



SELECTBOARD AGENDA & MEETING NOTICE

Mon., July 17, 2023

***Indicates item added after the 48 hour posting
bold underlined time = invited guest or advertised hearing
 (all other times are approximate)

Location: Town Hall, 2nd floor meeting room, 325 Main Road, Gill

5:30 PM Call to Order (If the meeting is being videotaped, announce that fact. If remote participation will occur, announce member & reason, & need for roll call voting)

Old Business

- Review of Minutes: 8/29/22, 9/12/22, 10/11/22, 11/21/22, 12/5/22, 12/19/22, 1/30/23, 2/13/23, 2/27/23, 3/13/23, 3/28/23, 3/30/23, 4/10/23, 4/24/23, 5/8/23, 5/22/23, 6/5/23, 6/20/23, 7/3/23

New Business

- Review Police Chief’s Contract Section 4.A(a) (related to compensation for police details, grant-funded duties outside the normal course of his work, and other assignments outside the normal course of his work). Section expired 7/1/23; consider extending for 1 year or for term of contract
- Fire Department Annual Purchase Orders for Fiscal Year 2024
- Possible Amendment to “Sewer Use Regulations” to expand Sewer Commission to include Riverside community members – update and continued discussion with interested residents
- Review & sign Sewer Commitment #2023-004, \$51,916.73, bill date of 7/18/23
- Declaration of Surplus Equipment: Town Hall
 - Two (2) IBM Wheelwriter 5 typewriters
 - One (1) Desk – particle board, 48” W x 24” D x 30” H w/ attached bookshelf
 - One (1) Computer Hutch – wood, 31”W x 20” D x 68” H
- Memorandum of Understanding between Town of Gill and Franklin County Solid Waste Management District re participation in and expenses for regional household hazardous waste collection event on Saturday, September 23, 2023.
- Appointments – Steven Budd, 90 North Cross Rd, and Amy Gordon, 8 Setback Lane, as members of the Cultural Council through 7/17/26
- Other business as may arise after the agenda has been posted.
 - Gillbilly Paddle – Recreation Committee event – Sat., July 22nd, 9:30 AM at NMH boat docks
- Public Service Announcements, if any
- Warrants
 - FY23 # 27 Vendors (\$56,855.95) & Payroll (\$46,794.89) – reviewed & signed on 7/3/23
 - FY24 # 1 Vendors (\$178,263.09) & Payroll (\$3,098.27) – reviewed & signed on 7/3/23
 - FY23 # 28 & FY24 #2 – review & sign

Adjournment

Other Invitations/Meetings:

Date	Time	Event	Location
Mon. 7/31	5:30 PM	Selectboard Meeting	Town Hall
Mon. 8/14	5:30 PM	Selectboard Meeting	Town Hall

TOWN OF GILL

MASSACHUSETTS



MODIFICATION TO THE EMPLOYMENT AGREEMENT

between

THE TOWN OF GILL, MASSACHUSETTS
AND

CHRISTOPHER J. REDMOND, AS CHIEF OF THE GILL POLICE DEPARTMENT

In accordance with Section 7.A of the employment agreement between the Town of Gill and Police Chief Christopher J. Redmond for the term of July 1, 2022 through June 30, 2025, said agreement, including the modifications dated June 6, 2022, is further modified as follows: (new text is underlined, deleted text is ~~struck through~~)

1. Subparagraph (a) of Section 4.A is amended to become:
 - a. The CHIEF shall be allowed to perform police details, grant-funded duties outside the normal course of his work, and other assignments outside the normal course of his work, and may receive compensation for such activities in excess of his salary so long as the compensation is funded by a source or sources other than the TOWN. The rate of pay for such work shall 1) follow the TOWN'S current policy for police details if a police detail is worked, or 2) be based upon a regular time hourly equivalent not to exceed the CHIEF'S yearly salary divided by 2,100, or the overtime equivalent rate, as may be appropriate for the assignment. ~~This provision is valid for one year and shall be reviewed by July 1, 2023.~~

IN WITNESS THEREOF, the undersigned have executed two copies of this modification to the employment agreement, on the date and year written below.

For the Town of Gill

For the Chief of Police

Randy P. Crochier

Christopher J. Redmond

Charles J. Garbiel II

Date: _____

Gregory M. Snedeker

Date: _____

END OF MODIFICATION



Gill Fire Department

196A MAIN ROAD • GILL, MA 01354 • (413) 863-8955 • FAX: (413) 863-0126

Memorandum

To: Gill Selectboard
From: Chief Gene Beaubien
Date: July 9, 2023
Re: PO's for Annual Expenses FY-2024

Per my conversation with Ray, I am submitting a list of annual expenses that go over the \$500.00 Purchase Order limit. Instead of submitting individual PO's I am submitting one list.

Franklin Regional Council of Governments County radio maintenance contract	\$2882.30
Fire Tech And Safety Annual service on SCBA refill compressor	\$1700.00
ESO Software Systems Software maintenance for state mandated reporting	\$2700.00
Rose Ledge Chassis Service	\$4,000.00 for 5 Vehicles
First Line Emergency Pump Service	\$1,500.00
First Line Emergency Pump Testing	\$1,900.00
Firematic Supply Annual Air Pack/Mask Testing	\$1,500.00
IPS Annual Jaws testing	\$850.00
Firematic Supply 2 sets of turn out gear	\$7,200.00
Fail Safe Hose/ Ladder Testing	\$4,000.00
Iamresponding	\$735.00
PStrax	\$1,800.00

DRAFT for 07-17-2023 Selectboard meeting

Possible changes to the Sewer Use Regulations (as adopted 03-31-2008) to allow for the expansion of the Sewer Commission to include residents, business owners, and/or property owners of properties receiving service from the Riverside Sewer System

Article II Definitions, Sec. 52 Sewer Commission

Current: The Board of Selectmen of the Town of Gill, or their duly authorized deputy, agent, or representative.

Change to: The municipal wastewater system's governing body as constituted by Article XI of these Sewer Use Regulations, or its duly authorized deputy, agent, or representative.

Article XI Sewer Commission (new article)

Sec. 1. Role and Duties – more to come...

Sec. 2. Membership. The Sewer Commission shall be comprised of the three (3) members of the Board of Selectmen and up to _____ (number) community representatives who shall be appointed by the Board of Selectmen. Each appointed community representative must meet one or more of the following criteria: a) be a resident of a home receiving service from the municipal wastewater system; b) be a business owner of a business receiving service from the municipal wastewater system; or c) be an owner of a property receiving service from the municipal wastewater system.

Sec. 3. Terms of Membership. Members of the Board of Selectmen shall serve as Sewer Commissioners for the duration of their terms on the Board of Selectmen. Community representatives shall serve terms up to three (3) years in length, with the initial and subsequent appointments made so that approximately one-third of the members' terms expire each year. Any appointed community representative may, after a public hearing if requested by the representative, be removed for cause by the Board of Selectmen.

Sec. 4. Meetings. The Sewer Commission is a Public Body, and as such shall comply with the requirements of Massachusetts' Open Meeting Law.

Sec. 5. Quorum. A quorum of the Sewer Commission shall be a simple majority of the current membership of the Sewer Commission, i.e. vacancies are not counted in the calculation of a quorum.

TOWN OF GILL

M A S S A C H U S E T T S



**OFFICE OF THE BOARD OF SEWER COMMISSIONERS
Sewer Use Charges and Inspection Fees**

To: Town Accountant

You are hereby notified that COMMITMENT(S) as shown below has (have) this day been made by the Board of Sewer Commissioners to Thomas Hodak, Tax Collector (Town Collector) and Collector of Sewer Charges. Bill date is July 18, 2023.

This is commitment number 2023-004.

To: Thomas Hodak, Tax Collector (Town Collector) and Collector of Sewer Charges for the Town of Gill in the County of Franklin:

You are hereby required to collect from the several persons named in the list dated July 6, 2023, herewith committed to you the amount of the sewer usage charges assessed therein to each such person, with penalties, the sum total of such list being Fifty One Thousand Nine Hundred Sixteen and 73/100 Dollars (\$51,916.73).

Given under our hands the 17th day of July, 2023.

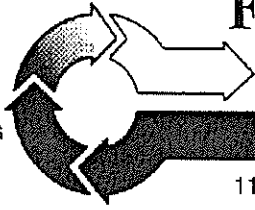
Randy P. Crochier

Gregory M. Snedeker

Charles J. Garbiel II

Board of Sewer Commissioners of the Town of Gill

REDUCTION
RECYCLING
COMPOSTING
DISPOSAL



Franklin County Solid Waste Management District

117 Main Street., 2nd Floor, Greenfield, MA 01301 • (413) 772-2438 • Fax: (413) 772-3786
www.franklincountywastedistrict.org • info@franklincountywastedistrict.org

MEMORANDUM

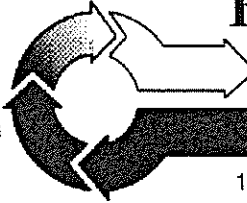
To: Towns Offices
From: Jan Ameen, Executive Director
Date: July 11, 2023
RE: HHW Collection MOU

Enclosed are two copies of the MOU for the household hazardous waste collection on September 23rd. Please sign and return **one copy** to our office.

Note that Attachment A shows an amount that each town budgeted for the event last year. We need you to call or email us with the correct amount for your town. You can also return Attachment A and indicate on it if the amount listed is accurate or not.

This is important because we need to know the maximum budget allotted for your town's residents.

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FRANKLIN COUNTY SOLID WASTE MANAGEMENT DISTRICT AND THE TOWN OF GILL

This MEMORANDUM OF UNDERSTANDING is executed on this _____ day of _____ 2023, by and between the TOWN OF GILL, municipal corporation of the Commonwealth of Massachusetts, hereinafter referred to as the TOWN, and the Franklin County Solid Waste Management District, hereinafter referred to as the DISTRICT.

WHEREAS, participating towns have appropriated the funds required for a regional household hazardous waste collection event;

THEREFORE, the Town hereby requests that the DISTRICT initiate a collection event with the following conditions:

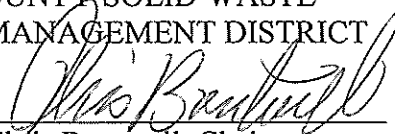
1. There will be a regional household hazardous waste collection event on Saturday, September 23, 2023.
2. There will be two (2) sites operating concurrently on the collection day at Greenfield Community College and the Orange Transfer Station.
3. The District will be responsible for the coordination and administration of the event.
4. The Town will be charged its proportional share of the costs of the collection, based upon administrative expenses, the number of participants from the town, and the volume of hazardous waste received from town residents.

IN WITNESS WHEREOF, THE TOWN OF GILL AND THE FRANKLIN COUNTY SOLID WASTE MANAGEMENT DISTRICT, HAVE RESPECTIVELY CAUSED THIS MEMORANDUM OF UNDERSTANDING TO BE DULY SIGNED AND EXECUTED AS OF THE DATE AND YEAR FIRST WRITTEN ABOVE.

TOWN OF GILL

FRANKLIN COUNTY SOLID WASTE
MANAGEMENT DISTRICT

Board Member



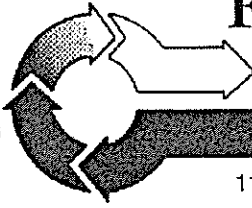
Chris Boutwell, Chair

07 11 23
Date

Board Member

Board Member

REDUCTION
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Attachment A FY24 household hazardous waste budgets

TOWN	HHW Budget
Athol	\$2,400
Bernardston	\$ 900
Buckland	\$ 950
Charlemont	\$ 400
Colrain	\$2,100
Conway	\$ 500
Deerfield	\$5,000
Erving	\$1,000
Gill	\$1,050
Hawley	\$ 153
Heath	\$1,200
Leverett	\$1,015
Montague	\$5,500
New Salem	\$1,000
Northfield	\$3200
Orange	\$2,000
Petersham	\$1,000
Phillipston	\$1,000
Rowe	\$ 500
Royalston	\$ 500
Shelburne	\$2,474
Warwick	\$ 800
Wendell	\$1,000
Whately	\$1,200