

# TOWN OF GILL

M A S S A C H U S E T T S



[www.gillmass.org](http://www.gillmass.org)

## SELECTBOARD MEETING MINUTES

*November 27, 2017*

Called to Order: The meeting was called to order at 5:30 PM.

Members Present: Randy Crochier, Greg Snedeker

Members Absent: John Ward

Others Present: Ray Purington, Administrative Assistant; Janet Masucci, George Brace, Gene Beaubien, Lynda Hodsdon Mayo

Community Compact – IT Assessment: The Selectboard reviewed a Community Compact grant contract for \$5,000 to conduct an assessment of the Town's IT systems. Greg made a motion, seconded by Randy, to authorize Randy to sign the necessary papers to execute the grant contract. The vote was 2-0 in the affirmative. Town Clerk Lynda Hodsdon Mayo witnessed Randy's signature and applied the Town Seal. Hodsdon Mayo left the meeting.

It was noted Lieutenant Governor Karen Polito will be at the Town Hall on Tuesday, December 12<sup>th</sup> at 12:30 PM for a signing ceremony for the Community Compact program.

Replacement Fire Vehicles: Fire Chief Gene Beaubien discussed a "Replacement Plan Phase One" with the Selectboard. The plan, which was approved by the Fire Department's Board of Engineers on October 2<sup>nd</sup>, outlines the Department's strategy for replacing several key pieces of fire apparatus. The Department will apply for a FEMA grant to replace Engine 1, similar to this year's grant awarded to replace the air packs. Engine 1 has "open cab" construction, which is one of FEMA's priorities for removing from service.

Used vehicles, 5 years old or newer, are suggested for replacing the 1979 Engine 3 and the 1985 Rescue 1. Online research has established a cap of \$200,000 for a used tanker truck and approximately \$100,000 for a used rescue vehicle. A donation from the Northfield Mount Hermon School plus Town funds are expected to finance both vehicles. A future phase of the plan will see the 1985 Brush Truck replaced with a short wheel base, mini-pumper & brush truck combination.

Beaubien also noted their research found purchases could be made without a down payment if a sale is completed within weeks. Otherwise, a 10-20% down payment is typical.

Greg commented the plan is more financially responsible than previous ones presented, and will still allow the Town to keep its current ISO ratings. The Selectboard noted their support for this plan, but did not formally adopt the replacement schedule.

Safe Haven Signs: In response to the Town's concerns about the poor cell phone reception at the Police and Fire Stations, the A.M.T. Children of Hope Foundation has supplied two new Baby Safe Haven signs. The new signs do not provide any phone number to call, and simply state "Safe Haven – Only when staff members are present." Ray explained the wording aligns with Massachusetts' safe haven law. The signs were approved for use once they have been reviewed by Town Counsel.

MEMA/Vermont Yankee Grant: The Selectboard reviewed what is expected to be the final grant contract from MEMA related to the Entergy Vermont Yankee Nuclear Power Plant. The grant is for \$3,200 and comes with no stipulations and no required performance measures. Greg made a motion, seconded by Randy to accept the grant and authorize Ray to sign any necessary paperwork. The vote was 2-0 in the affirmative. Beaubien left the meeting at 5:50 PM.

Review of Minutes: Randy made a motion, seconded by Greg, to approve the minutes from the 10/17/17 GMRSD Civic Leaders meeting. The vote was 2-0 in the affirmative.

Updates: For the ongoing projects (Sewer I&I Study, Gill Elementary Well, Mariamante/Community Solar, Annual Reports, and French King Bridge Cameras), Ray reported no updates.

Gill 225<sup>th</sup> Anniversary: The next planning session will be held on November 29<sup>th</sup> at 7:00 PM.

Comcast Cable Buildout Letter: The Selectboard reviewed a November 16<sup>th</sup> letter from Alicia Matthews, Senior Director of Comcast, to Edmund Donnelly, Deputy Director of the Massachusetts Broadband Institute. The letter provides an update on the status of cable expansion projects in 10 Western Mass towns, including Gill. Most buildout design work is complete and materials have been ordered and are available to begin construction once the necessary utility pole attachment licenses are approved by Eversource and/or Verizon, and once make-ready work (new poles, pole relocation, moving wires) is performed by Eversource and Verizon.

The Selectboard deferred to the Cable Committee on this matter, but asked Ray to inform MBI and Comcast of the pole permit that was recently granted in Gill.

Sewer Abatements: The Selectboard reviewed sewer abatement requests from Linda Welcome, 2 Grove St, \$341.01 and Chris Pelletier, 28A Walnut St, \$43.27 for “metered water used for filling swimming pools or spas.” Greg made a motion, seconded by Randy, to grant abatements in the amounts listed. The vote was 2-0 in the affirmative.

Cultural Council Donation Account: The Cultural Council received a \$50 donation from an area business. Greg made a motion, seconded by Randy, to establish a Donations Account for the benefit of and use by the Cultural Council. The vote was 2-0 in the affirmative.

George Brace left the meeting at 6:07 PM.

Warrant: The Selectboard reviewed and signed the FY 2018 warrant #12.

The meeting adjourned at 6:47 PM.

*Minutes respectfully submitted by Ray Purington, Administrative Assistant.*

*Signed copy on file. Approved on 12/26/2017*

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Greg Snedeker, Selectboard Clerk

# COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



This form is jointly issued and published by the [Executive Office for Administration and Finance \(ANF\)](#), the [Office of the Comptroller \(CTR\)](#) and the [Operational Services Division \(OSD\)](#) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. Any changes to the official printed language of this form shall be void. Additional non-conflicting terms may be added by Attachment. Contractors may not require any additional agreements, engagement letters, contract forms or other additional terms as part of this Contract without prior Department approval. Click on hyperlinks for definitions, instructions and legal requirements that are incorporated by reference into this Contract. An electronic copy of this form is available at [www.mass.gov/osc](http://www.mass.gov/osc) under [Guidance For Vendors - Forms](#) or [www.mass.gov/osc](http://www.mass.gov/osc) under [OSD Forms](#).

<b>CONTRACTOR LEGAL NAME:</b> <u>Town of Gill</u> (and d/b/a):	<b>COMMONWEALTH DEPARTMENT NAME:</b> Executive Office for Administration and Finance <b>MMARS Department Code:</b> ANF
<b>Legal Address:</b> (W-9, W-4,T&C): <u>325 Main Road, Gill, MA 01354- 9758</u>	<b>Business Mailing Address:</b>
<b>Contract Manager:</b> <u>Randy Crochier, Chair of the Board of Selectmen</u>	<b>Billing Address (if different):</b>
<b>E-Mail:</b> <u>administrator@gillmass.org</u>	<b>Contract Manager:</b> Sean Powers
<b>Phone:</b> <u>413-863-9347</u> <b>Fax:</b>	<b>E-Mail:</b> <u>powersse@dor.state.ma.us</u>
<b>Contractor Vendor Code:</b> VC6000191798	<b>Phone:</b> 617-626-2345 <b>Fax:</b>
<b>Vendor Code Address ID</b> (e.g. "AD001"): <u>AD001</u> . (Note: The Address Id Must be set up for <a href="#">EFT</a> payments.)	<b>MMARS Doc ID(s):</b> <b>FR/Procurement or Other ID Number:</b>
<p style="text-align: center;"><input checked="" type="checkbox"/> <b>NEW CONTRACT</b></p> <b>PROCUREMENT OR EXCEPTION TYPE: (Check one option only)</b> <input type="checkbox"/> <b>Statewide Contract</b> (OSD or an OSD-designated Department) <input type="checkbox"/> <b>Collective Purchase</b> (Attach OSD approval, scope, budget) <input checked="" type="checkbox"/> <b>Department Procurement</b> (includes State or Federal grants <a href="#">815 CMR 2.00</a> ) (Attach RFR and Response or other procurement supporting documentation) <input type="checkbox"/> <b>Emergency Contract</b> (Attach justification for emergency, scope, budget) <input type="checkbox"/> <b>Contract Employee</b> (Attach <a href="#">Employment Status Form</a> , scope, budget) <input type="checkbox"/> <b>Legislative/Legal or Other:</b> (Attach authorizing language/justification, scope and budget)	<p style="text-align: center;"><input type="checkbox"/> <b>CONTRACT AMENDMENT</b></p> Enter <b>Current Contract End Date</b> <i>Prior</i> to Amendment: _____, 20____. Enter <b>Amendment Amount:</b> \$ _____. (or "no change") <b>AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.)</b> <input type="checkbox"/> <b>Amendment to Scope or Budget</b> (Attach updated scope and budget) <input type="checkbox"/> <b>Interim Contract</b> (Attach justification for Interim Contract and updated scope/budget) <input type="checkbox"/> <b>Contract Employee</b> (Attach any updates to scope or budget) <input type="checkbox"/> <b>Legislative/Legal or Other:</b> (Attach authorizing language/justification and updated scope and budget)
The following <b>COMMONWEALTH TERMS AND CONDITIONS</b> (T&C) has been executed, filed with CTR and is incorporated by reference into this Contract. <input checked="" type="checkbox"/> Commonwealth Terms and Conditions <input type="checkbox"/> Commonwealth Terms and Conditions For Human and Social Services	
<b>COMPENSATION:</b> (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00. <input type="checkbox"/> <b>Rate Contract</b> (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) <input checked="" type="checkbox"/> <b>Maximum Obligation Contract</b> Enter Total Maximum Obligation for total duration of this Contract (or <i>new</i> Total if Contract is being amended). \$ <u>5,000</u> .	
<b>PROMPT PAYMENT DISCOUNTS (PPD):</b> Commonwealth payments are issued through <a href="#">EFT</a> 45 days from invoice receipt. Contractors requesting <b>accelerated</b> payments must identify a PPD as follows: Payment issued within 10 days ___% PPD; Payment issued within 15 days ___% PPD; Payment issued within 20 days ___% PPD; Payment issued within 30 days ___% PPD. If PPD percentages are left blank, identify reason: <input checked="" type="checkbox"/> agree to standard 45 day cycle ___ statutory/legal or Ready Payments ( <a href="#">G.L. c. 29, § 23A</a> ); ___ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See <a href="#">Prompt Pay Discounts Policy</a> .)	
<b>BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT:</b> (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) Community Compact Grant: This award is being made through the Community Compact Grant Program, authorized by Chapter 47 of the Acts of 2017, Section 2, Item 1599-0026, <u>to the Town of Gill for the costs associated with performing an IT assessment.</u>	
<b>ANTICIPATED START DATE:</b> (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: <input checked="" type="checkbox"/> 1. may be incurred as of the <b>Effective Date</b> (latest signature date below) and <b>no</b> obligations have been incurred <b>prior</b> to the <b>Effective Date</b> . <input type="checkbox"/> 2. may be incurred as of _____, 20____, a date <b>LATER</b> than the <b>Effective Date</b> below and <b>no</b> obligations have been incurred <b>prior</b> to the <b>Effective Date</b> . <input type="checkbox"/> 3. were incurred as of _____, 20____, a date <b>PRIOR</b> to the <b>Effective Date</b> below, and the parties agree that payments for any obligations incurred prior to the <b>Effective Date</b> are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.	
<b>CONTRACT END DATE:</b> Contract performance shall terminate as of <u>two (2) years from the signing date of the contract</u> with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.	
<b>CERTIFICATIONS:</b> Notwithstanding verbal or other representations by the parties, the " <b>Effective Date</b> " of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor makes all certifications required under the attached <a href="#">Contractor Certifications</a> (incorporated by reference if not attached hereto) under the pains and penalties of perjury, agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable <a href="#">Commonwealth Terms and Conditions</a> , this Standard Contract Form including the <a href="#">Instructions and Contractor Certifications</a> , the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in <a href="#">801 CMR 21.07</a> , incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.	
<b>AUTHORIZING SIGNATURE FOR THE CONTRACTOR:</b> X: _____ Date: _____ (Signature and Date Must Be Handwritten At Time of Signature) Print Name: _____ Print Title: _____	<b>AUTHORIZING SIGNATURE FOR THE COMMONWEALTH:</b> X: _____ Date: _____ (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>Sean Cronin</u> Print Title: <u>DOR Senior Deputy Commissioner for Local Services</u>

## **GRANT AGREEMENT**

This Grant Agreement (“Agreement”) is made by and between the Commonwealth of Massachusetts, acting by and through the Department of Revenue Senior Deputy Commissioner for Local Services on behalf of the Secretary of the Executive Office for Administration and Finance (EOAF) and the Town of Gill[“Grantee”] acting through its Chair of the Board of Selectmen.

### **PRELIMINARY STATEMENT**

The Grantee desires to obtain funding from EOAF in the amount not to exceed \$5,000 authorized under Chapter 47 of the Acts of 2017, Section 2, Item 1599-0026 [“Act”] to the Town of Gill for costs associated with performing an IT assessment. [“Project”].

EOAF agrees to make the funds [“EOAF Grant”] available to the Grantee for the Project, subject to the terms and conditions set forth in this Agreement and in compliance with all applicable state laws and regulations governing the disbursement and expenditure of state funds.

The Grantee shall exercise complete management and oversight responsibility of the Project and agrees that the Commonwealth’s provision of state funding under this Agreement shall not in any way be construed as assuming responsibility or liability for the completed Project by the Commonwealth.

### **SECTION 1. PROJECT SCOPE**

The scope of the Project to be funded under the EOAF Grant to the Town of Gill for the costs associated with performing an IT assessment including:

#### **1.1**

1. The contractor shall provide a comprehensive assessment of the Town of Gill’s Information Technology (IT) systems at the Town Hall, Slate Memorial Library, Public Safety Complex (Police, Fire, and Highway Departments), and Riverside Municipal Building (Historical Commission only). The assessment will include network, internet, and workstation security (including operating systems, antivirus software, and passwords), data and email backups, public access, staff support for IT systems, and other critical components identified by the contractor.
2. The engagement will include at least one site visit to each location, and work may also be performed via telephone and email exchange. The contractor will prepare a written report and will include cost estimates for any significant technology investments being recommended. The contractor will provide a version of the report without sensitive information, which will be posted publicly on the Community Compact website. The contractor will attend a meeting at the conclusion of the project to present the findings and recommendations.

**\*\*\*All project SCOPEs must provide a deliverable document suitable for public consumption on the Mass.gov website, in addition to other relevant project documentation, that may contain sensitive content.**

## **SECTION 2. DISBURSEMENT OF EOAF GRANT**

**2.1** Disbursement of the EOAF Grant under this Agreement shall be made pursuant to Chapter 47 of the Acts of 2017, Section 2, Item 1599-0026; and any other information EOAF may require.

The full amount of the grant award, or **\$5,000**, will be disbursed to the Grantee within 45 days of execution of the grant contract.

Grantee report must be received by EOAF no later than **two (2) years from the signing date of the contract.**

**2.2** It is understood and agreed that the grant provided under this Agreement shall be used solely to pay for expenses associated with the Project. Expenses relating to project administration and management shall be assumed by the Grantee, including without limitation: **(i)** salaries and wages of Grantee staff; **(ii)** legal fees; **(iii)** travel, meal and entertainment expenses; **(iv)** overhead and supplies; **(v)** project costs incurred prior to the execution and subsequent to termination of this Agreement; and **(vi)** costs of any other service or activity not related to the Project.

**2.3** The Grantee shall keep detailed records of all activities associated with the Project, including without limitation all disbursements made pursuant to this Agreement. EOAF shall have the right to examine all records kept by the Grantee related to the Project.

**2.4** The Grantee shall be responsible for any cost overruns that occur during implementation of the Project.

**2.5** The grant funds must be spent by no later than **June 30<sup>th</sup>, 2019**. Grantee will forfeit any remaining award unused after no later than **June 30<sup>th</sup>, 2019**. The Executive Office for Administration and Finance shall give due consideration to any extenuating circumstances presented in writing by the applicant and may waive this restriction at its discretion.

## **SECTION 3. REPORTING**

**3.1** Once the Project is completed, the Grantee shall furnish to EOAF, in addition to a report certifying project completion, the following documentation: **(i)** copies of all permits and approvals issued in connection with the Project, unless this information was previously supplied; **(ii)** any outstanding vendors' invoices, certified payment vouchers, cancelled checks or other documentation verifying actual expenditures in connection with the Project; **(iii)** documentation evidencing commitment of funds to the Project from sources other than EOAF, including documentation associated with the issuance of bonds or notes to finance the cost of the Project; **(iv)** a certificate of occupancy of the Project or portions of the Project as applicable by law; and **(v)** a statement from the Grantee certifying to the best of his or her knowledge that the Project was undertaken in conformance with all applicable laws, rules and regulations.

## **SECTION 4. COMPLIANCE WITH ALL APPLICABLE LAWS/REGULATIONS**

**4.1** The Grantee and its consultants and contractors shall comply with any and all federal, state and local laws, rules and regulations, orders or requirements that apply to the Project, including but not limited to: **(i)** Executive Order 478 relating to nondiscrimination, diversity, equal opportunity and affirmative action in hiring and employment practices; **(ii)** the State Prevailing Wage Law (MGL. Ch.149, Sections 26 to

27H); Title VI of the Civil Rights Acts of 1964, as amended; (iii) Environmental Impact Requirements (MGL. Ch.30, Sections 61 to 62I); and (iv) Historic Preservation Requirements (MGL. Ch.9, Sections 26 to 28) and applicable regulations.

4.2 This Agreement shall in no way relieve the Grantee from the full force and application of any laws, rules, regulations and orders or requirements.

**SECTION 5. INTEREST OF MEMBERS OR EMPLOYEES OF THE GRANTEE**

5.1 No officer, servant, agent, or employee of the Grantee has participated or will participate in any decision relating to the development and implementation of the Project that affects directly or indirectly his/her personal interest or the interest of any corporation, partnership or proprietorship with which her/she is directly or indirectly affiliated. Furthermore, no officer, servant, agent or employee of the Grantee shall have any interest directly or indirectly in any contract in connection with the Project or shall in any way violate M.G.L. Chapter 268A.

**SECTION 6. AMENDMENTS**

6.1 No amendment to this Agreement or any significant modification of the scope of the Project funded under this Agreement shall be made by the Grantee without the prior written approval of EOAF.

**SECTION 7. SEVERABILITY OF PROVISIONS**

7.1 If any provision of this Agreement is held invalid by any court of competent jurisdiction, the remaining provisions shall not be affected thereby, and all other parts of the Agreement shall remain in full force and effect.

#####

## Replacement Plan Phase One

As approved by Gill Fire Department BoE, Oct 2, 2017

Current Vehicle	Replacement plan for this phase
Engine 1	"traditional" pumper-tanker: FEMA Grant
Engine 2	No replacement in current phase - 2025 repl.
Engine 3	Tanker - NMH/Town
Rescue 1	New Rescue - NMH/Town
Brush 1	No replacement in current phase
Boat 1	No replacement in current phase

### Current Phase replacements:

**New Engine 1:** 1,250-1,500 gallon tank. 1,500gpm pump, hard suction pump. Will have engine 2 gear - extrication equipment, hard suction, 4-6 person cab. Top-mount pump.

**Current Engine 2:** second due front-line apparatus.

**Tanker 1:** replaces Engine 3 (currently primarily used as a tanker). used - 5 years or newer, 2,000 gallon tank. 2-3 person cab. Second due apparatus for brush fires. Smaller 750gpm pump for pumping off tank. Small amount of utility hose. storage for drafting equipment. Spending - hard cap of \$200,000 in 2017 dollars.

**Rescue 1:** Replaces current 1985 rescue vehicle. transfer cascade tanks, booster pump, and associated equipment from Engine 3 into new Rescue - requires transverse compartment. 8kw generator. crew cab-style, 4-6 people. All medical supplies and extrication/specialty equipment (ie low-angle, ice rescue). Air packs for all seated positions. 4WD, preferably diesel. Chassis sized for ~20,000gvw. Used - 5 years or newer, no aftermarket conversions or ambulances. Spending target - ~\$100,000 in 2017 dollars.

### Next phase replacements:

**Mini-pumper/Brush truck:** Replaces 1985 brush truck and gives expanded capabilities for structure fires. Shorter wheelbase ~14' allows for access to narrow driveways. 750 gallon tank, 1,500gpm pump.

### Financing:

Per salespeople at multiple locations no down payment is required if sale is completely within weeks. If it would take a longer amount of time the deposit would be 10-20% of the sale price depending on distance, age, popularity, and price of apparatus.

# Fenton Fire Equipment

Call toll free at 1-866-310-2077

2015 Freightliner Tanker 1000/2000 (T1005)



Inventory #

Status

Price

T1005

Available

\$198,800 USD

Reduced Price!

### Description

- Automatic
- Cummins Diesel
- Seats 2
- AC
- Aluminum Body
- TFT Front Bumper Turret
- Rear Swivel Chute
- New Portable Tank
- 90 Day Warranty
- Free Delivery
- \$1500 Travel Incentive Available
- Optional Extended Warranty Available



Chat with a FENTON FIRE agent now!

Financing Available  
Seller open to offers!

**Pump**

Darley 1000 GPM  
2000 Poly Tank

**Dimensions**

9'6" H  
30'3" L

Call toll free 1-866-310-2077

© 2017 Fenton Fire Equipment Inc.

# Fenton Fire Equipment

Call toll free at 1-866-310-2077

2014 International 4400 Tanker /2000 (T1010)



**Inventory #**

**Status**

**Price**

T1010

Available

\$169,000 USD

**Description**

2014 international Tanker for sale.  
 2014 International 4400  
 300 horsepower Non Urea International Engine  
 Engine Brake  
 Allison Automatic transmission  
 37,600 GVW  
 Dual 50 gallon tanks  
 Three (3) new 950 cca batteries  
 New PPG paint  
 E ONE Refurbished Aluminum Body  
 New Diamond Plate  
 One (1) 2.5" direct rear tank fill  
 10" newton swivel dump



**Pump**

Darley - 500 gpm pump, two stage  
 New 2,000 gallon poly tank  
 Three (3) 2.5" discharges  
 crosslay, rear & pump panel  
 4" steamer suction

Chat with a FENTON FIRE agent now!

**Electrical**

LED lighting package  
Code 3 lightbar

**Dimensions**

28 foot 4 inches long  
9 foot 4 inches tall  
49,500 miles  
37.600 GVW

Call toll free 1-866-310-2077

© 2017 Fenton Fire Equipment Inc.

# Fenton Fire Equipment

Call toll free at 1-866-310-2077

2016 RAM /Stainless Rescue 4x4 (R1750)



**Inventory #**

**Status**

**Price**

R1750

Available

\$139,000 USD

Reduced Price!

**Description**

- 6.7L Cummins Diesel
- Aisin HD 6-Speed Auto Trans
- MARCO 12' Stainless Steel Body
- Best-in-Class Low Bed /Tray Height
- Full Transverse Compartment
- ROM Doors with LED Comp Lights
- 1500 LB Electric Slide Tray in Rear Bed
- (2) Tilt-Down Shelves with Slam Latch
- (2) Roll-out Tool Boards
- 2000 Watt Inverter/Charger
- Refrigerator
- Whelen M-Series LED Warning
- Whelen TAM Split Traffic Advisor
- FRC Spectra 28K Telescopic Lights
- 15 Year Paint Warranty



Chat with a FENTON FIRE agent now!

Dimensions

19,500 GVW

Call toll free 1-866-310-2077

© 2017 Fenton Fire Equipment Inc.

# Fenton Fire Equipment

Call toll free at 1-866-310-2077

## 2016 Ford F550 Rescue 4x4 (R1590)



**Inventory #**

**Status**

**Price**

R1590

Available

\$117,900 USD

Check out this 2016 Ford F550 Fire Rescue Truck! This vehicle is like-new, with only 537 miles. This fire and rescue vehicle would make the perfect addition to any fire department. Feel free to contact Fenton Fire with any questions you have!

### Description

Rescue/Support  
 4X4  
 Crew Cab  
 6.7L Diesel 300 HP  
 Automatic Transmission  
 9' Aluminum Rescue Body  
 Roll up Compartment Doors

**Chat with a FENTON FIRE agent now!**

LED Compartment Lights  
Whelen LED Emergency Lighting  
Whelen LED Scene Lighting  
Whelen Electronic Siren

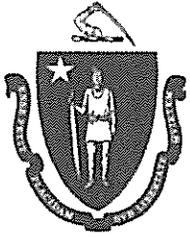
Dimensions

537 Miles

Call toll free 1-866-310-2077

© 2017 Fenton Fire Equipment Inc.

Chat with a FENTON FIRE agent now!



**THE COMMONWEALTH OF MASSACHUSETTS  
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY**



**MASSACHUSETTS EMERGENCY MANAGEMENT AGENCY**

400 Worcester Road Framingham, MA 01702-5399

Tel: 508-820-2000 Fax: 508-820-2030

Website: [www.mass.gov/mema](http://www.mass.gov/mema)

Charles D. Baker  
Governor

Kurt N. Schwartz  
Director

Karyn E. Polito  
Lieutenant Governor

November 7, 2017

Town of Gill,

Please find the enclosed Commonwealth of Massachusetts – Standard Contract Form for your approval and signature. Please fill out and sign the highlighted areas and return signed contract to the Massachusetts Emergency Management Agency in the enclosed self-addressed envelope.

If you have any questions, please call me at your convenience.

Thank you!

Rob Sousa  
413.750.1413

Massachusetts Emergency Management Agency  
1002 Suffield Street  
Agawam, MA 01001

Region I  
P.O. Box 116  
365 East Street  
Tewksbury, MA 01876  
Tel: 978-328-1500 Fax: 978-851-8218

Region II  
P.O. Box 54  
12-1 Rear Administration Road  
Bridgewater, MA 02324-0054  
Tel: 508-427-0400 Fax: 508-697-8869

Region III / IV  
1002 Suffield Street  
Agawam, MA 01001  
Tel: 413-750-1400 Fax: 413-821-1599

# COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



This form is jointly issued and published by the Executive Office for Administration and Finance (ANF), the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. Any changes to the official printed language of this form shall be void. Additional non-conflicting terms may be added by Attachment. Contractors may not require any additional agreements, engagement letters, contract forms or other additional terms as part of this Contract without prior Department approval. Click on hyperlinks for definitions, instructions and legal requirements that are incorporated by reference into this Contract. An electronic copy of this form is available at [www.mass.gov/osc](http://www.mass.gov/osc) under [Guidance For Vendors - Forms](#) or [www.mass.gov/osd](http://www.mass.gov/osd) under [OSD Forms](#).

<b>CONTRACTOR LEGAL NAME:</b> Town of Gill (and d/b/a): <b>Legal Address: (W-9, W-4,T&amp;C):</b> 325 Main Road, Gill, MA 01354 <b>Contract Manager:</b> RAY PURINGTON <b>E-Mail:</b> administrator@gillmass.org <b>Phone:</b> 413 863 9347 <b>Fax:</b> 413 863 7775 <b>Contractor Vendor Code:</b> VC6000191798 <b>Vendor Code Address ID (e.g. "AD001"):</b> AD____ (Note: The Address Id Must be set up for EFT payments.)	<b>COMMONWEALTH DEPARTMENT NAME:</b> MA Emergency Management Agency <b>MMARS Department Code:</b> CDA <b>Business Mailing Address:</b> 400 Worcester Road Framingham, MA 01702 <b>Billing Address (if different):</b> <b>Contract Manager:</b> John Giarrusso, Jr. <b>E-Mail:</b> john.giarrusso@state.ma.us <b>Phone:</b> 508-820-2040 <b>Fax:</b> <b>MMARS Doc ID(s):</b> CT-CDA-18GILLEPZGRANT000000 <b>RF/Procurement or Other ID Number:</b>
<p style="text-align: center;"><u>  </u> <b>NEW CONTRACT</b></p> <b>PROCUREMENT OR EXCEPTION TYPE: (Check one option only)</b> <input type="checkbox"/> <b>Statewide Contract</b> (OSD or an OSD-designated Department) <input type="checkbox"/> <b>Collective Purchase</b> (Attach OSD approval, scope, budget) <input checked="" type="checkbox"/> <b>Department Procurement</b> (includes State or Federal grants 815 CMR 2.00) (Attach RFR and Response or other procurement supporting documentation) <input type="checkbox"/> <b>Emergency Contract</b> (Attach justification for emergency, scope, budget) <input type="checkbox"/> <b>Contract Employee</b> (Attach <u>Employment Status Form</u> , scope, budget) <input type="checkbox"/> <b>Legislative/Legal or Other:</b> (Attach authorizing language/justification, scope and budget)	<p style="text-align: center;"><u>  </u> <b>CONTRACT AMENDMENT</b></p> Enter Current Contract End Date <b>Prior</b> to Amendment: _____, 20____. Enter Amendment Amount: \$ _____. (or "no change") <b>AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.)</b> <input type="checkbox"/> <b>Amendment to Scope or Budget</b> (Attach updated scope and budget) <input type="checkbox"/> <b>Interim Contract</b> (Attach justification for Interim Contract and updated scope/budget) <input type="checkbox"/> <b>Contract Employee</b> (Attach any updates to scope or budget) <input type="checkbox"/> <b>Legislative/Legal or Other:</b> (Attach authorizing language/justification and updated scope and budget)
The following <b>COMMONWEALTH TERMS AND CONDITIONS (T&amp;C)</b> has been executed, filed with CTR and is incorporated by reference into this Contract. <input checked="" type="checkbox"/> Commonwealth Terms and Conditions <input type="checkbox"/> Commonwealth Terms and Conditions For Human and Social Services	
<b>COMPENSATION:</b> (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00. <input type="checkbox"/> <b>Rate Contract</b> (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) <input checked="" type="checkbox"/> <b>Maximum Obligation Contract</b> Enter Total Maximum Obligation for total duration of this Contract (or <i>new</i> Total if Contract is being amended). \$ 3,200.00 _____.	
<b>PROMPT PAYMENT DISCOUNTS (PPD):</b> Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days ___% PPD; Payment issued within 15 days ___% PPD; Payment issued within 20 days ___% PPD; Payment issued within 30 days ___% PPD. If PPD percentages are left blank, identify reason: ___agree to standard 45 day cycle ___ statutory/legal or Ready Payments ( <u>G.L. c. 29, § 23A</u> ); ___ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)	
<b>BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT:</b> (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.)	
<b>ANTICIPATED START DATE:</b> (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: ___ 1. may be incurred as of the <b>Effective Date</b> (latest signature date below) and <b>no</b> obligations have been incurred <b>prior</b> to the <b>Effective Date</b> . ___ 2. may be incurred as of _____, 20____, a date <b>LATER</b> than the <b>Effective Date</b> below and <b>no</b> obligations have been incurred <b>prior</b> to the <b>Effective Date</b> . <input checked="" type="checkbox"/> 3. were incurred as of <b>July 1, 2017</b> , a date <b>PRIOR</b> to the <b>Effective Date</b> below, and the parties agree that payments for any obligations incurred prior to the <b>Effective Date</b> are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.	
<b>CONTRACT END DATE:</b> Contract performance shall terminate as of <b>June 30, 2018</b> , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.	
<b>CERTIFICATIONS:</b> Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor makes all certifications required under the attached <u>Contractor Certifications</u> (incorporated by reference if not attached hereto) under the pains and penalties of perjury, agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable <u>Commonwealth Terms and Conditions</u> , this Standard Contract Form including the <u>Instructions and Contractor Certifications</u> , the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in <u>801 CMR 21.07</u> , incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.	
<b>AUTHORIZING SIGNATURE FOR THE CONTRACTOR:</b>  X: _____ Date: _____ (Signature and Date Must Be Handwritten At Time of Signature)  Print Name: _____ Print Title: _____	<b>AUTHORIZING SIGNATURE FOR THE COMMONWEALTH:</b>  X: _____ Date: _____ (Signature and Date Must Be Handwritten At Time of Signature)  Print Name: _____ Print Title: _____



November 16, 2017

Edmund Donnelly  
Deputy Director  
Massachusetts Broadband Institute  
75 North Drive  
Westborough MA 01581

RE: Cable Expansion Project Update

Dear Mr. Donnelly:

A few weeks have passed since we last spoke, and I wanted to provide you with an update of the Cable Expansion Project in the Towns of Hardwick, Chester, Pelham, Conway, Shelburne, Buckland, Huntington, Northfield, Montague and Gill. I understand you may be addressing inquiries from the individual towns, so I have copied each on this update.

Generally, the project is progressing, but not at the pace at which we had hoped. You may recall that we stated at the outset that we expected to complete construction by the end of 2017, if all make ready was complete by June. A significant amount of make-ready remains outstanding. While these types of construction activities never move as quickly as one would like, Comcast is, for the most part, confident that we will continue to meet all of the deliverables outlined in the Grant Disbursement Agreement dated August 15, 2016. As we have reported previously, the following work is complete for all towns, including the Town of Gill: strand mapping, engineering and design and drafting. Materials have been ordered and are available when we are able to continue construction. Further, Comcast has completed all construction work, both internal and external, that did not require pole attachment licensing. With very limited exceptions, all applications for permits to attach to utility poles have been filed since January 19, 2017. Comcast has made payment for all make-ready work, totaling approximately \$1.4 million.

Comcast has completed construction and activated the plant passing 149 homes. Many of these residents are already enjoying their broadband service through Comcast. In addition, we are currently in the process of constructing plant to an additional 191 homes, which will have access to broadband service within the next few weeks. Given the pace of the make ready process to date, Comcast anticipates meeting the requirement to complete construction to at least 50% of the homes by February 15, 2018.

For ease of reference, I provide the following tables to identify the areas both activated and under construction to date:

**Activated Areas:**

Town	Miles Activated	Passings Activated	Areas Completed
Chester	9.30	82	Area 10 Skyline Tr; Area 11 Holcomb Rd, Area 12 Skyline Trail; Area 13 Elder Rd; Area 21 Skyline Tr; Area 25 Skyline Tr; Area 26 Skyline Tr, Area 27 Abbott Hill Rd, Area 62 Higgins Rd, Area 63 Bromley Rd, Area 18 Johnson Hill Rd (partial), Area 22 Lyon Hill Rd, Area 23 Lyon Hill Rd, Area 24 Western View Dr, Area 59 Crane Rd, Area 61 Maynard Hill Rd
Conway	5.99	40	Area 84B Roaring Brook Rd; Area 87 Fields Hill Rd, Area 88 Old Cricket Hill Rd, Area 93 Fisher Place Rd, Area 93.1 Hoosac Rd, Area 82 Whately Rd, Area 83 S Part Rd, Area 84A Roaring Brook Rd,
Shelburne	2.10	18	Area 184.-1 Skinner Rd; Area 183 Old Greenfield Rd; Area 170 - Mercy Anderson Rd
Northfield	1.35	9	Area 157C Meadowview Lane; Area 155 Four Mile Brook Rd; Area 157D Caldwell Rd, Area 157E Parker Ave.
<b>Total</b>	<b>18.74</b>	<b>149</b>	

**In Construction:**

Town	Miles Released to Construction	Passings Released to Construction	Areas Released to Construction
Chester	8.84	74	Area 14 Lynes, Area 15 Campbell Rd, Area 16 Lynes Rd, Area 17 Johnson Hill Rd, Area 18 Johnson Hill Rd (partial), 19 Ingell Rd, Area 29, Abbott Hill Rd, Area 30 Taft Rd, Area 31 Abbott Hill Rd, Area 32 Sylvester Hamilton Rd, Area 44 Lyman Rd (AKA Sovereign Rd), Area 45 Mica Hill Rd, Area 65, Cooper Dr, 34 Middlefield Rd, Area 69 Smith, Area 71 N. Chester Rd, Area 70 Captain Bemis Rd (cannot activate Area 69, 70 and 71 until license received)
Conway	2.8	43	Area 81 Cricket Hill Rd (Delayed due to pole replacement), Area 85 S Hill Rd (Delayed due to pole replacement), Area 86 N Hill Rd (Delayed due to pole replacement), Area 92 Graves Rd, Area 71 Williamsburg Rd (partial build area, cannot activate this area until license above this area where the node is located is received))
Shelburne	0.7	11	Area 184-2 South Shelburne Rd, Area 181 - Lucy Fisk Rd.
Huntington	6.9	63	Area 134 Goss Hill Rd, Area 136 Pisgah Rd, Area 137 Lyman Rd, Area 137A Church Rd, Area 138 Bean Hill Rd, 139 Barr Hill Rd, Area 141 Emerson Gorham Rd, Area 142 Sampson Rd, Area 143 Tucker Rd, 144 Montgomery Rd
<b>Total</b>	<b>19.24</b>	<b>191</b>	

Mr. Edmund Donnelly

Page 3

With regard to the make-ready process, I share this update. Both Verizon and Eversource have issued several pole licenses to Comcast. Comcast has been able to complete construction in the areas covered by these pole licenses within 3 months of receipt of the license. We continue to wait for the utilities to set new poles in each of the towns before the utilities will grant the remaining permits we require. We have not yet received any permits in the Town of Gill. Comcast continues to conduct weekly status calls with Verizon and Eversource, to ensure the utilities raise any issue that might cause further delay and that the new pole sets remain on schedule.

In the Town of Hardwick, the electric utility is National Grid. Comcast had been meeting with a representative from National Grid regularly until a recent personnel change at the utility. Comcast has paid National Grid \$50,764 in application fees and \$525,580 in make ready charges, but to date the make ready work has not been scheduled. Comcast is pursuing recourse under our pole attachment agreement with National Grid and considering more formal options.

We appreciate your willingness to discuss the make ready process with us and look forward to that conversation. We would be happy to provide any further detail you require. Without focused effort on the part of the utility, Hardwick's construction will likely not be completed on the same timetable as the other towns. For all the towns, Comcast is ready to continue construction as soon as the pole licenses are received.

Please do not hesitate to contact me with any questions. I look forward to speaking with you about the issues raised in this update.

Sincerely,



Alicia C. Matthews  
Senior Director  
Comcast

CC: Boards of Selectmen Towns of  
Hardwick  
Chester  
Pelham  
Conway  
Shelburne  
Buckland  
Huntington  
Northfield  
Montagué  
Gill ✓

# TOWN OF GILL

MASSACHUSETTS



www.gillmass.org

## SEWER ABATEMENT REQUEST FORM (Revised 11/25/13)

If the usage figures are believed to be incorrect for the current billing cycle, an abatement form must be filled out, signed, and dated to allow the Town to respond and consider the request. **The bill must be paid before any abatement will be considered.**

Sewer Bill Date: 10/17/2017 Sewer Bill #: 67  
 (Abatement requests must be in writing to the Sewer Commissioners within 30 days of the bill date.)

Dear Sewer Commissioners: I am requesting abatement of my sewer bill for the noted reason(s).

- Metered water used for filling swimming pools or spas (complete chart below)  
 (Abatement shall not be granted if calculated amount is less than \$10.00)
- Inaccurate readings (must be confirmed by Water Commissioners)
- Excessive reading due to broken water pipes (must prove that excess water did not enter sewer system)
- Other (explain below)

Explanation: Put in new pool liner -  
filled pool.

### Usage History:

Date	"A" Meter Reading Before (Cu. Ft.)	"B" Meter Reading After (Cu. Ft.)	"C" # of Cubic Ft (B - A)	"D" Discounted Sewer Rate (from bill) 0.1500 - 10% = 0.1350 \$/cu. ft.	\$ Requested for Abatement (C x D)
<i>Example</i>	<i>075074</i>	<i>075162</i>	<i>88</i>	<i>.1350</i>	<i>11.88</i>
<i>July 5 2017</i>	<i>012110</i>	<i>014636</i>	<i>2,526</i>	<i>0.1350</i>	<i>341.01</i>
				<i>0.1350</i>	
				<i>0.1350</i>	
				<i>0.1350</i>	
<b>Total requested</b>					<b>\$341.01</b>

Continued on second page

SEWER ABATEMENT REQUEST FORM, page 2

Name Linda Welcome

Account # (from bill) \_\_\_\_\_

Address 2 Grove St.

Mill Ma 01354

Tel. 413-863-9208

Meter location if different from above address \_\_\_\_\_

*Submit this completed form to the Tax Collector*

*PO Box 784, Turners Falls, MA 01376*

-----Town Use Only Below This Line-----

Date received by Tax Collector 10/30/17

Abatement deadline (90 days from receipt) \_\_\_\_\_

Sewer bill is paid & no outstanding sewer charges?  YES  NO

Tax Collector signature Thomas A. LaHone

Sewer Commission response:    Approved \_\_\_\_\_    Denied \_\_\_\_\_    Date \_\_\_\_\_

Sewer Commissioners \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TOWN OF GILL**  
M A S S A C H U S E T T S



www.gillmass.org

**SEWER ABATEMENT REQUEST FORM** (Revised 12/13/16)

If the usage figures are believed to be incorrect for the current billing cycle, an abatement form must be filled out, signed, and dated to allow the Town to respond and consider the request. **The bill must be paid before any abatement will be considered.** Sewer abatements will not be granted for the following uses: watering gardens; watering lawns; washing vehicles, buildings, driveways, etc.; no water meter reading or use.

Sewer Bill Date: 10/17/17 Sewer Bill #: 5100  
(Abatement requests must be in writing to the Sewer Commissioners within 30 days of the bill date.)

Dear Sewer Commissioners: I am requesting abatement of my sewer bill for the noted reason(s).

- Metered water used for filling swimming pools or spas (complete chart below)  
(Abatement shall not be granted if calculated amount is less than \$10.00)
- Inaccurate readings (must be confirmed by Water Commissioners)
- Excessive reading due to broken water pipes (must prove that excess water did not enter sewer system)
- Other (explain below)

Explanation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Usage History:

Date	"A" Meter Reading Before (Cu. Ft.)	"B" Meter Reading After (Cu. Ft.)	"C" # of Cubic Ft (B - A)	"D" Discounted Sewer Rate (from bill) 0.1930 - 10% = 0.1737 \$/cu. ft.	\$ Requested for Abatement (C x D)
<i>Example</i>	<i>075074</i>	<i>075162</i>	<i>88</i>	<i>0.1737</i>	<i>15.29</i>
7/13/17	50998	51067	69	0.1737	11.99
7/20/17	51123	51165	42	0.1737	7.30
8/16/17	52315	52384	69	0.1737	11.99
9/17/17	52873	52942	69	0.1737	11.99
<b>Total requested</b>					<b>\$ 43.27</b>

Continued on second page

SEWER ABATEMENT REQUEST FORM, page 2

Signature Chris Pelleteri

Name Chris Pelleteri

Account # (from bill) 5100

Address 28 A Walnut St

Gill Ma 01354

Tel. 413-522-8537

Meter location if different from above address \_\_\_\_\_  
\_\_\_\_\_

**Submit this completed form to the Tax Collector  
PO Box 784, Turners Falls, MA 01376**

-----Town Use Only Below This Line-----

Date received by Tax Collector Nov 15, 2017 Abatement deadline (90 days from receipt) \_\_\_\_\_

Sewer bill is paid & no outstanding sewer charges?  YES  NO

Tax Collector signature Therese A. LeBlance

Sewer Commission response: Approved \_\_\_\_\_ Denied \_\_\_\_\_ Date \_\_\_\_\_

Sewer Commissioners \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_