



SELECTBOARD AGENDA & MEETING NOTICE

May 18, 2020

Location: Teleconference - access info in the agenda

***Indicates item added after the 48 hour posting

bold underlined time = invited guest or advertised hearing
(all other times are approximate)

This meeting is being conducted remotely by all participants due to the State of Emergency related to COVID-19 and under the “Order Suspending Certain Provisions of the Open Meeting, G.L. c. 30A, §20” issued by Governor Baker on 3/12/20. FreeConferenceCall.com is being utilized for the teleconference. It is audio only. Anyone wishing to participate may call 712-775-7031 and then enter the Access Code of 883-045-865. The toll-free number is 844-800-5000 – the Town is charged by the minute per caller, so please use this only when necessary.

5:30 PM Call to Order (If the meeting is being videotaped, announce that fact. If remote participation will occur, announce member & reason, & need for roll call voting)

Joint Vote with Library Trustees

- Appointment of Anna Hendricks as Library Trustee through 2021 Town Election – Joint vote of Selectboard & remaining Library Trustees

COVID-19 Topics

- Updates from weekly conference call with Gill’s Emergency Management Team
- Federal Coronavirus Relief Fund “CARES Act” for Municipalities

Old Business

- Review of Minutes from 5/11
- Municipal Aggregation of Electricity – Review indicative pricing received 5/13 and set guidance for decision making on 5/20 for executable pricing

New Business

- Other business as may arise after the agenda has been posted.
- Public Service Announcements, if any

Warrants:

FY20 # 24 – reviewed & signed by the Chair on 5/12; Payroll \$22,605.52, Vendors \$41,835.98

Adjournment

Other Invitations/Meetings:

Date	Time	Event	Location
5/25		Memorial Day holiday	
Tues 5/26	5:30 PM	Selectboard meeting	TBD



Commonwealth of Massachusetts

EXECUTIVE OFFICE FOR ADMINISTRATION AND FINANCE

STATE HOUSE, ROOM 373
BOSTON, MASSACHUSETTS 02133
TELEPHONE (617) 727-2040
WWW.MASS.GOV/ANF

MICHAEL
HEFFERNAN
SECRETARY

To: Chief Executives of Massachusetts Cities and Towns
From: Michael J. Heffernan, Secretary of Administration and Finance
Date: May 14, 2020
RE: Fiscal Year 2020 Aid to Municipalities for COVID-19 Costs

The Commonwealth of Massachusetts is preparing to distribute federal dollars from the Coronavirus Relief Fund (CvRF) to municipalities for specific COVID-19 response costs, consistent with parameters established by the federal Coronavirus Aid, Relief, and Economic Security Act (the “CARES” Act) and guidance from the US Treasury Department. This memo summarizes the Commonwealth’s approach to providing money through the CvRF to municipalities.

The distribution announced today, adjusted for funds paid directly by the federal government to Boston and Plymouth County, represents 25% of the state’s allocation from the Coronavirus Relief Fund. We anticipate that in most cases, these funds will be sufficient to address incurred or expected eligible COVID-related expenses, while maintaining necessary flexibility to allocate additional funds if unanticipated needs arise, or if federal rules change.

The key aspects of this approach include:

- **Immediate Support for Incurred or Expected Expenses:** Municipalities may apply for resources to address eligible COVID-19 response costs that are already incurred or expected in Fiscal Year 2020. These funds will help address any existing deficits in Fiscal Year 2020, thereby avoiding the need to use reserves to fund a deficit or carry one into Fiscal Year 2021.
- **Cashflow Relief:** These resources can help ease municipal cashflow pressures.
- **Federal Revenue Optimization:** By seeking FEMA reimbursements at the state and municipal level, the Commonwealth and municipalities can work together to maximize federal resources available for Massachusetts to address the public health crisis.
- **Compliance Risk Management:** Accounting for COVID-19 costs is complicated by a mix of revenue sources (federal, state) and the still-evolving federal guidance about how to spend and track the money. Clear processes and documentation can mitigate the risk of federal audit challenges to the uses of these funds. If you have questions about how to track and account for these funds, contact the auditing firm that completes your annual audit or your Division of Local Services (DLS) field rep.

Please refer to the guidance distributed by the Executive Office for Administration and Finance for detailed information on this approach (<https://www.mass.gov/info-details/covid-19-resources-and-guidance-for-municipal-officials>).

If the federal law or relevant guidelines materially change, we expect to revisit this distribution plan.



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To: Chief Executives of Massachusetts Cities and Towns
From: Michael J. Heffernan, Secretary of Administration and Finance
Date: May 14, 2020
Re: Federal Coronavirus Relief Fund

The federal Coronavirus Aid, Relief, and Economic Security Act (the “CARES Act”) includes funds for Massachusetts governments to use to pay costs incurred in responding to the COVID-19 outbreak. This memo describes how your city or town can access funds for that purpose.

Background

The CARES Act authorized \$150 B through the Coronavirus Relief Fund for state and local governments, including \$2.7 B for Massachusetts. Aside from large local government units (Boston and Plymouth County), funds have been sent in the first instance to the state, with the expectation that the state will use funds for its own expenses and those of municipalities.

The Executive Office for Administration and Finance (“A&F”) has established an expendable trust to hold the federal funds and is authorized to spend from that trust on the basis of the federal law.

Eligible Uses

Under federal law, eligible uses must meet three conditions. They must be:

1. “Necessary expenditures incurred due to the public health emergency with respect to ... COVID-19”
 - a. Funds may not be used to substitute for lost revenue
2. Not budgeted as of March 27, 2020 when the CARES Act was enacted
 - a. May not supplant state or municipal spending
3. Incurred on or after March 1, 2020, up to December 30, 2020

For further context on costs that A&F anticipates municipalities may incur, see the attached list of potential uses (Attachment A). If your municipality contemplates the use of funds outside these parameters, please contact the Division of Local Services (DLS) at LocalGovCaresAct@dor.state.ma.us and we will follow up to discuss your needs further.

Note that these eligible uses are as currently described in federal law and relevant guidance from the US Treasury. If these uses are modified by future federal actions, A&F will revisit the process and procedures described in this guidance.

Intersection with Other Funding Sources

Eligible uses of the federal Coronavirus Relief Fund may overlap with allowable uses of other federal grants and reimbursements. A&F will be working with the Command Center,^{*} state agencies, and municipalities to optimize the use of federal funds.

As a condition of accepting federal Coronavirus Relief Fund money, municipalities must maximize Federal Emergency Management Agency (“FEMA”) reimbursements. In other words, for costs that appear eligible under the federal Coronavirus Relief Fund as well as for FEMA reimbursement, municipalities must apply for FEMA reimbursement.[†] Federal dollars cannot under any circumstances be claimed twice for the same spending. DLS will issue further guidance on establishment of appropriate fund structures for both anticipated FEMA reimbursement and CARES Act funds.

To the extent that municipalities are unsure of their precise needs or need money for cash flow purposes, they are free to request funds from the federal Coronavirus Relief Fund, with the understanding that unspent amounts will need to be returned to the Commonwealth.

While this approach may be a little complicated due to possible multiple funding sources for similar expenses, providing municipalities with funding now eliminates or reduces FY20 deficits and helps with cash flow issues.

Available Funds

A&F has determined that initially 25% of total federal Coronavirus Relief Fund dollars to the Commonwealth will be directly available for municipalities. After subtracting amounts for Boston and Plymouth County municipalities, funds have been allocated in proportion to population. The attached chart indicates total eligible amounts for each municipality to be distributed in this FY20 round and a subsequent FY21 round later in the calendar year.

At this time, cities and towns are asked to estimate their FY20 COVID-19 expenses. Municipalities who request less than the amount for which they are eligible do not forego the opportunity to ask for additional funds at a later date. Municipalities will be asked to estimate their COVID-19 expenses in FY21 still within the same ceiling. In other words, the ceiling is the preliminary total amount available for FY20 and FY21, but at this point all you are being asked to do is estimate your FY20 COVID-19 expenses.

^{*} The Command Center, headed by Health and Human Services Secretary Marylou Sudders, is the coordinating entity for the administration’s response to the COVID-19 outbreak.

[†] For further information on the FEMA reimbursement process, please see MEMA’s resource page: <https://www.mass.gov/info-details/covid-19-federal-disaster-declaration>.

Note that to the extent actual expenditures are less than the amount requested, at this time A&F expects that municipalities will be required to return the balance of unspent funds to the Commonwealth.

This approach is intended to get money out to municipalities quickly, and to allow adjustments over the coming months. A&F and DLS will continue to monitor the situation and may make additional funds available at a later date. Please contact DLS at LocalGovCaresAct@dor.state.ma.us if your FY20 expenditures are likely to exceed the eligible amounts in the first round. Municipalities located in Plymouth County should contact county officials for information about the Coronavirus Relief Fund.

Dispersal of Funds

Municipalities, through their chief executive officer, should complete the [web-based application form](#). The application asks for estimates of FY20 incurred or anticipated expenses for each category listed in Attachment A. Based on these estimated amounts, the application will calculate an Estimated Request amount based on an assumed FEMA reimbursement rate for each category. Municipalities may request an amount above or below the Estimated Request using the Other Request field.

Further, municipalities must return the certification (see Attachment B) through the web-based application form and agree to document costs and to return unspent funds, if any. The application deadline is Friday, June 5, 2020, but submissions will be reviewed and approved on a rolling basis.

DLS will provide guidance regarding local accounting requirements (e.g., treatment of funds, general ledger entries, etc.) via a Bulletin.

Audit Provisions and Documentation

Federal Coronavirus Relief Fund expenditures are subject to audit by an Inspector General within the U.S. Department of the Treasury. Documenting that costs were eligible uses are essential to managing compliance risk and to minimizing the possibility that the costs are deemed ineligible, thereby requiring that the municipality and the state may need to return funds to the federal government.

A&F will establish a bimonthly reporting process to monitor incurred spending relative to estimates, and to ensure that documentation is adequate to minimize compliance risk.

For now, we ask that you document costs clearly with respect to the date and nature of the expense incurred so that together we can best manage resources in the interests of the residents of Massachusetts. In general, we will be asking that you document expenses with the same specificity as for FEMA reimbursements. A&F will follow up with further guidance as necessary.

Thank you for your cooperation as we work together to protect the interests of all our residents.

Attachment A- Potential Municipal Uses

Note that the state and municipalities should coordinate on appropriate funding source where more than one source is potentially available for the purpose. For purposes of calculating the Estimated Request, costs in categories denoted with an asterisk () are assumed to be ineligible for FEMA reimbursement but FEMA has final approval for eligibility determination. Cost in all other categories are assumed to be reimbursed by FEMA at a rate of 75 percent.*

- Core municipal services, in a declared state of emergency
 - First responder costs, including:
 - Direct staffing costs – Overtime, additional hires, and/or backfilling staff who test positive
 - Quarantine/isolation costs for first responders who may be infected and should not put household members at risk – or who should be kept apart from potentially infected household members
 - Including hotel/motel space, sanitization of first responder vehicles, etc.
 - Temporary staff to backfill sick or quarantined municipal employees including:
 - City/town management
 - Phone/administrative support
 - Janitorial
 - Police, fire, EMT
 - Trash collection
 - Other
 - Staff for compliance and reporting associated with this funding
 - Accelerated telework capacity – infrastructure, subscriptions for meeting services, hardware (laptops)*
 - Hiring and training, including training for employees and contractors hired for COVID-19 response
 - PPE, including first responders, grocery store employees, gas station attendants and others who interact with public
 - Sanitation and Refuse Collection*
 - Food inspection*
 - Cleaning/disinfection of public buildings
 - Municipal buildings, including fire stations
 - Public housing
 - Specialized cleaning equipment
 - Air filtration / HVAC
 - School distance learning, to the extent not funded from other sources, including
 - Planning and development, including IT costs*
 - Incremental costs of special education services required under individual education plans (IEPs) in a remote, distance, or alternative location*
 - Food for families that rely on food through the school system*
 - Costs of debt financing related to COVID-19 investments – short-term borrowing and construction carrying costs*

- Health insurance claims costs in excess of reasonably budgeted claims costs, and directly related to COVID-19 medical costs
- Expanded public health mission
 - Boards of health staffing needs – to the extent not addressed with public health funding
 - Use of public spaces/ building as field hospitals
 - Shelter for those who are homeless or otherwise have nowhere they can go without significant risk to themselves or other household members, and are at high risk of or recovering from COVID-19
 - Food banks / food pantries – need tied to COVID-19*
 - Travel expenses – for distribution of resources
 - Transporting residents to COVID-19 medical and testing appointments
 - Signage and communication including translation services
 - Educational materials related to COVID-19
 - Testing for COVID-19
- Services and supports to residents in their homes
 - Grocery and/or meals delivery – modeled on COA activities
 - Expanded participation
 - Replacement of meals delivery volunteer staff (often retirees)
 - Wellness check-ins with vulnerable elders*
 - Short-term rental or mortgage support*
 - Prescription drug delivery*

Attachment B - CERTIFICATION

I, **[Insert name of signatory]**, am the chief executive of **[insert name of municipality]**, and I certify that:

1. I have the authority on behalf of **[insert name of municipality]** to request payment from the Commonwealth of Massachusetts. At this time, I am requesting payment in the amount of **[\$X – reflecting current estimate of eligible FY20 costs]** for fiscal year 2020 costs in connection with section 601 of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020) (“section 601”).
2. I understand that the Commonwealth will rely on this certification as a material representation in making a payment to **[insert name of municipality]**.
3. As required by federal law, **[Insert name of municipality]**'s proposed uses of the funds provided as payment in response to this request will be used only to cover those costs that-
 - a. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
 - b. were not accounted for in the budget most recently approved as of March 27, 2020, for **[insert name of municipality]**; and
 - c. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
4. I will report bimonthly on incurred expenses in a form prescribed by the Secretary of Administration and Finance, and will cooperate with the Executive Office for Administration and Finance in creating and retaining appropriate documentation to demonstrate that the proposed uses meet the requirements of section 601.
5. I will coordinate with the Executive Office for Administration and Finance in optimizing federal funds from section 601 and other potentially available federal sources. In particular, I will prioritize and coordinate application for FEMA reimbursement where available.
6. To the extent actual expenditures are less than the amount requested per item 1 above, I agree to return the balance of unspent funds to the Commonwealth. If the United States Department of the Treasury recoups funds from the Commonwealth based on a determination they were used by **[insert name of municipality]** in a manner not in compliance with section 601, I agree that the Commonwealth may recover funds from the city or town through an assessment or deduction from the city or town’s periodic unrestricted local aid distribution.

By: _____

Signature: _____

Title: _____

Date: _____

Attachment C – Total Eligible Amounts (Round 1 and 2)

	<u>Total Eligible Amounts</u>		<u>Total Eligible Amounts</u>
Acton	\$2,092,925	Brewster	\$864,573
Acushnet	\$932,814	Brimfield	\$332,569
Adams	\$712,131	Brookfield	\$304,884
Agawam	\$2,543,991	Brookline	\$5,229,227
Alford	\$43,290	Buckland	\$165,314
Amesbury	\$1,549,019	Burlington	\$2,534,116
Amherst	\$3,482,889	Cambridge	\$10,489,930
Andover	\$3,209,569	Canton	\$2,083,315
Aquinnah	\$28,831	Carlisle	\$462,616
Arlington	\$4,022,564	Charlemont	\$109,769
Ashburnham	\$559,512	Charlton	\$1,207,633
Ashby	\$285,134	Chatham	\$543,113
Ashfield	\$152,883	Chelmsford	\$3,113,466
Ashland	\$1,564,007	Chelsea	\$3,540,815
Athol	\$1,036,235	Cheshire	\$277,199
Attleboro	\$3,977,863	Chester	\$122,024
Auburn	\$1,479,631	Chesterfield	\$110,915
Avon	\$398,430	Chicopee	\$4,900,538
Ayer	\$719,801	Chilmark	\$80,850
Barnstable	\$3,919,936	Clarksburg	\$145,477
Barre	\$493,034	Clinton	\$1,236,288
Becket	\$152,530	Cohasset	\$753,040
Bedford	\$1,251,541	Colrain	\$147,857
Belchertown	\$1,334,330	Concord	\$1,693,790
Bellingham	\$1,514,898	Conway	\$166,813
Belmont	\$2,321,456	Cummington	\$77,411
Berkley	\$599,717	Dalton	\$579,174
Berlin	\$283,900	Danvers	\$2,444,626
Bernardston	\$186,387	Dartmouth	\$3,024,770
Beverly	\$3,730,552	Dedham	\$2,233,641
Billerica	\$3,860,335	Deerfield	\$444,542
Blackstone	\$822,252	Dennis	\$1,224,209
Blandford	\$111,091	Dighton	\$695,731
Bolton	\$473,990	Douglas	\$789,454
Bourne	\$1,752,069	Dover	\$537,911
Boxborough	\$563,215	Dracut	\$2,799,060
Boxford	\$737,699	Dudley	\$1,040,555
Boylston	\$413,330	Dunstable	\$300,123
Braintree	\$3,284,247	East Brookfield	\$195,291

	<u>Total Eligible Amounts</u>		<u>Total Eligible Amounts</u>
East Longmeadow	\$1,436,781	Heath	\$61,894
Eastham	\$429,465	Hinsdale	\$169,458
Easthampton	\$1,409,537	Holbrook	\$974,077
Easton	\$2,208,601	Holden	\$1,689,558
Edgartown	\$382,912	Holland	\$220,155
Egremont	\$106,507	Holliston	\$1,317,137
Erving	\$156,410	Holyoke	\$3,558,273
Essex	\$334,067	Hopedale	\$526,009
Everett	\$4,133,302	Hopkinton	\$1,610,736
Fairhaven	\$1,418,971	Hubbardston	\$422,059
Fall River	\$7,905,205	Hudson	\$1,759,828
Falmouth	\$2,734,874	Huntington	\$192,382
Fitchburg	\$3,604,472	Ipswich	\$1,242,459
Florida	\$63,833	Lancaster	\$721,653
Foxborough	\$1,558,012	Lanesborough	\$261,417
Framingham	\$6,447,088	Lawrence	\$7,086,568
Franklin	\$2,929,813	Lee	\$503,878
Freetown	\$828,336	Leicester	\$1,004,583
Gardner	\$1,826,747	Lenox	\$437,665
Georgetown	\$773,495	Leominster	\$3,687,438
Gill	\$131,282	Leverett	\$164,080
Gloucester	\$2,680,387	Lexington	\$2,979,363
Goshen	\$93,810	Leyden	\$63,833
Gosnold	\$6,613	Lincoln	\$599,276
Grafton	\$1,665,047	Littleton	\$902,926
Granby	\$559,600	Longmeadow	\$1,395,430
Granville	\$143,184	Lowell	\$9,845,688
Great Barrington	\$604,125	Ludlow	\$1,893,666
Greenfield	\$1,539,408	Lunenburg	\$1,027,771
Groton	\$1,003,878	Lynn	\$8,345,427
Groveland	\$603,949	Lynnfield	\$1,149,795
Hadley	\$471,345	Malden	\$5,381,404
Hamilton	\$713,982	Manchester By The Sea	\$478,663
Hampden	\$460,235	Mansfield	\$2,121,580
Hancock	\$61,806	Marblehead	\$1,819,253
Hardwick	\$269,441	Marlborough	\$3,511,279
Harvard	\$582,789	Mashpee	\$1,250,218
Harwich	\$1,069,739	Maynard	\$940,485
Hatfield	\$289,543	Medfield	\$1,137,716
Haverhill	\$5,646,348	Medford	\$5,093,008
Hawley	\$29,624		

	<u>Total Eligible Amounts</u>		<u>Total Eligible Amounts</u>
Medway	\$1,183,828	Norwood	\$2,585,694
Melrose	\$2,485,712	Oak Bluffs	\$412,449
Mendon	\$545,141	Oakham	\$173,073
Merrimac	\$614,970	Orange	\$675,717
Methuen	\$4,469,927	Orleans	\$511,196
Middlefield	\$46,729	Otis	\$136,484
Middleton	\$886,086	Oxford	\$1,237,963
Milford	\$2,566,121	Palmer	\$1,085,256
Millbury	\$1,222,533	Paxton	\$437,576
Millis	\$729,147	Peabody	\$4,697,399
Millville	\$287,868	Pelham	\$116,558
Milton	\$2,434,840	Pepperell	\$1,072,208
Monroe	\$9,875	Peru	\$73,796
Monson	\$781,607	Petersham	\$110,474
Montague	\$733,203	Phillipston	\$154,382
Monterey	\$81,908	Pittsfield	\$3,750,037
Montgomery	\$76,706	Plainfield	\$58,543
Mount Washington	\$13,930	Plainville	\$813,788
Nahant	\$310,703	Princeton	\$306,647
Nantucket	\$998,676	Provincetown	\$260,976
Natick	\$3,194,228	Quincy	\$8,338,902
Needham	\$2,755,065	Randolph	\$3,032,793
New Ashford	\$19,838	Raynham	\$1,261,944
New Bedford	\$8,403,705	Reading	\$2,233,905
New Braintree	\$90,725	Rehoboth	\$1,081,377
New Marlborough	\$128,549	Revere	\$4,745,274
New Salem	\$89,931	Richmond	\$125,374
Newbury	\$629,870	Rockport	\$643,183
Newburyport	\$1,604,829	Rowe	\$34,738
Newton	\$7,838,462	Rowley	\$560,570
Norfolk	\$1,056,955	Royalston	\$112,502
North Adams	\$1,137,716	Russell	\$158,878
North Andover	\$2,759,297	Rutland	\$779,932
North		Salem	\$3,840,497
Attleborough	\$2,587,634	Salisbury	\$836,623
North Brookfield	\$423,910	Sandisfield	\$78,910
North Reading	\$1,385,115	Sandwich	\$1,783,280
Northampton	\$2,532,706	Saugus	\$2,502,641
Northborough	\$1,331,421	Savoy	\$60,219
Northbridge	\$1,475,222	Seekonk	\$1,384,409
Northfield	\$263,798	Sharon	\$1,670,161
Norton	\$1,758,770		

	<u>Total Eligible Amounts</u>		<u>Total Eligible Amounts</u>
Sheffield	\$277,905	Waltham	\$5,551,215
Shelburne	\$164,080	Ware	\$865,013
Sherborn	\$382,736	Warren	\$462,704
Shirley	\$674,395	Warwick	\$68,771
Shrewsbury	\$3,347,993	Washington	\$47,699
Shutesbury	\$156,410	Watertown	\$3,169,982
Somerset	\$1,602,977	Wayland	\$1,223,944
Somerville	\$7,191,135	Webster	\$1,501,232
South Hadley	\$1,569,914	Wellesley	\$2,616,201
Southampton	\$546,287	Wellfleet	\$240,610
Southborough	\$896,577	Wendell	\$78,117
Southbridge	\$1,492,768	Wenham	\$465,878
Southwick	\$863,426	West Boylston	\$724,298
Spencer	\$1,055,456	West Brookfield	\$333,715
Springfield	\$13,668,817	West Newbury	\$413,595
Sterling	\$722,094	West Springfield	\$2,534,557
Stockbridge	\$167,783	West Stockbridge	\$111,444
Stoneham	\$2,003,964	West Tisbury	\$255,775
Stoughton	\$2,552,455	Westborough	\$1,691,850
Stow	\$636,042	Westfield	\$3,674,830
Sturbridge	\$849,937	Westford	\$2,142,123
Sudbury	\$1,730,468	Westhampton	\$144,683
Sunderland	\$322,606	Westminster	\$695,114
Sutton	\$842,090	Weston	\$1,069,827
Swampscott	\$1,342,530	Westport	\$1,409,625
Swansea	\$1,472,842	Westwood	\$1,421,881
Taunton	\$5,051,657	Weymouth	\$5,088,952
Templeton	\$718,831	Whately	\$139,305
Tewksbury	\$2,767,408	Wilbraham	\$1,300,386
Tisbury	\$362,457	Williamsburg	\$219,449
Tolland	\$44,877	Williamstown	\$704,725
Topsfield	\$584,287	Wilmington	\$2,107,825
Townsend	\$841,737	Winchendon	\$961,998
Truro	\$176,247	Winchester	\$2,014,720
Tyngsborough	\$1,094,867	Windsor	\$77,147
Tyringham	\$27,861	Winthrop	\$1,647,678
Upton	\$706,400	Woburn	\$3,561,711
Uxbridge	\$1,242,724	Worcester	\$16,388,350
Wakefield	\$2,392,431	Worthington	\$104,655
Wales	\$167,342	Wrentham	\$1,054,839
Walpole	\$2,222,620	Yarmouth	\$2,055,630

TOWN OF GILL

M A S S A C H U S E T T S



www.gillmass.org

SELECTBOARD MEETING MINUTES

May 11, 2020

The meeting was conducted remotely by all participants due to the State of Emergency related to COVID-19 and under the “Order Suspending Certain Provisions of the Open Meeting, G.L. c. 30A, §20” issued by Governor Baker on 3/12/20.

Called to Order: The teleconference meeting was called to order at 5:41 PM.

Members Present: John Ward, Greg Snedeker and Randy Crochier Members Absent: None

Others Present: Ray Purington, Town Administrator; George Brace, Gene Beaubien, and Tim McKinney

COVID-19 Topics: All departments – fire, police, and public health – have been generally status quo over the last two weeks. The Fire Department continues to practice safe distancing on calls and during drills. The Town is awaiting details of the Governor’s 4-phase plan for re-opening and will evaluate resumption of certain town functions. Absentee ballots are available for the June 22nd town election.

Extension of Closure of Mount Hermon Road: Tim McKinney, the Northfield Mount Hermon School’s Director of Environmental, Health, Safety, and Security, participated in the teleconference to request the Selectboard grant an extension to the closure of Mount Hermon Road to vehicle traffic. McKinney noted routing all campus traffic to the main entrance on Lamplighter Way has been successful as a way to isolate the school. Gene Beaubien, Fire Chief, reported the gates have worked well during fire and medical calls, and he is working with McKinney to remove the wooden barriers and install lighting for the gate locks. Ray stated the Police and Highway Departments support the request to extend the closure. McKinney explained there are no plans for summer camps on campus this year, and the School is currently planning to open the campus with students this fall if allowed to by the State. The construction of the new Gilder Center educational building is slated to break ground later this month, and work to finish the new boathouse will resume soon. Randy made a motion, seconded by Greg, to extend the approval of the NMH School’s closure of Mount Hermon Road to July 25th. The roll call vote was unanimous in the affirmative. McKinney and Beaubien left the teleconference at 5:51 PM.

Review of Minutes: Greg made a motion, seconded by Randy, to approve the minutes of April 27, 2020. The roll call vote was unanimous in the affirmative.

Nomination of Mohawk Trail to National America’s Byways Program: The Selectboard reviewed a request from Beth Giannini, Senior Transportation Planner for the FRCOG, for a letter in support of nominating the Mohawk Trail (the portion of Route 2 running from Westminster to Williamstown) to be designated as an America’s Byway. The Mohawk Trail is already designated as a Massachusetts scenic byway. Designation to the national program “would enhance its profile and help elevate it as an economic development, tourism, or preservation engine.” Giannini’s request also explained the designation is honorary and does not restrict properties along it in any way. There is currently no funding available through the America’s Byway program.

During discussion it was pointed out more economic activity along Route 2 might be a good thing, but could be offset by possible negative impacts from more traffic and pollution from vehicle exhaust. It was concluded this nomination is largely a “feel good” with minimal impact or risk to the Town. Greg made a motion, seconded by Randy, to authorize Ray to sign the provided letter of support. The roll call vote was unanimous in the affirmative.

Claire Chang, member of the Energy Commission and Finance Committee Chair, joined the meeting at 6:05 PM.

Electricity Aggregation: Preliminary pricing for the 13-town electricity aggregation program will be received on May 13th. Final, executable pricing will be received on May 20th. Ray was previously authorized to execute

contract pricing on behalf of the Town on May 20th. It was decided the Selectboard will hold an extra meeting on May 18th to review the preliminary pricing and provide guidance for decision-making on May 20th.

FY21 Budget: With plenty of uncertainty surrounding Town revenues for FY21, Claire suggested departments be asked to provide budget requests with 5% and 10% reductions. There was consensus from the Selectboard on the suggestion, and Ray will include it in the guidance and budget spreadsheets for the departments. It was generally felt if a department is able to achieve the requested reduction, there would not be a need to meet with the Selectboard and Finance Committee unless the department requests it. Randy suggested this is also the time to review stipends for all the elected Boards (Board of Health, Selectboard, and Assessors).

Warrant: John reported he reviewed and signed the FY 2020 warrant # 23 on April 28th, with totals of \$23,396.94 for payroll, and \$64,267.07 for vendors.

The meeting adjourned at 6:23 PM.

Minutes respectfully submitted by Ray Purington, Town Administrator

Signed copy on file. Approved on 05/18/2020

Randy Crochier, Selectboard Clerk

FRANKLIN COUNTY COMMUNITIES
ALL-REQUIREMENTS RETAIL POWER SUPPLY PRICING MATRIX
COMBINED RATE COMPARISON

START TERM	END TERM	TERM LENGTH	SUPPLIER #1	SUPPLIER #2	SUPPLIER #3	SUPPLIER #4	SUPPLIER #5	BASIC SERVICE	
								5/1-10/31 NGRID	7/1-12/31 WMECo
STANDARD RETAIL ELECTRIC SUPPLY - Meets MA Renewable Portfolio Standard (RPS) [28% for 2020]								0.09898	0.09020
8/1/2020	12/31/2020	5	0.11247	0.08860	0.08934	0.09180	No Bid		
1/1/2021	12/31/2021	12	0.10882	0.09467	0.09542	0.09880	No Bid		
1/1/2021	6/30/2022	18	0.10921	0.09647	0.09659	0.10220	No Bid		
1/1/2021	12/31/2022	24	0.10771	0.09459	0.09536	0.10050	No Bid		
1/1/2021	6/30/2023	30	0.10821	0.09598	0.09608	No Bid	No Bid		
1/1/2021	12/31/2023	36	0.10715	0.09432	0.09530	No Bid	No Bid		
RETAIL SUPPLY THROUGH PURCHASE OF NATIONAL WIND RECS - 100% Green Product									
8/1/2020	12/31/2020	5	0.11347	0.08948	0.09026	0.09280	0.09190		
1/1/2021	12/31/2021	12	0.10982	0.09555	0.09641	0.09970	0.09790		
1/1/2021	6/30/2022	18	0.11021	0.09735	0.09759	0.10310	No Bid		
1/1/2021	12/31/2022	24	0.10871	0.09547	0.09637	0.10140	0.09790		
1/1/2021	6/30/2023	30	0.10921	0.09686	0.09710	No Bid	No Bid		
1/1/2021	12/31/2023	36	0.10815	0.09520	0.09633	No Bid	0.09790		
RETAIL SUPPLY THROUGH PURCHASE OF MA CLASS I RECS - RPS + 5% [16% + 5% = 21% for 2020]									
8/1/2020	12/31/2020	5	No Bid	0.09048	0.09132	0.09320	0.09351		
1/1/2021	12/31/2021	12	No Bid	0.09660	0.09740	0.10030	0.09968		
1/1/2021	6/30/2022	18	No Bid	0.09840	0.09857	0.10370	No Bid		
1/1/2021	12/31/2022	24	No Bid	0.09652	0.09735	0.10200	0.09970		
1/1/2021	6/30/2023	30	No Bid	0.09789	0.09802	No Bid	No Bid		
1/1/2021	12/31/2023	36	No Bid	0.09621	0.09721	No Bid	0.09950		
RETAIL SUPPLY THROUGH PURCHASE OF MA CLASS I RECS - RPS + 25% [16% + 25% = 41% for 2020]									
8/1/2020	12/31/2020	5	No Bid	0.09799	0.09923	0.09900	0.09996		
1/1/2021	12/31/2021	12	No Bid	0.10431	0.10532	0.10610	0.10678		
1/1/2021	6/30/2022	18	No Bid	0.10611	0.10650	0.10950	No Bid		
1/1/2021	12/31/2022	24	No Bid	0.10423	0.10531	0.10780	0.10690		
1/1/2021	6/30/2023	30	No Bid	0.10552	0.10581	No Bid	No Bid		
1/1/2021	12/31/2023	36	No Bid	0.10379	0.10488	No Bid	0.10590		

FRANKLIN COUNTY COMMUNITIES
ALL-REQUIREMENTS RETAIL POWER SUPPLY PRICING MATRIX
COMBINED RATE COMPARISON

START TERM	END TERM	TERM LENGTH	SUPPLIER #1	SUPPLIER #2	SUPPLIER #3	SUPPLIER #4	SUPPLIER #5	BASIC SERVICE	
								5/1-10/31 NGRID	7/1-12/31 WMECo
RETAIL SUPPLY THROUGH PURCHASE OF MA CLASS I RECS - RPS + 50% [16% + 50% = 66% for 2020]									
8/1/2020	12/31/2020	5	No Bid	0.10738	0.10912	0.10620	0.10803		
1/1/2021	12/31/2021	12	No Bid	0.11396	0.11521	0.11330	0.11565		
1/1/2021	6/30/2022	18	No Bid	0.11576	0.11643	0.11670	No Bid		
1/1/2021	12/31/2022	24	No Bid	0.11388	0.11528	0.11500	0.11590		
1/1/2021	6/30/2023	30	No Bid	0.11506	0.11552	No Bid	No Bid		
1/1/2021	12/31/2023	36	No Bid	0.11327	0.11445	No Bid	0.11390		

RETAIL SUPPLY THROUGH PURCHASE OF 100% MA CLASS I RECS									
8/1/2020	12/31/2020	5	No Bid	0.12616	0.12889	0.11290	0.12415		
1/1/2021	12/31/2021	12	No Bid	0.13324	0.13501	0.11950	0.13340		
1/1/2021	6/30/2022	18	No Bid	0.13504	0.13626	0.12270	No Bid		
1/1/2021	12/31/2022	24	No Bid	0.13316	0.13519	0.12090	0.13390		
1/1/2021	6/30/2023	30	No Bid	0.13414	0.13496	No Bid	No Bid		
1/1/2021	12/31/2023	36	No Bid	0.13221	0.13361	No Bid	0.12990		

Compliance Year	MA RPS + APS	MA Class I RECS
2019	24.94%	14%
2020	27.71%	16%
2021	TBD	18%
2022	TBD	20%
2023	TBD	22%