

TOWN OF GILL

M A S S A C H U S E T T S



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SELECTBOARD & FINANCE COMMITTEE MEETING MINUTES

June 4, 2018

Called to Order: The Selectboard and Finance Committee were called to order at 6:05 PM.

Selectboard Members Present: Randy Crochier, John Ward, Greg Snedeker Members Absent: None

Finance Committee Members Present: Claire Chang, Sandy Brown, Timmie Smith, Tupper Brown, Peter Turban, and Ronnie LaChance Members Absent: None

Others Present: Ray Purington, Administrative Assistant; Isaac Bingham

New Moderator: Isaac Bingham introduced himself as the newly elected Town Moderator. There was a general discussion of Town Meetings and meeting customs and practices. Bingham noted he has asked Ivan Ussach to read the lengthy motion for Article 26 about the Massachusetts state flag and seal. Bingham left the meeting at 6:15 PM

FY19 Budget Revisions: Ray distributed an updated budget for Health Insurance (binder section 6.6). An employee who is eligible for, but not currently on the Town's health insurance plan will be enrolling starting July 1st. The employee will be taking a Single plan, which has an annual cost of \$7,600, split 75%/25% between the Town (\$5,700) and the employee (\$1,900). Accordingly, the FY19 budget for Health Insurance has been increased from \$117,183 to \$122,883.

To offset this increase, Ray recommended reducing the salary line for the Highway Department. At the time the original Highway budget was developed, Ed Ambo's retirement was expected, but was not definitive, so his position was level-funded. With the retirement now certain, a lesser amount can be budgeted, as the new-hire will start at a lower hourly rate. After discussion it was decided to budget the position at level 5-B on the wage scale (\$20.64/hour), versus Ambo's level 5-F (\$24.13/hour). The change produced a \$6,519 reduction in the Highway budget, enough to offset the increase in the Health Insurance line.

The overall "big picture" budget for FY19 was reviewed, and changes since the May 31st meeting were discussed. The changes include: removing Clerical wages from the Conservation Commission, Planning Board, Zoning Board of Appeals, and Board of Health budgets; a lower salary figure for the Highway Department (anticipated as part of the Health Insurance discussion – see above); a reduction to the Town Insurance line due to receiving the quotation for FY19; the increase to the Health Insurance budget (see above); a revised COLA (due to removing Clerical wages and reducing Highway salary line); addition of the Administrative Clerk salary and expenses; a figure of \$14,495 going into Education Stabilization; a figure of \$32,000 for the paving project at the Safety Complex; and \$20,000 for an architect for a roof project at the Gill Elementary School.

Warrant for 6/19 Special Town Meeting: "Draft 1" of the warrant articles and motions for the June 19th Special Town Meeting was reviewed. It was decided to delete Article 1 (hear and act upon a report of the Capital Improvement Planning Committee), as a review of the CIPC bylaw showed the report is approved by the Selectboard, not Town Meeting. Wording in Article 2 was clarified to specify the north side driveway and rear parking areas for the paving project at the Safety Complex. Timmie made a motion, seconded by Sandy, to recommend all eight articles. The vote was unanimous in the affirmative.

The changes were made to the 6/19 warrant. Greg made a motion, seconded by John, to approve the warrant for the 6/19 Special Town Meeting. The vote was unanimous in the affirmative, and the warrant was signed. It will be posted by a Constable tomorrow.

A revised Highway budget was distributed, along with an updated “big picture” budget, and updated wording for the motions on ATM articles 16 (COLA) and 17 (Omnibus budget). Timmie made a motion, seconded by Sandy, to recommend Articles 15 – 25. The vote was unanimous in the affirmative.

With the FY19 budget completed, a June 11th meeting of the Finance Committee was cancelled, and a June 14th joint Selectboard/FinCom meeting was cancelled. A joint meeting for Year-End Transfers was scheduled for 6:00 PM on Monday, June 25th.

The Finance Committee and Selectboard adjourned their meetings at 7:50 PM.

Minutes respectfully submitted by Ray Purington, Administrative Assistant.

Signed copy on file. Approved on 06/25/2018

John Ward, Selectboard Clerk

Adopted by the Finance Committee in lieu of separate Finance Committee minutes on 06/25/2018.