

TOWN OF GILL

M A S S A C H U S E T T S



www.gillmass.org

SELECTBOARD & FINANCE COMMITTEE MEETING MINUTES

May 18, 2017

Call to Order: The Selectboard meeting was called to order at 5:38 PM.

Selectboard Members Present: John Ward, Greg Snedeker Absent: Randy Crochier

Selectboard Members Absent: None

Finance Committee Members Present: Timmie Smith, Fred Chase, Claire Chang, Tupper Brown

Finance Committee Members Absent: Jacob Rau, Ronnie LaChance

Others Present: Ray Purington

Review of Minutes: Minutes from 5/17 were not ready.

1.18 Town Hall/Riverside Building Expenses: Level funded request of \$23,756 for FY18. It was asked to have electrical usage separated by Town Hall, Riverside, and Riverside heat, and to have the electricity expenses separated by Town Hall and Riverside. "Heat" will be re-labeled to "Oil Heat."

There was discussion about the annual service contract with Gates HVAC for the mini-splits at the Riverside building. At \$1,232, it was felt to be rather high. Ray will provide more information.

1.19 Town Building Repairs & Maintenance: The FY18 request is level funded at \$18,000. Ray explained that there should be upwards of \$10,000 - \$13,000 from the FY17 budget available for Town Meeting to transfer forward into a special project. While there are plenty of small (less than the \$10,000 threshold for Capital Improvements) projects to be done, the time to plan the projects has been lacking this year. There was a brief discussion about the idea of adding a part-time position to attend to building needs.

It was questioned whether the Town Meeting vote to transfer funds could be for an unspecified amount – "remaining balance of the FY17 Town Building Repairs & Maintenance account as of June 30, 2017. [Ray checked with the Town Accountant after the meeting, and for this type of transfer and vote, a specific amount needs to be voted.]

1.20 Public Safety Complex Expenses: Level funded request of \$19,765 for FY18. Minimal comments or discussion.

3.3 Snow and Ice Removal: Level funded request of \$63,970 for FY18, in order to preserve the ability to deficit-spend from this account with prior approval from the DOR. It was pointed out there will be approximately \$20,000 remaining in the FY17 budget, and ideas for the uses of that money was discussed. The Highway Department has requested a new angle snow plow, but it was felt that need has not been demonstrated. It was also suggested that repairing the spare stainless steel sander, and plumbing the 2000 Sterling truck ("10-wheeler") with hydraulics to operate a sander would be beneficial, as it would add a rear-discharge sander to the fleet. The other two trucks are equipped with sanders that discharge from the middle of the truck, between the two axles. It was suggested the available FY17 funds could be voted by Town Meeting toward a project at the Elementary School to upgrade the electric service.

3.7 Cemetery Commission: Level funded request of \$4,500, despite having the newly acquired Riverside Cemetery added to their responsibilities.

6.8 Police Cruiser Loan: Ray gave a preliminary estimate of \$14,009 for this debt exclusion item, assuming a 2.6% interest rate. Ronnie is in the process of seeking bids for the loan.

Warrant Articles for 6/5 Special Town Meeting: The Selectboard reviewed a list of 14 possible articles for the June 5th Special Town Meeting. Accepted for the warrant were articles to:

- Accept a donation of land from the Franklin Land Trust
- Transfer FY17 Snow & Ice funds to an electrical service upgrade at Gill Elementary (two items on the list were combined and became a single article)
- Transfer FY17 Building Maintenance funds to a kitchen floor project at Gill Elementary (two items on the list were combined and became a single article)
- Provide funds for the preservation of old town records
- Provide funds to defray residents' costs to participate in a Household Hazardous Waste Collection
- Hear and act upon the report of the Capital Improvement Planning Committee
- Provide funds to replace the handicapped ramp at the Riverside Building
- Provide funds to install a water treatment system at Gill Elementary

Articles that were not accepted for the warrant:

- Provide funds for new election voting booths
- Establish a Public Safety Stabilization Fund
- Provide funds for the Public Safety Stabilization Fund
- Provide funds for a new snow plow for the Highway Department

It was noted the deadline to post the warrant is Monday, May 22nd, and the Selectboard does not have another meeting scheduled prior to the deadline. It was agreed Ray will draft the warrant in accordance with the articles above, and the Selectboard's signatures will be gathered on Friday.

Fin Com Adjournment: The Finance Committee adjourned at 7:35 PM.

Selectboard Adjournment: The Selectboard adjourned at 7:35 PM.

Minutes respectfully submitted by Ray Purington.

Signed copy on file. Approved 05/31/2017

Greg Snedeker, Selectboard Clerk

Adopted by the Finance Committee in lieu of separate Finance Committee minutes on 05/31/2017.

Outline of Possible Articles for 6/5 Special Town Meeting

7:00 PM (but realistically started after conclusion of Annual Town Meeting)

1. Accept a donation of land from Franklin Land Trust to add to Gill Town Forest
2. Transfer funds from FY 2017 Snow & Ice to a Project _____
3. Transfer funds from FY 2017 Building Maintenance to a Project (Gill Elem ?)
4. Raise, appropriate, or otherwise provide funds for Preservation of Old Town Records
5. Raise, appropriate, or otherwise provide funds for Election Booths
6. Raise, appropriate, or otherwise provide funds for Household Hazardous Waste Day
7. Establish an Public Safety Stabilization Fund
8. Raise, appropriate, or otherwise provide funds for Public Safety Stabilization Fund
9. Hear & act on report of Capital Improvement Planning Committee
10. Raise, appropriate, or otherwise provide funds for Riverside Ramp
11. Raise, appropriate, or otherwise provide funds for Highway Dept Snow Plow
12. Raise, appropriate, or otherwise provide funds for Electrical Panel Replacement at Gill Elementary
13. Raise, appropriate, or otherwise provide additional funds for Kitchen Floor Resurfacing at Gill Elementary
14. Raise, appropriate, or otherwise provide additional funds for Water Treatment at Gill Elementary