

TOWN OF GILL

M A S S A C H U S E T T S



www.gillmass.org

SELECTBOARD MEETING MINUTES

January 8, 2018

Called to Order: The meeting was called to order at 5:30 PM.

Members Present: Randy Crochier, Greg Snedeker, John Ward Members Absent: none

Others Present: Ray Purington, Administrative Assistant; George Brace, Janet Masucci, Gene Beaubien, and Mark Graham

Used Copier PO Request: Fire Chief and Emergency Management Director Gene Beaubien reported the Ricoh photocopier at the Fire Department is failing, and Baker Office Supply has advised it is no longer cost effective to repair the unit. The copier, which also prints, scans, and faxes, was new to the Town Hall in 2009, and handed down to the Fire Department in 2014. Baker Office Supply has offered a similar used machine for around \$1,000. Beaubien requested approval to spend up to \$1,200 from the Vermont Yankee Fund to purchase a used replacement for the Ricoh, with the final decision on the machine being made by Beaubien and Ray Purington. The Selectboard approved the request by consensus. Beaubien left the meeting at 5:40 PM.

Review of Minutes: Greg made a motion, seconded by John, to approve the minutes of 12/26/17. The vote was unanimous in the affirmative.

Gill Elementary Well: Phone calls continue with DEP and the engineer, but no decisions as of yet.

Gill 225th Anniversary: The kickoff event to the 225th anniversary year, a New Year's Day sing-along at Town Hall, was a success, with 44 people in attendance. There were even suggestions of making it an annual activity.

John made a motion, seconded by Greg, to appoint Emily Samuels and Ed Golembeski to the 225th Planning Committee through December 31, 2018. The vote was unanimous in the affirmative.

The 225th Planning Committee has suggested removing the overgrown spruce tree on the Town Common and planting a new tree in conjunction with Arbor Day in April. It is hoped a time capsule from Gill Elementary School can be buried at the same time. Removal and replacement of the spruce tree was approved by the Selectboard by consensus.

Machinery Advisory Committee: Fred Chase II has stepped forward to again serve on the Machinery Advisory Committee. John made a motion, seconded by Greg, to appoint Chase for a term through June 30, 2018. The vote was unanimous in the affirmative.

Police Resignation: The Selectboard received the resignation of part-time Police Officer Chris Savinski, effective December 18, 2017. The resignation was accepted with regret.

FY19 Diesel Fuel: The Town is purchasing its diesel fuel for FY18-20 through a group bid run by the Lower Pioneer Valley Educational Collaborative, with Roberts Energy as the fuel supplier. Ray recommended designating Paul Schroeder of the LPVEC as the Town's agent for the purchase of 5,300 gallons of diesel fuel for FY19. The amount represents roughly 80% of the Town's annual use over the last five years. John made a motion, seconded by Greg, to accept and act upon the recommendation. The vote was unanimous in the affirmative.

FY19 Heating Fuel Oil: Ray recommended locking in pricing for the purchase of 3,500 gallons of #2 heating fuel oil for delivery in FY19. The purchase is also through a group bid run by the Lower Pioneer Valley Educational Collaborative, and Roberts Energy is also the supplier. In general, the Library uses 700-800 gallons annually, the Town Hall also uses 700-800 gallons, and the Public Safety Complex uses approximately 3,000 gallons. There was discussion of the competitive Green Communities grant the Energy Commission is applying for to install air source

heat pumps are the primary heat source for the Town Hall and Library. It was felt there are many “ifs” – *if* the Town is awarded the grant, *if* the grant contract is received in time, *if* the systems can be procured and installed by early winter – and the safe course of action is to lock in the usual 3,500 gallons for FY19. John made a motion, seconded by Greg, to designate Paul Schroeder of the LPVEC as the Town’s agent and authorize a buy order of 3,500 gallons of #2 heating fuel oil for FY19. The vote was unanimous in the affirmative.

Conor Driscoll joined the meeting at 5:50 PM

2017 Quintus Allen Distribution: Ray reported the Town has received \$1,881.90 as its 2017 distribution from the Quintus Allen Trust Fund. This amount brings the total in the Town’s account to \$7,308.40.

Quintus Allen Request: Conor Driscoll, Principal of the Gill Elementary School, presented a request to the Selectboard to use \$7,000 from the Quintus Allen account to purchase materials needed to construct an Outdoor Learning Center at the School. Students from the Franklin County Technical School’s landscaping program will build seven raised-bed gardens (built from cedar), mulch between the beds, construct a chicken coop, and construct an outdoor classroom area using wood from a tree taken down at the School last year.

The Outdoor Learning Center will be located at the front right side of the school, outside of the school’s shadow. The Tech students will terrace a portion of the lawn, and will incorporate the existing slope to create an amphitheater-like learning space. No drainage problems are anticipated, and the School District’s maintenance staff has no issues with the proposed project or location.

The Selectboard discussed the dollar amount of the request with respect to the available balance in the account. While this project will drain down the balance, it will provide many lasting educational opportunities for the amount being spent. The project is something that makes our school special and different, and is worth doing. It is unfortunate projects like this one can’t fit within the regular school budget, and we are lucky to have the Quintus Allen Fund to use to let this exciting project happen.

Greg made a motion, seconded by John, to approve the request and authorize \$7,000 from the Quintus Allen account for the Outdoor Learning Center. The vote was unanimous in the affirmative. Driscoll left the meeting at 6:05 PM.

Public Hearing on Annual Wine & Malt Beverages License for 23 French King Highway, LLC: The Selectboard convened a public hearing on an application by 23 French King Highway LLC for an annual, off-premises wine and malt beverage convenience store liquor license at 23 French King Highway. Mark Graham, Store Manager of the new convenience store and gas station (commonly known as “Gill Mobil”), explained the application is a “do-over” of the application approved by the Selectboard on October 2, 2017. The original application was by Summit Stores, LLC. During the ABCC’s review of the application, it was realized Summit Stores failed to meet the State’s residency requirement – a member of the LLC must be a Massachusetts resident at least 70% of the year. The 23 French King Highway LLC meets the residency requirement. Graham will be the manager of record for the liquor license.

Ray noted the state’s quota system allows Gill two licenses for all alcohol package stores and five licenses for package stores selling just beer and wine. Only one license – The Spirit Shoppe – is currently issued, and is for all alcohol.

The requested license is for the same days and hours as approved in October – Monday thru Saturday from 8 AM to 11 PM and Sundays from 10 AM to 11 PM and as otherwise provided by state law. As noted at the October hearing, it is Summit’s policy to not begin alcohol sales until 15 minutes after the approved start time, and to end sales 30 minutes before the approved stop time, and this policy would be followed at the Gill location.

No abutters attended the hearing and no one spoke in opposition to the liquor license application.

Greg made a motion, seconded by John, to approve 23 French King Highway LLC’s application for an annual, off-premises Wine & Malt Beverages Convenience Store liquor license at 23 French King Highway with the licensed hours of sale to be Monday – Saturday 8AM-11PM, Sunday 10AM-11PM, and as otherwise provided by state law. The vote was unanimous in the affirmative. The approved application was signed and will be mailed to the ABCC for their review and action.

Graham commented the construction phase is nearly complete, and they hope to open for fuel and C-store sales around January 18-22. (Note for posterity: they opened to the public on January 18th.) The public hearing was closed and Graham left the meeting at 6:10 PM.

George Brace left the meeting at 6:18 PM.

Warrant: The Selectboard reviewed and signed the FY 2018 warrant #15.

The meeting adjourned at 6:40 PM.

Minutes respectfully submitted by Ray Purington, Administrative Assistant.

Signed copy on file. Approved on 01/22/2018

Greg Snedeker, Selectboard Clerk



GILL

ELEMENTARY SCHOOL

1/5/18

To the Gill Selectboard,

I am writing on behalf of Gill Elementary School to request \$7000 from the Quintus Allen Fund to be used for the purchase of materials needed for the construction of Gill Elementary's Outdoor Learning Center.

We currently have six raised garden beds in various states of disrepair and decomposition. Because of this, the ability of teachers to use them for instructional means has been limited. We have partnered with the Franklin County Technical School's landscaping department to design an outdoor learning center that includes:

- 7 permanent (made of cedar) raised garden beds.
- Mulching between the beds.
- An outdoor classroom using wood from a tree we took down last summer for benches and a pavilion with a covered white board.
- A chicken coop.

The goal of this learning center will be to have a designated space where teachers can integrate outdoor learning into their curriculum. This fits with the project-based approach on which Gill Elementary has focused over the past years. Every classroom would have a raised garden bed and access to the outdoor classroom, and we envision working with food service to see how the produce we cultivate can be used in meals here.

FCTS has built similar projects to this in the past, most recently at Deerfield Elementary, and has quoted an approximate upper limit of \$7000 for materials.

Sincerely,

Conor Driscoll
Principal, Gill Elementary School



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission

For Reconsideration

LOCAL LICENSING AUTHORITY REVIEW RECORD

ABCC License Number

Gill
City/Town

12/26/2017
Date Filed with LLA

TRANSACTION TYPE (Please check all relevant transactions):

| | | | |
|--|--|---|---|
| <input checked="" type="checkbox"/> New License | <input type="checkbox"/> Change Corporate Name | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock) | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input type="checkbox"/> Transfer of License | <input type="checkbox"/> Change of DBA | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal) | <input type="checkbox"/> Change of Hours |
| <input type="checkbox"/> Change of Manager | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Change of License Type (i.e. club / restaurant) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder |
| <input type="checkbox"/> Change of Beneficial Interest | <input type="checkbox"/> Change of Location | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement |

APPLICANT INFORMATION

Name of Licensee: 23 French King Highway LLC D/B/A

ADDRESS: 23 French King Highway CITY/TOWN: Gill STATE: MA ZIP CODE: 01354

Manager: Mark Graham

Granted under Special Legislation? Yes No

If Yes, Chapter of the Acts of (year)

\$15 Convenience Store (i.e. restaurant, package store) Type
Annual Class (Annual or Seasonal)
Wines and Malt Beverages Category (i.e. Wines and Malts / All Alcohol)

LOCAL LICENSING AUTHORITY DECISION

Please indicate the decision of the Local Licensing Authority: Approves this Application

Please indicate what days and hours the licensee will sell alcohol: Mon-Sat 8AM-11PM & Sun 10AM-11PM, or as provided by MGL Ch. 138

If **Approving With Modifications**, please indicate below what changes the LLA is making:

Please indicate if the LLA is downgrading the License Category (approving only Wines and Malts if applicant applied for All Alcohol):

| | | | | |
|--|----------------------|--------------|----------------|-----------------|
| <u>Changes to the Premises Description</u> | Indoor Area | Floor Number | Square Footage | Number of Rooms |
| Total Square Footage | Total Square Footage | | | |
| Patio/Deck/Outdoor Area | Number of Entrances | | | |
| Total Square Footage | Number of Exits | | | |
| Seating Capacity | | | | |

Abutters Notified: Yes No

Date of Abutter Notification: 12/28/2017

Date of Advertisement: 12/29/2017

Please add any additional remarks or conditions here:

Check here if you are attaching additional documentation

The Local Licensing Authorities By:

[Signature]
[Signature]
John H. Ward

01/08/2018
Date APPROVED by LLA

Alcoholic Beverages Control Commission
Ralph Sacramone
Executive Director

