

TOWN OF GILL
M A S S A C H U S E T T S



www.gillmass.org

SELECTBOARD MEETING MINUTES
June 27, 2016

Call to Order: The Selectboard meeting was called to order at 5:30 PM.

Members Present: Greg Snedeker, John Ward, Randy Crochier Members Absent: none

Others Present: Ray Purington, Admin. Assistant; Janet Masucci; Aiden Belanger; Tracy Rogers; Gene Beaubien

Fire Service Regionalization Study: Tracy Rogers, Regional Preparedness Program Manager for the FRCOG, met with the Selectboard to discuss Gill's interest in participating in a study of regionalizing fire services. She explained that over the years there have been several discussions about fire departments sharing equipment, as well as discussions about a regional volunteer fire call force. Neither idea ever got very far.

A "Scope of Work for Fire Service Regionalization Study" and a Memorandum of Understanding (MOU) to participate in the study were presented. Rogers noted that the fire departments in Turners Falls, Greenfield, and Old Deerfield have already signed the MOU, and that the Montague Center and South Deerfield fire departments are considering it. Besides Gill, the study is also being discussed with Erving.

The proposed study will be funded by a \$50,000 MEMA grant. The grant award will not be known until this fall. If the grant is received, the study will include scenarios for merging and/or consolidating fire departments.

Gene Beaubien, Gill's Fire Chief, spoke against participating in the study. He feels that a town should have its own fire department with its own fire station, and spoke of the advantage that comes with firefighters who know the residents. He feels that regionalization will bring a loss of control, and the loss of the feeling of a small-town fire department that residents are accustomed to.

Rogers explained that the study will look at sharing of personnel, reducing duplicate equipment and redundant buildings, financial and assessment models, and governance models. She stated that for a town to participate in the study, the MOU must be signed by both the Selectboard and the Fire Chief

Greg commented that the proposed mix of towns might not be correct to best serve Gill. With Gill included with much larger towns, it could mean we would be assessed for equipment and staff that is more than we need. A regionalization of Gill, Bernardston, and Northfield might be a better fit.

When asked, Beaubien stated that he remained opposed to the study, and would not sign the MOU. The Selectboard took no further action on the matter. Rogers left the meeting at 5:50 PM.

Volunteer Fire Assistance Grant: Beaubien discussed the application for the 2016 Volunteer Fire Assistance Grant offered through the Mass. Department of Conservation and Recreation. The grant award is typically \$2,000 and requires a \$2,000 match from the Town. The NMH Donation Fund has been the source of the match in previous years, and is proposed to be used for this year, too. If the grant is awarded, the Fire Department will purchase 8 sets (jackets and pants) of protective clothing used for brush and woodland fires. Greg made a motion, seconded by Randy, to approve the grant application and authorize Ray to sign the necessary paperwork. The vote was unanimous in the affirmative.

Multi-Agency Coordination Center: Ray reported on Town Counsel's review of the agreement for the Multi-Agency Coordination Center, with respect to a receiving town's obligation to pay for mutual aid provided by a responding town, and whether the agreement could constitute a "Supplementary Agreement." Counsel's advice was to insert a statement into the agreement ahead of the signature line: "This Agreement shall not be considered as a Supplementary Agreement pursuant to M.G.L. c. 40, section J(f)(1) and c. 40, section K(h)(1)."

Ray recommended signing the agreement with the additional sentence provided by Counsel. The MACC is another resource to have available during an emergency. Greg made a motion, seconded by Randy, to authorize the Chair to sign the agreement with the additional sentence as suggested by Counsel. The vote was unanimous in the affirmative.

Vermont Yankee Funding: Beaubien reported that MEMA has negotiated additional funding from Vermont Yankee in connection with emergency management services related to Gill's proximity to the nuclear plant in Vernon, Vermont. The Town is slated to receive \$4,500 in FY17 and \$3,200 in FY18, and the two payments will be made at the same time. There are no requirements or responsibilities associated with receiving the payment.

FEMA Air Pack Grant: Beaubien provided an update on the grant application to FEMA for funding to replace the Fire Department's 20 air packs. According to a grant reviewer, Gill's application made it through the peer review process, but the reviewer was not confident that the application's score was high enough to receive an award of funds. The Selectboard asked about getting a copy of a previously successful 4-town application for air packs; Beaubien will check with the Fire Chief from Montague Center. Beaubien will also provide to the Selectboard an inventory of the air pack gear and the expiration dates.

Beaubien left the meeting at 6:10 PM.

Minutes: No minutes were available for review.

Green Community Grant: Don Hayward, the contractor for the window restoration project at the Riverside Building, will begin work this week.

Sewer: Nothing to report.

Gill Elementary Well: The DEP is reviewing the most recent water test results. They are expected to provide a decision on whether arsenic needs to be incorporated into the treatment system for the well.

Mariamante/Community Solar: Nothing to report.

Annual Reports: Ray has spent several hours editing and proofreading the draft of the FY11 report.

Riverside Cemetery: Ray reported that he met with Town Counsel and with Bob Perry, President of the Riverside Cemetery Association, on June 22nd to conduct a site walk of the cemetery. The visit helped to confirm that the Association only has deeded ownership to four of six land parcels that comprise the cemetery. Town Counsel will finalize the deed to transfer those four parcels from the Association to the Town, and will draft warrant articles for Town Meeting to take the other two parcels by eminent domain.

Borrego Solar PILOT Agreement: At the June 27th Special Town Meeting, voters will be asked to approve a PILOT agreement between Borrego Solar and the Town for a solar project Borrego has proposed to construct on land owned by NMH. In anticipation of a positive vote at the Town Meeting, Ray recommended the Selectboard vote to authorize Randy, as Clerk, to sign the agreement contingent upon Town Meeting's approval. This will allow the agreement to be signed without waiting for the next Selectboard meeting. Greg made a motion, seconded by Randy, to authorize Randy, as Clerk, to sign the PILOT agreement with Borrego contingent upon Town Meeting approval. The vote was unanimous in the affirmative.

Regional Highway Sign-Making Program: The Selectboard reviewed an invitation to participate in a regional highway sign-making program. Using DLTAF funds, the FRCOG purchased sign-making equipment and software that will be housed at the Greenfield DPW. By joining the program, other towns can be trained to use the equipment, and would only need to provide the sign materials and pay a \$10 per sign program fee. It was felt that since Gill doesn't purchase very many signs, the labor costs associated with training, travel, and making the signs would outweigh the potential savings. There is no time limit on joining the program, so Gill could reconsider its decision in the future.

Wheeling for Healing: Randy made a motion, seconded by Greg, to grant permission for the Wheeling for Healing Bicycle Ride to use a small area at the rear of the Public Safety Complex for a water stop from 9 – 11 AM on August 21st. The Ride is a fund raiser that supports cancer services at Baystate Franklin Medical Center. The vote was unanimous in the affirmative.

Junior Firefighter: Greg made a motion, seconded by Randy, to appoint Zachary Lastowski as a Junior Firefighter through June 30, 2017, contingent upon receipt of a recent medical evaluation. The vote was unanimous in the affirmative.

Annual Appointments: The Selectboard reviewed the list of annual appointments to town boards, committees and other positions. In the list of part-time police officers, John raised a concern about appointing officers who do not work shifts for the Town and only work traffic details. It was decided to invite the Police Chief to the next meeting to discuss the matter. Randy made a motion, seconded by Greg, to appoint the Gill Police Officers and Matron through July 31, 2017 and to appoint the balance of the names to the terms as they appear on the list. The vote was unanimous in the affirmative.

Selectboard Representatives: Acting by consensus, the Selectboard named Greg as their representative to the Franklin Regional Planning Board, with John as the alternate. Randy was named as their representative to the Franklin Regional Transit Authority.

CDBG Award Letter: The Town has received a letter from Governor Baker announcing a Community Development Block Grant award of \$1,000,000 to Bernardston, Gill, and Rowe. The Franklin Regional Housing & Redevelopment Authority will administer the grant, and the funds will be used for housing rehab and supplemental fuel assistance.

NMH Gift for Emergency Services: The Selectboard acknowledged the receipt of a \$25,000 gift from the Northfield Mount Hermon School in support of emergency services. A thank you letter to the School was signed.

Aiden Belanger left the meeting at 6:50 PM.

Warrant: The Selectboard reviewed and signed the FY 2016 vendor and payroll warrants #27.

Minutes respectfully submitted by Ray Purington, Administrative Assistant.



Randy Crochier, Selectboard Clerk

Scope of Work for Fire Service Regionalization Study

The intent of this study is to design a new regional fire service in the designated towns listed below. This study should look at the area to be served with fresh eyes as if it has never had a working fire service. The consultant should use the existing firefighter force, buildings, and equipment as being available to furnish the new service.

The study will shall be based on the three scenarios below;

- a. To be defined by Steering Committee

2. The study shall include an investigation and report of findings on the following;

- a. Potential benefits from cross-jurisdictional sharing of fire services in participating towns, including
 - Training levels
 - staffing levels
 - financial benefits
- b. Personnel
 - i. Proposed organizational chart for regional call force
 - ii. Proposed staffing and training levels for each station
- c. Fire Stations
 - i. Recommendation of which current fire stations should be utilized for the new service.
 - ii. Expected response times from each station to the farthest section of the service area it covers under the new system
 - iii. A comparison versus the average response times in the current system(s)
- d. Equipment
 - i. Review existing assets and identify potential placement of equipment to stock each station for maximum public safety protection.
 - ii. Recommendation of new equipment.
 - iii. Recommendation of equipment to be sold; estimate of how much revenue the sale of excess equipment might produce.
- e. Budget
 - i. Proposed budgets for the 1st year and 5th year of operation. Proposed salaries.
 - ii. Develop a 5 and 10 year capital plan for the new services.
 - iii. Potential savings, by scenario, if any.

f. Governance

- i. Explain the different funding models that could be used. What impact would that have on the amount paid per household for fire services in each town?
- ii. How would the different scenarios effect homeowners' insurance.

3. Consultant Responsibilities

- i. The consultant shall provide electronic and hard copies of their work completed thus far at the 30%, 60%, 90%, and 100% milestone marks. The consultant will present their findings via PowerPoint or similar presentation media at each meeting and at the 100% completed meeting.
- ii. The consultant is required to meet with the stakeholders of this study when the FRCOG staff and/or the Regionalization Committee request them to.
 1. The consultant shall meet at least once with each fire chief and at least once with a group of firefighters from participating towns to get their input and answer their questions.
- iii. The consultant will provide fifteen hard copies at each of the milestones.

4. FRCOG Responsibilities

- a. Convene and staff Steering Committee, take minutes at meetings.
- b. Share all data already gathered from participating departments
- c. Review work products promptly
- d. Pay bills promptly
- e. Serve as conduit to prudential committees and select boards.
- f. maintain an up to date web page about the project for stakeholder information

MEMORANDUM OF UNDERSTANDING
for
PARTICIPATION IN A FIRE SERVICE STUDY
Between
FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS
and
GILL FIRE DEPARTMENT

This AGREEMENT (the "Agreement") is made and entered into by and between the following Parties:

City/Town/Fire District ("Local Government") located within Franklin County, Massachusetts and the Franklin Regional Council of Governments ("FRCOG").

WHEREAS, the Local Government recognizes that it is becoming increasingly difficult to run a fire department with the current constraints on personnel and capital equipment costs;

WHEREAS, the Local Government agrees that a study investigating cross-jurisdictional fire services may lead to a more efficient, better trained, and safer fire service;

1. The Local Government agrees to participate in a cross-jurisdictional fire service study, performed by an independent consultant and coordinated by FRCOG. This includes working cooperatively with FRCOG and the consultant and releasing all information requested that would help the consultant during the fact-finding phase of the study.
2. The Local Government agrees to allow the consultant to meet directly with frontline firefighters as well as the Chief and its governing body (e.g. prudential committee, selectboard, etc.) during the process.
3. This agreement does not formally bind the Local Government to the results of the study, but the Local Government affirms its commitment to pursue the recommendations so long as they are shown to be prudent and advantageous for the community it serves.

Fire Chief's signature

Date

Governing Body Executive Officer's signature

Date

Franklin Regional Council of Governments' signature

Date

MEMORANDUM OF UNDERSTANDING
for
EMERGENCY MANAGEMENT COORDINATION SERVICES
between
FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS
on behalf of the
FRANKLIN COUNTY REGIONAL EMERGENCY PLANNING COMMITTEE
and
TOWN OF GILL, MA

This AGREEMENT (the "Agreement") is made and entered into by and between the following Parties:

Local governments located within Franklin County, Massachusetts and the Franklin Regional Council of Governments on behalf of the Franklin County Regional Emergency Planning Committee.

ARTICLE I. PURPOSE

WHEREAS, the towns and cities referred to as "Local Governments" agree that resources are limited and can be depleted rapidly due to extensive operational demands as result of a emergency incident. That an emergency incident can cause infrastructure, facility, and human resource problems in the cities and towns of Franklin County; and

WHEREAS, in order to assist local government emergency management needs throughout Franklin County, local governments desire to have the option to designate the Multi-Agency Coordination Center, herein referred to as the "MACC," as the official organization to assist, coordinate, and facilitate emergency management operations including preparation, response, and recovery operations when an emergency incident is imminent or upon the area: and

WHEREAS, a formal agreement between local government entities would allow for better coordination of the effort, provided that adequate equipment and human resources are available, and help ensure emergency management principles including coordination and allocation of regional and state resources are provided as quickly as possible when the need arises; and

WHEREAS, the governing officials of each local government have executed this Agreement of identical counterparts, collectively desire to secure for each town the benefits of the MACC in the event of an emergency incident. It is agreed as follows:

ARTICLE II. DEFINITIONS

- A. Emergency Incident – This term is used to describe any natural or manmade occurrence that results in extraordinary levels of mass casualties, property damage, or disruption that severely affects the population, infrastructure, environment, economy, and/or government functions. This term requires that the incident is of a big enough scale that emergency management operations be coordinated via regional intra-county and regional inter-county entities and agreements.
- B. Multi-Agency Coordination Center – The primary functions of multi-agency coordination centers are to support incident management policies and priorities, facilitate logistics support and resource tracking, inform resource allocation decisions using incident management priorities, coordinate incident related information, and coordinate interagency and intergovernmental issues regarding incident management policies, priorities, and strategies.
- C. Requesting Town – This is the local government that is requesting a resource(s) or asset(s) through the MACC.
- D. Responding Town - This is the local government that is providing a resource(s) or asset(s) through the MACC.

ARTICLE III. DESIGNATION OF MULTI-AGENCY COORDINATION CENTER

- A. Signatories to this memorandum of understanding agree to designate the Multi-Agency Coordination Center (MACC) as the regional hub for the purposes of coordinating emergency management principles such as; preparedness, response, and recovery operations when requested by the signatory. The MACC shall coordinate its efforts with the local Emergency Operations Center (EOC) and the Massachusetts Emergency Management Agency (MEMA).
- B. Neither the Multi-agency Coordination Center nor its staff will supersede municipal or state emergency plans, policies, command and control structures, or operations, nor will it direct local governmental or local agency efforts.
- C. Emergency preparedness and response efforts will continue to remain the responsibility of individual communities operating within Franklin County.

ARTICLE IV. DUTIES

- A. The provisions of this Agreement are activated under the authority of the Multi-Agency Coordination Center Oversight and Operations Group whenever a disaster of such magnitude and scope occurs in any town or city in Franklin County and that the incident meets the definition of emergency incident and/or a signatory requests assistance from the MACC.

- B. Upon request of the MACC, each town which is a party hereto will furnish supplies, materials, equipment and human resources to the greatest degree possible, when requested, while a catastrophic event is underway.
- C. The Requesting Town shall designate one individual to serve as a single point of contact (POC) to the MACC emergency operations center for all hours and days the resource is in use.
- D. All requesting and sending of equipment, personnel, and assets shall exclusively be governed according to Massachusetts General Law Chapter 40, Sections 4J and 4K, and any other sections of Chapter 40 which pertain to mutual aid.

ARTICLE V. EXPENSES AND REIMBURSEMENT

- A. All expenses incurred by the Responding Town in rendering assistance pursuant to the Agreement shall be paid by the Responding Town. The Responding Town may request reimbursement from the Requesting Town.
- B. The MACC, its designee, and/or the Responding Town will document the costs of the Responding Town providing assistance under the Agreement, including direct and indirect payroll and employee benefit costs, travel costs, repair costs and the costs of materials and supplies.
- C. Within sixty (60) days after the conclusion of MACC operations the Responding Town may submit to the Requesting Town for reimbursement for services or equipment rendered.
- D. Except as otherwise agreed to by the parties, the Requesting Town shall seek reimbursement under any applicable federal and state disaster assistance programs for the costs of responding to the public safety incident. The Requesting Town and each Responding Town shall receive, based on the documented costs of providing mutual aid assistance, its pro rata share of the disaster assistance reimbursement provided to the Requesting Town.
- E. By entering into the Agreement the signatory agrees that if it assumes the role of Requesting Town it will reimburse the Responding Town in full in the least amount of time as practical.
- F. When local governments employ the MACC for emergency management services, assistance with securing resources, or any other matter, the Agreement does not transfer the financial responsibility to the MACC. Signatories to this Agreement are responsible for paying for any resources received.

ARTICLE VI. WAIVER

- A. Each local government that is a party to this Agreement waives all claims against the Franklin Regional Council of Governments / Franklin County Regional Emergency Planning Committee, and members of the MACC which are parties hereto, and further waives compensation for any loss, damage, personal injury, or death occurring as a consequence of the performance of this Agreement.

ARTICLE VII. LIABILITIES

- A. In the event that an individual performing duties subject to this Agreement shall be cited as a defendant party to any state or federal civil lawsuits arising out of his or her official acts while performing duties pursuant to the terms of this Agreement, such individuals shall be entitled to the same benefits that he or she would be entitled to receive had such civil action arisen out of an official act within the scope of his or her duties for the town where regularly employed or volunteering and occurred within the jurisdiction of this town where regularly employed or volunteering. The benefits described in this paragraph shall be supplied by the town where the individual is regularly employed or volunteering. However, in situations where another political subdivision which is party to this Agreement may be liable, in whole or part for the payment of damages, then the other political subdivision may intervene in such cause of action to protect its interest.

ARTICLE VIII. ENTIRE AGREEMENT

- A. This Agreement contains all commitments and agreements of the parties hereto as to the services to be rendered during or in connection with the declaration of a catastrophic incident. No other oral or written commitments of the parties shall have any force or effect if not contained herein. Notwithstanding the preceding sentence, it is understood and agreed that certain signatory entities may have heretofore contracted or may hereafter contract with each other or mutual aid in disaster situations, and it is hereby agreed that this Agreement shall not invalidate any such individual contract.

ARTICLE IX. STATUTORY AUTHORITY

- A. The Franklin County MACC will operate under the authority of established Commonwealth of Massachusetts, local (town to town), and regional (Western Region Homeland Security Advisory Council) mutual aid. The following mutual aid compacts include:
 - i. Statewide Mutual Aid Compact, Massachusetts General Law (MGL) Chapter 40 Section 4J
 - ii. Western Massachusetts Intergovernmental Emergency Mutual Aid Agreement

ARTICLE X. SEVERABILITY

- A. In case one or more of the provisions contained in this Agreement shall be for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

ARTICLE XI. TERM AND CANCELLATION NOTICE

- A. The term of this Agreement shall commence on July 1, 2016 and shall remain in full force and effect for a three year term, unless a party cancels its participation in the Agreement by giving 60 days written notice to the designee of the Franklin Regional Council of Governments and the Franklin County Regional Emergency Planning Committee. Notwithstanding the provisions hereof, any local government that is a party hereto may provide emergency assistance to another local government. Any notice of cancellation provided regarding this Agreement shall be given to the parties hereto, each respective town by and through its duly authorized official as required by law, on the date specified on the multiple counterpart executed by such town.

This Agreement shall not be considered as a Supplementary Agreement pursuant to M.G.L. c. 40, section J (f)(1) and c. 40, section K (h)(1).

TOWN OF GILL

Board of Selectman Chair

Date

FRANKLIN COUNTY REGIONAL EMERGENCY PLANNING COMMITTEE

Chair

Date

FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS

Executive Director

Date



Franklin Regional Council of Governments

TO: Franklin County Town Select Boards
 FROM: Bob Dean, Director of Regional Services
 DATE: June 17, 2016
 RE: Regional Highway Sign-Making Program

After positive discussions with many of Franklin County’s local highway superintendents about the concept of making their own street signs, the Franklin Regional Council of Governments (FRCOG) used state DLTA grant funds to purchase all the equipment necessary for town highway departments to make their own street signs. We purchased the equipment to create a new regional highway sign-making program that will allow Franklin County towns to share the equipment necessary to produce signs in-house; signs that would otherwise be purchased at higher retail prices from private vendors. **The reason for this letter is to invite your Town to join the program by signing the enclosed contract and by appointing a representative to the sign-making program Oversight Committee.**

By participating in the program, your highway department staff will be able to create new or to re-laminate existing road signs with more reflective materials and lettering that meet new federal highway and OSHA sign visibility requirements. Erecting signs that meet the new federal standards will reduce your town’s potential liability if an accident occurs on a town road. And producing the signs yourself will save money in your budget.

Some background Information: The Greenfield DPW volunteered to host the equipment and many local highway superintendents in the FRCOG’s Cooperative Highway Purchasing Group met for a preliminary discussion that generated ideas about the operation of the program, what should be in the program’s contract agreement and how to formulate operating policies for the use of the equipment and the sustainability of the program. The FRCOG Cooperative Purchasing Program will assist with the purchase of bulk sign blanks and other needed materials.

What about the cost? Sharing sign-making equipment to produce your own signs will result in a significant cost savings. Several towns around Brookfield, MA, have been operating a similar regional program for a few years and, when making their own signs, they have seen an average savings of 40% per sign over the cost of purchasing the same signs from a retail vendor. Here is a cost comparison with a few retail sign companies:

| | Making Your Own In-House | Municipal Supply & Sign | Traffic Signs .Com | USA Traffic Signs | Safety Sign | Road Traffic Signs |
|--|--|------------------------------|--------------------|--------------------|-------------|--------------------|
| Cost for a 9"x36" street name sign, double sided | \$31.00 (\$21.00 for materials plus \$10 per sign fee) | \$42.00 | \$50.00 | \$59.95 (on sale!) | \$49.00 | \$48.95 |
| Notes: | Cost estimated by supplier of equipment | 26% savings if make your own | 38% savings | 48% savings | 37% savings | 37% savings |



Costs in addition to the cost of materials:

- Staff time needed to make your signs. Town highway department staff will be trained to use the equipment and each town will be responsible for making its own signs.
- A \$10 per sign fee paid to Greenfield. There is no annual assessment to participate in this program. The \$10 per sign fee will be used to cover Greenfield's costs of operating the program, maintaining the equipment, and purchasing replacement equipment as the current equipment ends its useful life. It is anticipated that this fee per sign should net enough money to cover all the costs of the program. Greenfield's Finance Department will account for the program's revenue and expenditures in a special account. If it becomes necessary to adjust the fee – up or down – the full Oversight Committee will have a say in making the decision. (NOTE: The comparison table above includes the \$10 per sign fee in the savings calculation.)
- Any extraordinary and unforeseen expenses. If a major repair or unplanned replacement of equipment becomes necessary and collected funds from the per sign fee are not enough to cover the expense, the Oversight Committee will convene to discuss options, which may include the need for all participants to contribute to the cost of the repair/replacement.

Termination: Keep in mind that each participating town has the right to withdraw from the program at any time, as long as all outstanding bills have been satisfied.

Next Steps:

- 1) Enclosed is a contract agreement that has been reviewed from a municipal perspective by local town counsel, Donna MacNicol. Please review and sign the agreement and mail it back to me at the FRCOG. I will get Greenfield's signature and then will mail back a fully signed copy for your file.
- 2) Please appoint a town representative to the sign-making program Oversight Committee. This is the group that will make decisions about the operation of the program, such as setting a fair schedule for use of the machine. I anticipate that most towns will appoint their highway superintendent. Please let me know the name of your appointed representative.

Questions? Please contact me if you have any questions or if you would like me to attend your meeting to talk more about this money-saving sign-making opportunity. My e-mail address is bdean@frcog.org, and my phone extension is #108.

Thank you for your consideration.

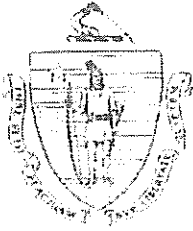


| FirstName | LastName | JobTitle | Company | Address1 | City | State | PostalCode | Length of Term | Term Expires |
|-----------|--------------|---|---------|--------------------------|------------|-------|------------|----------------|---------------|
| Raymond | Purington | 911 Coordinator | | 29 Atherton Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Joyce | Muka | Town Accountant | FRCOG | 12 Olive Street, Suite 2 | Greenfield | MA | 01301 | one year | June 30, 2017 |
| Lynda | Hodsdon Mayo | ADA Coordinator | | 114 Boyle Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Doreen | Stevens | Assistant Town Clerk and Election Worker | | 57 North Cross Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Mitchell | LaClaire | Assistant Tree Warden | | 196C Main Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Rick | James | Cable PEG Access Committee | | 100 North Cross Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Greg | Snedeker | Cable PEG Access Committee | | 26 Trenholm Way | Gill | MA | 01354 | one year | June 30, 2017 |
| Maureen | Parzych | Cable PEG Access Committee | | 29 Ben Hale Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Tom | Hodak | Cable PEG Access Committee | | 190 West Gill Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Janet | Masucci | Cable PEG Access Committee | | 64A French King Highway | Gill | MA | 01354 | one year | June 30, 2017 |
| Fred | Chase II | Capital Improvement Planning Committee | | 278 French King Highway | Gill | MA | 01354 | three years | June 30, 2019 |
| Michael | Hastings | Selectboard's Representative to the Upper Pioneer Valley Veterans' Services District Advisory Board | | 5 Cove View Lane | Gill | MA | 01354 | one year | June 30, 2017 |
| Chris | Polatin | Conservation Commission | | 343 Mountain Road | Gill | MA | 01354 | three years | June 30, 2019 |
| Renee | Jenkins | Council on Aging | | 19 Boyle Road | Gill | MA | 01354 | three years | June 30, 2019 |
| Susan | LaScala | Cultural Council | | 78 French King Highway | Gill | MA | 01354 | three years | June 30, 2019 |
| Lynn | Stowe Tomb | Cultural Council | | 90 Boyle Road | Gill | MA | 01354 | three years | June 30, 2019 |
| James | Shea | Board of Registrars | | 10 Gilder Way | Mt Hermon | MA | 01354 | three years | June 30, 2019 |
| John | Barry | Election Worker | | 142 West Gill Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Betsy | Burnham | Election Worker | | 95 West Gill Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Helen | Chappell | Election Worker | | 14 Chappell Drive | Gill | MA | 01354 | one year | June 30, 2017 |
| Steven | Connell | Election Worker | | 102 Center Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Alison | Crochier | Election Worker | | 22 Munns Ferry Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Nancy | Daniel-Green | Election Worker | | 253 Main Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Barbara | Elliott | Election Worker | | 27 Franklin Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Edward | Golembeski | Election Worker | | 119 West Gill Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Ellen | Hastings | Election Worker | | 243 Main Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Patricia | Hisz | Election Worker | | 39 Mountain Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Pamela | Hubert | Election Worker | | 20 Walnut Street | Gill | MA | 01354 | one year | June 30, 2017 |
| Robert | Koolkin | Election Worker | | 6 Mountain Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Nancy | Krejmas | Election Worker | | 245 West Gill Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Carole | Lafleur | Election Worker | | 19 Atherton Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Marjorie | Naida | Election Worker | | 131 West Gill Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Eileen | Palumbo | Election Worker | | 30 Center Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Robert | Perry | Election Constable | | 42 West Gill Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Valeria | Smith | Election Worker | | 351 West Gill Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Gary | Stevens | Election Constable | | 57 North Cross Road | Gill | MA | 01354 | one year | June 30, 2017 |

| FirstName | LastName | JobTitle | Company | Address1 | City | State | PostalCode | Length of Term | Term Expires |
|-----------|----------------|---|---------|---------------------------|---------------|-------|------------|----------------|---------------|
| Anne | Wiley | Election Worker | | 90 North Cross Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Gene | Beaubien | Emergency Management Director | | 196A Main Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Andy | Cole | Energy Resources Commission | | 469 Main Road | Gill | MA | 01354 | three years | June 30, 2019 |
| Tupper | Brown | Energy Resources Commission | | 58 River Road | Gill | MA | 01354 | three years | June 30, 2019 |
| Marcus | Aucoin | Firefighter | | 37 Cleveland Street | Greenfield | MA | 01301 | one year | June 30, 2017 |
| Gene | Beaubien | Firefighter | | 196A Main Road | Gill | MA | 01354 | one year | June 30, 2017 |
| William | Borcy | Firefighter | | 45 Linden Avenue | Greenfield | MA | 01301 | one year | June 30, 2017 |
| Oleg | Cobileanschi | Firefighter | | 24 Oak Courts | Greenfield | MA | 01301 | one year | June 30, 2017 |
| Steven | Connell | Firefighter | | 102 Center Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Patrick | Crowningshield | Firefighter | | 1098 Bernardston Road | Greenfield | MA | 01301 | one year | June 30, 2017 |
| Joshua | Day | Firefighter | | 22 Arnold Lane | Greenfield | MA | 01301 | one year | June 30, 2017 |
| Jason | Edson | Firefighter | | 20 West Main Street | Millers Falls | MA | 01349 | one year | June 30, 2017 |
| Stuart | Elliott | Firefighter | | 27 Franklin Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Andrew | Howell | Firefighter | | 40 Oakman Street | Turners Falls | MA | 01376 | one year | June 30, 2017 |
| Kyle | Kendall | Firefighter | | 55 French King Highway | Gill | MA | 01354 | one year | June 30, 2017 |
| Kane | Kurtyka | Firefighter | | 305 Plain Road | Greenfield | MA | 01301 | one year | June 30, 2017 |
| Mitchell | LaClaire, Sr. | Firefighter | | 196C Main Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Mark | Levasseur | Firefighter | | 60 Center Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Matthew | McCarthy | Firefighter | | 45 Woodard Road | Greenfield | MA | 01301 | one year | June 30, 2017 |
| Scott | Nicholas | Firefighter | | 34 Prospect Street | Erving | MA | 01344 | one year | June 30, 2017 |
| Greg | Parody | Firefighter | | 169 Main Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Tyler | Richardson | Firefighter | | 109 Barney Hale Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Kenneth | Sears | Firefighter | | 4 Oak Street | Gill | MA | 01354 | one year | June 30, 2017 |
| Paul | Sweeney, Jr. | Firefighter | | 46 Linden Avenue | Greenfield | MA | 01301 | one year | June 30, 2017 |
| Eric | Vassar | Firefighter | | 294 French King Highway | Gill | MA | 01354 | one year | June 30, 2017 |
| Jonathan | Vega | Firefighter | | 73 West Street | Greenfield | MA | 01301 | one year | June 30, 2017 |
| Shane | Wells | Firefighter | | 81 Montague City Road | Greenfield | MA | 01301 | one year | June 30, 2017 |
| Jonathan | LaClaire | Junior Firefighter | | 19 Forest Street | Erving | MA | 01344 | one year | June 30, 2017 |
| Mitchell | Waldron | Junior Firefighter | | 15 Oak Street | Gill | MA | 01354 | one year | June 30, 2017 |
| Ray | Purinton | Selectboard's Representative to the Franklin County Cooperative Inspection Program Advisory Board | | Gill Town Hall | Gill | MA | 01354 | one year | June 30, 2017 |
| Arthur | Cohen | Franklin County Solid Waste Management District Representative | | 9 Mt. Hermon Station Road | Northfield | MA | 01360 | one year | June 30, 2017 |
| Ray | Purinton | Alternate Designee to the Franklin Regional Transit Authority Advisory Board | | 325 Main Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Frank J. | Cutting | Fred Wells Trustee | | Ben Hale Road | Gill | MA | 01354 | one year | June 30, 2017 |

| FirstName | LastName | JobTitle | Company | Address1 | City | State | PostalCode | Length of Term | Term Expires |
|-------------|-------------|-------------------------------|---------------------|------------------------|------------|-------|------------|----------------|---------------|
| David | Hastings | Gill Police Chief | | Gill Police Department | Gill | MA | 01354 | one year | June 30, 2017 |
| Christopher | Redmond | Gill Police Sergeant | | Gill Police Department | Gill | MA | 01354 | one year | June 30, 2017 |
| Melinda | Shearer | Gill Police Matron | | Gill Police Department | Gill | MA | 01354 | one year | June 30, 2017 |
| Robert | Hunter | Gill Police Officer | | Gill Police Department | Gill | MA | 01354 | one year | June 30, 2017 |
| Todd | Mongeon | Gill Police Officer | | Gill Police Department | Gill | MA | 01354 | one year | June 30, 2017 |
| Nikol | Schreiber | Gill Police Officer | | Gill Police Department | Gill | MA | 01354 | one year | June 30, 2017 |
| Brian | Ravish | Gill Police Officer | | Gill Police Department | Gill | MA | 01354 | one year | June 30, 2017 |
| Jason | Bassett | Gill Police Officer | | Gill Police Department | Gill | MA | 01354 | one year | June 30, 2017 |
| Scott | Minckler | Gill Police Officer | | Gill Police Department | Gill | MA | 01354 | one year | June 30, 2017 |
| Tim | Currier | Gill Police Officer | | Gill Police Department | Gill | MA | 01354 | one year | June 30, 2017 |
| William | Kimball | Gill Police Officer | | Gill Police Department | Gill | MA | 01354 | one year | June 30, 2017 |
| Christopher | Savinski | Gill Police Officer | | Gill Police Department | Gill | MA | 01354 | one year | June 30, 2017 |
| Doug | Edson | Hazardous Waste Coordinator | | 364 Main Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Pam | Shoemaker | Historical Commission | | 365 Main Road | Gill | MA | 01354 | three years | June 30, 2019 |
| Stuart | Elliott | Historical Commission | | 27 Franklin Road | Gill | MA | 01354 | three years | June 30, 2019 |
| Gary | Bourbeau | Memorial Committee | | 91 West Gill Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Merri | Bourbeau | Memorial Committee | | 91 West Gill Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Chet | Kuzontkoski | Memorial Committee | | 25 River Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Doug | Smith | Memorial Committee | | 39 Center Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Elaine | Smith | Memorial Committee | | 39 Center Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Christopher | Blair | Mutual Aid Police Officer | Erving Police Dept. | 71 French King Hwy | Erving | MA | 01344 | one year | June 30, 2017 |
| Robert | Holst | Mutual Aid Police Officer | Erving Police Dept. | 71 French King Hwy | Erving | MA | 01344 | one year | June 30, 2017 |
| James | Loynd | Mutual Aid Police Officer | Erving Police Dept. | 71 French King Hwy | Erving | MA | 01344 | one year | June 30, 2017 |
| Adam | Paicos | Mutual Aid Police Officer | Erving Police Dept. | 71 French King Hwy | Erving | MA | 01344 | one year | June 30, 2017 |
| Robert | Leighton | Mutual Aid Police Officer | Northfield Police D | 69 Main Street | Northfield | MA | 01360 | one year | June 30, 2017 |
| Igor | Komerzan | Mutual Aid Police Officer | Northfield Police D | 69 Main Street | Northfield | MA | 01360 | one year | June 30, 2017 |
| John | Richardson | Mutual Aid Police Officer | Northfield Police D | 69 Main Street | Northfield | MA | 01360 | one year | June 30, 2017 |
| James | Palmeri | Mutual Aid Police Officer | Bernardston Police | 256 South Street | Bernardst | MA | 01337 | one year | June 30, 2017 |
| Christopher | Savinski | Mutual Aid Police Officer | Bernardston Police | 256 South Street | Bernardst | MA | 01337 | one year | June 30, 2017 |
| Jason | Bassett | Mutual Aid Police Officer | Bernardston Police | 256 South Street | Bernardst | MA | 01337 | one year | June 30, 2017 |
| Susan | LaScala | Newsletter Editor | | 78 French King Highway | Gill | MA | 01337 | one year | June 30, 2017 |
| Richard | French | Open Space Advisory Committee | | 267 Main Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Richard | French | Planning Board | | 267 Main Road | Gill | MA | 01354 | three years | June 30, 2019 |
| Frederick | Sheard | Planning Board | | 80 Center Road | Gill | MA | 01354 | three years | June 30, 2019 |
| Mitchell | LaClaire | Right to Know Officer | | 196C Main Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Donna | MacNicol | Town Counsel | | P. O. Box 985 | Greenfield | MA | 01302- | one year | June 30, 2017 |
| Patricia | Crosby | Town Forest Task Force | | 151 Center Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Richard | French | Town Forest Task Force | | 267 Main Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Elizabeth | Gardner | Town Forest Task Force | | 385 Main Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Ken | Sprankle | Town Forest Task Force | | 84 Boyle Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Donna | Bigelow | Town Forest Task Force | | 101 Hoe Shop Road | Gill | MA | 01354 | one year | June 30, 2017 |

| FirstName | LastName | JobTitle | Company | Address1 | City | State | PostalCode | Length of Term | Term Expires |
|---------------------------|-------------|--|----------------------|-------------------|------------|-------|------------|----------------|---------------|
| Chris | Polatin | Town Forest Task Force | | 334 Mountain Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Paul | Sievert | Town Forest Task Force | | 269 Mountain Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Amy | Gordon | Town Forest Task Force | | 8 Setback Lane | Gill | MA | 01354 | one year | June 30, 2017 |
| Tim | Storrow | Town Forest Task Force | | 73 River Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Timothy | Niejadlik | Veterans' Services Officer | Upper Pioneer Valley | 294 Main Street | Greenfield | MA | 01301 | one year | June 30, 2017 |
| Chet | Kuzontkoski | Veterans' Graves Officer | | 25 River Road | Gill | MA | 01354 | one year | June 30, 2017 |
| Tupper | Brown | Zoning Board of Appeals | | 58 River Road | Gill | MA | 01354 | three years | June 30, 2019 |
| Isaac | Bingham | Zoning Board of Appeals | | 411 Main Road | Gill | MA | 01354 | three years | June 30, 2019 |
| chool Committee Rep. TBD) | | Capital Improvement Planning Committee | | | Gill | MA | 01354 | three years | June 30, 2019 |



OFFICE OF THE GOVERNOR
COMMONWEALTH OF MASSACHUSETTS
STATE HOUSE • BOSTON, MA 02133
(617) 725-4000

CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

June 21, 2016

Mr. Robert R. Raymond, Chairman
Board of Selectmen
Town of Bernardston
P.O. Box 504, 38 Church Street
Bernardston, MA 01337

Dear Mr. Raymond:

Congratulations! I am pleased to notify you that the Town of Bernardston, together with the Towns of Gill and Rowe, has received a Massachusetts Community Development Block Grant award of \$1,000,000. I want to thank you for your commitment to community development efforts in the Town of Bernardston, and the other participating municipalities. Through this funding and your continued support, we hope to assist you in strengthening your community and enhancing the quality of life of your residents.

You will be receiving further instructions from the Department of Housing and Community Development on next steps, and please feel free to contact Mark Southard (Mark.Southard@state.ma.us) if you have any questions.

Sincerely,

Handwritten signature of Charles D. Baker in cursive.

Governor Charles D. Baker

Handwritten signature of Karyn E. Polito in cursive.

Lt. Governor Karyn E. Polito

TOWN OF GILL

M A S S A C H U S E T T S



www.gillmass.org

June 27, 2016

Mr. Peter Fayroian, Head of School
Northfield Mount Hermon
One Lamplighter Way
Mount Hermon, MA 01354

Dear Mr. Fayroian:

On behalf of the Town of Gill and its residents and businesses, please accept our sincerest thank you to the Northfield Mount Hermon School for the gift of \$25,000 to the Town in support of emergency services.

Every year this gift helps us to better provide the emergency equipment and services that our residents – on the campus and throughout the town – expect and deserve. The School's continued generosity is greatly appreciated.

With regards,

Gill Selectboard

John R. Ward

Randy P. Crochier

Gregory M. Snedeker