

# TOWN OF GILL

M A S S A C H U S E T T S



[www.gillmass.org](http://www.gillmass.org)

## SELECTBOARD MEETING MINUTES

*October 30, 2017*

Called to Order: The meeting was called to order at 5:40 PM.

Members Present: Randy Crochier, Greg Snedeker, John Ward      Members Absent: none

Others Present: Ray Purington, Administrative Assistant; Janet Masucci, George Brace, Jan Ameen

Services of the FCSWMD: Jan Ameen, Executive Director of the Franklin County Solid Waste Management District met with the Selectboard to explain the programs and services offered by the District to its member towns. She stated the District's philosophy is to save towns money, offer efficiencies (of size and pooled volumes), and reduce the workload on town staff. The District offers a bulky waste collection twice yearly, and operates three hazardous waste collection sites year-round. She is exploring a pilot grant for an organics collection program, and the Selectboard asked Ameen to investigate costs of a curbside compost program for Gill. Handouts about revenues from the MRF and the Recycling Dividend Program were reviewed. Ameen left the meeting at 6:00 PM.

During the presentation Amy Gordon, Mick LaClaire, Ivan Ussach, and Chris Redmond joined the meeting.

Timing of ACT Program: Amy Gordon met with the Selectboard to discuss the possibility of the ACT Program using Town Hall earlier in the year. Historically, the program has used the upstairs of Town Hall during the month of May for its final rehearsals and play performances. Gordon proposed starting rehearsals in the last week of March, with performances concluding just prior to the Gill Elementary School's April vacation. The earlier start would avoid conflicts with the School's year-end activities and avoid some of the stifling hot weather that can happen in May. She noted, however, that using Town Hall in March and April would require the upstairs to be heated. It was felt the extra costs for heat should be minimal, and it is worthwhile to have activities that bring students and parents into the Town Hall. Greg made a motion, seconded by John, to approve the request for the ACT Program to use the Town Hall in March and April. The vote was unanimous in the affirmative. Gordon left the meeting at 6:05 PM.

Riverside Village Historic District: Ivan Ussach, Chair of the Gill Historical Commission, (GHC) announced the Riverside Village Historic District was accepted by the National Park Service for listing in the National Register of Historic Places on September 18, 2017. The Selectboard congratulated the Historical Commission on its hard work to make this happen.

Ussach reported on other activities of the GHC: they are hoping to do several events in support of Gill's 225<sup>th</sup> anniversary in 2018; the museum collection will be reopening after major renovations; a historical kiosk is planned for the Riverside area; signs along Route 2 at each end of the Riverside Village Historic District are wished for, and the GHC hopes the Town could help fund the signs; the Massachusetts Historical Commission is still reviewing the GHC's application for a Gill Center Historical District; and the Great Falls Battlefield project just completed the fieldwork portion of this year's grant. Ussach left the meeting at 6:15 PM.

Highway Backhoe Tires: Highway Superintendent Mick LaClaire requested permission to purchase new rear tires for the backhoe. He explained the need was known when the backhoe was bought, and the money was factored into his budget for this year. The preferred tires are radials by Nokian, which have a longer life and better traction, and cost approximately \$1,430 each plus installation. Greg made a motion, seconded by John, to approve the purchase and authorize Ray to sign a purchase order for the same. The vote was unanimous in the affirmative.

On Call Snow Plow Drivers: By consensus, the Selectboard approved LaClaire's request to advertise for temporary employees to work as on call snow plow drivers. LaClaire left the meeting at 6:23 PM.

Fire Department Vehicles: Fire Chief Gene Beaubien stated the Department is still researching potential replacement vehicles. He noted that Engines 1 and 2 were recently serviced. There were mostly minor issues, but the rear brake shoes on Engine 2 are showing cracks.

Gill ISO Rating: Beaubien announced the Town received the results of a recent Public Protection Classification survey conducted by the insurance rating organization ISO. The Town's rating improved one level, going from a 6/9 to a 5/5Y. The new rating could lead to lower homeowner's insurance premiums for some Gill residents. The last time the Town's fire services were rated was in 1996.

Purchase Order for SCBA Gear: Ray reported procurement was complete for the grant-funded SCBA air packs, and requested approval of a purchase order for the same. Procurement was conducted using the state bid (COMMBUYS) for fire equipment, and Firematic Supply was the only bidder for the MSA gear specified in the bid request. The purchase order is for 20 SCBA masks, 40 cylinders, and related accessories. The total cost is \$144,523, with \$118,627 coming from the FEMA AFG grant, \$5,931 from the NMH Gift account as the Town's 5% grant match, and \$19,965 from the NMH Gift account as an additional contribution from the Town.

It was noted the new air packs have a life expectancy of 15 years, and now is the time to begin saving money for the next time the air packs need to be replaced. Greg made a motion, seconded by John, to sign the purchase order and approve the funds from the NMH Gift account. The vote was unanimous in the affirmative. Beaubien left the meeting at 6:33 PM.

Review of Minutes: John made a motion, seconded by Greg, to approve the "record of a meeting" of 10/3/17. The vote was unanimous in the affirmative. Minutes from 10/16/17 were not ready for review.

Updates: For the ongoing projects (Sewer I&I Study, Gill Elementary Well, Mariamante/Community Solar, Annual Reports, and French King Bridge Cameras), Ray reported no updates. Police Chief Chris Redmond noted his department now has access to view images from the cameras on the French King Bridge, using a login from the MassDOT.

Gill 225<sup>th</sup> Anniversary: Randy reported on several events being planned: a January 1<sup>st</sup> singalong at Town Hall, a February 2<sup>nd</sup> contra dance, and possibly a pig roast to coincide with the Boat Club's Christmas in July event. A central theme to the events will be to celebrate community and have some fun.

MIIA Risk Management Grant Applications: Ray presented grant applications for \$1,346.31 for backup camera systems for Engine 2 and the Rescue Van, and \$3,222.78 for a building security camera system for the Public Safety Complex. Chief Redmond answered questions about the security camera system. The 20 cameras are part of a package price. Ten of the cameras will be for outside use, covering all sides of the building. Inside the Police Station, there will be cameras for the booking room, lobby, garage bay, and evidence room. The system is configured for remote viewing, which would be primarily used by the Highway Department to check weather conditions, and by the Police Department to check on shift coverage. Each department head can have access to the camera feeds for their areas of the building. There was a discussion of making sure there are checks and balances in place to protect the Town in case there ever was a crooked officer, or bully officer, etc.

Greg made a motion, seconded by John, to approve both grant applications. The vote was unanimous in the affirmative.

Community Compact: Ray recommended the Town apply for two Best Practices under the FY18 Community Compact Cabinet Best Practice Program. One best practice is in the area of Information Technologies – Business Continuity, and would seek state assistance or funding to conduct a thorough assessment of all the Town's IT systems in all buildings and departments – computers, software licenses, anti-virus programs, backups, network security, and email security. Once the assessment is completed, it is expected there will be recommendations which could qualify as subsequent grant applications in the Community Compact's IT Grant Program.

The second best practice is a Public Accessibility Best Practice, and seeks state assistance or funding to conduct an ADA Self-Evaluation of our buildings and create a Transition Plan to address any major accessibility needs. The Town's most recent self-evaluation dates to the 1990s. Having an updated self-evaluation and transition plan will help the Town better plan for improvements to its buildings, and help qualify the Town to apply for funds (up to \$250,000) from the Municipal ADA Grant administered by the Massachusetts Office on Disability (MOD). An application for a Planning Grant from the MOD will be part of the Community Compact application.

Greg made a motion, seconded by John, to apply for the two Community Compact Best Practices as outlined. The vote was unanimous in the affirmative.

Veterans' Services District: Greg made a motion, seconded by John, to sign a 3-year renewal (FY 19-21) as a member town of the Upper Pioneer Valley Veterans' Services District. The vote was unanimous in the affirmative. Ray reported the District was recently named as the Massachusetts Department of Veterans' Services District of the Year.

PEG Access Equipment: The Selectboard reviewed a quote for of A/V equipment totaling \$3,660.55. The purchase, which will be paid for with PEG Access funds, was unanimously recommended by the Cable Committee. John made a motion, seconded by Randy, to authorize the purchase. The vote was unanimous in the affirmative.

Greg, who is a member of the Cable Committee, reported the Committee is still considering options for video switcher equipment that will simplify the process of video recording events. Switcher equipment is in the \$3,000-\$6,000 range, and a key decision point is whether to purchase a proprietary brand or Mac-based gear.

Bulletproof Vest Partnership Award: The Town has been awarded \$718.78 by the Bulletproof Vest Partnership toward the purchase of two bulletproof vests for the Police Department. Police Chief Redmond noted that one vest, his, is already on order, as his current vest is out of its 5-year certification life cycle. The award requires an equal match by the Town.

Charter Schools Funding Formula: The Selectboard had a general discussion about the State's formula for funding charter schools. It was pointed out there are a number of communities questioning how charter schools are funded, including Amherst, Holyoke, and Northampton. Charter schools are not accountable to voters for the funds they receive – voters approve budgets for their public schools, and charter schools are funded through state assessments on the public schools. While there is no expectation that charter schools will be abolished, the impacts of charter schools on public schools are becoming more and more apparent. Adding more charter schools and expanding their enrollment clearly will not improve the educational and financial health of our public schools.

It was decided Greg will compose a letter to DESE outlining the Selectboard's concerns on charter schools. He will also prepare a draft of a warrant article on the issue, to allow Town Meeting voters the opportunity to weigh in.

Executive Session: Greg made a motion, seconded by John, to go into Executive Session in order to conduct contract negotiations with non-union personnel, i.e. contract for police chief. Randy – yes; John – yes; Greg – yes. The vote was unanimous in the affirmative.

It was announced the Selectboard will reconvene in open session. The Selectboard left for the executive session at 7:23 PM.

The Selectboard returned from the executive session at 8:38 PM. It was announced that the Selectboard reached agreement with Christopher Redmond and signed a one-year contract (through 6/30/18) as Police Chief. There will be a swearing in ceremony on November 6, 2017, and all are welcome to attend.

Executive Session: John made a motion, seconded by Greg, to go into Executive Session in order to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements, i.e. to comply with MGL Chapter 214 Section 1B "Right of Privacy of a Person". Randy – yes; John – yes; Greg – yes. The vote was unanimous in the affirmative.

It was announced the Selectboard will reconvene in open session only for the purposes of reviewing the payroll and vendor warrants and adjournment. The Selectboard left for the executive session at 8:41 PM. Chris Redmond and George Brace left the meeting.

The Selectboard returned from the executive session at 8:47 PM.

Warrant: The Selectboard reviewed and signed the FY 2018 warrant #10.

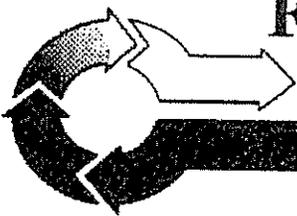
The meeting adjourned at 9:02 PM.

*Minutes respectfully submitted by Ray Purington, Administrative Assistant.*

*Signed copy on file. Approved on 11/13/2017*

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Greg Snedeker, Selectboard Clerk



# Franklin County Solid Waste Management District

50 Miles Street, Greenfield, MA 01301 • (413) 772-2438 • Fax: (413) 772-3786  
www.franklincountywastedistrict.org • info@franklincountywastedistrict.org

## Programs and Services of the Franklin County Solid Waste District

The Franklin County Solid Waste Management District is comprised of 22 towns in western Massachusetts. A full-time Executive Director, full-time Program Director, and part-time Administrative Assistant/Bookkeeper staff the District. Each town pays an annual administrative assessment that covers 65% of the District's administrative operating expenses. 50% of the assessment is based on population and 50% is based on equalized property valuations. The remainder of the budgeted expenses is paid through a fee-for-service program and grant income. The list of programs and services below is not inclusive, but is meant to represent the most common services provided by the District to its member towns.

### Administrative Assessment-Based Services

1. Tracking and Reports: The District tracks the amount of recyclables, trash, bulky items, and metal shipped under the District's hauling contracts. This information is necessary for state reports, but also helps towns in their budget process. The District completes annual reports required by the MA Department of Environmental Protection (DEP).
2. Grant Writing: Each year the District applies for state solid waste management grants on behalf of its member towns. The District has received grants totaling in excess of \$900,000 from state and federal sources. Annually, the District applies for and receives close to \$80,000 in state funds for member towns.
3. Special Programs: The District operates three regional permanent collection centers for household hazardous waste in Bernardston, Colrain, and Conway. These sites are open year-round to all District residents. Residents are charged a disposal fee for their waste. The District also coordinates a collection twice a year for tires, electronics, appliances, and bulky wastes. This collection is held at three sites simultaneously. The District sells backyard compost bins and recycling bins. It operates a free sharps collection program. It collects mercury-containing products at no cost and provides free non-mercury thermometers to residents.
4. Assistance for Schools and Public Events: Technical assistance is offered for recycling and composting at schools and public events, such as fairs. The District loans out event recycling bins. Assistance is also provided to schools for managing fluorescent lights, electronics, and hazardous materials.
5. Operational Review: District staff will conduct a comprehensive review of a town's waste management system – transfer station or curbside. A full assessment of efficiencies and costs will be made. Assistance will be provided on implementing recommended improvements and going out to bid for services.

6. Representation at Regional, State, and National Forums: District staff participate in meetings held by regional, state, and national organizations. District staff provide input on legislation, regulations, new programs, and planning efforts. Always, the intent is to represent the unique needs of and issues facing small, rural towns in western Massachusetts.

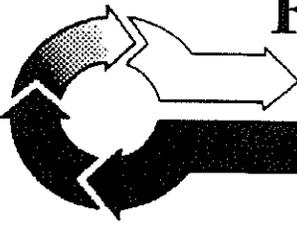
### Fee-for-Service Programs

The District administers fee-for-services programs that each town can choose to use for an additional administrative fee. For hauling contracts, District staff develop and distribute bid documents, review bid results, recommend contractors, develop contracts, review monthly bills and expenses, and advocate on behalf of the towns with the contractor.

1. Recyclables Hauling: The District administers a contract for hauling recyclables from each town transfer station to the Springfield Materials Recycling Facility. Each town receives revenue per ton of recyclables delivered to the facility.
2. Waste Hauling & Disposal: The District administers a contract for hauling and disposing/recycling of trash, bulky wastes, appliances, and scrap metal from town facilities. Towns receive revenue from scrap metal sales.
3. Sludge Hauling & Disposal: The District administers a contract for hauling and disposal of sludge from town wastewater treatment facilities.
4. Household Hazardous Waste: The District organizes an annual collection for household hazardous waste from residents and businesses. The collection is held at two sites simultaneously. Over 400 households participate annually in this collection.
5. Transfer Station and Landfill Inspections: The District is authorized by DEP to conduct the annual transfer station inspection required by regulation. A report is compiled and submitted to DEP and the town. The District is instrumental in resolving compliance issues with DEP-WERO staff in a beneficial way for the town. There is a fee for the inspection service.
6. Pellet Bag Recycling: The District leveraged \$80,800 in state grant funds to develop a permanent recycling program for wood pellet bags and agricultural plastic. Over 20 tons of plastic have been recycled in 3 years.

Contact: Jan Ameen, Executive Director, 413-772-2438, [fcswmd@crocker.com](mailto:fcswmd@crocker.com)

REDUCTION  
RECYCLING  
COMPOSTING  
DISPOSAL



# Franklin County Solid Waste Management District

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## MRF Revenue January - June 2017

Town	Total Tons	Total Revenue	Per Ton Revenue	Less Public Ed. Fee (\$0.05/capita)	Revenue Less Ed. Fee
BERNARDSTON	88.23	\$1,541.51	\$17.47	\$142.00	\$1,399.51
BUCKLAND	66.02	\$1,146.45	\$17.37	\$95.10	\$1,051.35
CHARLEMONT	39.48	\$748.17	\$18.95	\$63.30	\$684.87
COLRAIN	51.46	\$944.70	\$18.36	\$83.55	\$861.15
CONWAY	94.38	\$1,757.75	\$18.62	\$94.85	\$1,662.90
DEERFIELD	160.34	\$2,876.74	\$17.94	\$256.25	\$2,620.49
ERVING	73.75	\$1,417.45	\$19.22	\$90.00	\$1,327.45
GILL	68.30	\$1,225.05	\$17.94	\$75.00	\$1,150.05
HEATH	32.76	\$574.19	\$17.53	\$35.30	\$538.89
LEVERETT	75.35	\$1,266.73	\$16.81	\$92.55	\$1,174.18
MONTAGUE	275.43	\$4,941.01	\$17.94	\$421.85	\$4,519.16
NEW SALEM	38.45	\$673.51	\$17.52	\$49.50	\$624.01
NORTHFIELD	100.52	\$1,818.99	\$18.10	\$151.60	\$1,667.39
ORANGE	148.35	\$1,242.27	\$8.37	\$391.95	\$850.32
ROWE	21.33	\$362.65	\$17.00	\$19.65	\$343.00
SHELBURNE	59.24	\$1,030.75	\$17.40	\$94.65	\$936.10
WARWICK	30.44	\$569.53	\$18.71	\$39.00	\$530.53
WENDELL	45.91	\$777.89	\$16.94	\$42.40	\$735.49
WHATELY	57.84	\$1,030.16	\$17.81	\$74.80	\$955.36
<b>TOTAL</b>	<b>1527.58</b>	<b>\$25,945.50</b>	<b>\$16.98</b>	<b>\$2,313.30</b>	<b>\$23,632.20</b>

Notes: Revenue per ton includes an \$10 base payment plus revenue sharing. Prices vary due to monthly revenue share differences. Orange is single-stream and only receives revenue share funds.

FCSWMD DEP RECYCLING DIVIDENDS PROGRAM RESULTS OCTOBER 2017

Total earning at least 6 points (minimum): 16 towns

Total dollars earned: \$67,400

Drop-Off Criteria	Pts	Bern	Buck	Charl	Colrain	Conway	Drfld	Leverett	N.S.	Nfld	Orange	Shel	Warwick	Wend	Whately
PAYT	4	4	4	4	4	0	4	4	4	4	4	4	4	4	4
Swap Shop	2	0	0	2	0	2	0	2	2	2	2	2	0	2	2
Organics collected by muni cntr	2	0	0	0	0	0	0	2	2	2	2	0	0	2	2
Bulky items, min. \$5, 3 of Mattress, upholstered or wood furniture, toilets, sinks & carpet	1	1	1	1	1	0	1	1	1	1	1	1	1	1	1
Yard waste, open min. 30 wks	2	0	0	0	0	0	2	0	0	0	2	0	0	0	0
HHW - min. 6 x/year regional reciprocal	2	2	2	2	2	2	2	2	2	2	0	2	2	2	2
Collect min. of 7: automotive (antifreeze, tires, oil, batteries), books/media, rigid plastics, carpet, electronics, EPS, white goods, mattresses, Hg, paint, textiles, wood	2	2	2	2	2	2	2	2	0	2	2	2	0	2	2
Textile	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Max/Total points	16	10	10	12	10	7	12	14	12	14	14	12	8	14	14
Point value based on participating households		\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350
Total cash value		\$ 3,500	\$ 3,500	\$ 4,200	\$ 3,500	\$ 2,450	\$ 4,200	\$ 4,900	\$ 4,200	\$ 4,900	\$ 4,900	\$ 4,200	\$ 2,800	\$ 4,900	\$ 4,900

Curbside criteria	Pts	Erving	Gill	Mont.
PAYT	5	0	4	4
Bulky items, min. \$5, 3 of Mattress, upholstered or wood furniture, toilets, sinks & carpet	2	0 web	2	2
Yard waste, open min. 30 wks	1	1	0	1
HHW - min. 6 x/year	2	2	0	2
Collect min. of 5: automotive (antifreeze, tires, oil, batteries), books/media, rigid plastics, carpet, electronics, EPS, white goods, mattresses, Hg, paint, textiles, wood	2	2	2	2
Outreach & Education	1			
Textiles	1	1	1	1
Max/Total points	14	6	9	12
point value based on participating HH		\$ 350	\$ 350	\$ 600
Total value			\$ 3,150	\$ 7,200

\$ 10,350

Total \$ 67,400



**The Commonwealth of Massachusetts**  
William Francis Galvin, Secretary of the Commonwealth  
Massachusetts Historical Commission

October 12, 2017

Ivan Ussach  
Gill Historical Commission  
325 Main Road  
Gill, MA 01354

Dear Mr. Ussach:

The Massachusetts Historical Commission is pleased to inform you that the Riverside Historic District, Gill, Massachusetts, was accepted by the National Park Service, Department of the Interior, for listing in the National Register of Historic Places on September 18, 2017. Enclosed is a certificate recognizing the designation of the district in the National Register of Historic Places.

For your information, an explanation of the National Register of Historic Places is enclosed. If you have any questions or wish further information, please do not hesitate to contact the Massachusetts Historical Commission.

We share with you a sense of pride that this historic area has been listed.

Sincerely,

A handwritten signature in black ink, appearing to read "William Francis Galvin".

William Francis Galvin  
Secretary of the Commonwealth  
Chairman, Massachusetts Historical Commission

A handwritten signature in black ink, appearing to read "Brona Simon".

Brona Simon  
Executive Director  
State Historic Preservation Officer  
Massachusetts Historical Commission

Cc: Randy Crochier, Board of Selectmen  
Bonnie Parsons, Preservation Consultant  
Doug Smith, Chair, Gill Planning Board

Enclosures



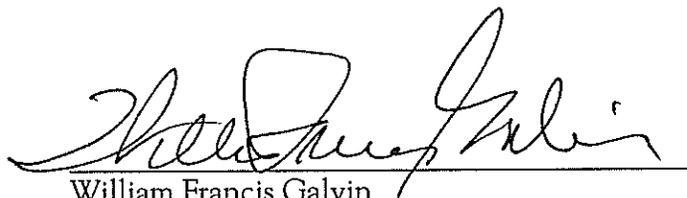
*Riverside Village Historic District*

*Gill, Massachusetts*

was accepted on *September 18, 2017* for inclusion in the

*National Register of Historic Places*

The National Register is the nation's official list of buildings, districts, sites, structures, and objects that retain their historical character and are important to our local, state, or national history. The National Register was established under the National Historic Preservation Act of 1966 and is administered in the Commonwealth by the Massachusetts Historical Commission.

  
William Francis Galvin  
Secretary of the Commonwealth  
Chairman, Massachusetts Historical Commission

  
Brona Simon  
State Historic Preservation Officer

MASSACHUSETTS HISTORICAL COMMISSION  
A Division of the Secretary of the Commonwealth



**The Commonwealth of Massachusetts**  
William Francis Galvin, Secretary of the Commonwealth  
Massachusetts Historical Commission

**THE NATIONAL REGISTER OF HISTORIC PLACES:  
EFFECTS AND BENEFITS OF LISTING**

The National Register of Historic Places is the nation's official list of historic places worthy of preservation. Listing in the National Register (NR) recognizes historic properties that are significant to our communities, our state, and our nation. The NR is a federal program of the National Park Service, administered in Massachusetts by the Massachusetts Historical Commission (MHC). The NR recognizes unique and irreplaceable historic resources that give a sense of time and place to our downtowns, neighborhoods, village centers, and rural landscapes, and contribute to our communities' character, making Massachusetts a special place.

NR listing is an important preservation planning tool that encourages preservation, but it does not guarantee that listed properties will be preserved. The NR is not a design review program, but it does provide limited protection from state and federal actions, as well as eligibility for certain matching state restoration grants (when available) and certain tax benefits for certified rehabilitation projects.

**STATE REGISTER OF HISTORIC PLACES:**

Properties listed in the NR are automatically listed in the State Register of Historic Places as well. The State Register is a compendium of properties with historic designations, listed by municipality, and serves as a reference guide, helping to determine whether a state funded, permitted, or licensed project will affect historic properties. The State Register review process helps ensure that listed properties will not inadvertently be harmed by activities supported by state agencies. The State Register is published annually and is available through the Statehouse Bookstore.

**EFFECTS OF NR LISTING FOR PRIVATE PROPERTIES:**

NR status in itself places no constraints on what owners may do with their property when using private funding, unless state or federal funds, permits, or licensing are used, or when some other regional or local bylaw, ordinance, or policy is in effect. NR listing does not impose additional restrictions to already existing local regulations or ordinances, nor does listing eliminate regulations currently in effect. Please be aware, however, that certain local ordinances, including demolition delay, may reference NR designation as a condition triggering review. NR-listed buildings may qualify for exemptions from some aspects of the State Building Code. Owners of private property listed in the NR have no obligation to open their properties to the public, to restore them, or even to maintain them. Owners can do anything they wish with their private property provided that no federal or state funding, licensing, permitting, or approval is involved. If owners use state or federal funds to alter their property or need state or federal permits, the proposed alteration will be reviewed by MHC staff. The review is triggered by the funding or permitting source, not by the historic designation. Local funding and permitting do not trigger MHC review. Owners may affix plaques to their listed properties, if they choose, but it is not required. MHC does not provide or review plaques. City or town sign ordinances should be consulted.

### **EFFECTS OF NR LISTING FOR PROPERTIES OWNED BY MUNICIPALITIES AND NONPROFIT ORGANIZATIONS:**

All NR properties that are owned by municipalities and nonprofits are eligible to compete for grants from the Massachusetts Preservation Projects Fund (MPPF), a state-funded competitive matching grant program that supports the preservation and maintenance of properties and sites listed in the State Register. These may include buildings, parks, landscapes, cemeteries, sites, objects, and archaeological locations. Eligible projects may include: pre-development projects, such as pre-construction documents or feasibility studies; development projects, for construction activities including stabilization, protection, rehabilitation, and restoration; and acquisition projects, specifically allocated for endangered listed properties.

Municipalities may erect markers identifying National Register historic districts, but this is not required. MHC does not provide or review markers.

### **EFFECTS OF NR LISTING FOR INCOME-PRODUCING PROPERTIES:**

Certain federal tax provisions may apply for NR-listed income-producing properties. The federal tax code contains a variety of incentives to encourage capital investment in historic buildings and to spur revitalization of historic properties. These incentives encourage the preservation and rehabilitation of historic commercial, industrial, and rental residential buildings listed in the NR. The federal tax incentive program has encouraged private investment and rehabilitation of historic properties since 1976 and has been particularly valuable to Massachusetts. This program allows owners of applicable NR buildings to qualify for a 20% Investment Tax Credit, in effect a 20% rebate, based on rehabilitation costs. These credits help pay for the unique costs associated with rehabilitation of historic properties.

The National Park Service certifies the rehabilitation, and the MHC Technical Services staff advises and assists owners during the application and review process. The rehabilitation must be deemed substantial and must meet the U.S. Secretary of the Interior's Standards for Rehabilitation. Applications should be submitted to MHC before rehabilitation work begins in order to receive the most useful advice and best results.

Under the Massachusetts Historic Rehabilitation Tax Credit Program, a certified rehabilitation project on an income-producing property is eligible to receive up to 20% of the cost of certified rehabilitation expenditures in state tax credits. There is an annual cap, so there are selection criteria that ensure the funds are distributed to the projects that provide the most public benefit. The MHC certifies the projects and allocates available credits. Properties on the NR, or those eligible for listing, may be eligible to receive the credits. As with the federal program, rehabilitation under the Massachusetts tax credit program must meet the Secretary of the Interior's Standards for Rehabilitation. The state rehabilitation tax credit may be used in tandem with the federal investment tax credit.

The Federal tax code also provides for federal income, estate, and gift tax deductions for charitable contributions of partial interest in historic property, principally easements. Whether these provisions are advantageous to a property owner is dependent upon the particular circumstances of the property and the owner. Individuals should consult their legal counsel or the appropriate Internal Revenue Service office for assistance in determining the tax consequences of these provisions.

**FURTHER INFORMATION REGARDING ALL THE PROGRAMS MENTIONED ABOVE MAY BE OBTAINED THROUGH MHC'S WEB SITE ([WWW.SEC.STATE.MA.US/MHC](http://WWW.SEC.STATE.MA.US/MHC)) OR BY CONTACTING MHC AT 617-727-8470.**



1000 Bishops Gate Blvd. Ste 300  
Mt. Laurel, NJ 08054-5404

t1.800.444.4554 Opt.2  
f1.800.777.3929

October 23, 2017

Mr. Randy Crochier, Chairman  
Gill  
325 Main Road  
Gill, Massachusetts, 01354

RE: Gill, Franklin County, Massachusetts  
Public Protection Classification: 05/5Y  
Effective Date: February 01, 2018

Dear Mr. Randy Crochier,

We wish to thank you and Chief Gene Beaubien for your cooperation during our recent Public Protection Classification (PPC) survey. ISO has completed its analysis of the structural fire suppression delivery system provided in your community. The resulting classification is indicated above.

If you would like to know more about your community's PPC classification, or if you would like to learn about the potential effect of proposed changes to your fire suppression delivery system, please call us at the phone number listed below.

ISO's Public Protection Classification Program (PPC) plays an important role in the underwriting process at insurance companies. In fact, most U.S. insurers – including the largest ones – use PPC information as part of their decision-making when deciding what business to write, coverage's to offer or prices to charge for personal or commercial property insurance.

Each insurance company independently determines the premiums it charges its policyholders. The way an insurer uses ISO's information on public fire protection may depend on several things – the company's fire-loss experience, ratemaking methodology, underwriting guidelines, and its marketing strategy.

Through ongoing research and loss experience analysis, we identified additional differentiation in fire loss experience within our PPC program, which resulted in the revised classifications. We based the differing fire loss experience on the fire suppression capabilities of each community. The new classifications will improve the predictive value for insurers while benefiting both commercial and residential property owners. We've published the new classifications as "X" and "Y" — formerly the "9" and "8B" portion of the split classification, respectively. For example:

- A community currently graded as a split 6/9 classification will now be a split 6/6X classification; with the "6X" denoting what was formerly classified as "9."
- Similarly, a community currently graded as a split 6/8B classification will now be a split 6/6Y classification, the "6Y" denoting what was formerly classified as "8B."

- Communities graded with single "9" or "8B" classifications will remain intact.
- Properties over 5 road miles from a recognized fire station would receive a class 10.

PPC is important to communities and fire departments as well. Communities whose PPC improves may get lower insurance prices. PPC also provides fire departments with a valuable benchmark, and is used by many departments as a valuable tool when planning, budgeting and justifying fire protection improvements.

ISO appreciates the high level of cooperation extended by local officials during the entire PPC survey process. The community protection baseline information gathered by ISO is an essential foundation upon which determination of the relative level of fire protection is made using the Fire Suppression Rating Schedule.

The classification is a direct result of the information gathered, and is dependent on the resource levels devoted to fire protection in existence at the time of survey. Material changes in those resources that occur after the survey is completed may affect the classification. Although ISO maintains a pro-active process to keep baseline information as current as possible, in the event of changes please call us at 1-800-444-4554, option 2 to expedite the update activity.

ISO is the leading supplier of data and analytics for the property/casualty insurance industry. Most insurers use PPC classifications for underwriting and calculating premiums for residential, commercial and industrial properties. The PPC program is not intended to analyze all aspects of a comprehensive structural fire suppression delivery system program. It is not for purposes of determining compliance with any state or local law, nor is it for making loss prevention or life safety recommendations.

If you have any questions about your classification, please let us know.

Sincerely,

*Alex Shubert*

Alex Shubert  
Manager -National Processing Center

cc: Mr. Bill Pachalis, Water Supervisor, Gill- Northfield Mt Hermon School  
Mr. Art Baker, Director of Public Works, Greenfield Water Dept  
Chief Gene Beaubien, Chief, Gill Fire Department  
Mr. Charles Garrity, Supervisor, Shelburne Control Dispatch Center

Bid Opening Date: 10/25/2017 10:00 AM  
 Printed: 10/11/2017 09:57 AM

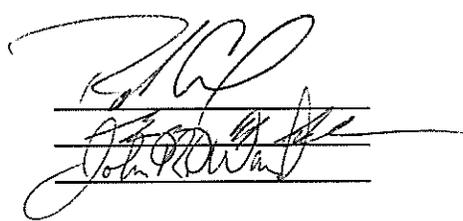
**BID SOLICITATION**

Description: 20 sets SCBA and related accessories (AFG 2016)

Bid Number <b>BD-18-1752-GSB01-GTH01-20647</b>
Alternate ID
Requisition Number <b>RQ-18-1752-GSB01-GTH01-142052</b>

Item	Class-Item	Quantity	Unit	Unit Price	Total
1	MSAAG1FS442MA1C1LAR G1 SCBA 4.5K PSI, QF, CGA QF, ADJ SWIVELING LUMBAR, LITHIUM ION	19	EA	_____	_____
2	MSAAG1FS442MA1C1LER G1 SCBA 4.5K PSI, QF, CGA QF, ADJ SWIVELING LUMBAR, LITHIUM ION	1	EA	_____	_____
3	MSAAG1FPPM1M4C1 G1 FACEPIECE, MEDIUM, HYCAR, 4 PT ADJ., CLOTH, PTC	22	EA	_____	_____
4	MSA10175708 G1 CYLINDER 4500PSI 45 MIN W/QC ADAPTER	40	EA	_____	_____
5	MSA10156468 G1 QUICK FILL HOSE & POUCH	1	EA	_____	_____
6	MSA10158385 G1 BATTERY CHARGING STATION	1	EA	_____	_____
7	MSA10148741SP G1 LI-ION RECHARGEABLE BATTERY PACK	4	EA	_____	_____
8	MSA10149702SP QUICK CONNECT ADAPTER FOR 4500/5500PSI CYLINDERS	5	EA	_____	_____
9	MSA10162403 ADAPTER ASSY, QC TO 1/4 NPT F, 5000PSI	1	EA	_____	_____
				<b>TOTAL:</b>	_____

THIS IS NOT AN ORDER, AND DOES NOT COMMIT THE PURCHASING ENTITY TO PURCHASE ANY GOODS OR SERVICES.



PURCHASED

By: Ray Purington  
 Phone#: (413) 863-9347  
 Email: administrator@gillmass.org  
 BUYER

Firematic Supply - CommBuys quote # QT-1752-GSB01-GTH01-36501	
\$144,523.00	quoted price
\$118,627.00	AFG grant award
\$ 5,931.00	Town's 5% match per AFG grant award (from NMH Gifts account)
+\$ 19,965.00	Town's additional contribution per AFG grant application (NMH Gifts)
-----	
\$144,523.00	



## FY 18 MIIA GRANT APPLICATION

This fiscal year, MIIA's Grant program is focused on identifying member loss trends and providing members with resources and solutions to improve their outcomes. We believe that effective risk management can only be achieved through a strong partnership with our members. The MIIA Grant Program provides members with solutions for effective risk management, enhanced safety practices and greater asset preservation.

MIIA members can apply for a grant or grants totaling \$10,000 per municipal entity.

1. We strongly encourage you to consult with your MIIA Risk Manager with any questions regarding grant criteria prior to submittal. In particular, the Risk Managers would like to be involved with any proposed grants related to:
  - a. Development of a Sewer Maintenance Program, b. Facilities Security, c. Facilities Maintenance Software, d. Third Party Audits or Assessments.
2. Grants cannot be retroactive for an activity completed or in process or equipment previously purchased.
3. Members are not eligible for the same grant as received the previous year unless approved by Risk Manager.
4. Attach a vendor estimate for each requested item or service.
5. Ensure Chief Municipal Officer and Chief Procurement Officer have signed application.
6. Submit your application to [miiagrants@mma.org](mailto:miiagrants@mma.org) by grant deadline of November 2, 2017.

**Items that are excluded include: travel expenses, wages, including overtime, and software annual renewal costs.**

The MIIA Risk Management Team will confirm receipt of your application. Grant applications will be reviewed the week of November 6, 2017. **Please note that a grant submission does not guarantee a grant award.** If awarded, a grant summary detailing how this award benefits your municipal entity must be included with final grant invoice.

How will this grant be used to continue or enhance your risk management or personnel management efforts moving forward?

The Town is applying for a grant of \$1,346.31 to purchase Fire Truck Backup Camera Systems for our two most

heavily used Fire Department vehicles (Engine 2 and the Rescue Van, items 5 and 2, respectively, on the fleet

schedule). This equipment will provide our drivers with better visibility of the areas behind these large vehicles, and

will reduce insurance claims for collisions and property damage. The camera systems will be installed by members

of our Fire Department.

MIIA Member Town of Gill

Contact Ray Purington Department Fire Department

Phone 413-863-9347 Email administrator@gillmass.org Date October 30, 2017

By signing and submitting this application, I (we) attest that all applicable state and local purchasing regulations and guidelines have been followed.

Chief Municipal Officer Signature

Chief Procurement Officer Signature

## FY 18 MIIA GRANT APPLICATION

Check Item	Risk Management Solution	Cost Per Estimate	Related Best Practices
<b>Automobile</b>			
<input checked="" type="checkbox"/>	<b>Backup Cameras for Insured Fire Vehicles (per Lin Chabra)</b>	<b>\$1,346.31 (see also Workers' Compensation)</b>	Annual Driver MVRs Vehicle Telematics Vehicle Maintenance Program
<input type="checkbox"/>	Fleet Maintenance - Audit, Needs Assessment, or Software		
<input type="checkbox"/>	GPS Tracking System for Plow Operators		
<b>General Liability</b>			
<input type="checkbox"/>	Development of Sewer Maintenance Program*		Camera video program (sewer lines) Manhole inspection Grease trap bylaw/inspection Pump station inspection
<input type="checkbox"/>	Third Party Audits targeting fats, oils, grease, etc.*		
<input type="checkbox"/>	Tree Risk Assessment - (Does not include tree removal)		Tree Inventory and or Assessment Program
<input type="checkbox"/>	Development of Pavement Management Program		Pavement Management Program
<input type="checkbox"/>	Development of Snow & Ice Removal Plan		Snow & Ice Removal Plan
<input type="checkbox"/>	Facility Security/Emergency Plans ( <b>Schools &amp; Municipal Offices Only</b> ) - Assessments, Equipment (i.e. Panic Alarms, Entry Systems, Cameras)*		
<input type="checkbox"/>	Development of a Mass Lead Containment Control Plan and related testing and plumbing hardware replacement		Development of a LCCA Plan and plumbing hardware replacement
<input type="checkbox"/>	Cyber Risk Audit		
<b>Law Enforcement Liability</b>			
<input type="checkbox"/>	Cameras - Body, Dash, CCTV (Must Develop or Demonstrate a Policy)		Use of Force & CCTV Policies Training
<input type="checkbox"/>	Topic Specific Training Targeting Loss Experience Issues		
<b>Property</b>			
<input type="checkbox"/>	Facilities Maintenance - Software, Third Party Audits, Winterization Needs Assessment*		Roof inspection Roof Snow Removal Plan Ice dam inspection Gutter/downspout inspection Sprinkler testing Heat monitoring protocols Pipe freeze inspections
<input type="checkbox"/>	Freeze Up Prevention Equipment - Thermography Cameras up to \$1500, Temperature Alarms, Monitoring Equipment, Call Out Software		
<input type="checkbox"/>	Facilities Emergency Identification & Access System		
<input type="checkbox"/>	Third Party Thermography Assessments*		
<b>Public Officials/School Board Liability</b>			
<input type="checkbox"/>	MCAD Courses for EEO Professionals - Series of (8) Train-the-Trainer courses (These courses are outside the Core MIIA Training Curricula)		Discrimination and harassment training
<b>Workers' Compensation</b>			
<input checked="" type="checkbox"/>	<b>Safety Equipment - (i.e. Dollies/Carts, Slip/Fall Stations, Hoyer Lifts, Manhole Cover Lifts, Trench Boxes, Hydraulic Lift Gates, Work Zone Safety Trailer, Stepstools for Classrooms, PPE Equipment, Back-Up Cameras, Slip Resistant Floor Treatments). Does not extend to injured-on-duty.</b>	<b>\$1,346.31 (see also Automobile)</b>	Annual workplace safety training Claims reporting (timely basis) Return to Work Program Safety Committee
<input type="checkbox"/>	OSHA/Safety Training - Third Party Training (i.e. aerial lifts, bloodborne pathogens, trench safety, confined space entry, CPSI training, chainsaw safety, lockout/tagout, OSHA 10/30, QBS behavioral safety(descalation), work zone safety, etc. not otherwise provided by Core MIIA Training Curricula)		

\* Consult with MIIA Risk Manager.



Shop ▾

Search Keyword, Title, or SKU

Commercial Rear View Systems > SKU156476

## Fire Truck Rear View System 3 Wireless Backup Cameras and Monitor



Wireless Fire Truck Backup Camera System | 3 Cameras | SKU156476



Shop ▾

Search Keyword, Title, or SKU

Find

## Your Cart

Cont

YOUR CART → BILLING INFORMATION → ORDER CONFIRMATION

	Price	Quantity	Subtotal
 Fire Truck Rear View System 3 Wireless Backup Cameras and Monitor - SKU156476	\$589.99	2	\$1,418.96 <small>remove</small>
* 9-inch Split Screen Monitor	\$49.99	<small>Remove</small>	
* 2 year(s) extended protection	\$69.50		

**Choose Shipping Method**

**Domestic Shipping**

- Standard \$15.95
- UPS Ground (Recommended) \$27.35
- UPS 3 Day \$40.70
- UPS 2 Day \$39.96
- Express Overnight (USPS) \$78.60
- UPS Express Overnight \$89.99

**Canada Shipping**

**International Shipping**

My address is a PO-Box

This order is being shipped within California

Coupon Code [APPLY COUPON](#)

Subtotal (1 item):	\$1,418.96
Shipping:	\$27.35
Discount:	-\$100.00
<b>Cart Total:</b>	<b>\$1,346.31</b>

[Checkout](#)

[Save my cart for later](#)  
[Send this cart to a friend](#)

**Fire Truck Rear View System 3 Wireless Backup Cameras and Monitor-SKU156476**

More Info	
Weight (Lbs)	
Type Of Vehicle	Firetruck
Backup camera connectivity	Wireless
Cameras Included in the Package	3
Dimensions	

**7-Inch Split Screen Monitor for up to 4 Backup Cameras-SKU34288**

More Info	
Weight (Lbs)	
AGC	Automatic
Anodized black finish	Yes
Bluetooth	No Bluetooth
Contrast Ratio	250:1
Designated Installation	Dash and Window Mountable
Dimensions	6.7"(W) X 0.5"(D) X 5.5"(4.5"+1.0")(H)
Dual Backup camera compatible	Yes
Installation Cables Included	Yes
Integrated sun shield	Yes
Length of Cable Included	15ft
Material	Hard Plastic
Mirrored Image	Yes
Monitor Type	LCD Monitor
Operating temperature	-40C to + 133C
Power Supply	12 Volt DC
Quad Compatibility	Yes
Remote control Included	Yes
Resolution	1024X768
Screen Size	7"
Split Screen	Yes
Storage temperature	-20C+65C
Type of Connection	RCA
Type of Vehicle	RV,Bus,Truck, Boat
Video game system Compatible	Yes

**Wireless RV Backup Camera (Birds Eye View)-SKU93100**

More Info	
Weight (Lbs)	
AGC	Automatic
Anodized black finish	Yes
Camera Resolution	380 TV Lines
Contrast Ratio	250:1
Integrated sun shield	Yes
Minimum Illumination (LUX)	0.2
Quantity of Infrared LED's for Night vision	18
Rugged die cast aluminum housing	Yes
Backup camera connectivity	Wireless
Backup camera style	Roof Angle (Birds eye view)
Cable Video Quality	HD
Camera Housing Color	Black
Camera Water Resistant	Yes
Camera White Balance	Automatic
Cameras Viewable Angle	120°
Circumference Camera	1.5"
Dimensions	2.6"(W) X 1"(D) X 3"(H)
Night Vision	Yes
Night Vision Viewable Distance	60ft
Operating temperature	-40C to + 133C
Performance sensors	High sensitivity
Power Supply	12 Volt DC
Resolution	800X600
Storage temperature	-20C+65C
Type of Connection	RCA
Type of lense	Cmos
Weather Proof	Yes
Wireless Range	70ft

**Wireless Transmitters for Backup Camera (3 Pack)-SKU19410**

More Info	
Weight (Lbs)	
Backup camera connectivity	Wireless
Dimensions	
Installation Cables Included	Yes
Material	Hard Plastic
Type Of Upgrade	Wireless Options
Type of Vehicle	RV, Bus, Truck, Boat, Sedan, Minivan, SUV
Weather Proof	Yes
Wireless Range	70ft
Power	12V Power & Ground
Transmitter	Included



## FY 18 MIIA GRANT APPLICATION

This fiscal year, MIIA's Grant program is focused on identifying member loss trends and providing members with resources and solutions to improve their outcomes. We believe that effective risk management can only be achieved through a strong partnership with our members. The MIIA Grant Program provides members with solutions for effective risk management, enhanced safety practices and greater asset preservation.

MIIA members can apply for a grant or grants totaling \$10,000 per municipal entity.

1. We strongly encourage you to consult with your MIIA Risk Manager with any questions regarding grant criteria prior to submittal. In particular, the Risk Managers would like to be involved with any proposed grants related to:
  - a. Development of a Sewer Maintenance Program, b. Facilities Security, c. Facilities Maintenance Software, d. Third Party Audits or Assessments.
2. Grants cannot be retroactive for an activity completed or in process or equipment previously purchased.
3. Members are not eligible for the same grant as received the previous year unless approved by Risk Manager.
4. Attach a vendor estimate for each requested item or service.
5. Ensure Chief Municipal Officer and Chief Procurement Officer have signed application.
6. Submit your application to [miiagrants@mma.org](mailto:miiagrants@mma.org) by grant deadline of November 2, 2017.

**Items that are excluded include: travel expenses, wages, including overtime, and software annual renewal costs.**

The MIIA Risk Management Team will confirm receipt of your application. Grant applications will be reviewed the week of November 6, 2017. **Please note that a grant submission does not guarantee a grant award.** If awarded, a grant summary detailing how this award benefits your municipal entity must be included with final grant invoice.

How will this grant be used to continue or enhance your risk management or personnel management efforts moving forward?

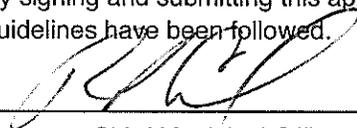
The Town is applying for a grant of \$3,222.78 to purchase a building security camera system for our Public Safety Complex, which houses our Police, Fire, and Highway Departments. We have consulted with MIIA's Debra Williams on this application. The system will consist of a network video recorder (NVR), 20 indoor/outdoor cameras, a 6 TB hard drive for image storage, and 1,000 feet of Cat 6E cable to connect the cameras to the NVR. The equipment will be installed by experienced in-house personnel. The cameras will provide complete coverage of the building entrances and key locations inside the Police Department, including the lobby, offices, and booking area. This grant will enhance our risk management efforts by better securing the building against theft and vandalism, and by documenting police interactions with the public at the Police Station.

MIIA Member Town of Gill

Contact Ray Purington Department Police/Fire/Highway Departments

Phone 413-863-9347 Email administrator@gillmass.org Date October 30, 2017

By signing and submitting this application, I (we) attest that all applicable state and local purchasing regulations and guidelines have been followed.

  
 \_\_\_\_\_  
 Chief Municipal Officer Signature

  
 \_\_\_\_\_  
 Chief Procurement Officer Signature

## FY 18 MIIA GRANT APPLICATION

Check Item	Cost Per Estimate	Related Best Practices
<b>Automobile</b>		
<input type="checkbox"/> Fleet Maintenance - Audit, Needs Assessment, or Software <input type="checkbox"/> GPS Tracking System for Plow Operators		Annual Driver MVRs Vehicle Telematics Vehicle Maintenance Program
<b>General Liability</b>		
<input type="checkbox"/> Development of Sewer Maintenance Program* <input type="checkbox"/> Third Party Audits targeting fats, oils, grease, etc.*		Camera video program (sewer lines) Manhole inspection Grease trap bylaw/inspection Pump station inspection
<input type="checkbox"/> Tree Risk Assessment - (Does not include tree removal)		Tree Inventory and or Assessment Program
<input type="checkbox"/> Development of Pavement Management Program		Pavement Management Program
<input type="checkbox"/> Development of Snow & Ice Removal Plan		Snow & Ice Removal Plan
<input checked="" type="checkbox"/> Facility Security/Emergency Plans ( <b>Schools &amp; Municipal Offices Only</b> ) - Assessments, Equipment (i.e. Panic Alarms, Entry Systems, Cameras)*	\$3,222.78 (See also Law Enforcement Liability)	
<input type="checkbox"/> Development of a Mass Lead Containment Control Plan and related testing and plumbing hardware replacement		Development of a LCCA Plan and plumbing hardware replacement
<input type="checkbox"/> Cyber Risk Audit		
<b>Law Enforcement Liability</b>		
<input checked="" type="checkbox"/> Cameras - Body, Dash, CCTV (Must Develop or Demonstrate a Policy) <input type="checkbox"/> Topic Specific Training Targeting Loss Experience Issues	\$3,222.78 (See also General Liability)	Use of Force & CCTV Policies Training
<b>Property</b>		
<input type="checkbox"/> Facilities Maintenance - Software, Third Party Audits, Winterization Needs Assessment* <input type="checkbox"/> Freeze Up Prevention Equipment - Thermography Cameras up to \$1500, Temperature Alarms, Monitoring Equipment, Call Out Software <input type="checkbox"/> Facilities Emergency Identification & Access System <input type="checkbox"/> Third Party Thermography Assessments*		Roof inspection Roof Snow Removal Plan Ice dam inspection Gutter/downspout inspection Sprinkler testing Heat monitoring protocols Pipe freeze inspections
<b>Public Officials/School Board Liability</b>		
<input type="checkbox"/> MCAD Courses for EEO Professionals - Series of (8) Train-the-Trainer courses (These courses are outside the Core MIIA Training Curricula)		Discrimination and harassment training
<b>Workers' Compensation</b>		
<input type="checkbox"/> Safety Equipment - (i.e. Dollies/Carts, Slip/Fall Stations, Hoyer Lifts, Manhole Cover Lifts, Trench Boxes, Hydraulic Lift Gates, Work Zone Safety Trailer, Stepstools for Classrooms, PPE Equipment, Back-Up Cameras, Slip Resistant Floor Treatments). Does not extend to injured-on-duty. <input type="checkbox"/> OSHA/Safety Training - Third Party Training (i.e. aerial lifts, bloodborne pathogens, trench safety, confined space entry, CPSI training, chainsaw safety, lockout/tagout, OSHA 10/30, QBS behavioral safety(descalation), work zone safety, etc. not otherwise provided by Core MIIA Training Curricula)		Annual workplace safety training Claims reporting (timely basis) Return to Work Program Safety Committee

\* Consult with MIIA Risk Manager.



**Montavue**

1345 Dakota St.  
 Missoula, Montana 59801  
 U.S.A  
 www.montavue.com  
 406-272-3479

# ESTIMATE

**Bill To**

**Chris Redman**

Chris Redman

Estimate#	EST-000150
Estimate Date	10/20/2017

#	Item & Description	Qty	Rate	Amount
1	Montavue 24 Channel 4K NVR with 4TB HDD, 24 PoE Ports, & MontavueGO Connectivity SKU : MNR8244-24	1.00 Each	599.95	599.95
2	Montavue 2K 4MP Indoor/Outdoor HD IP Bullet Camera with Color Night Optics Night Vision SKU : MTB4870	10.00 Each	85.00	850.00
3	Montavue 2K 4MP Indoor/Outdoor HD IP Turret/Dome Camera with HyperR Color Night Optics Night Vision and Built-in Audio Mic SKU : MTT4870	10.00 Each	120.00	1,200.00
4	Seagate Surveillance Grade 2TB Hard Drive SKU : ST2000VX003	1.00 Each	79.95	79.95
5	Montcare-2799 5 year extended warranty	1.00	335.99	335.99

Looking forward to doing business with you. Please let us know if we need to change anything on the estimate, and if you want to add or remove items.

Sub Total 3,065.89

**Total \$3,065.89**

We strive to do our best, please let us know how we can improve!

Thank you!

## Terms & Conditions

All sales are subject to our terms and conditions stated on our website at [www.montavue.com](http://www.montavue.com).



31 PEARSON WAY STE 2  
 WEST SPRINGFIELD MA 01089-4029  
 Phone: 413-788-2051  
 Fax: 413-732-2715

To: TOWN OF GILL  
 325 MAIN RD  
 GILL MA 01354  
 Attn: RAY  
 Phone: 413-863-9347  
 Fax: 413-863-7775  
 Email: administrator@gillmass.org

Date: 10/25/2017  
**Proj Name:**  
**GB Quote #:** 0228719636  
 Valid From: 10/25/2017  
 Valid To: 11/24/2017  
 Contact: ROBERT FAHEY  
 Email: robert.fahey@graybar.com

### Proposal

We Appreciate Your Request and Take Pleasure in Responding As Follows

Item	Quantity	Supplier	Catalog Nbr	Description	Price	Unit	Ext.Price
100	<b>1,000 EA</b>	<b>OMNI CABLE</b>	<b>JP562304-05</b>		<b>\$156.89</b>	<b>1000</b>	<b>\$156.89</b>
***Item Note:***		#23/4P CAT6E CMR 550MHZ BC SOL UTP N/S PVC BLUE 1 X1000					

**Total in USD (Tax not included): \$156.89**

This equipment and associated installation charges may be financed for a low monthly payment through Graybar Financial Services (subject to credit approval). For more information call 1-800-241-7408 to speak with a leasing specialist.

**To learn more about Graybar, visit our website at [www.graybar.com](http://www.graybar.com) 24-Hour Emergency Phone#: 1-800-GRAYBAR**

Subject to the standard terms and conditions set forth in this document. Unless otherwise noted, freight terms are F.O.B. shipping point prepaid and bill. Unless noted the estimated ship date will be determined at the time of order placement.

To: TOWN OF GILL  
325 MAIN RD  
GILL MA 01354  
Attn: RAY

Date: 10/25/2017  
Proj Name:  
GB Quote #: 0228719636

## Proposal

We Appreciate Your Request and Take Pleasure in Responding As Follows

Item	Quantity	Supplier	Catalog Nbr	Description	Price	Unit	Ext.Price
------	----------	----------	-------------	-------------	-------	------	-----------

**GRAYBAR ELECTRIC COMPANY, INC.  
TERMS AND CONDITIONS OF SALE**

- 1. ACCEPTANCE OF ORDER; TERMINATION** - Acceptance of any order is subject to credit approval and acceptance of order by Graybar Electric Company, Inc. ("Graybar") and, when applicable, Graybar's suppliers. If credit of the buyer of the goods ("Buyer") becomes unsatisfactory to Graybar, Graybar reserves the right to terminate upon notice to Buyer and without liability to Graybar.
- 2. PRICES AND SHIPMENTS** - Unless otherwise quoted, prices shall be those in effect at time of shipment, which shall be made F.O.B. shipping point, prepaid and bill.
- 3. RETURN OF GOODS** - Credit may be allowed for goods returned with prior approval. A deduction may be made from credits issued to cover cost of handling.
- 4. TAXES** - Prices shown do not include sales or other taxes imposed on the sale of goods. Taxes now or hereafter imposed upon sales or shipments will be added to the purchase price. Buyer agrees to reimburse Graybar for any such tax or provide Graybar with acceptable tax exemption certificate.
- 5. DELAY IN DELIVERY** - Graybar is not to be accountable for delays in delivery occasioned by acts of God, failure of its suppliers to ship or deliver on time, or other circumstances beyond Graybar's reasonable control. Factory shipment or delivery dates are the best estimates of our suppliers, and in no case shall Graybar be liable for any consequential or special damages arising from any delay in shipment or delivery.
- 6. LIMITED WARRANTIES** - Graybar warrants that all goods sold are free of any security interest and will make available to Buyer all transferable warranties (including without limitation warranties with respect to intellectual property infringement) made to Graybar by the manufacturer of the goods. GRAYBAR MAKES NO OTHER EXPRESS OR IMPLIED WARRANTIES, AND SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PURPOSE. UNLESS OTHERWISE AGREED IN WRITING BY AN AUTHORIZED REPRESENTATIVE OF GRAYBAR, PRODUCTS SOLD HEREUNDER ARE NOT INTENDED FOR USE IN OR IN CONNECTION WITH (1) ANY SAFETY APPLICATION OR THE CONTAINMENT AREA OF A NUCLEAR FACILITY, OR (2) IN A HEALTHCARE APPLICATION, WHERE THE GOODS HAVE POTENTIAL FOR DIRECT PATIENT CONTACT OR WHERE A SIX (6) FOOT CLEARANCE FROM A PATIENT CANNOT BE MAINTAINED AT ALL TIMES.
- 7. LIMITATION OF LIABILITY** - Buyer's remedies under this agreement are subject to any limitations contained in manufacturer's terms and conditions to Graybar, a copy of which will be furnished upon written request. Furthermore, Graybar's liability shall be limited to either repair or replacement of the goods or refund of the purchase price, all at Graybar's option, and IN NO CASE SHALL GRAYBAR BE LIABLE FOR INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES. In addition, claims for shortages, other than loss in transit, must be made in writing not more than five (5) days after receipt of shipment.
- 8. WAIVER** - The failure of Graybar to insist upon the performance of any of the terms or conditions of this agreement or to exercise any right hereunder shall not be deemed to be a waiver of such terms, conditions, or rights in the future, nor shall it be deemed to be a waiver of any other term, condition, or right under this agreement.
- 9. MODIFICATION OF TERMS AND CONDITIONS** - These terms and conditions supersede all other communications, negotiations, and prior oral or written statements regarding the subject matter of these terms and conditions. No change, modification, rescission, discharge, abandonment, or waiver of these terms and conditions shall be binding upon Graybar unless made in writing and signed on its behalf by a duly authorized representative of Graybar. No conditions, usage of trade, course of dealing or performance, understanding or agreement, purporting to modify, vary, explain, or supplement these terms and conditions shall be binding unless hereafter made in writing and signed by the party to be bound. Any proposed modifications or additional terms are specifically rejected and deemed a material alteration hereof. If this document shall be deemed an acceptance of a prior offer by Buyer, such acceptance is expressly conditional upon Buyer's assent to any additional or different terms set forth herein.
- 10. REELS** - When Graybar ships returnable reels, a reel deposit may be included in the invoice. The Buyer should contact the nearest Graybar service location to return reels.
- 11. CERTIFICATION** - Graybar hereby certifies that these goods were produced in compliance with all applicable requirements of Sections 6, 7, and 12 of the Fair Labor Standards Act, as amended, and of regulations and orders of the United States Department of Labor issued under Section 14 thereof. This agreement is subject to Executive Order 11246, as amended, the Rehabilitation Act of 1973, as amended, the Vietnam Veterans' Readjustment Assistance Act of 1974, as amended, E.O. 13496, 29 CFR Part 471, Appendix A to Subpart A, and the corresponding regulations, to the extent required by law. 41 CFR 60-1.4, 60-741.5, and 60-250.5 are incorporated herein by reference, to the extent legally required.
- 12. FOREIGN CORRUPT PRACTICES ACT** - Buyer shall comply with applicable laws and regulations relating to anti-corruption, including, without limitation, (i) the United States Foreign Corrupt Practices Act (FCPA) (15 U.S.C. §§78dd-1, et. seq.) irrespective of the place of performance, and (ii) laws and regulations implementing the Organization for Economic Cooperation and Development's Convention on Combating Bribery of Foreign Public Officials in International Business Transactions, the U.N. Convention Against Corruption, and the Inter-American Convention Against Corruption in Buyer's country or any country where performance of this agreement or delivery of goods will occur.
- 13. ASSIGNMENT** - Buyer shall not assign its rights or delegate its duties hereunder or any interest herein without the prior written consent of Graybar, and any such assignment, without such consent, shall be void.
- 14. GENERAL PROVISIONS** - All typographical or clerical errors made by Graybar in any quotation, acknowledgment or publication are subject to correction. This agreement shall be governed by the laws of the State of Missouri applicable to contracts to be formed and fully performed within the State of Missouri, without giving effect to the choice or conflicts of law provisions thereof. All suits arising from or concerning this agreement shall be filed in the Circuit Court of St. Louis County, Missouri, or the United States District Court for the Eastern District of Missouri, and no other place unless otherwise determined in Graybar's sole discretion. Buyer hereby irrevocably consents to the jurisdiction of such court or courts and agrees to appear in any such action upon written notice thereof.
- 15. PAYMENT TERMS** - Payment terms shall be as stated on Graybar's invoice or as otherwise mutually agreed. As a condition of the sales agreement, a monthly service charge of the lesser of 1-1/2% or the maximum permitted by law may be added to all accounts not paid by net due date. Visa, MasterCard, American Express, and Discover credit cards are accepted at point of purchase only.
- 16. EXPORTING** - Buyer acknowledges that this order and the performance thereof are subject to compliance with any and all applicable United States laws, regulations, or orders. Buyer agrees to comply with all such laws, regulations, and orders, including, if applicable, all requirements of the International Traffic in Arms Regulations and/or the Export Administration Act, as may be amended. Buyer further agrees that if the export laws are applicable, it will not disclose or re-export any technical data received under this order to any countries for which the United States government requires an export license or other supporting documentation at the time of export or transfer, unless Buyer has obtained prior written authorization from the United States Office of Export Control or other authority responsible for such matters.

Signed: \_\_\_\_\_

This equipment and associated installation charges may be financed for a low monthly payment through Graybar Financial Services (subject to credit approval). For more information call 1-800-241-7408 to speak with a leasing specialist.

To learn more about Graybar, visit our website at [www.graybar.com](http://www.graybar.com)

24-Hour Emergency Phone#: 1-800-GRAYBAR

Subject to the standard terms and conditions set forth in this document. Unless otherwise noted, freight terms are F.O.B. shipping point prepaid and bill.

Unless noted the estimated ship date will be determined at the time of order placement.



## Best Practice Program Application

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This is the application for the FY18 Community Compact Cabinet Best Practice Program.

Applications for Year 3 of the Best Practice Program can be submitted by those municipalities who did not apply in FY17. Applications are accepted on a rolling basis and will be reviewed within one month of submission. Eligible applicants can choose up to two best practices and enter into a FY18 Compact. The Compact spells out the commitments of the state and gives the municipal leader the flexibility to choose a best practice (or practices) that make the most sense for your community.

Once approved, the written agreement will be generated and signed by both the municipality and the Commonwealth. The municipal leader will be required to sign and authorize the Compact for a community as the Compact Signatory. Those communities participating in the Community Compact will, over a two year period, implement the best practice(s) they selected when entering into the Compact. Resources for technical assistance from the Commonwealth will be prioritized for those communities entered into a Compact and seeking to implement their best practice(s). The Division of Local Services (DLS) serves as the primary point of entry for communities looking for resources in best practice development and implementation.

Have a question? Please contact DLS by sending an email to Sean Powers at [powersse@dor.state.ma.us](mailto:powersse@dor.state.ma.us)

---

Municipal Designation \*

City or Town Name \*

Don't see your city or town here? Please contact DLS by sending an email to [powersse@dor.state.ma.us](mailto:powersse@dor.state.ma.us) to confirm eligibility.

Contact \*

First Name

Last Name

Contact Phone \*

Contact Email \*

Compact Signatory \*

First Name

Last Name

Signatory Title \*

## Best Practice Area #1

Best Practice Area #1 \*

Once you have made your selection, Best Practice options will appear below.

Are you applying for this best practice with other communities? \*

No  Yes

Why did you choose this best practice and what assistance would you need to accomplish this best practice? \*

Would you like to apply for a second best practice?

No

Once you have completed the application, please click the "Submit Application" button below. You will not be able to save or review your application once you hit submit. You will receive notice via email confirming your application.

Upon submission, applications will be reviewed by the Senior Deputy Commissioner of Local Services. The purpose of the review is to ensure that the best practice or practices chosen reflect needed areas of improvement. After review, DLS will reach out to your community regarding next steps.

Submit Application



**Department of Veteran Services**

294 Main Street • Greenfield, MA 01301

Phone 413-772-1571 • Fax 413-772-1401

[www.greenfield-ma.gov](http://www.greenfield-ma.gov)

Timothy Niejadlik, Director

Laura Thorne, Assistant

Mark Fitzpatrick, VSO

Brian Brooks, VSO

**UPPER PIONEER VALLEY VETERANS' SERVICES DISTRICT**

*Veteran Resource and Referral Center located in Greenfield, satellite locations throughout the district*

October 19, 2017

Town of Gill Select Board  
325 Main Road  
Gill, MA 01354

Dear Selectboard,

In the fall of 2014, the Upper Pioneer Valley Veterans' Services District (UPVUSD) was formed and member towns signed an Inter-Municipal Agreement with a term of 3 years (FY16, FY17, and FY18). On October 18, 2017, the UPVUSD board voted to continue operations for another 3 year term.

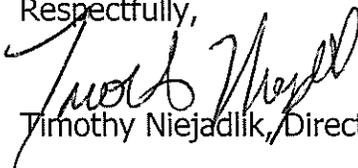
Individual member towns must now vote through their respective select boards whether to continue on as members of the district for the next three years.

All terms of the original inter-municipal remain the same with Greenfield paying 56% of the district budget and the remaining 44% being assessed to the other member towns. Only the total population has been adjusted.

Please review the enclosed agreement and sign by your town's respective signature line. We ask that you vote and return the agreement to our office no later than December 1<sup>st</sup>. Towns not wishing to continue membership must do so by December 1<sup>st</sup> so district assessments may be adjusted. Towns wishing to withdraw from the district must also present to the state a plan for providing veterans' services IAW M.G.L. Ch115 no later than April 1<sup>st</sup>, 2018.

We, of course, hope you will chose to remain a member of our district. Should you have any questions or require my attendance at a select board meeting please let me know.

Respectfully,

  
Timothy Niejadlik, Director

Member Towns

*Ashfield*

*Bernardston*

*Buckland*

*Charlemont*

*Colrain*

*Conway*

*Deerfield*

*Erving*

*Gill*

*Greenfield*

*Hawley*

*Heath*

*Leverett*

*Leyden*

*Monroe*

*Montague*

*New Salem*

*Northfield*

*Plainfield*

*Rowe*

*Shelburne*

*Shutesbury*

*Sunderland*

*Warwick*

*Wendell*

*Whately*

*The Town of Greenfield is an Affirmative Action/Equal Opportunity Employer,  
a designated Green Community and a recipient of the "Leading by Example" Award*



William F. Martin  
Mayor

City known as the Town of  
**GREENFIELD, MASSACHUSETTS**

**DEPARTMENT OF VETERANS SERVICES**

**TIMOTHY NIEJADLIK, Director**

294 Main Street • Greenfield, MA 01301

Phone 413-772-1571 • Fax 413-772-1401

TimothyN@greenfield-ma.gov • www.greenfield-ma.gov

**UPPER PIONEER VALLEY VETERANS' SERVICES DISTRICT**

**District Composition:**

The Upper Pioneer Valley Veterans' Services District (the District) is comprised of one city, 25 Franklin County towns, and one Hampshire County town with a total district population of 64181 (2010 census). (See Appendix A) Ref: M.G.L. c. 115, §§ 2, 10, and 14; 1972 Mass. Acts c. 471, §§ 1-3 *et seq.*

**Reasonable Geographical Proximity of Municipalities Within the District:**

As a whole, all municipalities within the district adjoin one another. The district is divided basically along geographical lines with an Eastern County and Western County divided by the I-91/Connecticut River corridor. Ref: M.G.L. c. 115, §§ 2, 10, and 14; 1972 Mass. Acts c. 471, §§ 1-3, *et seq.*; 108 CMR 12.00. 14.

**Personnel Staffing for the District:**

The Upper Pioneer Valley Veterans' Services District employs three veterans' services officers and an adequate number of clerical support staff. Specifically, the district employs one full-time director of the veterans' services district, one full-time veterans' agent, one part-time veterans' agent and one full-time clerical support worker. The district's staffing reflects the Massachusetts Department of Veteran Services guidelines for the minimum personnel staffing requirements for veterans' services districts.

Ref: M.G.L. c. 4, § 7(43); M.G.L. c. 115, §§ 1, 3, 10, 11, and 14; 1972 Mass. Acts c. 471, §§ 1-3, *et seq.*; 108 CMR 2.02; 108 CMR 12.00.

**Business Hours and Locations within the District:**

The Upper Pioneer Valley Veterans' Services District's main office is located at the Greenfield Veterans' Resource and Referral Center, 294 Main Street, Greenfield, separate and apart from other city offices, and maintains regular business hours from 8:30 a.m. to 5:00 p.m., five days per week (Monday through Friday). The main office is staffed by the district's one full-time clerical support member and the District Director. The District will maintain satellite offices, with space provided by member communities at no cost to the district, with the VSOs setting schedules as needed in their respective eastern and western municipalities.

Ref: M.G.L. c. 115, §§ 10, 11, and 14; 1972 Mass. Acts c. 471, §§ 1-3, *et seq.*; 108 CMR 12.00.

**Upper Pioneer Valley Veterans' Services Inter-Municipal Agreement**

Pursuant to c.40, sec 4A, this Agreement, approved by the Mayor and Greenfield Town Council and the Select Boards of the participating Towns, is hereby entered into and is effective from this first day of July 2018, by and between the City of Greenfield and the participating towns. This agreement contractually enables the Director of Greenfield's Veterans' Resource and Referral Center, and such other Veterans' Service Officers as shall be on the staff of such office, to perform the duties of such office for all of the towns which are party to

*The Town of Greenfield is an Affirmative Action/Equal Opportunity Employer,  
a designated Green Community and a recipient of the "Leading by Example" Award*

this agreement. The terms of this contract shall be for Fiscal Years 2019, 2020 and 2021, namely July 1, 2018 through June 30, 2021.

1. Such duties will be performed in the Greenfield office of the Town's Veterans' Services Officer during regularly scheduled business hours or in the member towns during weekly office hours there or during normal office hours.
2. It is understood and agreed that the distribution of benefits payable to Veterans in the member towns under the provisions of Chapter 115 of the Massachusetts General Laws shall be paid by the Treasurer of the member Town in which that Veteran resides or by such method that the Commonwealth sees fit as determined by the Massachusetts Legislature or the Massachusetts Department of Veterans' Services.
3. It is understood and agreed that the reimbursement of Veterans' benefits from the Commonwealth of Massachusetts will be credited to the member Town in which that Veteran resides.
4. All District employees shall be employees of the City of Greenfield. The City of Greenfield shall pay all reasonable and customary salaries and District operating expenses with assessments collected from all District member towns. The Veterans' Service Officer of Greenfield shall serve as the Director of the District and will supervise all staff in their duties as related to the office in the various towns. These duties shall include the application of M.G.L. Ch 115, filing for federal benefits, assistance with housing, employment, health insurance, and burial benefits. The Director may assign other duties as required by M.G.L. Ch 115 in the performance of the office to include work schedules and appointments as needed.
5. A Member Board shall be created with one primary representative and one alternate representative from each member community. Each community shall have only one vote in matters that come before the Board. The Board shall meet as needed but no less than twice a year and shall address all issues related to the implementation of this District.
6. The Greenfield office shall work with local Veterans Councils from the member communities to assist the Councils in coordinating all ceremonies and parades in all member communities, so long as it does not interfere with the VSO's primary duties.
7. The Greenfield office shall comply with the DVS Directive, dated June 8, 2009, to utilize a paperless Web-VSMIS system which will allow for the submission of member communities' benefit reimbursement requests to the Commonwealth of Massachusetts. Examples of such technology include but are not limited to Internet access, fax access, photocopier access and office space.
8. For the term of this agreement, annually by February 1<sup>st</sup>, each member town will provide a quantity of cemetery flags needed to the district. The District will order the flags, bill the towns, and process reimbursement for each member town.

9. Assessments to the District shall be made payable to the Town of Greenfield and mailed to the Upper Pioneer Valley Veterans' Services District c/o Town Hall, 14 Court Square, Greenfield, MA 01301 no later than July 15<sup>th</sup> of each year.
10. Any budget surplus at the end of each fiscal year will be refunded to each member town according to the EQV/Population model used in the initial assessment. Each fiscal year the District will present a new assessment schedule for the member towns based on any budget increases/decreases incurred or expected based on normal costs of doing business such as indirect employee costs and negotiated union contracts.
11. A member municipality may withdraw from a veterans' services district by vote of its legislative body (selectmen or city council) at the end of a fiscal year if such withdrawal is voted on not less than sixty (60) days prior to the end of the municipality's fiscal year and notice of such vote is filed with the other municipalities comprising the district. The parties shall equitably adjust any payments made or due relating to the unexpired portion of the Term following such termination.
12. If towns opt to join or leave the District, it is understood that the annual assessments of the other member towns will change.

The new Upper Pioneer Valley Veterans' Services District will base assessments on 50% Equalized Valuation (EQV) and 50% US Census population. EQV will use the most recent "Final" figures as published by the Massachusetts Department of Revenue and population will use figures from the most recent decennial census conducted by the US Census Bureau. Submitted assessments are based on the cities/towns listed below (see Appendix B for assessments based on EQV and Population).

In the fall of 2017, the Upper Pioneer Valley Veterans' Services District will provide assessments to the member communities based on the 50% EQV-50% Population model. This will provide member communities time to consider membership in the district for FY 2019 within the guidelines in accordance with MGL Ch 115 District formation. Towns not wishing to join must notify MA DVS and submit their own plan for compliance of their municipality with MGL Ch 115. The remaining district assessments would be recalculated and resubmitted to the remaining communities for approval. **Fiscal Year 2016 will serve as the base year in establishing**

**the district budget. The City of Greenfield will assume 56% of the district budget. The balance of the budget will be assessed to all remaining signatory communities listed below.**

All remaining costs associated with the operation of the Upper Pioneer Valley Veterans' Services District shall be paid by the City of Greenfield.

This agreement may be renewed on a tri-annual basis by mutual written agreement of all the parties.

**City of Greenfield:**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
date

**Town of Ashfield:**

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
date

**Town of Bernardston:**

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
date

**Town of Buckland:**

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
date

**Town of Charlemont:**

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
date

**Town of Colrain:**

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
date

**Town of Conway:**

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
date

**Town of Deerfield:**

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
date



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**Town of Erving:**

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
date

**Town of Gill:**

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
date

**Town of Hawley:**

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
date

**Town of Heath:**

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
date

**Town of Leverett:**

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
date

**Town of Leyden:**

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
date

**Town of Monroe:**

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
date

**Town of Montague:**

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
date

**Town of New Salem:**

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
date

**Town of Northfield:**

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
date

**Town of Orange:**

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
date

**Town of Plainfield:**

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
date

**Town of Rowe:**

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
date

**Town of Shelburne:**

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
date

**Town of Shutesbury:**

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
date

**Town of Sunderland:**

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
date

**Town of Warwick:**

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
date

**Town of Wendell:**

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
date

**Town of Whately:**

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
date





# Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

<b>Phone:</b> 800-947-8003 212-239-7503	<b>Fax:</b> 800-858-5517 212-239-7759	<b>Email:</b> Education: <a href="mailto:emailbids@bhphoto.com">emailbids@bhphoto.com</a> Corporate: <a href="mailto:corporatesales@bhphoto.com">corporatesales@bhphoto.com</a>	Federal Government: <a href="mailto:gsa@bhphoto.com">gsa@bhphoto.com</a> State and Local: <a href="mailto:biddept@bhphoto.com">biddept@bhphoto.com</a>
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Town Of Gill  
325 Main Road  
Attn: Ray Purington  
GILL, MA 01354

Ship To:  
**Town Of Gill**  
325 Main Road  
Attn: Ray Purington  
GILL, MA 01354

Bill Phone: (413)863-7347

(413)863-7347

Date	Customer Code	Terms	Salesperson	Ship Via
10/24/17	84616385	N/A	44Q	MULTIPLE

Qty Ord	Item Description	SKU# MFR#	Item Price	Amount
3	SHURE CARDIOID 18" GOOSNECK MIC (DESKTOP)/REG	SHMX418DC (MX418DC)	282.24	846.72
1	ACEBIL I-605DX TRIPOD w/RMC-P3PL/REG	ACI605RM (I605RM)	252.45	252.45
1	CANON XA35 HD PROFESSIONAL CAMCORDER/REG	CAXA35 (1003C002)	2,099.00	2,099.00
1	CANON BP-828 BATTERY PACK (2550mAH)/REG	CABP828 (8598B002)	146.01	146.01
1	SANDISK EXTREMEPRO SDHC 64GB - 95MB/s V30 CARD/REG	SAEPSD64GV3G (DXXG064GGN4)	34.63	34.63
3	KOPUL STUDIO CABLE/ XLR/M to XLR/F NT-25'/BK/REG	KOM4025 (M4025)	19.10	57.30
1	PEARSTONE STND SERS CABLE/BNC to BNC (SDI) - 50'/REG	PESBBSDI50 (SDI1050)	24.45	24.45

Continued on Next Page ...



# Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

<b>Phone:</b> 800-947-8003 212-239-7503	<b>Fax:</b> 800-858-5517 212-239-7759	<b>Email:</b> Education: <a href="mailto:emailbids@bhphoto.com">emailbids@bhphoto.com</a> Corporate: <a href="mailto:corporatesales@bhphoto.com">corporatesales@bhphoto.com</a>	Federal Government: <a href="mailto:gsa@bhphoto.com">gsa@bhphoto.com</a> State and Local: <a href="mailto:biddept@bhphoto.com">biddept@bhphoto.com</a>
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Federal ID#: 15-2768071

**Bid No.:** 699353040

Date	Customer Code	Terms	Salesperson	Ship Via
10/24/17	84616385	N/A	Slsm	MULTIPLE

Qty Ord	Item Description	SKU# MFR#	Item Price	Amount
1	AUDIO-TECHNICA AT875R SHOTGUN MIC KIT w/SM3 & CAB/REG	AUAT875RK 0	199.99	199.99
	<b>CONSISTS OF:</b>			
	1 AUDIO-TECHNICA AT875R 7" SHORT CONDENSER SHOTGUN/REG	AUAT875R (AT875R)		
	1 AURAY UNIV.SHOCK-MNT f/CAMERA SHOES/BOOM PLS/REG	AUDUSM1 (DUSM1)		
	1 KOPUL PREMIUM CBL/XLR/M to /F R/A -1.5'/BLK/REG	KOM3001.5R (M30015R)		
	PLEASE NOTE: -----			
	**** Please reference your BID number on all PO's ****			
	Certain items may be enforced by vendor to sell at the			
	vendor-imposed price posted at the time of order.			

<b>Payment Type -</b> NO PAYMENT TYPE SELECTED	<b>- Amount</b>	<b>Sub-Total:</b> 3,660.55
		<b>Shipping:</b> Free STND
		<b>Total:</b> 3,660.55

BNH\_quote

## Ray Purington/Gill Selectboard

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**From:** owner-bvp-list@ojp.usdoj.gov on behalf of BVP <bvp@usdoj.gov>  
**Sent:** Thursday, October 26, 2017 6:16 PM  
**To:** Undisclosed recipients:  
**Subject:** Bulletproof Vest Partnership 2017 Awards

Dear BVP applicant,

The Bureau of Justice Assistance (BJA) is pleased to inform you that your agency will receive an award under the Fiscal Year (FY) 2017 Bulletproof Vest Partnership (BVP) solicitation. These funds have been posted to your account in the BVP System. A complete list of FY 2017 BVP awards is available at: <http://www.ojp.usdoj.gov/bvpbasi/>.

The FY 2017 award may be used for National Institute of Justice (NIJ) compliant armored vests which were ordered after April 1, 2017. The deadline to request payments from the FY 2017 award is August 31, 2019, or until all available funds have been requested. Awards will not be extended past that date, and any unused funds will be forfeited.

Please see the following websites for a list of NIJ compliant vests:

Ballistic Vests: <http://nij.gov/nij/topics/technology/body-armor/compliant-ballistic-armor.htm>

Stab Resistant Vests: <http://nij.gov/nij/topics/technology/body-armor/compliant-stab-armor.htm>

As a reminder, all jurisdictions that applied for FY 2017 BVP funding certified that a mandatory wear policy was in place for their jurisdiction. BJA will be conducting reviews of the mandatory wear policies as funds are requested from the BVP System. For more information on the BVP mandatory wear policy, please see the BVP Frequently Asked Questions document: <http://www.ojp.usdoj.gov/bvpbasi/docs/FAQsBVP MandatoryWearPolicy.pdf>

Additionally, uniquely fitted armor is a new requirement in 2017. In the BVP Program, "uniquely fitted vests" means protective (ballistic or stab-resistant) armor vests that conform to the individual wearer to provide the best possible fit and coverage, through a combination of: 1) correctly-sized panels and carrier, determined through appropriate measurement, and 2) properly adjusted straps, harnesses, fasteners, flaps, or other adjustable features. The requirement that body armor be "uniquely fitted" does not necessarily require body armor that is individually manufactured based on the measurements of an individual wearer. In support of the Office of Justice Programs' efforts to improve officer safety, the American Society for Testing and Materials (ASTM) International has made available the *Standard Practice for Body Armor Wearer Measurement and Fitting of Armor* ([Active Standard ASTM E3003](#)) available at no cost. The [Personal Armor Fit Assessment checklist](#), is excerpted from ASTM E3003.

Finally, please visit the following page for checklists and guides for each step of the BVP process: <http://ojp.gov/bvpbasi/bvpprogramresources.htm>.

For questions regarding the BVP Program or your award, please do not hesitate to contact the BVP Help Desk at [vests@usdoj.gov](mailto:vests@usdoj.gov) or 1-877-758-3787.

Thank you

BVP Program Support Team  
Bureau of Justice Assistance

FY 2017 BVP Awards

State	Jurisdiction Name (City)	BVP Funding Amount
MA	BERNARDSTON TOWN	\$1,906.35
MA	BEVERLY CITY	\$3,575.90
MA	BILLERICA TOWN	\$2,236.18
MA	BOLTON TOWN	\$5,199.12
MA	BOURNE TOWN	\$6,389.09
MA	BOXFORD TOWN	\$7,147.79
MA	BRIDGEWATER TOWN	\$4,152.91
MA	BROCKTON CITY	\$19,034.62
MA	BROOKFIELD TOWN	\$3,799.51
MA	CANTON TOWN	\$1,587.29
MA	CARVER TOWN	\$3,194.55
MA	CHATHAM TOWN	\$1,001.49
MA	CHELSEA CITY	\$10,661.79
MA	CHICOPEE CITY	\$15,637.29
MA	CLINTON TOWN	\$9,583.63
MA	DALTON TOWN	\$1,269.84
MA	DARTMOUTH TOWN	\$5,285.39
MA	DEDHAM TOWN	\$4,126.95
MA	DEERFIELD TOWN	\$2,500.53
MA	DENNIS TOWN	\$5,494.62
MA	DOUGLAS TOWN	\$6,644.65
MA	DOVER TOWN	\$1,587.19
MA	DUXBURY TOWN	\$10,781.58
MA	EAST BRIDGEWATER TOWN	\$2,555.64
MA	EAST LONGMEADOW TOWN	\$2,236.18
MA	EASTHAMPTON TOWN	\$638.91
MA	EASTON TOWN	\$1,904.75
MA	ERVING TOWN	\$2,222.21
MA	EVERETT CITY	\$25,948.94
MA	FALL RIVER CITY	\$14,814.69
MA	FALMOUTH TOWN	\$2,592.57
MA	FITCHBURG CITY	\$3,194.55
MA	FOXBOROUGH TOWN	\$6,497.70
MA	FRAMINGHAM TOWN	\$2,699.39
MA	FRANKLIN CITY	\$5,750.18
MA	GARDNER CITY	\$1,279.42
MA	GEORGETOWN TOWN	\$5,959.82
MA	GILL TOWN	\$718.78
MA	GRANBY TOWN	\$1,620.60
MA	GREAT BARRINGTON TOWN	\$1,817.48
MA	HAMPDEN TOWN	\$2,555.64
MA	HARDWICK TOWN	\$1,397.62
MA	HAVERHILL CITY	\$4,133.42
MA	HINGHAM TOWN	\$8,150.08
MA	HOLDEN TOWN	\$7,101.47

# TOWN OF GILL

M A S S A C H U S E T T S



[www.gillmass.org](http://www.gillmass.org)

## EMPLOYMENT AGREEMENT

THE TOWN OF GILL, MASSACHUSETTS  
AND  
CHRISTOPHER J. REDMOND, AS CHIEF OF THE GILL POLICE DEPARTMENT

This Agreement, to take effect on the 30th day of October, 2017 by and between the Town of Gill, a Massachusetts Municipal Corporation, whose address is Gill, Massachusetts (Town Hall, 325 Main Road), hereinafter referred to as the "TOWN," and Christopher J. Redmond, hereinafter referred to as the "CHIEF".

### WITNESSETH

WHEREAS, the CHIEF and the TOWN desire to enter into an employment agreement to assure continuous and satisfactory performance of the affairs of the TOWN in the continuous operation of the Town of Gill's Police Department and all conduct emanating there from, and

WHEREAS, Massachusetts General Laws, chapter 41, §108O authorizes the Town, acting by and through its Selectboard, to establish an employment contract for its Police Chief;

NOW, THEREFORE, in consideration of the mutual promises and covenants and other good and valuable consideration contained herein, it is mutually agreed by and between the parties hereto as follows:

### 1 EMPLOYMENT

The TOWN hereby hires Christopher J. Redmond as "CHIEF" of the Town of Gill Police Department, and Christopher J. Redmond does hereby accept such employment upon the terms and conditions hereinafter set forth and agrees to perform the duties required of him to the best of his ability.

### 2 TERM OF EMPLOYMENT AND DUTIES

The terms of this agreement shall commence as of the 30th day of October, 2017, and shall continue under this contract until the 30th day of June, 2018.

The day-to-day operations of the Police Department for the Town of Gill shall be the responsibility of the Chief of Police. His duties shall include, but not be limited to, the following:

- A. Supervision of the daily operation of the Police Department
- B. Supervision of all Police Department personnel
- C. Preparation and submission of the Police Department budget

- D. Submission of reports to the Town (either orally or in writing) when requested or required to ensure the proper communication between the Town and the Police Department.
- E. Responsibility for all departmental expenditures, as well as the receipt of funds and property in the custody of the Police Department.
- F. Supervision and control of all Police Department equipment and motor vehicles and/or motorized equipment belonging to or used by the Police Department.
- G. Establishing weapons, ammunition, uniforms, equipment and vehicle specifications for the Police Department and keeping accurate inventories of same.
- H. Supervision of all special, auxiliary and/or reserve Police Officers.
- I. Supervision and control of all training programs for Police Department personnel and the assignment to shifts and duties of all Police Department personnel.
- J. Maintaining the discipline of Police Department personnel; the issuing of orders, rules, regulations, policies and procedures; and the assignment to shifts and duties of all Police Department personnel. Copies of all the above shall be submitted to the Selectboard on an annual basis and in accordance with section 2.P herein.
- K. Attendance at hearings before any Selectboard of the Town at which the Police Department is required to appear and before the Town Meeting (Special or otherwise) when necessary.
- L. Responsibility for planning, organizing, directing, staffing and coordination of police operations.
- M. Responsibility for communications with the public, including the media, on matters related to crime, police operations and department policy.
- N. The CHIEF must cross train for other critical positions to prepare for a declared emergency.
- O. Operation of the Police Department in accordance with Massachusetts General Laws, Chapter 41, Section 97, which was accepted by a vote of the Town Meeting on September 27, 1994.
- P. Any and all changes in the operation or rules and regulations of the Police Department must be presented to the Selectboard prior to said changes becoming effective. The Selectboard shall have 30 days to approve or disapprove said change. If no action shall be taken by said Selectboard within the 30-day period, then said change shall become effective as if issued by the Selectboard.
- Q. Any and all other duties commensurate with being the Police Chief for the Town of Gill, or other duties assigned by the Selectboard.

### 3 HOURS OF WORK/WORKING SCHEDULE

- A. The CHIEF is an Exempt Employee as defined by the "Town of Gill Personnel Policy," and the CHIEF agrees to devote that amount of time and energy that is reasonably necessary for the CHIEF to faithfully perform the duties of Chief of Police under this contract. Notwithstanding the above, the CHIEF shall devote a minimum of forty (40) hours per week in the performance of his duties.
- B. The CHIEF agrees that he will notify the Selectboard in advance if he is going to be absent or unavailable as a result of vacation or other reasons. He further agrees that, when so absent, he will notify in advance the Selectboard of the name of the officer in charge of the Police Department during said absence.

- C. The CHIEF shall be expected to reside within a 15-mile radius of the Town boundaries.
- D. The CHIEF shall be entitled to all the benefits provided to Town employees as specified in the "Town of Gill Personnel Policy," unless herein otherwise provided or excluded. As an Exempt Employee, the CHIEF does not receive additional compensation over his exempt salary. For example, he will not receive time-and-a-half, double-time, or compensatory time.
- E. During a declared emergency, the following conditions shall become effective:
  - a. The CHIEF must report to work
  - b. All vacations and leave may be cancelled
  - c. The CHIEF may be assigned to other essential positions
  - d. The CHIEF may be required to work from home or at other designated locations
- F. The CHIEF shall comply with all federal, state, and local laws, rules and regulations.

#### 4 SALARY/COMPENSATION

- A. The CHIEF shall receive a yearly salary of \$72,000.00 (pro rata for the first partial year of service from October 30, 2017 thru June 30, 2018) as an Exempt Employee for the term of the contract. The CHIEF will be entitled to any COLA increase accepted for all town employees.
- B. As part of the CHIEF'S compensation package, the TOWN agrees that it shall indemnify the CHIEF OF POLICE as provided in Massachusetts General Law Chapter 258 Section 9.
- C. Unless either party provides written notice to the other of its intention to renegotiate and/or not to renew this contract no less than three (3) months prior to the end of its initial or any extended terms, this Contract shall automatically be extended on the then applicable terms and conditions for an additional one (1) year period.
- D. In the event the CHIEF intends to resign voluntarily before the natural expiration of any term of employment, then the CHIEF shall give the Selectboard ninety (90) days written notice in advance, unless the parties otherwise agree in writing. He shall not be permitted to utilize accrued vacation time during this notice period, unless specific permission is granted by the Selectboard.
- E. As a sworn police officer, the CHIEF shall be entitled to injured-on-duty benefits as provided in Chapter 41, Section 111F of the Massachusetts General Laws.
- F. The TOWN shall provide a police vehicle for use by the CHIEF and pay for all operating and maintenance expenses and insurance on said vehicle. Said vehicle is to be used by the CHIEF in association with the performance of his duties as CHIEF and for his professional growth and development. It may also be used by the CHIEF for incidental personal use.
- G. The TOWN may terminate the CHIEF for cause at any time. The TOWN may decide not to renew the CHIEF'S contract with or without cause.

#### 5 PROFESSIONAL DEVELOPMENT

The CHIEF may be given adequate opportunities to develop his skills and abilities as a law enforcement administrator upon written approval of the Selectboard. He may be reimbursed by the TOWN for expenses (including travel expenses) incurred while attending or traveling to professional development activities, within the confines of the departmental budget and with prior written permission of the

Selectboard. The amount of reimbursement shall be limited to the actual expenses incurred and mileage (at the rate usually paid by the TOWN) in the event he should use his own personal vehicle.

## 6 DISCIPLINE OR DISCHARGE

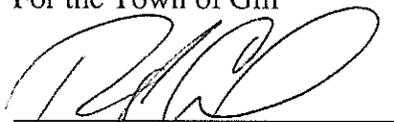
- A. It is agreed that the CHIEF may be disciplined or discharged during the contract term for just cause as provided and/or set forth in the General Laws of the Commonwealth of Massachusetts.
- B. Nothing contained herein shall prevent the Selectboard, at a duly-called meeting and upon a majority vote of the members present, from placing the CHIEF on administrative leave with benefits and pay and without prejudice.

## 7 MODIFICATION/LAW GOVERNING/SEVERABILITY OF PROVISIONS/AVAILABILITY OF FUNDS

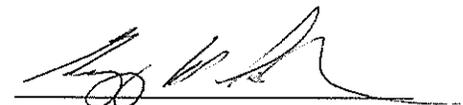
- A. No change or modification of this Contract shall be valid unless it shall be in writing and signed by both parties.
- B. This Contract shall be construed and governed by the Laws of the Commonwealth of Massachusetts.
- C. If any clause or provisions of this Contract shall be determined to be illegal by a court of competent jurisdiction, the remainder of this Contract shall not be affected thereby so long as the Contract continues to reflect the intent of the parties.
- D. This contract is subject to the availability of funds being granted by Town Meeting.

IN WITNESS THEREOF, the undersigned have executed two copies of this contract, on the date and year written below.

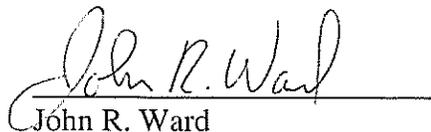
For the Town of Gill



Randy P. Crochier

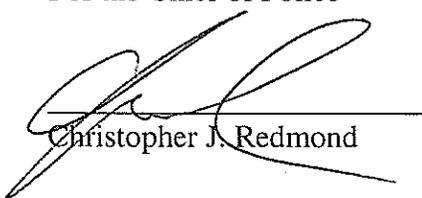


Gregory M. Snedeker



John R. Ward

For the Chief of Police



Christopher J. Redmond

Date: 10-30-17

Date: 10/30/17

END OF CONTRACT