

TOWN OF GILL

M A S S A C H U S E T T S



www.gillmass.org

SELECTBOARD MEETING MINUTES

November 13, 2017

Called to Order: The meeting was called to order at 5:35 PM.

Members Present: Randy Crochier, John Ward, Greg Snedeker (6:45 PM) Members Absent: none
Others Present: Ray Purington, Administrative Assistant; Janet Masucci, George Brace, Ronnie LaChance, Tyler Nelson-Yarros

Mariamante Loan Renewal: Town Treasure Ronnie LaChance met with the Selectboard to present the interest rate for the loan renewal for the Mariamante property. The principal balance on the Mariamante property is \$94,300 and the Town has been paying down \$13,700 annually. Greenfield Cooperative Bank was the low bidder at 1.31% APR, and it was Ronnie's recommendation they be awarded the loan.

John made a motion, seconded by Randy, to award the 1-year Mariamante loan to Greenfield Cooperative Bank at 1.31% APR. The vote was 2-0 in the affirmative. LaChance left the meeting at 5:40 PM.

Updates: For the ongoing projects (Sewer I&I Study, Gill Elementary Well, Mariamante/Community Solar, Annual Reports, and French King Bridge Cameras), Ray reported no updates.

Gill 225th Anniversary: John made a motion, seconded by Randy, to approve a request from Steve Damon to use the Town Hall on January 1, 2018 from 1:30 – 3:30 PM for a singalong in connection with the 225th Celebration. The vote was 2-0 in the affirmative.

Cultural Council: John made a motion, seconded by Randy, to appoint Ronnie LaChance to the Cultural Council through 11/13/2020. The vote was 2-0 in the affirmative. Ray announced the FY18 Cultural Council grant contract was received, and is for \$4,400, the same amount as last year. John made a motion, seconded by Randy, to accept the grant and authorize Randy to sign the grant contract. The vote was 2-0 in the affirmative.

The Selectboard reviewed two "Disclosure[s] by Special Municipal Employee of Financial Interest in a Municipal Contract as Required by G.L. c. 268A, s. 20(d)." Isaac Bingham and Judd Greenstein are both members of the Gill Cultural Council, and their wives, Sorrel Hatch and Michi Wiancko, respectively, applied for FY 18 grants from the Cultural Council. Both Bingham and Greenstein recused themselves from all discussions and votes on the related grant application. In the event Hatch's or Wiancko's applications are funded, the disclosure forms must be approved by the Selectboard.

John made a motion, seconded by Randy, to designate the members of the Gill Cultural Council as Special Municipal Employees. The vote was 2-0 in the affirmative. John made a motion, seconded by Randy, to approve the disclosures of Bingham and Greenstein. The vote was 2-0 in the affirmative.

Utility Pole Hearing: At 5:45 PM the Selectboard opened a public hearing to act upon the joint request by Verizon and Eversource to relocate one jointly owned pole at 121 Barney Hale Road. Tyler Nelson-Yarros attended on behalf of Eversource, and explained the pole's current location is difficult to access and the pole does not provide enough height for Comcast to add its wires. No one in attendance spoke in favor or in opposition to the request to replace the existing pole with a new pole roughly 27 feet to the north and closer to the road. Ray noted he contacted the landowner and the one abutter, and neither had concerns about the pole work.

Randy raised the issue of double poles in Gill. Nelson-Yarros acknowledged there are still some because Verizon or Comcast have not yet transferred their wires to the new pole. John made a motion, seconded by Randy, to approve the request to relocate the jointly owned pole at 121 Barney Hale Road. The vote was 2-0 in the affirmative. Nelson-Yarros left the meeting at 5:50 PM. Timmie Smith and Michael Sullivan joined the meeting at 5:53 PM.

Sewer Rates: Ray reported on a notice from Montague of an increase in the sewer rate for sewage pumped from the Riverside system to Montague for treatment. The old rate was \$7.41/1000 gallons and the new rate in effect as of 10/1/17 is \$7.66/1000 gallons, a 3.4% increase. He will review Gill's sewer budget and sewer rates and will report back if any increase in Gill's rate should be considered.

GMRSD Medicaid Reimbursement: Michael Sullivan, Superintendent of the Gill-Montague Regional School District, met with the Selectboard to provide an update on an estimated \$936,000 of excess Medicaid reimbursements the District must repay. His comments were limited to a series of "talking points" provided by the District's attorney, as legal actions are under consideration.

Sullivan reassured the Selectboard the District is pursuing all aspects of a satisfactory resolution on the matter, and is strongly pursuing relief from New England Medical Billing (NEMB), the Medicaid billing company used by the District from 2009 to 2017. Due to the complexity of Medicaid's rules, many school districts hire a service to process reimbursements. The last series of major Medicaid rule changes happened in 2009, which is the same year the District switched billing providers and started using NEMB. Chris Redmond and Tupper Brown joined the meeting at 6:03 PM.

In reviewing the recent history of the situation, Sullivan explained in April 2017 the District was informed by NEMB that Mass Health, which oversees Medicaid payments in this state, had rejected claims for some paraprofessional services because the services were provided without preauthorization by a doctor. Sullivan noted the District was never notified by NEMB of the need for a physician's note for certain services. In accordance with Medicaid rules, within 60 days of learning of the false claims, the District self-reported the situation to Mass Health. In late May Mass Health notified the District the 5 years' worth of excess Medicaid reimbursements total approximately \$936,000 and will need to be repaid. The District is in ongoing conversations with Mass Health regarding a lengthy repayment schedule, and there are legal discussions underway with attorneys for NEMB.

Tupper Brown asked for details on what changed in 2009 that caused or allowed this error to happen. Sullivan apologized for not being able to answer, and cited the legal and liability implications of the situation. Brown expressed hope the District will be most thorough in its investigation of this matter. Sullivan, Smith, and Brown left the meeting at 6:15 PM.

Police Department Vacancy: Police Chief Chris Redmond informed the Selectboard he did an internal posting for the vacant position in the Police Department created by his own promotion from Sergeant to Chief. Several of Gill's current part-time officers applied, and all of the applicants are currently full-time officers in other towns. Redmond recommended promoting Jason Bassett from part-time officer to full-time Sergeant. He noted Bassett has worked in Gill as a part-time officer continuously since 2006, and has been a Sergeant in Bernardston since 2012. Bassett also attended Police Sergeant School in 2015. John and Randy both spoke highly of Bassett, calling him a "strong second in command," and someone who "knows the job and knows the town."

In light of Bassett's experience with the Town, Redmond recommended he be placed on the wage scale at Grade 7, Step D, and accrue vacation time at a rate equivalent to two weeks annually for his first two years. At his second anniversary he will move to the three week accrual rate, and thereafter changes to his accrual rate will be timed to correspond with the equivalent duration of service as outlined in the Town's *Personnel Policies and Procedures*.

John made a motion, seconded by Randy, to offer the Sergeant's position to Jason Bassett in accordance with the Chief's recommendations on starting salary and vacation. The vote was 2-0 in the affirmative.

2013 Cruiser Remake: Redmond reported the new radar unit for the 2013 cruiser will be delivered tomorrow. Redmond left at 6:29 PM.

Review of Minutes: John made a motion, seconded by Randy, to approve the minutes of 10/16/17 and 10/30/17. The vote was 2-0 in the affirmative. George Brace left the meeting at 6:30 PM.

Warrant: The Selectboard reviewed and signed the FY 2018 warrant #11. Greg joined the meeting at 6:45 PM.

The meeting adjourned at 7:03 PM.

Minutes respectfully submitted by Ray Purington, Administrative Assistant.

Signed copy on file. Approved on 12/11/2017

Greg Snedeker, Selectboard Clerk



October 25, 20117

Power of culture

Ray Purington, Administrative Assistant
Town of Gill
Town Hall
325 Main Road
Gill MA 01354-9758

Dear Mr. Purington:

Enclosed is a contract and scope of services for the Town of Gill that covers the transfer of FY2018 Local Cultural Council funds from the Mass Cultural Council to your local cultural council account for the Gill Cultural Council.

State Comptroller regulations require State Agencies to have a signed contract and signature authorization form on file for all transfers of funds from state to local accounts unless the agency is statutorily released from this mandate, which the Mass Cultural Council is not.

The contract includes: a signature page with the amount of the allocation (\$4,400), dates of service (July 1, 2017 to June 30, 2018), and a place to sign. You only need to sign it, include an email address if possible and make any corrections if needed. The second page is the scope of services which defines how the funds are to be expended following Mass Cultural Council regulations. Lastly, the Signature Authorization page is a required form for all contracts with state agencies that clearly identifies the person or persons authorized to sign contracts for a vendor, in this case your municipality.

The contract should be signed with a completed Signature Authorization form and returned to me by December 1, 2017.

I will not be able to transfer the Local Cultural Council allocation until I have a completed contract package from your municipality. If you or any of your staff have any questions, please feel free to contact me at 617/858-2722 or by email at michael.nagle@state.ma.us.

Thank you very much.

Sincerely,

Michael Nagle
Fiscal Officer

Attachments

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



This form is jointly issued and published by the Executive Office for Administration and Finance (ANF), the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. Any changes to the official printed language of this form shall be void. Additional non-conflicting terms may be added by Attachment. Contractors may not require any additional agreements, engagement letters, contract forms or other additional terms as part of this Contract without prior Department approval. Click on hyperlinks for definitions, instructions and legal requirements that are incorporated by reference into this Contract. An electronic copy of this form is available at www.mass.gov/osc under Guidance For Vendors - Forms or www.mass.gov/osd under OSD Forms.

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| CONTRACTOR LEGAL NAME: Town of Gill (and d/b/a): Town Hall 325 Main Road Legal Address: (W-9, W-4,T&C): Gill MA 01354-9758 Contract Manager: Ray Purington, Administrative Assistant E-Mail: administrator@gillmass.org Phone: 413/863-9347 Fax: 413/863-7776 Contractor Vendor Code: VC6000191798 Vendor Code Address ID (e.g. "AD001"): AD___ (Note: The Address Id Must be set up for EFT payments.) | COMMONWEALTH DEPARTMENT NAME: Massachusetts Cultural Council MMARS Department Code: ART Business Mailing Address: 10 St. James Ave. 3rd Fl., Boston MA 02116 Billing Address (if different): Contract Manager: Michael Nagle E-Mail: Michael.Nagle@state.ma.us Phone: 617/858-2722 Fax: 617/727-0044 MMARS Doc ID(s): RFR/Procurement or Other ID Number: |
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| <p style="text-align: center;"><u>NEW CONTRACT</u></p> PROCUREMENT OR EXCEPTION TYPE: (Check one option only) <input type="checkbox"/> <u>Statewide Contract</u> (OSD or an OSD-designated Department) <input type="checkbox"/> <u>Collective Purchase</u> (Attach OSD approval, scope, budget) <input checked="" type="checkbox"/> <u>Department Procurement</u> (includes State or Federal grants 815 CMR 2.00) (Attach RFR and Response or other procurement supporting documentation) <input type="checkbox"/> <u>Emergency Contract</u> (Attach justification for emergency, scope, budget) <input type="checkbox"/> <u>Contract Employee</u> (Attach <u>Employment Status Form</u> , scope, budget) <input type="checkbox"/> <u>Legislative/Legal or Other:</u> (Attach authorizing language/justification, scope and budget) | <p style="text-align: center;"><u>CONTRACT AMENDMENT</u></p> Enter Current Contract End Date <u>Prior</u> to Amendment: _____, 20____. Enter Amendment Amount: \$ _____ (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.) <input type="checkbox"/> <u>Amendment to Scope or Budget</u> (Attach updated scope and budget) <input type="checkbox"/> <u>Interim Contract</u> (Attach justification for Interim Contract and updated scope/budget) <input type="checkbox"/> <u>Contract Employee</u> (Attach any updates to scope or budget) <input type="checkbox"/> <u>Legislative/Legal or Other:</u> (Attach authorizing language/justification and updated scope and budget) |
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The following **COMMONWEALTH TERMS AND CONDITIONS (T&C)** has been executed, filed with CTR and is incorporated by reference into this Contract.
 Commonwealth Terms and Conditions Commonwealth Terms and Conditions For Human and Social Services

COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00.
 Rate Contract (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.)
 Maximum Obligation Contract Enter Total Maximum Obligation for total duration of this Contract (or new Total if Contract is being amended). \$ _____.

PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days ___% PPD; Payment issued within 15 days ___% PPD; Payment issued within 20 days ___% PPD; Payment issued within 30 days ___% PPD. If PPD percentages are left blank, identify reason: ___agree to standard 45 day cycle ___ statutory/legal or Ready Payments (G.L. c. 29, § 23A); ___ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)

BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.)

Local Cultural Allocation for the Gill Cultural Council

ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:
 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date.
 2. may be incurred as of _____, 20____, a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date.
 3. were incurred as of July 1, 2017, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.

CONTRACT END DATE: Contract performance shall terminate as of June 30, 2018, with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.

CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor makes all certifications required under the attached Contractor Certifications (incorporated by reference if not attached hereto) under the pains and penalties of perjury, agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form including the Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.

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| AUTHORIZING SIGNATURE FOR THE CONTRACTOR: X: _____ Date: _____ (Signature and Date Must Be Handwritten At Time of Signature) Print Name: _____ Print Title: _____ | AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: _____ Date: _____ (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>David T. Slatery</u> Print Title: <u>Deputy Director</u> |
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Power of culture

Scope of Services/Budget

The allocated amount or maximum obligation for the contracted city or town will be deposited in the local account for the local or regional cultural council, provided that the city or town:

- Maintain a revolving account for the local or regional cultural council as required by Massachusetts General Law, Chapter 10, Section 58
- Report on said fund annually by completing the Massachusetts Cultural Council's Local Cultural Council Account Form

The local or regional cultural council will expend the funds following the procedures outlined in Massachusetts Cultural Council guidelines and regulations (962 CMR 2.00 – 3.00)

**DISCLOSURE BY SPECIAL MUNICIPAL EMPLOYEE
OF FINANCIAL INTEREST IN A MUNICIPAL CONTRACT
AS REQUIRED BY G. L. c. 268A, § 20(d)**

| SPECIAL MUNICIPAL EMPLOYEE INFORMATION | |
|------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Name of special municipal employee: | ISAAC BIRGHAM |
| Put an X beside one statement. | <p>I am a special municipal employee because:</p> <p><input type="checkbox"/> I am a selectman in a town with a population of 10,000 or fewer people;</p> <p><input checked="" type="checkbox"/> I am not a mayor, alderman or city councilor, and</p> <p><input checked="" type="checkbox"/> I serve in a municipal position for which no compensation is provided, or</p> <p><input type="checkbox"/> I earned compensation for fewer than 800 hours in the preceding 365-day period, or</p> <p><input type="checkbox"/> By the classification of my position by my municipal agency or by the terms of a contract or my conditions of employment, I am permitted to have personal or private employment during normal business hours.</p> <p><input type="checkbox"/> I work for a company or organization which has a contract with a municipal agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the municipal is contracting for my services in particular, and the contract states that I am a special municipal employee or indicates that I meet one of the three requirements listed above.</p> |
| Title/ Position | MEMBER OF GILL CULTURAL COUNCIL |
| Fill in this box if it applies to you. | If you are a special municipal employee because a municipal agency has contracted with your company or organization, please provide the name and address of the company or organization. |
| Municipal Agency/ Department: | This is "my Municipal Agency." |
| Agency Address: | |
| Office phone: | |
| Office e-mail: | |
| | Check one: <input type="checkbox"/> Elected or <input checked="" type="checkbox"/> Non-elected |
| Starting date as a special municipal employee. | 1-23-17 |

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| <p>BOX # 1</p> <p>Select either STATEMENT #1 or STATEMENT #2.</p> <p>Write an X by your financial interest.</p> | <p>ELECTED SPECIAL MUNICIPAL EMPLOYEE</p> <p>I am an elected special municipal employee.</p> <p><input type="checkbox"/> STATEMENT #1: I had a financial interest in a contract made by a municipal agency before I was elected to a compensated special municipal employee position. I will continue to have this financial interest in a municipal contract.</p> <p><input type="checkbox"/> STATEMENT #2: I will have a new financial interest in a contract made by a municipal agency.</p> <p>My financial interest in a contract made by a municipal agency is:</p> <p><input type="checkbox"/> A compensated, non-elected position with a municipal agency.</p> <p><input type="checkbox"/> A contract between a municipal agency and myself.</p> <p><input type="checkbox"/> A financial benefit or obligation because of a contract that a municipal agency has with another person or with a company or organization.</p> <p><input type="checkbox"/> Other work because a municipal agency has a contract with my company or organization and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the municipal is contracting for my services in particular.</p> |
| <p>BOX #2</p> <p>Select either STATEMENT #1 or STATEMENT #2.</p> <p>Write an X by your financial interest.</p> | <p>NON-ELECTED SPECIAL MUNICIPAL EMPLOYEE</p> <p>I am a non-elected special municipal employee (compensated or uncompensated).</p> <p><input type="checkbox"/> STATEMENT #1: I had a financial interest in a contract made by a municipal agency, other than an employment contract, before I took a non-elected, compensated special municipal employee position. I will continue to have this financial interest in a municipal contract.</p> <p>My financial interest in a contract made by a municipal agency is:</p> <p><input type="checkbox"/> A contract between a municipal agency and myself, but not an employment contract.</p> <p><input type="checkbox"/> A financial benefit or obligation because of a contract that a municipal agency has with another person or with a company or organization.</p> <p>OR</p> <p><input checked="" type="checkbox"/> STATEMENT #2: I will have a new financial interest in a contract made by a municipal agency.</p> <p>My financial interest in a contract made by a municipal agency is:</p> <p><input type="checkbox"/> A compensated, non-elected position with a municipal agency.</p> <p><input type="checkbox"/> A contract between a municipal agency and myself.</p> <p><input checked="" type="checkbox"/> A financial benefit or obligation because of a contract that a municipal agency has with another person or with a company or organization.</p> <p><input type="checkbox"/> Other work because a municipal agency has a contract with my company or organization and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the municipal is contracting for my services in particular.</p> |
| | <p>FINANCIAL INTEREST IN A MUNICIPAL CONTRACT</p> |
| <p>Name and address of municipal agency that made the contract</p> | <p>This is the "contracting agency."</p> <p>GILL CULTURAL COUNCIL Gill Town Hall, Gill, MA</p> |
| <p>Write an X to confirm this statement.</p> | <p><input checked="" type="checkbox"/> In my work as a special municipal employee for my Municipal Agency, I participate in or have official responsibility for activities of the contracting agency.</p> |

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| <p>FILL IN THIS BOX OR THE NEXT BOX</p> | <p>ANSWER THE QUESTION IN THIS BOX IF THE CONTRACT IS BETWEEN THE MUNICIPAL AGENCY AND YOU.</p> <ul style="list-style-type: none"> - Please explain what the contract is for. |
| | <p>ANSWER THE QUESTIONS IN THIS BOX IF THE CONTRACT IS BETWEEN THE MUNICIPAL AGENCY AND ANOTHER PERSON OR ENTITY</p> <ul style="list-style-type: none"> - Please identify the person or entity that has the contract with the municipal agency. - What is your relationship to the person or entity? - What is the contract for? <p>SORREL HATCH, MY WIFE, A GRANT FOR FARM TO TABLE CURRICULUM</p> |
| <p>What is your financial interest in the municipal contract?</p> | <p>- Please explain the financial interest and include the dollar amount if you know it.</p> <p>MY WIFE MAY GET A STIPEND</p> |
| <p>Date when you acquired the financial interest</p> | |
| <p>What is the financial interest of your immediate family?</p> | <p>- Please explain the financial interest and include the dollar amount if you know it.</p> |
| <p>Date when your immediate family acquired the financial interest</p> | <p>Unknown</p> |
| <p>Employee signature:</p> | <p><i>Joan Bijn</i></p> |
| <p>Date:</p> | <p>10/14/2017</p> |

SEE NEXT PAGE FOR APPROVAL
BY CITY COUNCIL, BOARD OF ALDERMEN,
BOARD OF SELECTMEN, TOWN COUNCIL,
OR DISTRICT PRUDENTIAL COMMITTEE

Linda

APPROVAL OF EXEMPTION
BY THE CITY COUNCIL, BOARD OF ALDERMEN, BOARD OF SELECTMEN,
TOWN COUNCIL OR DISTRICT PRUDENTIAL COMMITTEE

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| Name: | |
| Name of approving body: Write an X by one selection. | <input type="checkbox"/> City Council <input type="checkbox"/> Board of Aldermen <input type="checkbox"/> Board of Selectmen <input type="checkbox"/> Town Council <input type="checkbox"/> District Prudential Committee |
| Title/ Position | |
| Agency Address: | |
| Office phone: | |
| | APPROVAL OF § 20(d) EXEMPTION |
| | We have received a disclosure under G.L. c. 268A, § 20(d) from a special municipal employee who seeks to have a financial interest in a contract made by a municipal agency of this city or town. We understand that the special municipal employee participates in, or has official responsibility for, activities of the municipal agency that made the contract. We approve this exemption under § 20(d) regarding the financial interest identified by the special municipal employee. |
| Signature: | On behalf of the Council, Board or Committee identified above, I sign this approval. |
| Date: | |

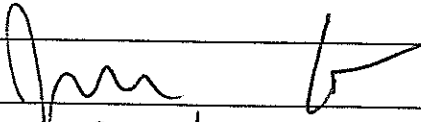
Attach additional pages if necessary.

File your completed, signed, approved Disclosure with the city or town clerk.

**DISCLOSURE BY SPECIAL MUNICIPAL EMPLOYEE
OF FINANCIAL INTEREST IN A MUNICIPAL CONTRACT
AS REQUIRED BY G. L. c. 268A, § 20(d)**

| SPECIAL MUNICIPAL EMPLOYEE INFORMATION | |
|------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Name of special municipal employee: | Judd Greenstein |
| Put an X beside one statement. | <p>I am a special municipal employee because:</p> <p><input type="checkbox"/> I am a selectman in a town with a population of 10,000 or fewer people;</p> <p><input checked="" type="checkbox"/> I am not a mayor, alderman or city councilor, and</p> <p><input checked="" type="checkbox"/> I serve in a municipal position for which no compensation is provided, or</p> <p><input type="checkbox"/> I earned compensation for fewer than 800 hours in the preceding 365-day period, or</p> <p><input type="checkbox"/> By the classification of my position by my municipal agency or by the terms of a contract or my conditions of employment, I am permitted to have personal or private employment during normal business hours.</p> <p><input type="checkbox"/> I work for a company or organization which has a contract with a municipal agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the municipal is contracting for my services in particular, and the contract states that I am a special municipal employee or indicates that I meet one of the three requirements listed above.</p> |
| Title/ Position | Member of Gill Cultural Council |
| Fill in this box if it applies to you. | If you are a special municipal employee because a municipal agency has contracted with your company or organization, please provide the name and address of the company or organization. |
| Municipal Agency/ Department: | This is "my Municipal Agency." Gill Cultural Council |
| Agency Address: | Gill Town Hall |
| Office phone: | |
| Office e-mail: | |
| | Check one: <input type="checkbox"/> Elected or <input checked="" type="checkbox"/> Non-elected |
| Starting date as a special municipal employee. | 4-3-17 |

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| <p>BOX # 1</p> <p>Select either STATEMENT #1 or STATEMENT #2.</p> <p>Write an X by your financial interest.</p> | <p>ELECTED SPECIAL MUNICIPAL EMPLOYEE</p> <p>I am an elected special municipal employee.</p> <p><input type="checkbox"/> STATEMENT #1: I had a financial interest in a contract made by a municipal agency before I was elected to a compensated special municipal employee position. I will continue to have this financial interest in a municipal contract.</p> <p><input type="checkbox"/> STATEMENT #2: I will have a new financial interest in a contract made by a municipal agency.</p> <p>My financial interest in a contract made by a municipal agency is:</p> <p><input type="checkbox"/> A compensated, non-elected position with a municipal agency.</p> <p><input type="checkbox"/> A contract between a municipal agency and myself.</p> <p><input type="checkbox"/> A financial benefit or obligation because of a contract that a municipal agency has with another person or with a company or organization.</p> <p><input type="checkbox"/> Other work because a municipal agency has a contract with my company or organization and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the municipal is contracting for my services in particular.</p> |
| <p>BOX #2</p> <p>Select either STATEMENT #1 or STATEMENT #2.</p> <p>Write an X by your financial interest.</p> | <p>NON-ELECTED SPECIAL MUNICIPAL EMPLOYEE</p> <p>I am a non-elected special municipal employee (compensated or uncompensated).</p> <p><input type="checkbox"/> STATEMENT #1: I had a financial interest in a contract made by a municipal agency, other than an employment contract, before I took a non-elected, compensated special municipal employee position. I will continue to have this financial interest in a municipal contract.</p> <p>My financial interest in a contract made by a municipal agency is:</p> <p><input type="checkbox"/> A contract between a municipal agency and myself, but not an employment contract.</p> <p><input type="checkbox"/> A financial benefit or obligation because of a contract that a municipal agency has with another person or with a company or organization.</p> <p>OR</p> <p><input checked="" type="checkbox"/> STATEMENT #2: I will have a new financial interest in a contract made by a municipal agency.</p> <p>My financial interest in a contract made by a municipal agency is:</p> <p><input type="checkbox"/> A compensated, non-elected position with a municipal agency.</p> <p><input type="checkbox"/> A contract between a municipal agency and myself.</p> <p><input checked="" type="checkbox"/> A financial benefit or obligation because of a contract that a municipal agency has with another person or with a company or organization.</p> <p><input type="checkbox"/> Other work because a municipal agency has a contract with my company or organization and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the municipal is contracting for my services in particular.</p> |
| <p>Name and address of municipal agency that made the contract</p> | <p>FINANCIAL INTEREST IN A MUNICIPAL CONTRACT</p> <p>This is the "contracting agency."</p> <p>Gill Cultural Council Gill Town Hall Gill, MA</p> |
| <p>Write an X to confirm this statement.</p> | <p><input checked="" type="checkbox"/> In my work as a special municipal employee for my Municipal Agency, I participate in or have official responsibility for activities of the contracting agency.</p> |

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| <p>FILL IN THIS BOX OR THE NEXT BOX</p> | <p>ANSWER THE QUESTION IN THIS BOX IF THE CONTRACT IS BETWEEN THE MUNICIPAL AGENCY AND YOU.</p> <ul style="list-style-type: none"> - Please explain what the contract is for. |
| | <p>ANSWER THE QUESTIONS IN THIS BOX IF THE CONTRACT IS BETWEEN THE MUNICIPAL AGENCY AND ANOTHER PERSON OR ENTITY</p> <ul style="list-style-type: none"> - Please identify the person or entity that has the contract with the municipal agency. - What is your relationship to the person or entity? - What is the contract for? <p>- Michi Uiancko - Wife - Applying to receive funds for Antenna Cloud Farm concert series.</p> |
| <p>What is your financial interest in the municipal contract?</p> | <ul style="list-style-type: none"> - Please explain the financial interest and include the dollar amount if you know it. <p>My wife and I jointly own and operate Antenna Cloud Farm, and are applying for a grant from the Bill Cultural Council to support our concert series.</p> |
| <p>Date when you acquired the financial interest</p> | |
| <p>What is the financial interest of your immediate family?</p> | <ul style="list-style-type: none"> - Please explain the financial interest and include the dollar amount if you know it. <p>My family owns and operates Antenna Cloud Farm. The GCC grant would offset our expenses in running the series.</p> |
| <p>Date when your immediate family acquired the financial interest</p> | <p>3/1/14</p> |
| <p>Employee signature:</p> |  |
| <p>Date:</p> | <p>10/5/17</p> |

SEE NEXT PAGE FOR APPROVAL
 BY CITY COUNCIL, BOARD OF ALDERMEN,
 BOARD OF SELECTMEN, TOWN COUNCIL,
 OR DISTRICT PRUDENTIAL COMMITTEE

2701100

APPROVAL OF EXEMPTION
BY THE CITY COUNCIL, BOARD OF ALDERMEN, BOARD OF SELECTMEN,
TOWN COUNCIL OR DISTRICT PRUDENTIAL COMMITTEE

| | |
|-------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Name: | |
| Name of approving body: Write an X by one selection. | <input type="checkbox"/> City Council <input type="checkbox"/> Board of Aldermen <input type="checkbox"/> Board of Selectmen <input type="checkbox"/> Town Council <input type="checkbox"/> District Prudential Committee |
| Title/ Position | |
| Agency Address: | |
| Office phone: | |
| APPROVAL OF § 20(d) EXEMPTION | |
| | We have received a disclosure under G.L. c. 268A, § 20(d) from a special municipal employee who seeks to have a financial interest in a contract made by a municipal agency of this city or town. We understand that the special municipal employee participates in, or has official responsibility for, activities of the municipal agency that made the contract. We approve this exemption under § 20(d) regarding the financial interest identified by the special municipal employee. |
| Signature: | On behalf of the Council, Board or Committee identified above, I sign this approval. |
| Date: | |

Attach additional pages if necessary.

File your completed, signed, approved Disclosure with the city or town clerk.

To the Board of Selectmen of the Town of **Gill**, MA.

Under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof, a public hearing IS NECESSARY on the attached petition. When adopted, please forward to the Town Clerk for recording.

Town Clerk, please forward recorded orders to:

Eversource
55 Russell St.
Hadley, MA 01035

Attn: Caplette/Rosenburg

NOTE: On questions pertaining to this order, please call Mike Rosenberg at 413-787-9462.

REASON FOR PETITION:

121 Barney Hale Rd. Relocate one (1) jointly owned pole, north east of centerline of road.

Reason: To facilitate Comcast third party make ready work. The proposed new location provides better access and reliability.

Rec'd
11/8/17

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

To the Board of Selectmen of the Town of Gill, Massachusetts

EVERSOURCE AND VERIZON NEW ENGLAND, INC.

request permission to locate a line of poles, wires, cables and fixtures, including the necessary sustaining and protecting fixtures to be owned and used in common by your petitioners, along and across the following public way:

REASON FOR PETITION:

121 Barney Hale Rd. Relocate one (1) jointly owned pole, north east of centerline of road.

Reason: To facilitate Comcast third party make ready work. The proposed new location provides better access and reliability.

Wherefore they pray that after due notice and hearing as provided by law, they be granted joint or identical locations for and permission to construct and maintain a line of poles, wires and cables, together with such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan field herewith and made a part hereof marked – **6A720376**.

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioners agree to reserve space for one crossarm at a suitable point on each of said poles for the fire and police telephone signal wires belonging to the municipality and used by it exclusively for municipal purposes.

EVERSOURCE

By Mike Rosenberg
Company Representative

VERIZON NEW ENGLAND, INC

By [Signature]
Manager Right-of-Way

Dated this 13TH day of October, 2017.

Town

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

By the Board of Selectmen of the Town of **Gill**, Massachusetts.

Notice having been given and a public hearing held, as provided by law,
IT IS HEREBY ORDERED:

that EVERSOURCE and VERIZON NEW ENGLAND INC. be and they are hereby granted joint or identical locations for and permission to construct and maintain a line of poles and their respective wires and cables to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way hereinafter referred to, as requested in petition of said Companies dated the 13th day of October, 2017.

All construction under this order shall be in accordance with the following conditions: Poles shall be of sound timber, and reasonably straight, and shall be set substantially at the points indicated upon the plan marked – **6A720376** filed with and made a part of said petition. There may be attached to said poles by said EVERSOURCE not to exceed 18 wires and 2 cables, and by VERIZON NEW ENGLAND INC. not to exceed 40 wires and 4 cables, and all of said wires and cables shall be placed at a height of not less than 18 feet from the ground at highway crossings, and not less than 8 feet from the ground elsewhere.

The following is the public way along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

REASON FOR PETITION:

121 Barney Hale Rd. Relocate one (1) jointly owned pole, north east of centerline of road.

Reason : To facilitate Comcast third party make ready work. The proposed new location provides better access and reliability

Also that permission be and thereby is granted to each of said Companies to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each may desire for distributing purposes.

Town

I hereby certify that the foregoing order was adopted at a meeting of the Board of Selectmen of the Town of **Gill**, Massachusetts held on the _____ day of _____, 2017.

Clerk of Selectmen

We hereby certify that on _____ 2017, at _____ o'clock, at _____ a public hearing was held on the petition of the EVERSOURCE and VERIZON NEW ENGLAND INC. for permission to construct the line of poles, wires, cables, fixtures and connections described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the way upon which the Companies are permitted to construct the line of poles, wires, cables, fixtures and connections under said order. And that thereupon said order was duly adopted.

Selectmen of the Town of _____
Massachusetts.

CERTIFICATE

I hereby certify that the foregoing is a true copy of a joint location order and certificate of hearing with notice adopted by the Board of Selectmen of the Town of **Gill**, Massachusetts, on the _____ day of _____ 2017, and recorded with the records of location orders of said town, Book _____, Page _____. This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

Town Clerk

Town

BARNEY HALE RD

DRIVEWAY

HOUSE #121
BARNEY HALE RD
GILL MA

24'

40'

27'

RELOCATE ELECTRIC POLE 8 27' NORTH,
24' EAST OF CENTERLINE OF ROAD.
POLE REPLACEMENT IS REQUIRED TO
FACILITATE COMCAST THIRD PARTY MAKE
READY WORK. THE PROPOSED NEW
LOCATION PROVIDES BETTER ACCESS
AND RELIABILITY.

 NEW POLE (JOINT)

 OLD POLE (JOINT)

 NEW ANCHOR

 OLD ANCHOR

 OVERHEAD WIRES

EVERSOURCE ENERGY
MASS WEST

DRAWN BY: MICHAEL ROSENBERG

PHONE: 413-787-9462

DATE: 08/14/17

SCALE: NTS

AWC: HADLEY
TOWN: GILL

ADDRESS: 121 BARNEY HALE RD

CIRCUIT#: 20A22

PRI. VOLTAGE: 4.8KV

SEC. VOLTAGE:

PROJECT# WD00022:

WORK ORDER#: 6A720170

WORK REQUEST#: 2899789

PETITION#:

SHEET: 1/1



Town of Montague

Water Pollution Control Facility

34 Greenfield Road

Montague MA 01351-9522

robertm@montague-ma.gov

(413) 773-8865

FAX: (413) 774-6231

September 19, 2017

To: Town Administrator, Selectmen & Sewer Commission
From: Bob McDonald, Superintendent
Subj: Proposed Sewer Rates

The following rate increases are for the remaining 2017-2018 Fiscal Year, starting October 1, 2017.

Residential & Industrial Customers

1. **Gill, Turner Falls Paper & Strathmore**

Proposed Rate: \$7.66/1000 gallons

Current Rate: \$7.41/1000 gallons

2. **Turners Falls, Montague Center, Montague City & Lake Pleasant**

Proposed Rate: \$8.28/1000 gallons

Current Rate: \$8.00/1000 gallons

3. **12-month Flat Rate**

Proposed Rate: \$458.50 per fiscal year

Current Rate: \$443.00 per fiscal year

Industrial Surcharges

*Should the trucked-in sludge be discontinued, the FY 2018 rates will be reinstated.

Septage

Montague & Gill

Proposed Rate: \$90.00 per 1000 gallons No Change

Out-of-Town

Proposed Rate: \$100.00 per 1000 gallons No Change

Truck-in Sludge

Proposed rate: \$375 per dry ton
Current rate: \$362.75 per dry ton

Other (No Changes)

Interest Rate

Proposed rate: 14% per Annum
Current Rate: 14% per Annum

Demand Charge

Proposed rate: \$5.00
Current rate: \$5.00

Minimum Bill

Proposed rate: \$36.00
Current rate: \$36.00

If there are any questions regarding the rate increases please contact (Bob McDonald, Superintendent WPCF) at 413-773-8865.

Sincerely,

Bob McDonald
Superintendent
Montague WPCF