

TOWN OF GILL

M A S S A C H U S E T T S



www.gillmass.org

SELECTBOARD MEETING MINUTES

June 2, 2014

Call to Order: The Selectboard meeting was called to order at 5:30 PM.

Members Present: John Ward, Randy Crochier, and Greg Snedeker

Members Absent: none

Others Present: Ray Purington, Admin. Assistant; Janet Masucci, Jeff Suprenant, Mick LaClaire, David Detmold

Franklin County Boat Club – Water Meter for Docks: Jeff Suprenant, speaking on behalf of the Franklin County Boat Club, met with the Selectboard to request permission to install a secondary water meter on their property to separately meter water that is used at their docks. With a second meter in place, Suprenant proposed that the Club not be charged sewer use fees on a percentage of the water that goes to the docks. The Club believes that much of the water used at the docks is used for washing boats and for other gray-water purposes, and does not end up in the sewer system.

Suprenant proposed that only 38% (or some other agreed upon percentage) of the metered dock water count toward their sewer bill. The 38% figure is based upon the current number of boats that have their own bathroom facilities. The club has 120 boat slips, and 119 boats assigned to them. The “C” and “A” docks are used for the larger boats, while “B” and “D” docks are for smaller vessels.

Greg questioned how other marinas on public water & sewer handle this situation. Suprenant did not know details of other marinas. Ray reported that according to an official in the Northampton Sewer Department, the Oxbow Marina pays sewerage fees on all water that is used. When asked about metering water separately, that official replied “We don’t do that.”

Jeff and Jody Kocsis joined the meeting at 5:40 PM.

John pointed out that as this would be a change in billing practices and not a reduction in sewer volume, this proposal would effectively be shifting some tax burden off the Boat Club and onto residential users of the sewer system.

Suprenant, who is also the Chair of the Riverside Water District, noted that the District typically uses 11,000 gallons per day.

Jeff Kocsis, a Riverview Drive resident, explained that he is upset that there are still no answers to where or why excess water is getting into the sewer system. His high sewer bill is making it difficult for him to rent out his apartments and difficult to sell his house. He asked what has been done and where else will we look for leaks.

Mick LaClaire, Highway Superintendent, responded with an explanation of what has been done. The sewer meter is new, the two pumps are new, the check valves are new, and the chart recorder is newish. The meter gets calibrated yearly, most recently in September 2013. The only metering takes place at Gill’s Pump Station; there is no meter on the Montague side to re-measure what is pumped in from Gill. He suspects that Montague would be willing to install a meter – if Gill wanted to pay for it.

John asked how Gill’s sewer and water rates compare to those in other towns, cities, and districts. Ray will try to collect that data.

Randy brought the discussion back to the Boat Club’s request to install a second water meter. There was consensus that the Selectboard needs more time to consider the request. Suprenant thanked the Selectboard for their consideration, and left at 5:55 PM.

Sewer I&I: Returning to the topic of sewer system inflow, Randy noted that last year's study by Tighe & Bond indicated that Gill's inflow numbers were normal or average. However, that will not be a reason for complacency – the Town will continue to search for the cause(s) of the excess water entering the system. Mick explained that he has opened sewer manholes during two recent rainstorms and did not observe any high flow areas.

It was suggested that we could check with other similar sized districts to see how their inflow (water consumption) and outflow (sewer flow) compares to Gill's. Ray pointed out that Montague will be looking at their rates again this summer, probably in July or August, and that once those rates are set, Gill will need to act accordingly.

Jody Kocsis asked if there is any hope of returning to reasonable rates. Jeff Kocsis asked if the Town has any other options if Montague's rates get too high. Could the system be modified to send waste to Greenfield or Erving, or could a treatment plant or sewer composting facility be built? Kocsis' frustrations were acknowledged, but it was pointed out that any of those other options would likely cost millions of dollars, and there are only a small number of sewer system users to pay for those improvements. Jeff and Jody Kocsis left the meeting at 6:35 PM.

ACT Play: Randy noted that all three Selectmen attended the May 30th performance of the Wizard of Oz that was put on by Gill Elementary's after-school acting program directed by Amy Gordon. It was very entertaining and he thanked Amy for a job well done.

Chapter 90 & Other Highway Dept. Updates: Highway Superintendent Mick LaClaire met with the Selectboard to provide information about Chapter 90 and WRRRP projects he proposed two weeks ago. He explained that the \$67,000 request for shim leveling and chip sealing (aka "oil & stone") of Atherton, Munn's Ferry and Dole Roads is a continuation of the Department's "program" and that these are the three roads next up in the cycle. He noted that Atherton Road was last done six years ago and has cracking, checking, and thinning shoulders. Dole Road, from the Bernardston side, doesn't have much of a base, and experienced a lot of damage from frost heaves this past winter. The separate \$22,600 request for reclaiming, grading, and leveling the upper half of Dole Road will come from the one-time WRRRP funding announced by the State last month.

LaClaire discussed the department's budget – that since 2007 the Town has used Chapter 90 funds to do work that used to be paid for from the regular budget. Prior to 2007, maintenance of gravel roads and some resurfacing costs were part of the regular budget. When state aid was cut, those costs were shifted to Chapter 90 to help ease the burden on taxpayers. However, it has meant stretching the Chapter 90 funds even further. He also noted that it will take another 12 years to replenish the \$114,000 of Chapter 90 funds that were used in 2010 to buy the new loader.

Currently the Town receives approximately \$150,000 annually in Chapter 90 funds. By comparison, it costs around \$100,000 to repave one mile of a blacktop road. Riverview Drive, Pine Street, Grove Street, and Main Road up to West Gill Road are all due to be repaved, but LaClaire is delaying that work until the Gill-Montague Bridge project and the accompanying Route 2 intersection work are completed. He noted that there are always many other projects that need to be done. For instance, much of River Road needs to be reclaimed and repaved, and there are two culverts on that road to be replaced, as well as a box culvert on Lyons Hill Road to replace. He hopes to continue to stretch the available funds in order to keep going with the excellent road maintenance program/cycle that was put in place years before he was hired.

There was a brief discussion of piles of stone and loam that are owned by the Town but are stored on privately owned land in Bernardston. The piles date back to before LaClaire was hired, and have been drawn from and minimally added to since then. There are approximately 120 tons of ½" stone and 580 tons of 5/16" stone. The Atherton and Munn's Ferry Road projects this year will use some of the 5/16" stone. Although the current informal verbal agreement has worked well, the Selectboard requested that some type of written agreement be developed that acknowledges the Town's ownership of the materials and preserves our access to them.

LaClaire also discussed several FY14 budgets. There is \$5,785 remaining in the Snow & Ice budget, and he asked to have \$5,000 of that transferred to the Highway budget. The other \$785 should be transferred to the Public Safety Complex building budget, which is out of money and still has bills that need to be paid. Ray will schedule a meeting of the Selectboard and Finance Committee to handle these year-end transfers.

The Department's loader has just been returned from being repaired for overheating. The extended 3-year warranty only just expired this March. LaClaire will find out when the overheating symptoms first started to appear, and will send a letter to Komatsu asking that they cover these repairs under the warranty.

The discussion returned to the Chapter 90 and WRRRP requests. John made a motion, seconded by Greg, to authorize the requests as presented. The vote was unanimous in the affirmative.

Randy discussed the suicide that happened earlier in the day at the French King Bridge. He stated that the bridge needs to be fenced to prevent such things from happening, and that he would be personally advocating for fencing. There were 7 police cruisers and 4 fire trucks at the scene on the bridge, and 5 boats on the river. It's a lot of resources for a tragic situation that could be prevented.

LaClaire presented a 3-year renewal agreement with CINTAS for supplying the Highway Department's work clothes. It is presently a minimum charge of \$20 per delivery, but he may make changes that will reduce that amount. John made a motion, seconded by Greg, to authorize Ray to sign the contract with a minimum delivery charge not to exceed \$20. The vote was unanimous in the affirmative.

There was a brief discussion of the area the Highway Department uses as a stump dump – on the Town-owned land at the end of the road to the lower fields on River Road. It is also an area being used to stage logs and woody debris being used by contractors doing riverbank restoration work. The Department would like to continue using the area after the riverbank project is completed, and will keep the area clean.

The FRCOG's FY15 bids for highway products were presented to the Selectboard for review and approval. John made a motion, seconded by Greg, to award the bids as listed and to authorize Ray to sign on behalf of the Selectboard. The vote was unanimous in the affirmative.

Mick LaClaire left the meeting at 7:40 PM.

Minutes: John made a motion, seconded by Greg, to approve the minutes from 5/20. The vote was unanimous in the affirmative.

Green Community Grant: Ray reported that the Energy Commission wishes to meet with the Selectboard on June 16th to make recommendations for heating systems at the Town Hall and Riverside Building. Also, Meg Lusardi, the Director of the Mass. Department of Energy Resources, and Jim Barry, a DOER regional coordinator, will be in Gill on June 26th to meet with members of the Selectboard and Energy Commission.

Safety Complex Roof: Ray will be working on writing the specifications for the architect that the Town will hire to assist with the Safety Complex roof replacement.

River Road/Main Road Traffic: It was noted that two 30 mph speed limit signs have been installed on River Road based upon a recommendation from the Police Chief. The Police Department has run radar on River Road and in Gill Center several times in the last couple of weeks. It was agreed that this presence is good and should continue for a while. The Selectboard discussed various options for calming traffic in the area, including portable and fixed-location "Your Speed Is" signs, and more covert speed monitoring devices. It was agreed that more data is needed before any decision to purchase equipment could be justified.

MedCare Ambulance Services Agreement: The proposed ambulance services agreement from MedCare Emergency Health is being reviewed by Town Counsel.

Gill Elementary Locks, Teaching Offices: No date has been proposed yet by the GMRSD Superintendent to meet with the Selectboard and others to discuss the District's request for funds to install locks on the classroom doors, and funds to provide new private teaching spaces for special education services.

Custodian Position: Ray reported that he has received 4 applications for the vacant custodian position and will be scheduling interviews for next week. By consensus the Selectboard authorized Ray to conduct the interviews and hire the best-qualified applicant.

Compost Collection: Ray explained a free offer from the Franklin County Solid Waste Management District to work with volunteers from Gill to explore various options for setting up a composting program for Gill residents. He noted that the Mass DEP has a 2020 target for diverting all organic materials from the solid waste stream. Without a transfer station in town, it's a good idea for Gill to begin studying the issue now. Ray will meet with the FCSWMD to plan the scope of the study, and will put a notice in the next Gill newsletter seeking volunteers.

Speakerphone: Following up on a suggestion made during a budget meeting earlier this year, Ray reported on his research into a speakerphone that should improve sound quality for everyone involved whenever a meeting uses remote participation. While it is expected that remote participation will occur less often than it had been, when it does, it is important that everyone be able to hear each other the first time something is said. Ray recommended a Polycom SoundStation VTX 1000, with an estimated cost of \$445 from an Amazon vendor. By consensus, the

Selectboard approved the purchase using PEG Access funds, and suggested that a more local vendor may be able to provide better support and warranty coverage for the phone.

Surplus Equipment: The Selectboard received a request from Fire Chief and Emergency Management Director Gene Beaubien to declare the GEM electric car as surplus equipment. The vehicle was manufactured in 2000 and received in used condition as a gift from the Turners Falls High School sometime around 2005. It currently needs six new batteries, at an estimated cost of \$600-\$1,200. The batteries were last replaced in 2010 for \$570, and Beaubien cannot justify the expense based on the limited use the vehicle gets. The Selectboard took the request under advisement. While they understand the reason for the request, it somehow doesn't feel "right" to dispose of the only eco-friendly vehicle the Town owns.

Memorial Day Wrap-up: The Selectboard received a letter from the Memorial Committee which detailed the successful Memorial Day service and ceremony held on May 25th. The letter will be posted to the Town's website.

David Detmold and Janet Masucci left the meeting at 8:30 PM.

Warrant: The Board reviewed and signed FY 2014 warrant #25.

The meeting adjourned at 8:55 PM.

Minutes respectfully submitted by Ray Purington, Administrative Assistant.

A handwritten signature in black ink, appearing to read "Greg Snedeker", is written over a horizontal line.

Greg Snedeker, Selectboard Clerk



CHAPTER 90 - PROJECT REQUEST

*2 Original Signed Project Request Forms are to be submitted.

CONTRACT # _____

Classification: _____

Primary Road: _____

Local Road: X _____

City/Town: Gill _____

Location(s): Atherton Rd, Munns Ferry Rd, Dole Rd _____

Length: 8,480 feet Width: 20 feet

PROJECT TYPE

Construction: Resurfacing: Engineering: Equipment:

Other: _____

TYPICAL SECTION DETAILS: Indicate depths, special treatments, etc... Also please include sketch for Construction/Improvement Projects.

Surface:	<u>Shim leveling, Chip Seal</u>
Base Course:	_____
Foundation:	_____
Shoulders/Sidewalks:	_____

SCOPE OF WORK:

Resurfacing - Shim leveling

WORK TO BE DONE:

Force Account: Advertised Contract: Other: _____

Estimated Cost (Please attach estimate and list funding source(s)): \$ 67,000

These funds will pay 100% of Local Road Project costs to the limit of this assignment

CERTIFICATION

The design, engineering, construction, and future performance of the project, including maintenance, is the responsibility of the Municipality. The proposed work will conform to recognized engineering and construction methods. I/We certify the following: that the project is on a public way, and any necessary takings have been made; that all materials will comply with approved established specifications; that all weights and quantities will be accurate; that equipment rental rates are those established by MassDOT Highway or the advertised low bid; that all documentation will be checked for accuracy, and will be endorsed in accordance with municipal procedures for accountability.

Reviewed by:	_____
Signed:	_____
State Aid Engineer	Date
Road Classification Verified:	_____
Approved for \$ _____ @ 100%	_____
District Highway Director	Date

Signed:	<u>Mitchell DeClerck</u>	_____
	<u>Bluy Supl</u>	<u>5-15-14</u>
	Highway Official's Title	Date
	<u>Accountant</u>	_____
	Accounting Official's Title	Date
<u>6/2/14</u>	<u>John R. Ward</u>	_____
Date	Duly Authorized Municipal Officials	_____

CHAPTER 90 – ENVIRONMENTAL PUNCH LIST

 City/Town Gill MassDOT Highway District # _____

Proposed Work:

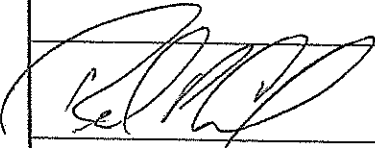

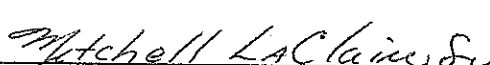
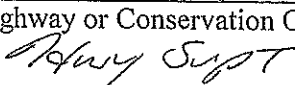
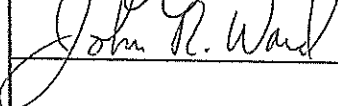
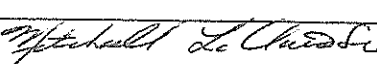
 Construction Resurfacing _____ Improvement _____ Engineering _____ Other _____

NOTE: ALL ENVIRONMENTAL PERMITS / APPROVALS MUST BE OBTAINED PRIOR TO CONSTRUCTION.

- | | | | |
|---|-----------|----------|---|
| 1. Will the pavement width increase 4 ft. or more for an aggregate length of 1000 ft. or more? | Yes _____ | No _____ | X |
| 2. Will the bank or terrain (other than alteration required for installation of equipment or structures) be altered at a distance exceeding 10 ft. from the pavement? | Yes _____ | No _____ | X |
| 3. Will the removal of 5 or more trees with diameters of 14 inches or more be required? | Yes _____ | No _____ | X |
| 4. Will more than 300 ft. of stone wall be removed or altered? | Yes _____ | No _____ | X |
| 5. Will the project involve construction of a parking lot with capacity of 50 cars or more? | Yes _____ | No _____ | X |
| 6. Are any other MEPA review thresholds exceeded (see 301 CMR 11.00)?
If your answer is YES to any of questions 1-6, you must file an Environmental Notification Form (ENF).* | Yes _____ | No _____ | X |
| Will the project be on a "Scenic Road" (Acts of 1973, C. 67)?
If your answer is YES, your Planning Board or Selectmen / City Council must give written consent for cutting / removal of trees or changes to stone walls. | Yes _____ | No _____ | X |
| 8. Have all necessary takings, easements, rights of entry, etc. been completed?
If a county Hearing is required, it must be held prior to starting work | Yes _____ | No _____ | X |
| 9. Are archaeological, anthropological, historical, etc. problems / impacts anticipated?* | Yes _____ | No _____ | X |
| 10. Is any work proposed in or within 100 ft. of a wetland (stream, pond, swamp, etc.)?* | Yes _____ | No _____ | X |
| If your answer is YES, you must file the project with your local Conservation Commission prior to starting work. | Yes _____ | No _____ | X |
| 11. If work is proposed in a wetland or water resource, a permit may be required from the Department of Environmental Protection, Corps of Engineers, etc.. Verify with agencies.* | Yes _____ | No _____ | X |
- * See Appendix K for a List of Environmental Agencies.

Validation

It is recognized that the purpose of this information is to assist the MassDOT Highway Division in approving the Chapter 90 Project Request Form (of which this is a part). Accordingly, the information provided here is intended to be complete and correct with no intentional errors or material omissions. Any action taken by MassDOT Highway Division on the basis of this information shall not legally or financially obligate MassDOT Highway Division to support or defend the municipality, and the municipality shall save harmless MassDOT Highway Division for any action.

Duly Authorized Municipal Officials	Reviewed and Approved for Transmittal by:
	
	 Highway or Conservation Officer's Title 
	
Signatures	Signatures 
Date 6/2/14	Date 5-15-14

This form should be submitted in duplicate with original signatures to the MassDOT Highway District Office.
 This form should accompany the Project Request Form.



CHAPTER 90 – PROJECT REQUEST

*2 Original Signed Project Request Forms are to be submitted.

CONTRACT # _____

Classification: _____
Primary Road: _____
Local Road: X _____
City/Town: Gill _____
Location(s): Dole Rd _____
Length: 4270 feet Width: 20 feet

PROJECT TYPE

Construction: Resurfacing: Engineering: Equipment:

Other: Reclaim & FINE GRADE & LEVELING COURSE

TYPICAL SECTION DETAILS: Indicate depths, special treatments, etc... Also please include sketch for Construction/Improvement Projects.

Surface: _____
Base Course: _____
Foundation: _____
Shoulders/Sidewalks: _____

SCOPE OF WORK:

Reclaim 2000 FT OF EXISTING RD - WINTER DAMAGE DUE TO FROST FINE GRADE & LEVELING COURSE

WORK TO BE DONE:

Force Account: Advertised Contract: Other: _____

Estimated Cost (Please attach estimate and list funding source(s)): \$ 22,600

These funds will pay 100% of Local Road Project costs to the limit of this assignment

CERTIFICATION

The design, engineering, construction, and future performance of the project, including maintenance, is the responsibility of the Municipality. The proposed work will conform to recognized engineering and construction methods. I/We certify the following: that the project is on a public way, and any necessary takings have been made; that all materials will comply with approved established specifications; that all weights and quantities will be accurate; that equipment rental rates are those established by MassDOT Highway or the advertised low bid; that all documentation will be checked for accuracy, and will be endorsed in accordance with municipal procedures for accountability.

Reviewed by: _____
Signed: _____
State Aid Engineer Date
Road Classification Verified: _____
Approved for \$ _____ @ 100%
District Highway Director Date

Signed: Mitchell L. LeClair
Highway Dept 5-15-14
Highway Official's Title Date
Accountant
Accounting Official's Title Date
6/2/14
Duly Authorized Municipal Officials

CHAPTER 90 – ENVIRONMENTAL PUNCH LIST

 City/Town Gill MassDOT Highway District # 2
Proposed Work:

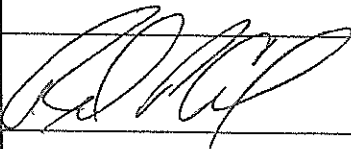
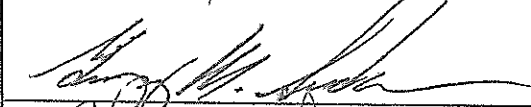
 Construction Resurfacing Improvement Engineering Other

NOTE: ALL ENVIRONMENTAL PERMITS / APPROVALS MUST BE OBTAINED PRIOR TO CONSTRUCTION.

- | | | | |
|--|------------------------------|-----------------------------|----------|
| 1. Will the pavement width increase 4 ft. or more for an aggregate length of 1000 ft. or more? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | <u>X</u> |
| 2. Will the bank or terrain (other than alteration required for installation of equipment or structures) be altered at a distance exceeding 10 ft. from the pavement? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | <u>X</u> |
| 3. Will the removal of 5 or more trees with diameters of 14 inches or more be required? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | <u>X</u> |
| 4. Will more than 300 ft. of stone wall be removed or altered? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | <u>X</u> |
| 5. Will the project involve construction of a parking lot with capacity of 50 cars or more? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | <u>X</u> |
| 6. Are any other MEPA review thresholds exceeded (see 301 CMR 11.00)?
If your answer is YES to any of questions 1-6, you must file an Environmental Notification Form (ENF).* | Yes <input type="checkbox"/> | No <input type="checkbox"/> | <u>X</u> |
| 7. Will the project be on a "Scenic Road" (Acts of 1973, C. 67)?
If your answer is YES, your Planning Board or Selectmen / City Council must give written consent for cutting / removal of trees or changes to stone walls. | Yes <input type="checkbox"/> | No <input type="checkbox"/> | <u>X</u> |
| 8. Have all necessary takings, easements, rights of entry, etc. been completed?
If a county Hearing is required, it must be held prior to starting work | Yes <input type="checkbox"/> | No <input type="checkbox"/> | <u>X</u> |
| 9. Are archaeological, anthropological, historical, etc. problems / impacts anticipated?* | Yes <input type="checkbox"/> | No <input type="checkbox"/> | <u>X</u> |
| 10. Is any work proposed in or within 100 ft. of a wetland (stream, pond, swamp, etc.)?* | Yes <input type="checkbox"/> | No <input type="checkbox"/> | <u>X</u> |
| 11. If work is proposed in a wetland or water resource, a permit may be required from the Department of Environmental Protection, Corps of Engineers, etc.. Verify with agencies.* | Yes <input type="checkbox"/> | No <input type="checkbox"/> | <u>X</u> |
- * See Appendix K for a List of Environmental Agencies.

Validation

It is recognized that the purpose of this information is to assist the MassDOT Highway Division in approving the Chapter 90 Project Request Form (of which this is a part). Accordingly, the information provided here is intended to be complete and correct with no intentional errors or material omissions. Any action taken by MassDOT Highway Division on the basis of this information shall not legally or financially obligate MassDOT Highway Division to support or defend the municipality, and the municipality shall save harmless MassDOT Highway Division for any action.

Duly Authorized Municipal Officials	Reviewed and Approved for Transmittal by:
	<u>Mitchell LaClare Sr.</u>
	Highway or Conservation Officer's Title
<u>John R. Ward</u>	<u> Hwy Supt</u>
Signatures	Signatures <u>Mitchell LaClare Sr.</u>
Date <u>6/2/14</u>	Date <u>5-15-14</u>

This form should be submitted in duplicate with original signatures to the MassDOT Highway District Office.
This form should accompany the Project Request Form.



Contract No. 80057 Customer No. 80057 Location No. 617

STANDARD RENTAL SERVICE AGREEMENT

Date 12/13/13

Customer Town of Gill / Highways Dept # Phone _____

Address 325 Main Rd City Gill State MA Zip 01354

UNIFORM RENTAL PRICING:

Item #	Description	Unit Price
492	Denim Lee Jeans	.41
912	Coverall	.41
935	Comfort shirt	.41
930	Hip Length Skt	.41
270	Conso Pants	.41
175	Quilted Vest	.44
340	Cotton pants	.50
<u>35</u>		

- This agreement is effective as of the date of execution for a term of 60 months from date of installation.
- The additional charges listed below are subject to adjustment by Company effective upon notice to Customer, which notice may be in the form of an invoice.
- Name Emblem \$ _____ ea • Company Emblem \$ _____ ea
- Custom Emblem \$ _____ ea • Embroidery \$ _____ ea
- COD Terms \$ _____ per week charge for prior service (if Amount Due is Carried to Following Week)
- Credit Terms - Charge Payments due 10 Days After End of Month
- Automatic Lost Replacement Charge: Item _____ % of Inventory _____ \$ _____ Ea.
- Automatic Lost Replacement Charge: Item _____ % of Inventory _____ \$ _____ Ea.
- Minimum Charge \$ 20.00 per delivery.
- Make-Up charge \$ _____ per garment.
- Non-Standard/Special Cut Garment (i.e., non-standard, non-stocked unusually small or large sizes, unusually short or long sleeve or length, etc.) premium \$.15 per garment.
- Seasonal Sleeve Change \$ _____ per garment.
- Under no circumstances will the Company accept textiles bearing free liquid. Shop towels may not be used to clean up oil or solvent spills.
Shop towel container \$ _____ per week.
- Artwork Charge for LogoMat \$ _____
- Uniform Storage Lockers: \$ _____ ea/week, Laundry Lock-up: \$ _____ ea/week Shipping: \$ _____
- Service Charge \$ _____ per delivery.
This Service Charge is used to help Company pay various fluctuating current and future costs including, but not limited to, costs directly or indirectly related to the environment, energy issues, service and delivery of goods and services, in addition to other miscellaneous costs incurred or that may be incurred in the future by Company.
- Size Change: Customer agrees to have employees measured by a Cintas representative using garment "size samples". A charge of \$ _____ per garment will be assessed for employees size changed within 4 weeks of installation.
- Other _____

FACILITY SERVICES PRODUCTS PRICING:

Bundle*	Item #	Description	Rental Freq.	Unit Price	Discount

*Indicates bundled items/services

- / _____ Initial and check box if Unlease. All garments will be cleaned by Customer.
Date _____
- / _____ Initial and check box if receiving Linen Service. Company may make periodic physical inventories of items in possession or under control
Date _____ Customer.
- / _____ Initial and check box if receiving direct embroidery. If service is discontinued for any employee, or Customer deletes any of the garments with direct embroidery for any reason, or terminates this agreement for any reason or fails to renew this agreement, Customer will purchase all direct embroidered garments at the time they are removed from service at the then current replacement values.
Date _____

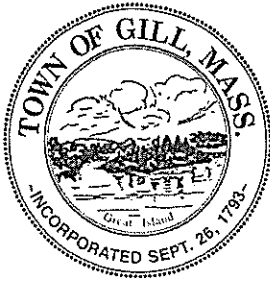
Cintas Loc. No. 617 CUSTOMER:
Please Sign Name _____
By Ben Robert Please Print Name _____
Title SSR Please Print Title _____
Accepted-GM: _____ E-mail _____

Form Distribution: (1) White-Office (2) Canary-Customer (3) Pink-Corporate Office



STANDARD UNIFORM RENTAL SERVICE AGREEMENT

1. The Customer, its successors and assigns ("Customer") orders from CINTAS CORPORATION or any of its subsidiaries, successors and assigns ("Company") all of the Customer's requirements of garment rental services and other items covered by this agreement during the term of this agreement all in accordance with the pricing, terms and conditions contained herein. Pricing is based on 52 weeks billing per rental item per year.
2. All garments and other rented items will be cleaned and maintained by Company and remain the property of the Company. Any garments that require replacement due to normal wear will be replaced by Company at no charge to Customer.
3. Unless specified otherwise, the garments supplied under this agreement are not flame retardant or acid resistant and contain no special flame retardant or acid resistant features. Flame retardant and acid resistant garments are available from Company upon request. Customer agrees to notify its employees that their garments are not designed for use in areas of flammability risk or where contact with hazardous materials is possible. Customer warrants that none of the employees for whom garments are supplied under this agreement require flame retardant or acid resistant clothing.
4. Customer agrees to notify Company, in writing of any hazardous materials that may be picked up by Company in the soiled garments or other textiles serviced under this agreement. In no case will hazardous materials be present to the extent that they may be harmful to Company's employees.
5. The weekly rental charge for any individual leaving the employ of Customer can be terminated, but only after all garments issued to that individual, or the current replacement value of same, have been returned or paid to Company. Any non standard, or special products (i.e., logo mats) must be purchased by the Customer if service is stopped for any reason. If items are lost or damaged by any means Customer will pay the then current replacement values for said items. Should Customer require garment sizes that are outside the standard size range, Customer agrees to pay the specific premium price for those items and sizes designated under Uniform Pricing.
6. This agreement is effective as of the date of execution. The initial term of this agreement shall be as set forth on the front of this agreement and shall automatically renew for the same period of time unless Company is notified, to the contrary, in writing, 60 days in advance of the expiration of the then current term. Company has the right to increase prices. The Customer has the right to reject the price increase within ten (10) days of the notice. If Customer rejects the price increase, Company may terminate this agreement. If the Customer receives discount pricing due to bundling of products/services, Customer acknowledges that discount is subject to Customer continuing the bundling of the product/services. Should Customer discontinue bundling, pricing may be increased to the non-discounted pricing. All invoices must be paid within ten days after the end of the month. Interest will accrue on any amounts which are not paid when due from the date due to the date of payment in full at an annual percentage rate equal to the lesser of (a) eighteen percent 18% or (b) the maximum rate permitted by applicable law.
7. Company is a licensee and not the owner of the Carhartt trademarked products. If Company should no longer have such license, then Company will substitute the Carhartt trademarked garments with garments of similar material and quality.
8. Customer hereby agrees to defend, indemnify and hold harmless Company from any claims and damages arising out of or associated with this agreement.
9. **Company guarantees to deliver the highest quality textile rental service at all times. Any complaints about the quality of the service which have not been resolved in the normal course of business must be sent by registered letter to Company's General Manager. If Company then fails to resolve any material complaint in a reasonable period of time, Customer may terminate this agreement provided all rental items are paid for at the then current replacement values or returned to Company in good and usable condition.**
10. Additional Customer employees, products and services may be added to this agreement and shall automatically become a part of and subject to the terms hereof this agreement, and subject to all of its provisions. If this agreement is terminated early, the parties agree that the damages sustained by Company will be substantial and difficult to ascertain. Therefore, if this agreement is terminated by Customer prior to the applicable expiration date for any reason other than documented quality of service reasons which are not cured as set forth above, or terminated by Company for cause at any time, Customer will pay to Company, as liquidated damages and not as a penalty, the greater of 50% of the average weekly invoice total multiplied by the number of weeks remaining in the unexpired term, or buy back all garments and other products allocated to Customer at the then current replacement values. Customer shall also be responsible for any unpaid charges on Customer's account prior to termination.
11. Any dispute or matter arising in connection with or relating to this agreement shall be resolved by binding and final arbitration. The arbitration shall be conducted pursuant to applicable state or federal arbitration law. Any such dispute shall be determined on an individual basis, shall be considered unique as to its facts, and shall not be consolidated in any arbitration or other proceeding with any claim or controversy of any other party. The exclusive jurisdiction and forum for resolution of any such dispute shall lie in the state where Customer is located.
12. Customer certifies that Company is in no way infringing upon any existing contract between Customer and any other service provider.
13. This agreement contains the entire agreement of the parties with respect to the subject matter of this agreement and supersedes all prior negotiations, agreements and understandings with respect thereto. This agreement may only be amended by a written document executed by all parties



m e m o r a n d u m

To: Selectboard
From: Mitchell LaClaire, Highway Superintendent
Date: June 2, 2014
Re: FRCOG Bids

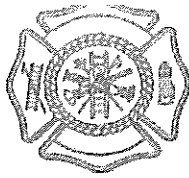
In regards to this fiscal year 15, I have received the FRCOG BIDS for products and services and I recommend the following be approved for use by the Town of Gill.

¾ screened processed gravel F.O.B. ----- awarded to Mitchell Excavating @ a rate of \$11.00 per ton
Hardpack gravel F.O.B. ----- awarded to Trew Corp @ a rate of \$ 8.75 per ton
1 ½ washed stone F.O.B.----- awarded to Lane Const @ \$ 13.00 per ton
¾ washed stone F.O.B.-----awarded to Lane Const @ rate of \$ 13.00 per ton
Gaurdrails installed @ rate of \$ 17.45 per foot (includes the rail and post—Commonwealth Gaurdrails
10% Rubber one-coat chip sealing - -- @ 3.14 per sq yard—Allstates Asphalt
Hot Mix Asphalt F.O.B. @ \$ 69.00 per ton- Warner Bros LLC
Hot Mix Asphalt applied in place--- @\$ 68.15 per ton—Warner Bros LLC
MC-3000 Liquid Asphalt @ \$ 3.70 per gallon- Applied in place—Allstates Asphalt
Reclamation—pavement w/fine grading and vibration compaction@ \$ 1.22 per sq yard—Allstates Asphalt

Thank you for your assistance – these bids shall be good for the FY15 –July 2014 through June 2015

Mitchell LaClaire Sr.
Hwy, Supt.

*Awarded by Gill Selectboard on 6/2/14
& authorized Admin. Ass't. to sign on their behalf.*



Gill Fire Department

196A MAIN ROAD • GILL, MA 01354-1805 • (413) 863-8955 • FAX: (413) 863-0126

Chief Gene M. Beaubien E-mail: firedept@gillmass.org

May 29, 2014

Dear Selectboard;

The Gill Fire and Emergency Management would like to declare the GEM car as surplus equipment. Presently the batteries will not hold a charge and the cost of batteries would be between \$600-\$1200 depending on the type, there are 6 batteries in the vehicle and were replaced in July 2010 for \$570.00.

At this time I do not feel the vehicle is used enough to justify spending the money on new batteries.

Vehicle Info;

Global Electric MotorCars LLC (GEM)

Date of Manufacture 12/20/2000

Low Speed Vehicle (LSV)

VIN: 5ASAG7421F012262

Thank You,

Gene M. Beaubien

To: Board of Selectmen.

From: Memorial Committee.

Subject: Memorial Day Services and Ceremony.

Dear Board of Selectmen,

The Memorial Committee would like to report to you a very successful and meaningful Memorial Day service and ceremony which took place Sunday May 25, 2014. Features of the event were, Gill Veterans and Citizens holding Service Flags. A flag stand constructed by Chet Kuzontkoski displayed the flags before and after the ceremony.

On Friday May 24, 2014, all the Veterans graves in Gill Cemeteries received a new flag and a small geranium. The area around the Veterans Monuments in the center were cleaned, and small flowers were planted in front of the stones. Also the flags were replaced in the ten flag holders in front of the Monuments. Big thanks the Doug Smith and Chet Kuzontkoski for maintaining the area. This was in preparation for the Sunday Services. Thanks to all who helped in this annual event.

Sunday May 25, 2014, Before Church Services, the flags (U.S. Ensign and POW/MIA) were replaced on the center common. Church Services were presided over by Gary Bourbeau, who was also speaker.

After services the group walked across main road to the Veterans Monuments. Opening the Ceremony was Selectmen Randy Crochier and Marine Corp Commandant Tim McCroy. The Marine Corp Color Guard was sharp as usual. The Rose Ceremony was conducted by Memorial Committee members, Doug and Elaine Smith with Steven and Traver Parkinson assisting. Bag Piper Phelan Muller did a super job in playing several verses of Amazing Grace. The Flag raising was done by Chet Kuzontkoski, and Doug Smith. The Marines fired the salute. Taps was played by Buglers Steve and Joyanna Damon. Everything went smoothly and according to plan. The Memorial Committee would like to thank all of those who participated and all for attending.

In the near future we will be gathering names of Veterans who served from 1976 to present in our continuing effort of installing a new Monument in recognition of those who served during that time period.

Respectively,

Gary Bourbeau
Merri Bourbeau
Doug Smith
Elaine Smith
Chet Kuzontkoski

Memorial Committee