

TOWN OF GILL

MASSACHUSETTS



SELECTBOARD MEETING MINUTES

August 14, 2023

Called to Order: The meeting was called to order at 5:30 PM in the 2nd floor meeting room at Gill Town Hall.

Members Present: Charles Garbiel and Randy Crochier

Members Absent: Greg Snedeker

Others Present: Ray Purington, Town Administrator; Tom Hodak, Rick King, Bill Kimball, Gene Beaubien, Joe Williams, Doreen Stevens, Chris Pelletier, Kate Savage, Julian Mendoza, Peter Conway, Maurice Dumas

Other Business – Fire Department Brush Truck: Fire Chief Gene Beaubien and Deputy Fire Chief Bill Kimball met with the Selectboard to provide an update on the new brush truck. A Ford F450 chassis has been on order since November 2022 and the vendor, MHQ, has still not received a firm commitment from Ford that the truck will even be built. If Ford cancels the order, the price will increase and the clock will start all over again. However, MHQ currently has the next model down, an F350, available on their lot.

Kimball reported he has spoken with officers from other fire departments, as well as with members of the Environmental Police, and there is a strong consensus the F350 is big enough to meet Gill's needs as a brush truck and a tow vehicle for a boat and trailer. The F350 has a 5,000 pound towing capacity, and a gross vehicle weight (GVW) of 18,000 pounds. Price-wise, the F450 chassis is \$83,606 and the F350 is \$78,209.

Charles made a motion, seconded by Randy, to authorize the Fire Department to change the vehicle on order from the Ford F450 to a Ford F350 while keeping the amount authorized for the purchase unchanged at \$83,606. The motion was approved by a vote of 2 in favor and 0 opposed. Kimball and Beaubien left the meeting at 5:35 PM.

Expanding Membership on Sewer Commission: Ray provided an update to the Selectboard and interested residents from the Riverside neighborhood regarding the process to expand the makeup of the Sewer Commission by adding two appointed members to serve with the three members of the Selectboard. Ray and Town Clerk Doreen Stevens reviewed town meeting minutes and town election results from 1973 to 1983 searching for votes related to the Sewer Commission, and found an August 3, 1976 special town meeting vote and a May 2, 1977 town election vote. Both votes authorized the Selectboard to act as the Sewer Commission. With the two votes the Town was essentially following the process outlined in Massachusetts General Laws chapter 41 section 21. Ray stated he believes a similar two vote process will be needed to add the two appointed members of the Sewer Commission, and he will confirm this with Town Counsel.

Chris Pelletier, reporting on behalf of Jeff Suprenant, informed the Selectboard that Suprenant had spoken with Chelsey Little, the Superintendent at Montague's Clean Water Facility (aka sewage treatment plant). Suprenant received information about a grant Montague received to purchase equipment. The same type of equipment may be useful for the Riverside sewer pump station to help deal with the pumps getting bound up by clothing and other fabric that is flushed into the sewer system. Pelletier will scan the information and send it to Ray. Pelletier, Conway, and Dumas left the meeting at 5:50 PM. King left the meeting at 5:50 PM.

Tree Warden Updates: Joe Williams, who was elected as Tree Warden in the May 15, 2023 town election, met with the Selectboard to discuss his statutory role in the process of selecting, cutting, and removing trees from within the Town-owned right-of-ways. It was noted since 1978, when Ernie Hastings was first elected Tree Warden, there has been significant overlap of tree-related duties and/or responsibilities between the Tree Warden, Highway Superintendent, and Highway Department. It was also tensely pointed out that while the Tree Warden is legally responsible for supervising municipal tree workers, the Town's Highway Department employees are not "municipal tree workers," and do not take direction from the Tree Warden. There will need to be further conversations about roles and responsibilities with respect to tree work.

Megan Bathory Peeler joined the meeting at 5:55 PM.

Williams informed the Selectboard of his desire to attend a 6-module course being offered this fall by the Massachusetts Tree Wardens and Foresters Association. Charles made a motion, seconded by Randy, to authorize

spending \$600 from the Trees & Forestry budget to cover the cost of the Massachusetts Qualified Tree Warden Course. The motion was approved by a vote of 2 in favor and 0 opposed. Williams left the meeting at 6:03 PM.

Use of ImageCast Tabulator: Town Clerk Doreen Stevens met with the Selectboard to request their approval of her plan to use the new ImageCast vote tabulator for all future state elections and continue to hand count all local elections. She explained the turnout for local elections tends to be low enough that hand counting is not a big deal and saves the Town the expense of programming the tabulator and printing special ballots for use with the tabulator. Charles made a motion, seconded by Randy, to authorize the use of the new tabulator for all future state elections and to hand count all local elections. The motion was approved by a vote of 2 in favor and 0 opposed. The Selectboard signed a notice to the State Elections Bureau informing the Bureau of the decision. Stevens left the meeting at 6:08 PM.

Joint Appointment of Library Trustee: Megan Bathory Peeler, one of the two elected Trustees of the Slate Memorial Library, met with the Selectboard and requested that Jake Morrow, of Gilder Way on the Northfield Mount Hermon campus, be appointed to the Trustee position that became vacant when Tara Savoie moved out of town. Vacancies in elected boards are filled by a joint vote of the Selectboard and the remaining members of the board. The appointments last until the next town election. Charles made a motion, seconded by Randy, to appoint Jake Morrow as a Library Trustee through May 20, 2024. Bathory Peeler voted with the Selectboard and the motion was approved by a vote of 3 in favor and 0 opposed.

An agenda item regarding the possible expansion of the number of Library Trustees from 3 to 5 was determined to be unnecessary. There had been some confusion regarding the number of Trustees who needed to be present in order to conduct a meeting. As only two of the three Trustees are required to form a quorum and hold a meeting, Bathory Peeler advised the Selectboard there was no longer a need to consider expanding the number of Trustees. Bathory Peeler left the meeting at 6:14 PM.

Review of Minutes: No minutes were ready for review.

Route 2 Updates: Randy reported the installation of safety barriers on the French King Bridge is complete, although some project wrap-up work still remains at the site. He remembered it was roughly 14 years ago when he started the quest to make it harder for people to commit suicide by jumping off the bridge, and thereby make it safer for the many first responders who respond. He specifically thanked former State Representative Denise Andrews and Gold Star Mother Stacey Hamel for their support, perseverance, and activism.

Repairs to the washed out section of Route 2 in Gill near Factory Hollow are moving along quickly, and it is reported the detour will be ended and the road returned to two-way traffic by week's end. Randy praised the Mass. Department of Transportation (MassDOT) for their fast response and dedicated efforts to making the repairs and reopening a roadway that is so vital to commuters, tourists, and commerce.

Purchase Order for Spare Pump and Impellers: The Selectboard reviewed a memo from Highway Superintendent John Miner detailing the need to purchase a spare pump and two impellers for the sewer pump station in Riverside. Charles made a motion, seconded by Randy, to authorize the purchase, with the cost of the purchase to be approved by Ray. The motion was approved by a vote of 2 in favor and 0 opposed.

Fire Department Appointment: Charles made a motion, seconded by Randy, to appoint Diane Pedrosa as a Firefighter through June 30, 2024. The motion was approved by a vote of 2 in favor and 0 opposed.

Sewer Abatements: Ray presented three sewer abatement applications for approval: Karen & Mark Timberlake, \$97.67 for water used to top off a swimming pool; Linda Welcome, \$43.92 for water used for the summer startup of a swimming pool; and Jeff Suprenant, \$16.39 for water used to fill a spa. Charles made a motion, seconded by Randy, to approve the abatements as presented. The motion was approved by a vote of 2 in favor and 0 opposed.

Mendoza and Savage left the meeting at 6:30 PM.

Warrant: The Selectboard reviewed and signed the FY 2024 warrant # 4 with totals of \$71,581.36 for vendors and \$38,125.02 for payroll.

The meeting adjourned at 7:20 PM.

Minutes respectfully submitted by Ray Purington, Town Administrator

Signed copy on file. Approved on 08/28/2023

Greg Snedeker, Selectboard Clerk



SELECTBOARD AGENDA & MEETING NOTICE

Mon., August 14, 2023

***Indicates item added after the 48 hour posting

bold underlined time = invited guest or advertised hearing
(all other times are approximate)

Location: Town Hall, 2nd floor meeting room, 325 Main Road, Gill

5:30 PM Call to Order (If the meeting is being videotaped, announce that fact. If remote participation will occur, announce member & reason, & need for roll call voting)

5:30 PM ~~Nuisance Dog Hearing for two dogs licensed to David Powlovich, 29 West Gill Rd~~
(Rescheduled to Monday, August 28th at 5:30 PM.)

Old Business

- Review of Minutes: 8/29/22, 9/12/22, 10/11/22, 11/21/22, 12/5/22, 12/19/22, 1/30/23, 2/13/23, 2/27/23, 3/13/23, 3/28/23, 3/30/23, 4/10/23, 4/24/23, 5/8/23, 5/22/23, 6/5/23, 6/20/23, 7/3, 7/17
- Route 2 Update
 - MassDOT's rapid response to repairing & reopening Route 2 in both directions
 - French King Bridge – barrier installation is complete
- Riverside Sewer System
 - Update on process to expand Sewer Commission to include appointed members
 - Purchase Order request – 1 pump w/ impeller & 1 impeller from Kats Pump Service, cost not to exceed \$6,000

New Business

- Updates from the Tree Warden, Joe Williams
- Town Clerk – Request for authorization to use new ImageCast Tabulator at all future state election and to continue to hand count ballots at all local elections
- Joint Meeting with Slate Memorial Library Trustees
 - Joint vote to appoint Jake Morrow, Gilder Way, to fill the vacant elected Library Trustee position through May 20, 2024 (date of next town election)
 - Discussion of expanding number of Library Trustees from 3 to 5
- Appointments – Diana Pedrosa as a Firefighter through 6/30/24
- Sewer Abatement Requests
 - Karen & Mark Timberlake, 28 French King Hwy, \$97.67, topping off swimming pool
 - Linda Welcome, 2 Grove St, \$43.92, startup of swimming pool
 - Jeff Suprenant, 25 Oak St, \$16.39, filling spa
- Other business as may arise after the agenda has been posted.
- Public Service Announcements, if any
 - Hazardous Waste Collection Day – Sat., Sept. 23 @ GCC. Pre-registration required
- Warrants
 - FY23 # 28 Vendors (\$42,022.94) – reviewed & signed by Chair on 7/18/23
 - FY24 # 2 Vendors (\$64,469.75) & Payroll (\$36,130.84) – reviewed & signed by Chair on 7/18/23
 - FY24 # 3 Vendors (\$227,132.70) & Payroll (\$44,732.93) – reviewed & signed by Chair on 8/1/23
 - FY24 #4 – review & sign

Adjournment

Other Invitations/Meetings:

Date	Time	Event	Location
Mon. 8/28	5:30 PM	Selectboard Meeting	Town Hall
Mon 9/11	5:30 PM	Selectboard Meeting	Town Hall
Mon 9/25	5:30 PM	Selectboard Meeting	Town Hall



Change to
F350 approved
8/14/23 SB

QUOTE

Gill, MA

Contact Name: William Kimball

Company/Dept: Fire Department

Street Address: 196 Main Rd A

City, State, Zip: Gill, MA 01354

Phone: (413) 863-8955 (s.) (413) 522-1839 (C.)

E-Mail: kimballw22@gmail.com

Date: August 14, 2023

Valid Through: 60 days *

Customer #:

Contract: **PCC 20-24**

Sales Rep: Zach Reed

CONTRACT LINE REFERENCE	LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
	2023 Ford F350 148:" wb Supercab	\$ 51,132.00	1	\$ 51,132.00
PQ	Exterior 1:Race Red	\$ -	1	\$ -
AS	Medium dark slate vinyl	\$ -	1	\$ -
99N	6.8l NA V8	\$ -	1	\$ -
44G	Transmission: TorqShift 10-Speed Automatic	\$ -	1	\$ -
TBM	LT245/75R17E BSW All Terrain Tires	\$ 162.00	1	\$ 162.00
X3E	3.73 Electronic Locking Axle	\$ 422.00	1	\$ 422.00
18B	Platform Runningboards	\$ 437.00	1	\$ 437.00
473	Snow Plow Prep package	\$ 245.00	1	\$ 245.00
66L	LED Box Lighting	\$ 59.00	1	\$ 59.00
66S	Upfitter Switches	\$ 162.00	1	\$ 162.00
67B	410 Amp Alternator	\$ 113.00	1	\$ 113.00
86M	Dual battery	\$ 206.00	1	\$ 206.00
	Remainder of Factory Equipment for this Trimline		1	\$ -
	PCC Ford Contract Total :			\$ 52,938.00
	VentVisor 4 piece VentShades	\$ 160.00	1	\$ 160.00
	Tough Country "Rancher" Style Bumper	\$ 2,750.00	1	\$ 2,750.00
	Whelen M4 DUO w/L bracket (each) front facing on PB M4DW* / M4LBKT /PB Sides	\$ 255.00	6	\$ 1,530.00
	Whelen Inner Edge FST WCX Duo 12 Lamp	\$ 1,271.19	1	\$ 1,271.19
	Whelen CORE Siren/Switch Controller C399	\$ 1,100.00	1	\$ 1,100.00
	Whelen CORE 2020 Ford Super Duty Gateway Kit C399K5	\$ 70.00	1	\$ 70.00
	Whelen CORE CCTL7 3 Section Control Head and 21 Push-Buttons, 4-Position Slide Switch	\$ 325.00	1	\$ 325.00
	Whelen WeCanX Expansion Module CEM16	\$ 195.00	2	\$ 390.00
	Whelen CV2V WeCanX™ Vehicle To Vehicle SYNC Module, Includes Internal Antenna	\$ 249.00	1	\$ 249.00
	Whelen "Photo-Cell" (needed on "Slicktop" with CanTrol) - CANLITEB	\$ 92.50	1	\$ 92.50
	Whelen wig wag	\$ 125.00	1	\$ 125.00
	Whelen M4 DUO - Body sides/Rear	\$ 458.47	8	\$ 3,667.76
	Whelen Pioneer Nano NP6BB 2 Side, 2 top Rack, 2 under rear body	\$ 223.00	6	\$ 1,338.00
	Whelen 100W Composite Siren Speaker SA315p / SAK*	\$ 259.27	1	\$ 259.27
	Magnetic Mic Clip(s) #MMSU1	\$ 45.00	2	\$ 90.00
	Whelen DUO LED Dome Lights (ea.) - front seats 3SRCCDCR / PLSW30	\$ 97.92	1	\$ 97.92
	Havis #C-2410 & C-TMW-24, 24" console with 24" track mount F150-550/Exped	\$ 525.00	1	\$ 525.00
	Dual 12v outlets w/dual USB CLP2PS1USB	\$ 127.11	1	\$ 127.11
	Havis Side Mount Arm Rest CARM102	\$ 83.00	1	\$ 83.00

	Havis Adjustable Dual Internal Cup Holder CUP21001	\$ 73.49	1	\$ 73.49
	9'6" Steel Platform Body	\$ 5,975.00	1	\$ 5,975.00
	Upgrade body to Aluminum	\$ 2,200.00	1	\$ 2,200.00
	Aluminum Cab Guard for Platform Body	\$ 1,340.00	1	\$ 1,340.00
	Whelen Spot Light, Arges 5 Degree Remote Spotlight w/ Mount Model ARGES1 w/ ARG*** Mount and ARGCH* Control Head	\$ 842.45	1	\$ 842.45
	Install / Transfer Cust. Supplied 2-way Radio(s) EACH	\$ 275.00	1	\$ 275.00
	Install / Transfer Cust. Supplied Skid Unit	\$ 395.00	1	\$ 395.00
	PCC AfterMarket Equipment Contract Total :			\$ 25,351.69

Cost per Unit :	\$ 78,289.69
Qty. :	1.00
Trade :	\$ -
TOTAL:	\$ 78,289.69

TERMS AND CONDITIONS

*This quote is valid for 60 days from the date of quote. Any purchase orders or approved quotes received outside of the 60 day quote period may be subject to price adjustments. By signing this quote, the customer is agreeing to pay, in full, for all items listed above. Any requests for changes, modifications, replacements, removals or additional items may be subject to additional fees and/or adjusted delivery dates.

M.G.L c. 30B applies to the procurement of all commodities quoted. Contract items have been collectively purchased pursuant to M.G.L c 30B sec 1c and M.G.L c.7 sec 22B. The government body is responsible to determine the applicability of M.G.L. c30B to off contract items, but not limited to, off contract items that have already been properly procured under M.G.L. c30B sec 1c and M.G.L. c7 sec 22A (purchases from a vendor on contract with the Commonwealth), other contracts procured under M.G.L. c30B sec 1c and M.G.L. c. 30B contract between the vendor and the jurisdiction. All off contract items must be procured under M.G.L. c. 30B.

The terms and conditions stated herein and the provisions of any agreement between MHQ and Buyer, if applicable, shall constitute the complete and only terms and conditions applicable to any and all purchases by Buyer from MHQ. Any additional and/or different terms and/or conditions printed anywhere including on, or with, Buyer's order shall be inapplicable in regard to any purchase by Buyer from MHQ.

ORDER ACKNOWLEDGEMENT

By signing this document you are agreeing to the above terms and conditions of this order from MHQ, Inc.

x

PRINT NAME

x

TITLE

x

SIGNATURE

x

DATE

Quote provided by Steven Anderson, Account Manager at MHQ - Public Safety Team
(508) 573-2677 or sanderson@mhq.com



QUOTE

Gill, MA

Contact Name: William Kimball

Company/Dept: Fire Department

Street Address: 196 Main Rd A

City, State, Zip: Gill, MA 01354

Phone: (413) 863-8955 (s.) (413) 522-1839 (C.)

E-Mail: kimballw22@gmail.com

Date: 10.25.2022

Valid Through : 60 days *

Customer #:

Contract: **PCC 20-24**

Sales Rep: Steven Anderson

CONTRACT LINE REFERENCE	LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
X4H/650A	[Fleet] 2023 Ford Super Duty F-450 DRW (X4H) XL 4WD SuperCab 168" WB 60" CA	\$ 54,781.00	1	\$ 54,781.00
PQ	Exterior 1:Race Red	\$ -	1	\$ -
AS	Interior:Medium Earth Gray, HD Vinyl 40/20/40 Split Bench Seat	\$ -	1	\$ -
99N	Engine: 7.3L 2V DEVCT NA PFI V8 Gas	\$ -	1	\$ -
44G	Transmission: TorqShift 10-Speed Automatic	\$ -	1	\$ -
X8L	Limited Slip w/4.88 Axle Ratio	\$ 387.10	1	\$ 387.10
TGJ	Tires: 225/70Rx19.5G BSW A/P	\$ -	1	\$ -
90L	Power Equipment Group	\$ 1,078.00	1	\$ 1,078.00
67B	397 Amp Alternators	\$ 112.70	1	\$ 112.70
86M	Dual 78 AH Battery	\$ 205.80	1	\$ 205.80
52B	Trailer Brake Controller	\$ 294.00	1	\$ 294.00
41P	Transfer Case Skid Plates	\$ 98.00	1	\$ 98.00
67H	Heavy-Service Front Suspension Package	\$ 122.50	1	\$ 122.50
63A	Utility Lighting System (Req. w/90L)	\$ 156.80	1	\$ 156.80
18B	Platform Running Boards	\$ 436.10	1	\$ 436.10
61L	Front Wheel Well Liners (Pre-Installed)	\$ 176.40	1	\$ 176.40
872	Rear View Camera & Prep Kit	\$ 406.80	1	\$ 406.80
	Remainder of Factory Equipment for this Trimline		1	\$ -
	PCC Ford Contract Total :			\$ 58,255.20
	VentVisor 4 piece VentShades	\$ 160.00	1	\$ 160.00
	Tough Country "Rancher" Style Bumper	\$ 2,750.00	1	\$ 2,750.00
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PCC AfterMarket Equipment Contract Total :			\$ 25,351.69

Cost per Unit : \$ 83,606.89

Qty. :	1.00
Trade :	\$ -
TOTAL:	\$ 83,606.89

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ORDER ACKNOWLEDGEMENT

By signing this document you are agreeing to the above terms and conditions of this order from MHQ, Inc.

x William Kimball

PRINT NAME

x Deputy Chief

TITLE

x 

SIGNATURE

x 10/25/2022

DATE

Quote provided by Steven Anderson, Account Manager at MHQ - Public Safety Team
(508) 573-2677 or sanderson@mhq.com

WHAT IS A TREE WARDEN?

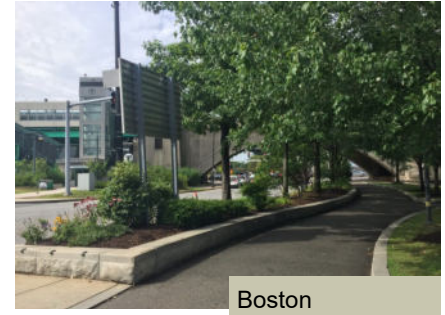
Caring for the community's trees in the Commonwealth

A tree warden is the person in charge of shade trees in towns and cities. The word “warden” was a common title for natural resource officials in the late 1800s. Being a warden signified a unique legal responsibility: to guard public resources against destructive forces that might include persons, insects, or diseases.

Since 1899, Massachusetts General Law has mandated that all cities and towns in the Commonwealth have a tree warden. The tree warden mandate is still in effect today under Massachusetts General Laws, Chapter 41, Section 1 and Section 106.

For a recent scholarly analysis on tree wardens, see Julie Steiner, J.D., *Guardians of Municipal Public Trees: Commonwealth of Massachusetts Tree Warden's Authority and Accountability*.

A tree warden may be either elected by the people or appointed by the city or town. In either case, the responsibility is the same – to oversee the care, maintenance, or removal of public shade trees. As both manager and advocate, the tree warden must protect the trees and protect the public from the trees.



Boston



Tree warden training

What Do Tree Wardens Do?

The scope of a tree warden's job is broad. In addition to having responsibility for trees along streets, a tree warden may have responsibility for all community trees – those in town commons, parks, schoolyards, and town forests. The position of tree warden requires qualified training in arboriculture, the science of tree care. A tree warden should also have good communication skills for dealing with the public, municipal departments and committees, and local politicians.

The job may be physically challenging as well. On a day-to-day basis, a tree warden must plan, organize, control, and be accountable for all authorized activities in the public community forest, including:

- Pruning trees
- Removing trees that are dead or dying (from storms, insects, disease, or old age)
- Identifying appropriate planting sites
- Planting new trees
- Creating, updating, or utilizing a tree inventory
- Assessing trees for risk
- Overseeing utility arboricultural operations
- Reviewing site plans
- Preparing budget presentations
- Supervising municipal tree workers
- Creating bid proposals for contract tree work
- Inspecting contracted tree work
- Planning, implementing, and overseeing tree protection related to construction activities
- Conducting public meetings and tree hearings
- Writing grant proposals
- Communicating and coordinating with the local tree committee or advocacy group



The Position of Tree Warden in a Community

The position of tree warden may be based in a public works, highway, parks, cemetery, or other department, or it may be completely separate. The position may be supported by salary or stipend. In some cases, tree warden duties may comprise only a portion of the duties of a position.

Qualifications for Tree Wardens

MGL Chapter 41, Section 106 requires that appointed tree wardens in towns and cities with populations greater than 10,000 “be qualified by training and experience in the field of arboriculture and licensed with the department of food and agriculture [...]” The term of the appointment was set at three years. The license which is referred to above is a pesticide license. This license does not certify whether or not a person is “qualified by training and experience in the field of arboriculture.”

To help establish a standard for qualification in Massachusetts, the Massachusetts Tree Wardens’ and Foresters’ Association created an educational training program for tree wardens in 2017. The Massachusetts Qualified Tree Warden program is designed to provide a base of knowledge for tree wardens in Massachusetts, especially for those in smaller communities that may not be able to hire a tree warden with industry-standard qualifications. While not defined by law in Massachusetts, industry-standard qualifications may include ISA Certified Arborist, Massachusetts Certified Arborist, Associate or Bachelor’s Degree in Arboriculture, Urban Forestry, or a closely related field.

About MTWFA

Founded in 1913, the Massachusetts Tree Wardens’ and Foresters’ Association is a non-profit organization that serves tree wardens, municipal arborists, utility arborists, commercial arborists and companies, educational professionals, and citizen tree advocates in the care, management, and preservation of the urban and community forest. This text is adapted from ‘What is a Tree Warden?’ on the MTWFA website. Find out more at www.masstreewardens.org.

REFERENCES:

Mass. General Laws

<https://malegislature.gov/Laws/GeneralLaws>

Steiner, J.D. *Guardians of Municipal Public Trees*

<https://digitalcommons.law.wne.edu/facschol/321/>

Mass. Tree Wardens’ and Foresters’ Association
www.masstreewardens.org

Who is My Tree Warden?

<https://masstreewardens.org/who-is-my-tree-warden/>

What is a Public Shade Tree?

The Public Shade Tree Law, Massachusetts General Law (MGL) Ch. 87, defines public shade trees as “all trees within a public way or on the boundaries thereof,” including trees planted within 20 feet of the edge of the right of way, as defined in Section 7. The tree warden may also be responsible for trees in parks and other open spaces if designated under the provisions of Section 2 of Chapter 87. Tree wardens do not have jurisdiction over trees along state highways.

Bureau of Forestry

Urban & Community
Forestry Program

Massachusetts Department of
Conservation and Recreation

251 Causeway Street, Suite 600
Boston, MA 02114

www.mass.gov/dcr/ucf



In Partnership with the Massachusetts Tree Wardens’ & Foresters’ Association, this factsheet series is funded in part by a grant from the USDA Forest Service.

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MASSACHUSETTS DEPARTMENT OF
CONSERVATION AND RECREATION

TOWN OF GILL
MASSACHUSETTS



Town Clerk

Thursday, August 10, 2023

RE: Use of ImageCast Tabulator at all State Elections

I would like to request that the Selectboard take a vote to authorize the use of our new ImageCast Tabulator at all future State Elections pursuant to Massachusetts General Law, Chapter 54, Section 34. The Election Bureau would like to have documentation of your decision on file. In recent years, we have been using the Accuvote at all State Elections. This letter will also inform the State of our intentions to continue to hand count ballots at all local elections.

With your vote, I will no longer have to notify the Election Bureau within 120 days before each State Election regarding the choice to use the ImageCast.

If you agree, please sign below and I will send this documentation to the Secretary of State.

Members of the Selectboard, Town of Gill, August 14, 2023

Thank you,

Doreen J. Stevens

Doreen J. Stevens, Town Clerk

TOWN OF GILL

MASSACHUSETTS



www.gillmass.org
highway@gillmass.org

TO: Selectboard
FROM: John Miner, Highway Superintendent
CC: Ray Purington, Town Administrator
DATE: August 9, 2023
REASON: Riverside Sewer Pump Station – Purchase Order for spare pump and 2 impellers

As you know, on Sunday August 6th we had a pump at the Sewer Pump Station get bound up with clothing. This caused the impeller bolt to fall out and the impeller fell off. We were not able to fix the issue because the impeller from the spare pump (a pump that was kept when new pumps were installed in 2011) was so rusted it couldn't be removed. Simultaneously, we had to pull the other pump because it was lagging and also had clothing bound in the impeller.

At this time, I am requesting authorization to purchase a spare pump and two spare impellers. The pump can be used in either the Pump 1 or Pump 2 position. The impeller on Pump 1 spins in the opposite direction as the impeller on Pump 2, so there will be one spare impeller for each pump.

As of this time I have not received a quote from Derek Kats (whose company does our pump maintenance). The last 2 pumps we purchased in April and May of 2022 for \$4,953.50 and each came with one impeller. For this purchase order we will only need to purchase one extra impeller for the other position/direction.

This is an important purchase, as we presently have no backup pump. The funds for this purchase are available within the FY24 budget for the Sewer Pump Station.

Thank you,
John Miner
Town of Gill
Highway Superintendent



Gill Fire Department

196A MAIN ROAD • GILL, MA 01354-1805 • (413) 863-8955 • FAX: (413) 863-0126

July 20, 2023

Gill Selectboard:

On July 20, 2023 the Gill Fire Department Board of Engineers approved for appointment to the Gill Fire Department the following name:

Firefighter:

Diana Pedrosa

Fire Chief

Gene Beaubien

TOWN OF GILL

MASSACHUSETTS



www.gillmass.org

SEWER ABATEMENT REQUEST FORM (Revised 03/03/22)

If the usage figures are believed to be incorrect for the current billing cycle, an abatement form must be filled out, signed, and dated to allow the Town to respond and consider the request. **The bill must be paid before any abatement will be considered.** Sewer abatements will not be granted for the following uses: watering gardens; watering lawns; washing vehicles, buildings, driveways, etc.; no water meter reading or use.

Abatement requests must be in writing to the Sewer Commissioners within 30 days of the Bill Date. (NOTE: 30 days of the Bill Date, NOT the Due Date.)

Sewer Bill Date: 7/18/23

Sewer Bill #: 7100

Dear Sewer Commissioners: I am requesting abatement of my sewer bill for the noted reason(s).

- ☒ Metered water used for filling swimming pools or spas (complete chart below)
(Abatement shall not be granted if calculated amount is less than \$10.00)
- ☐ Inaccurate readings (must be confirmed by Water Commissioners)
- ☐ Excessive reading due to broken water pipes (must prove that excess water did not enter sewer system)
- ☐ Other (explain below)

Explanation: start up of pool

Usage History:

Date	"A" Meter Reading Before (Cu. Ft.)	"B" Meter Reading After (Cu. Ft.)	"C" # of Cubic Ft (B - A)	"D" Sewer Rate (from bill) 0.3278 \$/cu. ft.	\$ Requested for Abatement (C x D)
<i>Example</i>	<i>075074</i>	<i>075162</i>	<i>88</i>	<i>0.3278</i>	<i>28.85</i>
June 5, '23	33600	33734	134	0.3278	43.92
				0.3278	
				0.3278	
				0.3278	
				Total requested	\$ 43.92

Continued on second page

SEWER ABATEMENT REQUEST FORM, page 2

Signature signature was submitted on old 2020 form Today's Date 7/20/23
Name Linda Welcome Account # (from bill) 7100
Address 2 Grove St.
Gill, MA 01354
Tel. 413-863-9208
Email _____
Meter location if different from above address _____

Submit this completed form to the Sewer Commissioners (Selectboard):

Mail: 325 Main Road, Gill, MA 01354

Email: administrator@gillmass.org

Do not send this form with your sewer payment. Do not send sewer payments with this form.

Please keep a copy of this form for your records.

-----Town Use Only Below This Line-----

Date received by Sewer Commissioners 7/24/23 (Town has 90 days from receipt to process abatement.)

Sewer bill is paid & no outstanding sewer charges? YES NO Tax Collector signature RP

Sewer Commission response: Approved _____ Denied _____ Date _____

Sewer Commissioners _____

TOWN OF GILL

M A S S A C H U S E T T S



www.gillmass.org

SEWER ABATEMENT REQUEST FORM (Revised 03/03/22)

If the usage figures are believed to be incorrect for the current billing cycle, an abatement form must be filled out, signed, and dated to allow the Town to respond and consider the request. **The bill must be paid before any abatement will be considered.** Sewer abatements will not be granted for the following uses: watering gardens; watering lawns; washing vehicles, buildings, driveways, etc.; no water meter reading or use.

Abatement requests must be in writing to the Sewer Commissioners within 30 days of the Bill Date. (NOTE: 30 days of the Bill Date, NOT the Due Date.)

Sewer Bill Date: 7-18-23 Sewer Bill #: 1400

Dear Sewer Commissioners: I am requesting abatement of my sewer bill for the noted reason(s).

- ☒ Metered water used for filling swimming pools or spas (complete chart below)
(Abatement shall not be granted if calculated amount is less than \$10.00)
- ☐ Inaccurate readings (must be confirmed by Water Commissioners)
- ☐ Excessive reading due to broken water pipes (must prove that excess water did not enter sewer system)
- ☐ Other (explain below)

Explanation: Topping pool off for summer 2023

Usage History:

Date	"A" Meter Reading Before (Cu. Ft.)	"B" Meter Reading After (Cu. Ft.)	"C" # of Cubic Ft (B - A)	"D" Sewer Rate (from bill) 0.3278 \$/cu. ft.	\$ Requested for Abatement (C x D)
<i>Example</i>	<i>075074</i>	<i>075162</i>	<i>88</i>	<i>0.3278</i>	<i>28.85</i>
5/28/23	142185	142386	201	0.3278	65.88
5/29/23	142395	142492	97	0.3278	31.79
				0.3278	
				0.3278	
				Total requested	\$ 97.67

Continued on second page

SEWER ABATEMENT REQUEST FORM, page 2

Signature

Mark Timberlake

Today's Date

8-10-23

Name

Mark Timberlake

Account # (from bill)

1400

Address

28 French King Highway

Gill, MA 01354

Tel.

413-522-4859

Email

markatimber@comcast.net

Meter location if different from above address

Submit this completed form to the Sewer Commissioners (Selectboard):

Mail: 325 Main Road, Gill, MA 01354

Email: administrator@gillmass.org

Do not send this form with your sewer payment. Do not send sewer payments with this form.

Please keep a copy of this form for your records.

-----Town Use Only Below This Line-----

Date received by Sewer Commissioners

8/10/23

(Town has 90 days from receipt to process abatement.)

Sewer bill is paid & no outstanding sewer charges?

YES

NO

Tax Collector signature

ILP

Sewer Commission response:

Approved

Denied

Date

Sewer Commissioners

TOWN OF GILL

MASSACHUSETTS



www.gillmass.org

SEWER ABATEMENT REQUEST FORM (Revised 03/03/22)

If the usage figures are believed to be incorrect for the current billing cycle, an abatement form must be filled out, signed, and dated to allow the Town to respond and consider the request. **The bill must be paid before any abatement will be considered.** Sewer abatements will not be granted for the following uses: watering gardens; watering lawns; washing vehicles, buildings, driveways, etc.; no water meter reading or use.

Abatement requests must be in writing to the Sewer Commissioners within 30 days of the Bill Date. (NOTE: 30 days of the Bill Date, NOT the Due Date.)

Sewer Bill Date: 7/3/23 Sewer Bill #: 6450

Dear Sewer Commissioners: I am requesting abatement of my sewer bill for the noted reason(s).

- ☒ Metered water used for filling swimming pools or spas (complete chart below)
(Abatement shall not be granted if calculated amount is less than \$10.00)
- ☐ Inaccurate readings (must be confirmed by Water Commissioners)
- ☐ Excessive reading due to broken water pipes (must prove that excess water did not enter sewer system)
- ☐ Other (explain below)

Explanation: SPA FILLED

Usage History:

Date	"A" Meter Reading Before (Cu. Ft.)	"B" Meter Reading After (Cu. Ft.)	"C" # of Cubic Ft (B - A)	"D" Sewer Rate (from bill) 0.3278 \$/cu. ft.	\$ Requested for Abatement (C x D)
<i>Example</i>	<i>075074</i>	<i>075162</i>	<i>88</i>	<i>0.3278</i>	<i>28.85</i>
<u>7/2/23</u>	<u>31600</u>	<u>31650</u>	<u>50</u>	<u>0.3278</u>	<u>16.39</u>
				<u>0.3278</u>	
				<u>0.3278</u>	
				<u>0.3278</u>	
Total requested					<u>\$ 16.39</u>

Continued on second page

SEWER ABATEMENT REQUEST FORM, page 2

Signature Jeffrey Suprenant

Today's Date 7/20/22

Name JEFFREY SUPRENT

Account # (from bill) _____

Address 25 OAK ST

GILL, MA

Tel. 417-522-2385

Email _____

Meter location if different from above address _____

Submit this completed form to the Sewer Commissioners (Selectboard):

Mail: 325 Main Road, Gill, MA 01354

Email: administrator@gillmass.org

Do not send this form with your sewer payment. Do not send sewer payments with this form.

Please keep a copy of this form for your records.

-----Town Use Only Below This Line-----

Date received by Sewer Commissioners 7/24/23 (Town has 90 days from receipt to process abatement.)

Sewer bill is paid & no outstanding sewer charges? ☒ YES NO Tax Collector signature RP

Sewer Commission response: Approved _____ Denied _____ Date _____

Sewer Commissioners _____
