



SELECTBOARD AGENDA & MEETING NOTICE

August 31, 2020

Location: Teleconference - access info in the agenda

***Indicates item added after the 48 hour posting

bold underlined time = invited guest or advertised hearing
(all other times are approximate)

This meeting is being conducted remotely by all participants due to the State of Emergency related to COVID-19 and under the “Order Suspending Certain Provisions of the Open Meeting, G.L. c. 30A, §20” issued by Governor Baker on 3/12/20. FreeConferenceCall.com is being utilized for the teleconference. It is audio only. Anyone wishing to participate may call 712-775-7031 and then enter the Access Code of 883-045-865. The toll-free number is 844-800-5000 – the Town is charged by the minute per caller, so please use this only when necessary.

5:30 PM Call to Order (If the meeting is being videotaped, announce that fact. If remote participation will occur, announce member & reason, & need for roll call voting)

COVID-19 Topics

- Updates from Gill’s Emergency Management Team

Old Business

- Review of Minutes: 5/26, 6/8, 6/22, 7/6, 7/20, 8/3, 8/17
- Gill Rec equipment stored at Gill Elementary – response & interest from District schools

New Business

- Request from Highway Sup’t for Cell Phone Plan paid by Town (Verizon, \$39.99/mo)
- Household Hazardous Waste Collection Event
 - Memorandum of Understanding between Town and Solid Waste District
 - Budget for Event – recommend up to \$500 from town FY21 budget (was \$750 in FY20) with use of matching funds from Recycling Dividend Program (RDP) grant (\$11,660 available)
- Purchase of Additional Recycling Bins for Residents – available from Solid Waste District at cost of \$7.10 each; purchase with RDP funds; give away or charge?
- Other business as may arise after the agenda has been posted.
 - Award notice - \$53,400 Green Communities competitive grant
- Public Service Announcements, if any
 - Household Hazardous Waste Collection Day – Saturday, Sept 26th @ GCC Main Campus, pre-registration required by September 18th.

Warrants

FY21 #4 Vendors (\$31,627.40) & Payroll (\$23,008.64) – reviewed & signed by the Chair on 8/17
 FY21 #5 – to be reviewed & signed by the Chair and reported on at the next meeting

Adjournment

Other Invitations/Meetings:

Date	Time	Event	Location
9/1	7AM - 8PM	State Primary Election	Town Hall 2 nd floor
9/14	5:30 PM	Selectboard meeting	TBD
9/28	5:30 PM	Selectboard meeting	TBD

TOWN OF GILL

M A S S A C H U S E T T S



www.gillmass.org

SELECTBOARD MEETING MINUTES

August 17, 2020

The meeting was conducted remotely by all participants due to the State of Emergency related to COVID-19 and under the “Order Suspending Certain Provisions of the Open Meeting, G.L. c. 30A, §20” issued by Governor Baker on 3/12/20.

Called to Order: The teleconference meeting was called to order at 5:30 PM.

Members Present: John Ward, Greg Snedeker and Randy Crochier Members Absent: None

Others Present: Ray Purington, Town Administrator; Jerri Higgins, Max Marcus, Gene Beaubien, Chris Redmond, Rogelio Galvez, Rubelio Galvez, and Neida Berdugo

COVID-19 Topics: All departments – fire, police, and public health – have been status quo during the past two weeks. It was noted the State has issued new regulations on gatherings, with a limit of 50 people, even on private property. Police departments have been granted some enforcement powers under the new regulations

Re-Opening Town Hall to Public: Ray requested permission to re-open Town Hall to the public, initially for early voting hours from August 22nd – 28th and the September 1st primary election, and gradually for additional general hours after that. Re-opening would be done in accordance with an approved plan following current guidance and requirements from the State. John made a motion, seconded by Greg, to approve re-opening Town Hall as described. The roll call vote was unanimous in the affirmative.

Continuation of 3rd Fulltime Police Officer due to COVID-19: Police Chief Chris Redmond met with the Selectboard to request another extension to their approval of using federal COVID funds to provide a 3rd fulltime police officer for the department. Part-time Officer Mitchell Waldron was moved to fulltime status on 3/26/20, with the initial approval granted through 6/30/20. That approval was extended on 7/6/20 for an additional 6 weeks through 8/17/20.

Chief Redmond explained that while COVID cases remain low in Gill, the pandemic has created more activity due to the added stress and anxiety in people’s lives. He noted Officer Waldron is ideally suited to work in Gill, having grown up in town. However, because his position in Gill is not permanent, he is exploring other career options.

John commented he likes having a home-grown person as the 3rd full-timer, but is concerned about the budget impact once federal funds are not available. The current budget for part-time hours isn’t sufficient to fund a fulltime position. Redmond also stated having a third officer in the schedule has made it easier to maintain adequate coverage when he (Redmond) or Sergeant Bassett have taken vacation days. Redmond was asked to prepare budget figures showing the impact of a 3rd fulltime officer on a permanent basis.

There was consensus among the Selectboard that it is good to keep Officer Waldron on a fulltime basis while grant funds are available. John made a motion, seconded by Greg, to extend the authorization for a 3rd fulltime officer for an additional 6 weeks through 9/28/20. The roll call vote was unanimous in the affirmative. Redmond left the meeting at 5:50 PM.

Review of Minutes: No minutes were ready for review and approval.

Cielito Lindo 2020 Food License: Brothers Rogelio Galvez and Rubelio Galvez, the new owners of the food truck located at the intersection of Main Road and Route 2, along with niece Neida Berdugo, met with the Selectboard to introduce themselves and their business, and to request their 2020 license for a food concession trailer. Berdugo will operate the stationary food truck, which features a bright new paint scheme and a new name, Cielito Lindo. They will serve homemade, authentic Mexican food including empanadas, tacos, and tamales. The Selectboard

welcomed the business and wished them success. Greg made a motion, seconded by John, to grant a food concession trailer license for 2020 to Cielito Lindo and authorize Randy to sign on behalf of the Selectboard. The roll call vote was unanimous in the affirmative. Galvez, Galvez, and Berdugo left the meeting at 5:55 PM.

Fire Department Purchase Orders for FY21: Fire Chief Gene Beaubien presented his department's list of annual expenses that are over the \$500 limit requiring pre-authorized purchase orders. He explained the items are the same basic needs approved in previous years. John made a motion, seconded by Greg, to approve the list as presented. The roll call vote was unanimous in the affirmative.

Election Warrant for 9/1 Primary: The Selectboard reviewed the warrant for the September 1st state primary election. John made a motion, seconded by Greg, to approve and sign the warrant. The roll call vote was unanimous in the affirmative.

FY21 Monthly Budget for September: Ray presented his recommendation for a FY21 monthly budget for September totaling \$305,367, the minimum amount required by the Department of Revenue. The request includes \$125,753 for town operations and \$179,614 toward the second quarter assessments for the Gill-Montague Regional School District and the Franklin County Technical School. Greg made a motion, seconded by John, to approve the September budget as presented. The roll call vote was unanimous in the affirmative.

In discussing plans to prepare a FY21 budget for a Town Meeting in late September or early October, it was decided to have Ray develop a rough draft of the budget encompassing all departments and committees and distribute it to the Selectboard and Finance Committee. While certain groups may still need to meet with the Selectboard and FinCom to discuss any major budget changes or increases, it is hoped that the rough draft budget will dramatically shorten the time to finalize a budget.

Gill Rec Equipment: The Selectboard reviewed a request from GMRSD Facilities Director Heath Cummings asking the Town to do what it can to free up space in an exterior storage closet at the Gill Elementary School. The space is used to store equipment belonging to the Gill Recreation Committee, a committee that has not been active for several years. The District would like to use some or all of the closet to store COVID-19 personal protective equipment and supplies. Ray presented an inventory of the equipment. The Selectboard recommended the Town keep possession of the line painter and line duster for Town use, but otherwise felt that the sports equipment should be getting used rather than sitting around in a closet. Ray was asked to check with staff at the School and the rest of the District to see if any of the items would get used if the Town donated them. The topic will return on the agenda for the August 31st Selectboard meeting.

Sewer Abatements: The Selectboard reviewed three requests for sewer abatements, all for metered used to fill swimming pools. Greg made a motion, seconded by John, to approve abatements for Cathleen Demars (\$142.00), Karen Timberlake (\$76.77), and Linda Welcome (\$11.24). The roll call vote was unanimous in the affirmative.

Warrant: Randy reported he reviewed and signed the FY 2021 warrant # 3 on August 4th, with totals of \$24,689.14 for payroll, and \$563,044.79 for vendors.

The meeting adjourned at 6:18 PM.

Minutes respectfully submitted by Ray Purington, Town Administrator

Signed copy on file. Approved on 08/31/2020

Greg Snedeker, Selectboard Clerk

Ray Purington/Gill Selectboard

From: Ray Purington/Gill Selectboard <administrator@gillmass.org>
Sent: Friday, August 14, 2020 4:27 PM
To: 'Ray Purington/Gill Selectboard'
Subject: FW: Park and Rec Equipment- Gill Elementary

From: Ray Purington/Gill Selectboard [mailto:administrator@gillmass.org]
Sent: Wednesday, August 12, 2020 6:09 PM
To: 'Greg Snedeker (gksnedeker@gmail.com)' <gksnedeker@gmail.com>; 'John R Ward (johnrward.ward54@gmail.com)' <johnrward.ward54@gmail.com>; 'Randy Crochier (hxydad77@yahoo.com)' <hxydad77@yahoo.com>
Subject: FW: Park and Rec Equipment- Gill Elementary

I met with Heath Cummings at Gill Elementary today regarding his request (see below) to free up some space in the storage closet built into the outside wall of the All Purpose Room. I cleaned out a small amount of obvious trash, and took inventory of what's left. There's a lot of baseball, softball, soccer, and basketball equipment, but with no one clamoring to form a rec committee, I don't know how long we should keep it. The storage space is surprisingly dry and not musty.

Heath thought the school and/or District phys ed department would be able to use some of the equipment like soccer balls, basketballs, and mesh jerseys.

There's easily a few thousand dollars of equipment and uniforms. If we give it away or throw it away, that almost guarantees a new Rec Committee will form a month later. But if we keep it, the longer it sits, the less likely it will be used or usable. Jerseys get musty and look "old", balls stop holding air pressure, plastic and foam helmets and protectors deteriorate with age. However, with all the uncertainties of Covid, not having a town rec program has made for one less headache, concern, and liability.

I can include the topic and list on Monday's agenda, and we can start the conversation.

Ray

2 umpire foam chest protector
9 catcher's chest protector
14 pair shin guards
32 batting helmet without face cage
5 batting helmet with face cage
10 catcher's helmet
8 catcher's mitt
5 baseball mitt
12 softballs, new
20 softballs, used
39 baseballs, used
22 aluminum bats
3 large containers assorted baseball uniforms, new & used, tops & pants
1 small box of t-shirts and baseball caps

1 pair PUGG pop-up soccer goals
2 "Funnets" 3'x3' soccer nets

- 52 soccer balls
- 1 bag of assorted mesh jerseys

- 21 basketballs

- 20 small (~10") orange cones
- 4 med. (~16") orange cones
- 1 line painter
- 7 cans striping paint
- 1 line duster (powdered lime)

- 1 plastic tote of assorted plates, cups, napkins, plastic utensils
- 1 10-gallon drink container

From: Heath Cummings [<mailto:heath.cummings@gmrtd.org>]
Sent: Monday, August 10, 2020 3:16 PM
To: Ray Purington/Gill Selectboard <administrator@gillmass.org>
Cc: Heath Cummings <heath.cummings@gmrtd.org>
Subject: Park and Rec Equipment- Gill Elementary

Hi Ray,

There is a room on the back side of the school that is filled with park and rec equipment. It's been reported to me that it has not been used in many years, and we would like to use that space to store some of our COVID response supplies. Would you be able to meet me there on Wednesday at 12:30 to look at this room and see what we can dispose of or how we can proceed with rectifying this?

Thanks,

Heath Cummings

Director of Facilities and Energy
Gill-Montague Regional School District
35 Crocker Avenue
Turners Falls, MA 01376
(413)-863-3261 (Office)
(413)-522-2065 (Cell)

heath.cummings@gmrtd.org



Ray Purington/Gill Selectboard

From: John Miner / Gill Highway Superintendent <highway@gillmass.org>
Sent: Thursday, August 27, 2020 10:02 AM
To: 'Ray Purington/Gill Selectboard'
Subject: Cell Phone
Attachments: 11105370_FAQ_Public_Safety_Consolidated_V1c_FINAL_chi.pdf; (Sep) VolunteerFirstResponderProgram.pdf; Public-Safety-Sales-Presentation-2.pptx

Good morning Ray,

I was in contact with other local Highway Superintendents to see what they are getting for compensation for the use of their cell phones. When speaking with the Erving Highway Superintendent he mentioned that Erving has a Municipal plan with Verizon. The cost is \$39.99 a month per phone. I called the Verizon contact that he gave me and spoke with him about what the plan is all about. He mentioned that Gill is already set up with this plan and that it is the one that Chief Redmond is using. I am using my phone threw out the day for work purposes and I am on call 24-7 for work. I get calls from dispatch, and both the police and fire departments for issues that need attention. . I would like to ask to be added to this account and have the town pay the \$39.99 a month as they are for the Chief.

I have attached the email from Joe the Verizon contact.

John

From: Solomon, Joseph C [mailto:joseph.solomon@verizonwireless.com]
Sent: Tuesday, August 18, 2020 9:23 AM
To: John Miner / Gill Highway Superintendent <highway@gillmass.org>
Subject: Re: [E] RE: Access

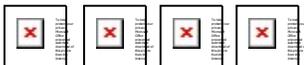
\$39.99 a month (ask Chief Redmond to share the bill and it will show it) and upfront you can get a free phone your only cost would be if you buy a case or screen protector. Attached is some info about the public safety plans.



Joseph C Solomon

Government Business Manager
Verizon Business Group

M 413 454 7568
555 Hubbard Ave
Pittsfield, MA 01201



On Tue, Aug 18, 2020 at 8:05 AM John Miner / Gill Highway Superintendent <highway@gillmass.org> wrote:

Good Morning Joe,

I was wondering if you have anything that tells what the price would be for me to add my phone to the account and any other details so that I can present it to the Selectboard. Any info you could give me would be great.

Thanks,

John Miner

From: Solomon, Joseph C [mailto:joseph.solomon@verizonwireless.com]
Sent: Thursday, July 23, 2020 2:10 PM
To: Gill Police Department ; highway@gillmass.org
Subject: Access

Hey Chief,

Just talked to John Miner today about getting on the town's account. If you are ok with it please use this link to add him on as having access. Once we get him on he is going to set up a sub account for the highway department so that everyone has their own bills and he can get his phone on the town's account. Let me know if you have any questions.

<https://ewi.verizonwireless.com/pocu#page/pocupdate/1>



Joseph C Solomon

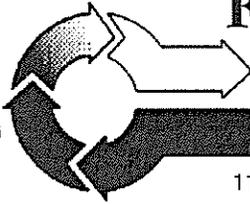
Government Business Manager
Verizon Business Group

M 413 454 7568
1123 Riverdale St
West Springfield, MA 01089



Virus-free. www.avg.com

REDUCTION
RECYCLING
COMPOSTING
DISPOSAL



Franklin County Solid Waste Management District

117 Main Street., 2nd Floor, Greenfield, MA 01301 • (413) 772-2438 • Fax: (413) 772-3786
www.franklincountywastedistrict.org • info@franklincountywastedistrict.org

FRANKLIN COUNTY SOLID WASTE MANAGEMENT DISTRICT AND THE TOWN OF GILL

This MEMORANDUM OF UNDERSTANDING is executed on this _____ day of _____ 2020, by and between the TOWN OF GILL, municipal corporation of the Commonwealth of Massachusetts, hereinafter referred to as the TOWN, and the Franklin County Solid Waste Management District, hereinafter referred to as the DISTRICT.

WHEREAS, participating towns have appropriated the funds required for a regional household hazardous waste collection event;

THEREFORE, the Town hereby requests that the DISTRICT initiate a collection event with the following conditions:

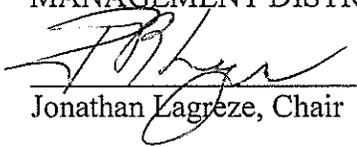
1. There will be a regional household hazardous waste collection event on Saturday, September 26, 2020.
2. There will be two (2) sites operating concurrently on the collection day at Greenfield Community College and the Orange Transfer Station.
3. The District will be responsible for the coordination and administration of the event.
4. The Town will be charged its proportional share of the costs of the collection, based upon administrative expenses, the number of participants from the town, and the volume of hazardous waste received from town residents.

IN WITNESS WHEREOF, THE TOWN OF GILL AND THE FRANKLIN COUNTY SOLID WASTE MANAGEMENT DISTRICT, HAVE RESPECTIVELY CAUSED THIS MEMORANDUM OF UNDERSTANDING TO BE DULY SIGNED AND EXECUTED AS OF THE DATE AND YEAR FIRST WRITTEN ABOVE.

TOWN OF GILL

FRANKLIN COUNTY SOLID WASTE
MANAGEMENT DISTRICT

Board Member



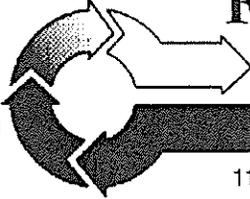
Jonathan Lagreze, Chair

8.14.20
Date

Board Member

Board Member

REDUCTION
RECYCLING
COMPOSTING
DISPOSAL



Franklin County Solid Waste Management District

117 Main Street., 2nd Floor, Greenfield, MA 01301 • (413) 772-2438 • Fax: (413) 772-3786
www.franklincountywastedistrict.org • info@franklincountywastedistrict.org

Attachment A

FY21 household hazardous waste budgets

TOWN	HHW Budget
Athol	\$2,000
Bernardston	\$ 900
Buckland	\$ 950
Charlemont	\$ 700
Colrain	\$2,100
Conway	\$ 500
Deerfield	\$4,000
Erving	\$1,000
Gill	\$ 750
Hawley	\$ 50
Heath	\$ 400
Leverett	\$1,300
Montague	\$5,500
New Salem	\$1,000
Northfield	\$3200
Orange	\$2,000
Petersham	\$1,000
Phillipston	\$ 800
Rowe	\$ 500
Royalston	\$ 500
Shelburne	\$1,500
Warwick	\$ 800
Wendell	\$1,000
Whately	\$1,200



COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF
ENERGY AND ENVIRONMENTAL AFFAIRS
DEPARTMENT OF ENERGY RESOURCES
100 CAMBRIDGE ST., SUITE 1020
BOSTON, MA 02114
Telephone: 617-626-7300
Facsimile: 617-727-0030

Charles D. Baker
Governor

Karyn E. Polito
Lt. Governor

Kathleen A. Theoharides
Secretary

Patrick C. Woodcock
Commissioner

September 1, 2020

John Ward, Chair, Selectboard
Town of Gill
325 Main Road
Gill, MA 01354-9758

Dear Chairman Ward:

I am pleased to inform you that the Department of Energy Resources (DOER) Green Communities Division has approved an award of **\$53,400** for the following projects proposed in the Town of Gill's Green Communities Competitive Grant application.

List of projects funded:

- \$45,900, Town Hall—Air source heat pump
- \$7,500, Town of Gill— EV charging station

The Division reviewed Gill's grant application and has determined these are viable projects that meet the eligibility requirements of our Competitive Grant program. **Please note that, due to the competitive nature of this grant program, the use of these funds is restricted to the specifically approved projects listed above.**

Jane Pfister, Green Communities Grant Coordinator, will follow up with the contact person listed in your competitive grant application to discuss next steps, including coordination of the grant contract process. The Green Communities Division looks forward to working with the Town of Gill on your grant projects. We congratulate you on your grant award and applaud your efforts to create a cleaner and more resilient energy future for your community and the Commonwealth as a whole.

Please do not hesitate to contact me at 617-645-1423 or by email at Brian.P.Sullivan@mass.gov with any questions you may have regarding your grant award.

Sincerely,

A handwritten signature in black ink, appearing to read "B. Sullivan". The signature is fluid and cursive, with a large initial "B" and a long, sweeping tail.

Brian Sullivan
Director, Green Communities Division

Cc: Ray Purington, Town Administrator

Ray Purington, Town Administrator

Mark Rabinsky, Green Communities Western Regional Coordinator