

TOWN OF GILL
M A S S A C H U S E T T S



www.gillmass.org

SELECTBOARD MEETING MINUTES
December 27, 2016

Called to Order: The meeting was called to order at 6:08 PM.

Members Present: Randy Crochier, Greg Snedeker Members Absent: John Ward
Others Present: Ray Purington, Administrative Assistant; Janet Masucci; Mick LaClaire, Chris Redmond

Cruiser Cameras & Police Station Cameras: Police Sergeant Chris Redmond met with the Selectboard to discuss a camera system for the Town's police cruisers. Redmond reported that the new cruiser, which will be outfitted with a camera using the \$5,000 MIIA grant, is scheduled to be "built" at the dealership during the second week of January. The cost to install cameras in the other two cruisers, plus other accessories to make a complete system (evidence library software, wireless video transfer, data server, and system setup) is \$17,025 – the 7/21/16 WatchGuard quote of \$22,025 less the \$5,000 MIIA grant.

The server in the WatchGuard quote will allow network use, which means that all officers would be able to review their own footage from the cruiser cameras and body cameras. Currently, there is only one license for the software to offload and review footage from the Department's three body cameras. That software is installed on Redmond's office computer.

If the balance of the WatchGuard quote is not purchased, one significant downside is that a USB "thumb" drive would be the only way to transfer footage from a cruiser camera to a computer inside the Police Station. At previous meetings the Selectboard had spoken positively about the automatic, wireless data transfer feature that had been quoted. The automatic transfer equipment would also work with the existing body cameras.

Greg made a motion, seconded by Randy, to approve the purchase of the balance of the WatchGuard quote, and to pay for the purchase from the NMH Donations account. The vote was unanimous in the affirmative.

There was also discussion of a camera system for the police station, including video recording capability in the interrogation room and recorded security cameras for other areas of the station such as the lobby and parking lot. Redmond informed the Selectboard that the last couple of camera systems have been self-installed, with consumer-grade components that are not designed for 24x7 use. They each lasted a few years, until components began to fail, especially the DVD recorders. The Selectboard asked Redmond to get a quote for a security camera system for the entire building, not just the Police Department. Redmond left the meeting at 6:21 PM.

Deer Run Lane: Catherine Becklo, who had asked to meet with the Selectboard to request the Town take over maintenance of the private Deer Run Lane, did not attend the meeting. The Selectboard briefly discussed the matter with Highway Superintendent Mick LaClaire, who explained that Deer Run Lane is essentially a 16-foot wide paved driveway that serves three residences. He expressed concerns about the current grade of the roadway where it enters Mountain Road, which is a Town road.

While the exact process for the Town to assume responsibility has not been determined, it is assumed that it would include improving the condition (base material, width, slope, etc.), land surveys, and conveying easements to the Town. Those costs would need to be paid by the current landowners. No further action was taken due to the absence of the petitioner.

2009 Sterling Truck: LaClaire reported that the 2009 Sterling recently needed repairs to its emissions system, at an approximate cost of \$5,000. He advised that the truck will likely need a new clutch by the end of the season, too.

On-Call Snow Plow Operators: Ray reported that he had temporarily approved the hiring of Eric Vassar and Michael Hastings as on-call snow plow operators. Greg made a motion, second by Randy, to appoint both men to the position. The vote was unanimous in the affirmative.

The Selectboard discussed the possibility of using drivers who don't hold CDL-B licenses to plow snow using the 1-ton pickup (which does not require a CDL-B). While not opposed to the idea, they noted there is a difference between plowing snow with a pickup truck, and plowing municipal roads. It was decided by consensus that if a suitable candidate comes along, and LaClaire is comfortable with using the person in this limited capacity, then Ray can make an interim appointment. LaClaire left the meeting at 6:40 PM.

Minutes: Greg made a motion, seconded by Randy, to approve the minutes of 11/28/16 and 12/12/16. The vote was unanimous in the affirmative.

Sewer I&I Study: Nothing to report.

Gill Elementary Well: Ray reported that DEP has approved the application for an Underground Injection Control permit. He expects to meet later this week with the civil engineer to complete the permit paperwork for the other components of the treatment system. DEP has also allowed an extension to the time to complete the installation of the treatment system to July 31, 2017. Greg made a motion, seconded by Randy, to sign the amended Administrative Consent Order with the new completion date. The vote was unanimous in the affirmative.

Mariamante Property/Community Solar: Nothing to report.

Annual Reports: Greg reported that he has completed the proofreading of the 2011 and 2012 reports, with only the 2013 report left to go.

Gill Elementary Roof: A quote to prepare an MSBA-style cost estimate for the roof replacement at Gill Elementary has not been received from the architect. Ray will also ask the architect for any insight on the added costs of doing the project through MSBA (architects, project managers, clerk of the works, etc.) versus doing it as a solely town-funded project. If MSBA funding is used, the building must be used as a school for the duration of the project loan, or the MSBA funds must be repaid by the Town.

Firefighter Appointments: Greg made a motion, seconded by Randy, to appoint Kaeden Socquet as a Junior Firefighter through 6/30/17 contingent upon receipt of a recent health evaluation and parental consent form. The vote was unanimous in the affirmative. A request to appoint Junior Firefighter Mitchell Waldron as a Firefighter was tabled until January, to closer coincide with his 18th birthday.

Auto Dealer License Renewals: Ray reported that all nine auto dealer licenses are ready for renewal: Green River Powersports, Chappell's Automotive, Atlantic Wholesale, Town Line Auto, New England Auto Network, TEK Cycle, Doug's Auto Body, Riverside Radiator, and A-J Cycle. Greg made a motion, seconded by Randy, to approve the nine license renewals for 2017. The vote was unanimous in the affirmative.

Quintus Allen Distribution for 2016: Ray reported that the Town received \$1,841.43 as the 2016 distribution from the Quintus Allen fund. Including this recent receipt, the total in the Town's Quintus Allen account is \$11,460.47. The Gill Elementary Principal, Superintendent, and Business Manager have been informed of the available balance.

Donation of a Purple Martin Bird House: The Selectboard discussed an offer from West Gill Road residents Bonnie and David Powlovich to donate a purple martin birdhouse and mounting pole. The offer includes installation and annual cleaning. The Town Common was suggested by the couple as an easy-to-birdwatch place to install it. Randy noted that based on some internet research, the Town Common may not be suitable, as there might be too many trees for purple martins' liking. The field side of the North Gill Cemetery was suggested as another option. The offer of the birdhouse was wholeheartedly accepted by consensus. The site to mount the birdhouse will be discussed further with the Powloviches.

Warrant: The Selectboard reviewed and signed the FY 2017 warrant #13.

The meeting adjourned at 7:25 PM.

Minutes respectfully submitted by Ray Purington, Administrative Assistant.

Signed copy on file. Approved 1/9/17.

Randy Crochier, Selectboard Clerk



4RE/VISTA Price Quote

CUSTOMER: Gill Police Department

ISSUED: 7/21/2016 11:48 AM

EXPIRATION: 8/22/2016 3:00 AM

**TOTAL PROJECT ESTIMATED AT:
\$22,025.00**

ATTENTION: Sgt. Chris Redmond

SALES CONTACT: Kevin Coughlin

PHONE: (413) 625-8200

DIRECT:

E-MAIL: sgt@gillmass.org

E-MAIL: KCoughlin@WatchGuardVideo.com

4RE and VISTA Proposal

Evidence Library 4 Web Software and Licensing

Part Number	Detail	Qty	Direct	Discount	Total Price
KEY-EL4-SRV-001	Evidence Library 4 Web Server Site License Key	1.00	\$1,000.00	\$0.00	\$1,000.00
KEY-EL4-DEV-001	Evidence Library 4 Web 4RE In-Car Device License Key	3.00	\$150.00	\$0.00	\$450.00

4RE In-Car System and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
4RE-STD-GPS-RV2	4RE Standard DVR Camera System with integrated 200GB automotive grade hard drive, 16GB USB removable thumb drive, rear facing cabin camera, GPS, hardware, cabling and your choice of mounting bracket.	3.00	\$4,795.00	\$0.00	\$14,385.00
CAM-4RE-PAN-NHD	Front Camera, 4RE, HD Panoramic	3.00	\$200.00	\$0.00	\$600.00

Wireless Video Transfer and Networking Options

Part Number	Detail	Qty	Direct	Discount	Total Price
4RE-WRL-KIT-101	4RE In-Car 802.11n Wireless Kit, 5GHz (2.4 GHz is available by request)	3.00	\$200.00	\$0.00	\$600.00
WAP-MIK-CON-802	WiFi Access Point, Configured, MikroTik, 802.11n, 5GHz, Sector	1.00	\$250.00	\$0.00	\$250.00

4RE Hardware Warranties

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-4RE-CAR-1ST	Warranty, 4RE, In-Car, 1st Year (Months 1-12)	3.00	\$0.00	\$0.00	\$0.00

Software Maintenance and CLOUD-Share

Part Number	Detail	Qty	Direct	Discount	Total Price
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415 Century Parkway • Allen, TX • 75013
Toll Free (800) 605-6734 • Main (972) 423-9777 • Fax (972) 423-9778
www.WatchGuardVideo.com



4RE/VISTA Price Quote

SFW-MNT-EL4-001	Software Maintenance, Evidence Library, 1st Year (Months 1-12)	3.00	\$0.00	\$0.00	\$0.00
SFW-EL4-CLD-BAS	Evidence Library 4 Web CLOUD-SHARE - Basic	3.00	\$0.00	\$0.00	\$0.00

Server Hardware and Software

Part Number	Detail	Qty	Direct	Discount	Total Price
HDW-4RE-SRV-002	Server, Tower, Intel i7 3.40 GHz, 8GB RAM, 4x3TB SATA 7,200 RPM drives, 7.8TB usable video storage, Windows 7 Pro 64-bit, SQL Server 2008 R2 (1CAL), 3-Year full service (on-site or reimbursed) warranty.	1.00	\$3,840.00	\$0.00	\$3,840.00

WatchGuard Video Technical Services

Part Number	Detail	Qty	Direct	Discount	Total Price
SVC-4RE-RMT-410	4RE Remote System Setup, Configuration, Testing and Admin Training	1.00	\$750.00	\$0.00	\$750.00

Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping and Handling Charges	1.00	\$150.00	\$0.00	\$150.00
					\$22,025.00

Total Estimated Tax, may vary from State to State \$0.00

Configuration Discounts	\$0.00
Additional Quote Discount	\$0.00
Total Amount	\$22,025.00

NOTE: This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.

To accept this quotation, sign, date and return with Purchase Order: _____ DATE: _____



Commonwealth of Massachusetts
Executive Office of Energy & Environmental Affairs

Department of Environmental Protection

Western Regional Office • 436 Dwight Street, Springfield MA 01103 • 413-784-1100

Charles D. Baker
Governor

Matthew A. Beaton
Secretary

Karyn E. Polito
Lieutenant Governor

Martin Suuberg
Commissioner

December 23, 2016

Ray Purington, Administrative Assistant
Gill Select Board
325 Main Road
Gill, MA 01354-9758

Re: Gill - DWP
Gill Elementary School
PWS ID# 1106004
ACO-WE-14-5D032 AMEND 2

Dear Mr. Purington,

Attached, for review and signature is an amended Administrative Consent Order (ACO), which addresses the installation of a disinfection system on the public water system serving the Gill Elementary School.

Through this amendment, the Department would move the date for the disinfection system permit approval and installation from December 31, 2016 to July 31, 2017. This change was requested by you within a December 16, 2016 electronic correspondence.

If acceptable, both copies of the enclosed document should be signed with both original copies returned to the Department by January 23, 2016. Following receipt of the signed documents, the Department will sign both copies and one original will be returned.

Although not included within the ACO, please be aware that following the installation of the treatment system, MassDEP may move the School back to bi-annual monitoring for lead and copper, to evaluate levels of those contaminants within the water system with the treatment system in operation.

If you have any questions regarding this issue, please contact Douglas Paine at (413) 755-2281.

Respectfully,


Deirdre Doherty
Drinking Water / Municipal Services Chief
Resource Protection

Y:\DWP Archive\WERO\Gill-1106004-enforcement -2015-12-23
W:\brp\wsl\enforcement & compliance\ACOs\Gill Elementary School Bacti MCL 12-2014 Amend 2 Cover
CC: Gill BOH; MassDEP/DWP Boston; Bob Flagg

THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS
DEPARTMENT OF ENVIRONMENTAL PROTECTION

In the matter of:)
)
)
Town of Gill)
Gill Elementary School)
)

File No.: ACO-WE-14-5D032 AMEND

AMENDMENT TO ADMINISTRATIVE CONSENT ORDER NUMBER ACO-WE-14-5D032

1. This amendment is entered into voluntarily by the parties, the Town of Gill (“Respondent”), and the Department of Environmental Protection, (“MassDEP” or the “Department”). The parties agree that it is in the public interest, and in their own interests, to add Article II Sections 5H, 5J and 5K and to amend Article III Section 8A of the Consent Order number ACO-WE-14-5D032, (the “Consent Order”).
2. This amendment shall add Sections 5H, 5J and 5K in Article II, Statement of Facts and Law, and amend Section 8A and in Article III, Disposition and Order, of the original Consent Order. The remainder of the original Consent Order shall not be affected thereby and each remaining term and provision shall be valid and enforceable.
3. Upon the signing of this amendment by an authorized representative of each party, Article II and Article III of the Consent Order shall be amended by the language set forth below as Sections 5H, 5J, and 5K in Article II, and Sections 8A in Article III of the Consent Order.

Article II Statement of Facts and Law:

5. The following facts and allegations have led MassDEP to issue this Consent Order:
 - H. Respondent exceeded the Maximum Contaminant Level (MCL) for Total Coliform bacteria during the month of April 2015 in violation of Massachusetts Drinking Water Regulation 310 CMR 22.05(8)(a)2. In response to that violation, Respondent has been hand chlorinating its well, in an attempt to prevent further detections of Total Coliform Bacteria.
 - J. To address the Total Coliform Bacteria violations, Respondent intends to install a UV disinfection system as a means of permanent disinfection.
 - K. Installation of the UV disinfection system will require pre-filtration, which may also be effective in reducing elevated levels of iron and manganese within Respondent’s public water system. Respondent reports that it anticipates installation of an ion exchange treatment system for pre-filtration.

Article III Disposition and Order:

8. Respondent shall perform the following actions:

A. By July 31, 2017, Respondent shall submit a BRPWS34 permit application detailing the installation of its proposed disinfection system, as well as any related water treatment components, and shall provide written notice to MassDEP that it has installed the disinfection system in accordance with all conditions included within MassDEP's approval of the permit application.

4. Except as specifically amended, the terms and conditions of the original Consent Order shall apply to and be binding upon Respondent and upon its agents, successors, and assignees.

5. Respondent hereby waives any right it may have to an adjudicatory hearing before the Department on, and judicial review by the courts, of this amendment as well as the underlying Consent Order.

The effective date of this amendment shall be the last date set forth below.

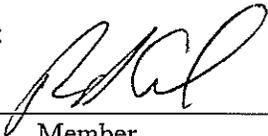
Ratification

I certify that I am a duly authorized to enter into this agreement on behalf of:

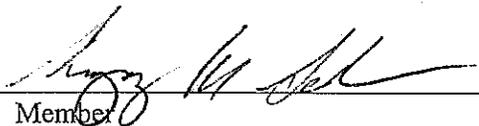
**TOWN OF GILL
SELECT BOARD**

By: _____
Chair

Date:

By:  _____
Member

Date:

By:  _____
Member

Date: December 27, 2016

**Issued By:
DEPARTMENT OF ENVIRONMENTAL PROTECTION**

By: _____
Michael Gorski
Regional Director
MassDEP

Date: