, employee benefits, death benefits, workers' compensation or similar protection and insurance coverage that would be provided to those employees if they were performing similar services in the sending party's jurisdiction.

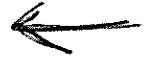
Each party to the agreement shall waive all claims and causes of action against each other party to the agreement that may arise out of their activities while rendering or receiving mutual aid under the agreement.

Each requesting party shall defend, indemnify and hold harmless each sending party from all claims by third parties for property damage and personal injury which may arise out of the activities of the sending party or its employees, including travel, while providing mutual aid assistance under the agreement.

This section shall not affect, supersede or invalidate any other statutory or contractual mutual aid or assistance agreements. A party may enter into supplementary mutual aid agreements with other parties or jurisdictions.



Chapter 40, Section 4K: Statewide Public Works Municipal Mutual Aid



Creates a statewide public works municipal mutual aid agreement. Assistance provided under the agreement includes, but is not limited to, services related to public works, personnel, equipment, supplies and facilities to prepare for, prevent, mitigate, respond to and recover from public works incidents. Participation in the agreement is also available to governmental units in states contiguous to the Commonwealth. Creates a statewide public works municipal mutual aid advisory committee to be chaired by the secretary of public safety and security or his designee.

Opt-in mutual aid agreement – If a city/town/governmental unit wishes to join the Agreement they must notify the mutual aid advisory committee in writing. The city/town/governmental unit shall become a party to the agreement 30 days after the advisory committee's receipt of the written notification.

A city/town/governmental unit that has joined the agreement may opt out of the agreement by notifying the advisory committee in writing of its intention to opt out. A city/town/governmental unit's removal from the agreement takes effect 10 days after the advisory committee's receipt of the written notification.

A request by a party to receive mutual aid under this agreement shall be made, either orally or in writing, by the chief executive officer of the requesting party or one of its designated points of contact to the chief executive officer or a designated point of contact of the sending party. All oral requests shall be reduced to writing by the requesting party and delivered to the sending party at the earliest possible date, but not later than 72 hours after making the oral request.

A party that receives a request for mutual aid assistance shall provide and make available, to the extent reasonable and practicable under the circumstances, the resources requested by the requesting party; provided, however, that a sending party may withhold requested resources to the extent necessary to provide reasonable protection and coverage for its own jurisdiction.

The requesting party shall be responsible for the overall operation, assignment and deployment of resources and personnel provided by the sending party. Unless otherwise agreed to, the sending party shall retain direct supervision, command and control of personnel, equipment and resources provided by the sending party. Unless the requesting and sending parties agree otherwise, the sending party shall be responsible for the operation of its equipment and for any damage thereto.

Unless the requesting and sending parties agree otherwise, the sending party shall pay all expenses, including salary and overtime, incurred by the sending party. A sending party shall document its costs of providing mutual aid assistance under the agreement. Except as otherwise agreed to by the parties, the requesting party shall seek reimbursement under any applicable federal and state disaster assistance programs for the cost of responding to the public works incident. The requesting party and each sending party shall receive, based on the documented costs of providing mutual aid assistance, its pro rata share of the disaster assistance reimbursement provided to the requesting party.

While providing mutual aid assistance under the agreement, employees of the sending party shall be afforded the same powers and duties, rights and privileges as they are afforded in the sending party's geographical jurisdiction or location. While providing mutual aid assistance under the agreement, employees of the sending party shall be considered similarly licensed, certified or permitted in the requesting party's jurisdiction if the employee holds a valid license, certificate or permit issued by the employee's governmental unit.

While in transit to, returning from and providing mutual aid assistance under the agreement, employees of a sending party shall have the same rights of defense, immunity and indemnification that they would otherwise have under the law if they were acting within the scope of their employment under the direction of their employer. A sending

party shall provide to, and maintain for, each of its employees who provide mutual aid assistance under the agreement the same indemnification, defense, right to immunity, employee benefits, death benefits, workers' compensation or similar protection and insurance coverage that would be provided to those employees if they were performing similar services in the sending party's jurisdiction.

Each party to the agreement shall waive all claims and causes of action against each other party to the agreement that may arise out of their activities while rendering or receiving mutual aid under the agreement.

Each requesting party shall defend, indemnify and hold harmless each sending party from all claims by third parties for property damage and personal injury which may arise out of the activities of the sending party or its employees, including travel, while providing mutual aid assistance under the agreement.

All equipment requested and deployed pursuant to this agreement shall be insured by the sending party.

This section shall not affect, supersede or invalidate any other statutory or contractual mutual aid or assistance agreements. A party may enter into supplementary mutual aid agreements with other parties or jurisdictions.

**ATTACHMENT B
MUTUAL AID "OPT-IN" INSTRUCTIONS**

The statutory requirements for jurisdictions to opt-in to the mutual aid agreement(s) are set forth below.

MGL c. 40, §§ 4J & 4K – Public Works & Public Safety Mutual Aid Agreements

If a city or town wishes to join the Public Safety or Public Works agreement(s), the mayor in the case of a city, the city manager in the case of a Plan D or Plan E city, or the town manager, town administrator or chairman of the board of selectmen with the approval by a majority of the board of selectmen, may act on behalf of the city or town to join the agreement by notifying the director of MEMA in writing.

If a governmental unit that is not a city or town wishes to join the agreement(s), the chief executive officer of the governmental unit may act on its behalf to join the agreement by notifying the director of MEMA in writing.

Once a jurisdiction has properly authorized joining any or all of the above listed mutual aid agreements please complete each applicable section of the attached form. Upon completion, please return the form to:

Massachusetts Emergency Management Agency
400 Worcester Road
Framingham, MA 01702-5399
Attn: Allen Phillips

ATTACHMENT C
MUTUAL AID "OPT-IN" FORM

CITY/TOWN/ DISTRICT OF Gill

I hereby certify by my signature(s) below that the city/town/district or other governmental unit has authorized, in accordance with each of the applicable statutes, its participation in each of the mutual aid agreements indicated below (each individual section below must be completed for each agreement authorized).

MGL c. 40, §4J – Statewide Public Safety Mutual Aid Agreement

Signature _____ Date of Vote/Execution _____

Title _____

MGL c. 40, §4K – Statewide Public Works Municipal Mutual Aid Agreement

Signature John R. Ward Date of Vote/Execution 12/2/2013

Title Selectboard Chair

Once each applicable section of this form is completed please return the form to:

Massachusetts Emergency Management Agency
400 Worcester Road
Framingham, MA 01702-5399
Attn: Allen Phillips

TOWN OF GILL

MASSACHUSETTS



www.gillmass.org

TOWN FACILITIES REQUEST FORM

Name: JANET MASUCCI

Organization: GILL ENERGY COMMISSION

Address: 64 FRENCH KING HWY

Town/City: GILL State: MA

Daytime Phone: 863-8694 Evening Phone: "

Facility Requested: UPSTAIRS TOWN HALL

Date(s) of Use: DEC 14, 2013

Hour(s) of Use: 830 - 1230

Nature of Event: WORKSHOP - CONSTRUCTING

WINSERTS

Number of Attendees: POSSIBLY 20

A town employee, board member, or committee member must be present throughout the duration of the event. If you do not have such a member who volunteers to be present, a fee will be charged to provide one.

Is a town employee, board member, or committee member part of your organization? Y N

If yes, what is his/her name? JANET MASUCCI

Fees:

Individual resident	Free
Individual non-resident	\$25 per event
Non-profit organization	\$10 per event
For profit organization	\$50 per event
If a town employee is necessary	\$25 per hour

Telephone 413-863-9347

325 Main Road, Gill MA 01354

Fax 413-863-7775

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