



SELECTBOARD AGENDA & MEETING NOTICE

July 1, 2024

***Indicates item added after the 48 hour posting
bold underlined time = invited guest or advertised hearing
(all other times are approximate)

Location: Town Hall, 2nd floor meeting room, 325 Main Road, Gill

5:30 PM Call to Order (If the meeting is being videotaped, announce that fact. If remote participation will occur, announce member & reason, & need for roll call voting)

Old Business

- Review of Minutes: 8/29/22, 9/12/22, 10/11/22, 11/21/22, 12/5/22, 12/19/22, 1/30/23, 2/13, 2/27, 3/13, 3/28, 3/30, 4/10, 4/24, 5/8, 5/22, 6/5, 6/20, 7/3, 9/11, 9/25, 11/06, 11/27, 12/4, 1/2, 2/12, 2/26, 3/11, 3/25, 4/8, 4/22, 5/6, 5/21, 6/3, 6/17
- Highway Department Vacancy – update on hiring process & possible recommendation to hire

New Business

- Organics Collection Program – proposal to establish a community organics collection area located at or near the parking lot for the Riverside Building. Startup costs of \$1,200 (enclosure) plus direct mail flyer; weekly cost of \$90. RDP grant funds can be used. – Jan Ameen, Executive Director of Franklin County Solid Waste Management District and Vicky Jenkins, Gill’s rep to the District, will present & answer questions.
- Memorandum of Understanding with Franklin County Solid Waste Management District for Gill’s participation in regional household hazardous waste collection event on Saturday, September 21, 2024. Recommended budget of \$1,250 using RDP grant funds.
- Appointments
 - Miles Keefe and Billy Whitaker as Firefighters through 6/30/25
 - Diane Sumrall as an Election Worker through 6/30/25
- Other business as may arise after the agenda has been posted.
 - Fire Department Annual Purchase Orders for Fiscal Year 2025
- Public Service Announcements, if any
- Warrants
FY24 #26 Vendors (\$572,467.88) & Payroll (\$40,766.24) – reviewed & signed on 06/17/24
FY24 #27 and FY25 #1 – review & sign

Adjournment

Other Invitations/Meetings:

| Date | Time | Event | Location |
|-------------|-------------|------------------------|-----------------|
| Thur 7/4 | | Fourth of July holiday | |
| Mon 7/15 | 5:30 PM | Selectboard meeting | Town Hall |
| Mon 7/29 | 5:30 PM | Selectboard meeting | Town Hall |

Ray Purington/Gill Selectboard

From: Vicky Jenkins <vjenkins01354@gmail.com>
Sent: Thursday, June 20, 2024 12:52 PM
To: Ray Purington; Jan Ameen-FCSWMD
Subject: notes from our meeting today
Attachments: Gill organics collection proposal.docx

Ray and Jan,

Thanks for meeting today to discuss the possibility of implementing an organic composting program for the town. Currently a service is provided by [The Compost Cooperative](#) of Greenfield MA, and there are about a dozen Gill residents who pay for this service. Unfortunately the cost of providing the curbside service is not sustainable for Gill residents and will end on August 1st.

We are proposing a community compost collection site where residents can drop off their compostable materials to a secure location - possibly at the Riverside Municipal Building on Route 2. The Compost Cooperative will pick up weekly at this central location. Jan's handout (attached) explains the costs of setting up the collections site.

Here are some concerns we discussed at our meeting this morning:

- Odor - if the proposed site is as described in Jan's handout it would sit right below the windows of the building which could lead to a stink - especially in the summer months. Possible solutions include signage asking that the lid of the carts remain closed, and a weekly pick up prevents too much accumulation of compost. A cart of wood shavings or sawdust could be put in the dog kennel so residents can cover their compost before closing the lid. The collection site could also be relocated over to the parking area which puts it away from the building.
- There is a compressor for the minisplit located on the outside of the building in the proposed area and access is needed for maintenance of the system. Possible solutions include moving the collection site so there's enough room to get to the compressor or find a new location.
- There will be a roof project on the building in the near future and the collection site could be in the way so again, an alternate site could be considered.
- There was a concern that the collection site would not be used appropriately - residents sharing the combination with out of town friends or people dumping inappropriate materials.
- Snow removal in the winter time could be an issue. The collection site needs to be accessible to residents as well as the pick up from Compost Cooperative during the months of possible snow. We don't want to ask the highway department to do the work to keep this area clear.
- While the reduction of garbage from people who are composting might be seen as a positive factor as it will cost the town less in garbage removal, composting would also result in less income for the town from the sale of trash stickers.

This project has been added to the agenda for the Selectboard meeting on Monday, July 1 at 5:30. Vicky and Jan will be in attendance to present the idea and address questions and concerns.

Feel free to forward this email to the Selectboard to update them on the discussions we've had.

Jan - anything to add?

REDUCTION
RECYCLING
COMPOSTING
DISPOSAL



Franklin County Solid Waste Management District

117 Main Street, Second Floor, Greenfield, MA 01301 • (413) 772-2438
franklincountywastedistrict.org • info@franklincountywastedistrict.org

Gill Organics Collection Program June 2024

Background: Vicky Jenkins and Jan Ameen met with the staff at the Compost Cooperative about setting up a community organics collection area. The back of the Riverside Building was identified as an ideal location. It is near the Riverside residential area, convenient for the Compost Coop, and out of view of the public. The area determined to be ideal for the collection point is on the back right side in the corner of the small building. See photo below.



Secure Collection Structure: In order to keep animals out of the organics carts as well as to prevent illegal dumping in the carts, the program would install an 8' x 8' x 6' covered dog kennel. Cost at Home Depot is \$1200. It would have to be assembled. See image above.

Program Components: The Compost Coop would initially place 2-3 wheeled carts lined with a biodegradable bag in the kennel. There would be a combination lock on the kennel. Residents would sign up to participate and be given the combination. The town can sell kitchen compost pails to participants or give them at no cost. The Compost Coop can sell or give participants a 5-gallon pail for transporting to the Riverside Building. The carts would be exchanged weekly.

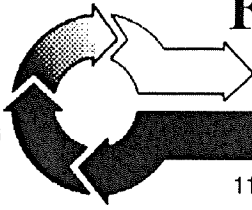
Costs for Gill: \$1200 for the kennel. Collection costs are \$30/cart/week or \$390/month for three carts. Annual collection cost equals \$4680. The town can use RDP funds for these costs.

Implementation: The Solid Waste District would work with the town on a direct mail notice to Riverside residents about the program. The District would produce educational materials for participants. It would also order a sign for posting at the site. All Gill residents can eventually become participants in this collection. It's recommended to start with Riverside and then expand.

A start date should be at least 30 days after distributing the direct mail document.

The District would help with problem-solving.

REDUCTION
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FRANKLIN COUNTY SOLID WASTE MANAGEMENT DISTRICT AND THE TOWN OF GILL

This MEMORANDUM OF UNDERSTANDING is executed on this _____ day of _____ 2024, by and between the TOWN OF GILL, municipal corporation of the Commonwealth of Massachusetts, hereinafter referred to as the TOWN, and the Franklin County Solid Waste Management District, hereinafter referred to as the DISTRICT.

WHEREAS, participating towns have appropriated the funds required for a regional household hazardous waste collection event;

THEREFORE, the Town hereby requests that the DISTRICT initiate a collection event with the following conditions:


1. There will be a regional household hazardous waste collection event on Saturday, September 21, 2024.
2. There will be two (2) sites operating concurrently on the collection day at Greenfield Community College and the Orange Transfer Station.
3. The District will be responsible for the coordination and administration of the event.
4. The Town will be charged its proportional share of the costs of the collection, based upon administrative expenses, the number of participants from the town, and the volume of hazardous waste received from town residents.

IN WITNESS WHEREOF, THE TOWN OF GILL AND THE FRANKLIN COUNTY SOLID WASTE MANAGEMENT DISTRICT, HAVE RESPECTIVELY CAUSED THIS MEMORANDUM OF UNDERSTANDING TO BE DULY SIGNED AND EXECUTED AS OF THE DATE AND YEAR FIRST WRITTEN ABOVE.

TOWN OF GILL

FRANKLIN COUNTY SOLID WASTE
MANAGEMENT DISTRICT

Board Member


Chris Boutwell, Chair

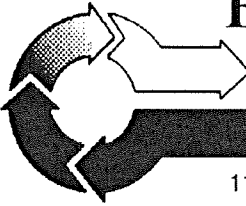
JUN 11 2024

Date

Board Member

Board Member

REDUCTION
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Attachment A FY25 household hazardous waste budgets

| TOWN | HHW Budget |
|-------------|------------|
| Athol | \$2,200 |
| Bernardston | \$ 900 |
| Buckland | \$1200 |
| Charlemont | \$ 400 |
| Colrain | \$2,100 |
| Conway | \$ 500 |
| Deerfield | \$5,000 |
| Erving | \$1,000 |
| Gill | \$1,050 |
| Hawley | \$ 171 |
| Heath | \$1,200 |
| Leverett | \$1,015 |
| Montague | \$5,500 |
| New Salem | \$1,000 |
| Northfield | \$3200 |
| Orange | \$2,000 |
| Petersham | \$1,000 |
| Phillipston | \$1,000 |
| Rowe | \$ 500 |
| Royalston | \$ 500 |
| Shelburne | \$2,474 |
| Warwick | \$ 800 |
| Wendell | \$1,000 |
| Whately | \$1,200 |



Gill Fire Department

196A MAIN ROAD • GILL, MA 01354-1805 • (413) 863-8955 • FAX: (413) 863-0126

June 20, 2024

Gill Selectboard:

On June 20, 2024 the Gill Fire Department Board of Engineers approved for appointment to the Gill Fire Department the following name(s).

Firefighter: Billy Whitaker
Miles Keefe

A handwritten signature in blue ink that reads "Gene M. Beaubien".

Fire Chief

Gene Beaubien



TOWN OF GILL FIRE DEPARTMENT

APPLICATION FOR EMPLOYMENT



Date: 05/30/2024

Personal Information:

Name: Billy K Whitaker JR Home Phone: _____

Address: 125 Avenue A 2A, Turners Falls, 01376 Cell Phone: [REDACTED]
(No. Street / City / State)

Email Address: [REDACTED] SSN: [REDACTED]

Are you eighteen (18) years of age or older? Yes No

Do you have a valid Massachusetts Driver's License? Yes No List state, number, expiration date, and type/endorsement:

Arizona, [REDACTED] /2029

Education and Training:

| Name/Location | Course of Study | Years Completed | Degree |
|--|-----------------|-----------------|--------|
| High School: <u>Mohawk High School</u> | | <u>4</u> | |

College: NO

Please list any information regarding your qualifications, skills, and experience in FIRE/EMS positions such as licenses, trainings, certifications, etc. Include copies of all certificates if possible.

Employment History:

Present employer: BK Tile & Stone

Address: 50 Federal Street

Supervisor: Kelly Whitaker Telephone: 413-325-8966

Position Title and Duties: Helper

Reason For Leaving: SI

Dates of Employment: 11/01/2022

Past Employer: U.S. Air Force

Address: _____

Supervisor: _____ Telephone: _____

Position Title and Duties: Personnel / Security

Reason For Leaving: Medical separation

Dates of Employment: _____

Past Employer: _____

Address: _____

Supervisor: _____ Telephone: _____

Position Title and Duties: _____

Reason For Leaving: _____

Dates of Employment: _____

May we contact the employers listed above? Yes No If no, indicate which: US Air Force

Please Read And Complete Carefully:

- 1 If hired, can you provide proof of citizenship and legal right to work? Yes No
- 2 Have you ever been fired or asked to resign from any job? If yes, please list employer, date, and reason below. Yes No
- 3 Is there any reason that you could not adequately perform the essential duties of the position for which you have applied? Yes No
- 4 Have you been cited for any moving violations in the last three years? Yes No
- 5 Have you had any motor vehicle accidents in the last three years? Yes No
- 6 Has your driver's license ever been suspended, revoked, denied, or canceled? Yes No
- 7 Has your medical certification (EMTs) ever been investigated, suspended, or revoked? Yes No

Explain in full detail all "Yes" answers below (other than #1 above).

Are you currently charged with or have you ever been convicted of a felony? (Include any finding or plea of guilt.) If yes, provide a detailed description including dates, locations, charges, and disposition. Additional documentation may be necessary.

No

Additional Information:

Briefly describe why you wish to become a member of this department.

I would wish to be a member of this department because it has been a dream of mine to be a firefighter and continue to serve the people and community.

Please provide at least three (3) professional/work-related references to whom you are not related.

| | <u>Name</u> | <u>Employment/Job Title</u> | <u>Contact Number</u> |
|---|-------------|-----------------------------|-----------------------|
| 1 | | | |
| 2 | | | |
| 3 | | | |

You may provide any other information that you feel is relevant to the review of your application.

I certify that all information provided in this application is true and complete. I understand that any false information or omission may disqualify me from further consideration and may result in my immediate dismissal if discovered at a later date. I authorize the investigation of any or all statements contained in this application and also authorize and hold exempt any person, school, current and past employers (except as previously noted), and organizations from any legal liability in making such statements. I hereby fully waive any rights or claims I have or may have against all current and/or former employers and their agents, employees, and representatives, and damages that may directly or indirectly result from the use, disclosure or release of any information by any person or party, whether such information is favorable or unfavorable to me. I further waive any claim against the Town of Gill, the Gill Fire Department and its agents and representatives, and any outside agency utilized by the Town of Gill or the Gill Fire Department as a result of any information which is obtained in this investigation.

I understand that this application or subsequent employment does not create a contract of employment nor guarantee employment for any definite period of time. If accepted for employment, I understand that I have been hired at the will of the Town of Gill and the Gill Fire Department and my employment may be terminated at any time with or without cause and with or without notice, at the option of the employer or myself. *The Town of Gill is an Equal Opportunity employer.*

Signature: [Signature] Date: 05/30/2024



TOWN OF GILL FIRE DEPARTMENT

APPLICATION FOR EMPLOYMENT



Date: 5/23/2024

Personal Information:

Name: Miles Keefe Home Phone: [Redacted]
 Address: 17 Park Street Turners Falls Cell Phone: [Redacted]
(No. Street / City / State)
 Email Address: [Redacted]

Are you eighteen (18) years of age or older? Yes No
 Do you have a valid Massachusetts Driver's License? Yes No List state, number, expiration date, and type/endorsement: MA, [Redacted] /2026

Education and Training:

| Name/Location | Course of Study | Years Completed | Degree |
|---------------------------------------|-----------------|-----------------|----------------|
| High School: <u>Frontier Regional</u> | | <u>4</u> | <u>Diploma</u> |
| College: _____ | | | |

Please list any information regarding your qualifications, skills, and experience in FIRE/EMS positions such as licenses, trainings, certifications, etc. Include copies of all certificates if possible.

UPR certified NREMT

Employment History:

Present employer: Tractor Supply Greenfield
 Address: 72 Newton St, Greenfield MA 01301
 Supervisor: Robert Rycek Telephone: 413 386 4075
 Position Title and Duties: Team member
 Reason For Leaving: _____
 Dates of Employment: _____

Past Employer: _____
 Address: _____
 Supervisor: _____ Telephone: _____
 Position Title and Duties: _____
 Reason For Leaving: _____
 Dates of Employment: _____

Past Employer: _____
 Address: _____
 Supervisor: _____ Telephone: _____
 Position Title and Duties: _____
 Reason For Leaving: _____
 Dates of Employment: _____

May we contact the employers listed above? Yes No If no, indicate which: _____

Please Read And Complete Carefully:

- 1 If hired, can you provide proof of citizenship and legal right to work? Yes No
- 2 Have you ever been fired or asked to resign from any job? If yes, please list employer, date, and reason below. Yes No
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- 4 Have you been cited for any moving violations in the last three years? Yes No
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- 6 Has your driver's license ever been suspended, revoked, denied, or canceled? Yes No
- 7 Has your medical certification (EMTs) ever been investigated, suspended, or revoked? Yes No

Explain in full detail all "Yes" answers below (other than #1 above).

I got cited for a speeding violation but I am taking it to court so I am not sure if it is on my record or not

Are you currently charged with or have you ever been convicted of a felony? (Include any finding or plea of guilt.) If yes, provide a detailed description including dates, locations, charges, and disposition. Additional documentation may be necessary.

NO

Additional Information:

Briefly describe why you wish to become a member of this department.

I want to become a firefighter and I live close by

Please provide at least three (3) professional/work-related references to whom you are not related.

| | Name | Employment/Job Title | Contact Number |
|---|------------------|----------------------|----------------|
| 1 | Robert Ryan | House Manager TSC | 413 386 4075 |
| 2 | Jessy Wisniewski | Supervisor TSC | 413 362 9516 |
| 3 | Lydia Miller | Team Lead TSC | 413 475 2733 |


You may provide any other information that you feel is relevant to the review of your application.

I certify that all information provided in this application is true and complete. I understand that any false information or omission may disqualify me from further consideration and may result in my immediate dismissal if discovered at a later date.

I authorize the investigation of any or all statements contained in this application and also authorize and hold exempt any person, school, current and past employers (except as previously noted), and organizations from any legal liability in making such statements. I hereby fully waive any rights or claims I have or may have against all current and/or former employers and their agents, employees, and representatives, and damages that may directly or indirectly result from the use, disclosure or release of any information by any person or party, whether such information is favorable or unfavorable to me. I further waive any claim against the Town of Gill, the Gill Fire Department and its agents and representatives, and any outside agency utilized by the Town of Gill or the Gill Fire Department as a result of any information which is obtained in this investigation.

I understand that this application or subsequent employment does not create a contract of employment nor guarantee employment for any definite period of time. If accepted for employment, I understand that I have been hired at the will of the Town of Gill and the Gill Fire Department and my employment may be terminated at any time with or without cause and with or without notice, at the option of the employer or myself.

The Town of Gill is an Equal Opportunity employer.

Signature: 

Date: 5/23/2024