



SELECTBOARD AGENDA & MEETING NOTICE

October 21, 2024

***Indicates item added after the 48 hour posting
bold underlined time = invited guest or advertised hearing
(all other times are approximate)

Location: Town Hall, 2nd floor meeting room, 325 Main Road, Gill

5:30 PM Call to Order (If the meeting is being videotaped, announce that fact. If remote participation will occur, announce member & reason, & need for roll call voting)

Old Business

- Review of Minutes: 8/29/22, 9/12/22, 10/11/22, 11/21/22, 12/5/22, 12/19/22, 1/30/23, 2/13, 2/27, 3/13, 3/28, 3/30, 4/10, 4/24, 5/8, 5/22, 6/5, 6/20, 7/3, 9/11, 9/25, 11/06, 11/27, 12/4, 1/2, 2/12, 2/26, 3/11, 3/25, 4/8, 4/22, 5/6, 5/21, 6/3, 6/17, 7/1, 7/15, 8/12, 10/7
- Update on Compost Collection Program – Jan Ameen, FCSWMD and Vicky Jenkins, Gill’s rep to the FCSWMD
- Update, if any on Fire Department Purchase Order - Pete’s Tire Barn, \$1,018.36 for 6 all-season aggressive tread tires for new Brush Truck (state bid pricing, includes trade-in of existing tires)

New Business

- Quintus Allen Fund request – Dr. Walter Huston, Principal of Gill Elementary. Request is for \$4,900 to purchase pre-made structure for a Gaga ball pit for the playground. Includes rubber mat
- Appointments
 - Adam Elie as a Firefighter through June 30, 2025 contingent upon receipt of satisfactory results from a recent medical evaluation
 - Alexander Tirrell as a Firefighter through June 30, 2025 contingent upon receipt of satisfactory results from a recent medical evaluation
 - Kyle MacLeay as a Firefighter through June 30, 2025
 - Nona LaGrenade as Administrative Clerk
- Digital Equity Open House – Wednesday, October 30th, 4-6 PM at the Slate Memorial Library
 - Drop-in format
 - Provide feedback on internet affordability, device access, digital literacy, internet security, etc
 - Feedback will be used to develop Gill’s Digital Equity Plan, which will be the basis for subsequent grant applications to the Mass Technology Collaborative for implementation funds
- Request from Zoning Board of Appeals to update fee schedule
- Review & sign Sewer Commitment #2025-002, \$55,712.84, bill date of 10/17/24
- Location of 11/4 Selectboard meeting to avoid interfering with setup for 11/5 Election Day
- Other business as may arise after the agenda has been posted.
- Public Service Announcements, if any
 - 3 Thursdays at Slate Library – 10/17, 10/24, 11/7
 - Gill Rec Purple T-Shirt Fundraiser
 - Free COVID test kits available again by mail via COVIDtests.gov website

- Warrants
 FY25 #08 Vendors (\$36,310.38) & Payroll (\$32,406.13) – reviewed/signed on 10/07/24
 FY25 #09 – review & sign

Adjournment

Other Invitations/Meetings:

Date	Time	Event	Location
Mon 11/4	5:30 PM	Selectboard meeting	TBD
Tues 11/5	7A – 8P	Election Day voting	Town Hall
Mon 11/11		Veterans' Day Holiday	
Mon 11/18	5:30 PM	Selectboard meeting	Town Hall

TOWN OF GILL

M A S S A C H U S E T T S



SELECTBOARD MEETING MINUTES

October 7, 2024

Called to Order: The meeting was called to order at 5:30 PM in the 2nd floor meeting room at Gill Town Hall.

Members Present: Randy Crochier, Charles Garbiel Members Absent: Greg Snedeker

Others Present: Ray Purington, Town Administrator; Kate Savage, Tim Batchelder, Peter Turban, Doreen Stevens, Bill Tomb, Diane Sumrall, and Dan Flagg

Garbiel chaired the meeting in Snedeker's absence.

Borrowing for New Fire Responder: Treasurer Peter Turban reported Bank ESB submitted the lowest interest rate bid for the 1-year bond anticipation note (BAN) for the new Responder fire truck, at 4.50%. The note (loan) will be for \$141,407. Crochier disclosed his daughter-in-law is a vice president at Bank ESB, but works in Marketing and has nothing to do with loans. Crochier made a motion, seconded by Garbiel, to award the bid to Bank ESB and sign the related loan paperwork. The motion was approved by a 2-0 vote. The documents were signed and sealed in the presence of Town Clerk Doreen Stevens. Stevens and Turban left the meeting at 5:37 PM.

Review of Minutes: Crochier made a motion, seconded by Garbiel, to approve the minutes of 9/23/24. The motion was approved by a 2-0 vote.

Warrant for 11/5/24 Election: Crochier made a motion, seconded by Garbiel, to sign the warrant for the November 5, 2024 State & Presidential Election. The motion was approved by a 2-0 vote and the warrants were signed.

Status of Wage Change Request for Assistant to the Assessors: Assessors' Chair Bill Tomb and Assistant to the Assessors Diane Sumrall met with the Selectboard to follow up on the status of the Assessors' request to move Sumrall up on the wage scale from Grade 5 Step B (\$25.70/hr) to Grade 5 Step F (\$30.05). Tomb thanked the Selectboard for including the proposed new Principal Assessor position in the wage classification project to be conducted by the Collins Center. Tomb noted the Assessors are not seeking to have two employees (a Principal and an Assistant), and only one of the two positions would ever be filled at any given time.

Tomb also stated the Assessors will be requesting two articles for the next Annual Town Meeting: 1) to ask voters to accept MGL chapter 59 section 21A which provides additional annual compensation (up to \$1,000 for full-time and \$500 for part-time) for assessing staff who have been awarded a certificate by the Association of Massachusetts Assessors as a certified Massachusetts assessor, and 2) to ask voters to establish the position of Principal Assessor.

Sumrall inquired about the status of the request to move her up on the wage scale. Garbiel responded he, personally, would prefer to wait to make a decision until the results and recommendations from the Collins Center project are available. Tomb and Sumrall left the meeting at 5:45 PM.

Historical Commission Surplus Equipment: The Selectboard reviewed a memo from the Gill Historical Commission (GHC) listing unwanted items in the GHC's possession and requesting those items be declared surplus. The list includes: approximately 30 old school chairs of wood and metal construction, some with desks attached; one "lot" of glass items, mostly bottles; boxes of rocks (not identified, but might be of interest to a school); an old refrigerator; and several bins of musty old books. Crochier made a motion, seconded by Garbiel, to declare the items as surplus equipment and to authorize Purington to dispose of them in an appropriate fashion. Purington suggested the chairs and glass items might find buyers in the same online auction as the recently surplussed fire trucks, the refrigerator and books be recycled, and the boxes of rocks be returned to the wild if the school doesn't want them. Flagg suggested there may be residents who would be interested in the chairs and/or glass bottles, and it was agreed to make those items available locally before attempting an online auction. The motion was approved by a 2-0 vote.

Municipal Road Safety Grant: Purington reported the Police Department was recently awarded a Municipal Road Safety grant in the amount of \$17,358.71. The grant will be used to provide supplemental shifts in which the assigned officer will monitor and enforce traffic safety laws.

Harvest Festival: Garbiel complimented the organizers of the September 29th Gill Harvest Festival. Now in its fifth year, besides having great weather, there was a great turnout and a great time was had by all.

Savage, Flagg, and Batchelder left the meeting at 5:52 PM.

Warrant: The Selectboard reviewed and signed the FY 2025 warrant # 8 with totals of \$36,310.38 for vendors and \$32,406.13 for payroll.

The meeting adjourned at 6:20 PM.

Minutes respectfully submitted by Ray Purington, Town Administrator

Signed copy on file. Approved on 10/21/2024

Charles Garbiel, Selectboard Clerk

FREE food waste drop-off for Gill residents:

The Town of Gill has begun a food waste collection program. There are wheeled carts in a locked cage behind Gill’s Riverside Municipal Building at 54 French King Highway. Sign up at the link below to get the lock combination. Drop off any day between the hours of 7 am - 9 pm.

Each week, the containers will be emptied by The Compost Cooperative and materials will be brought to Martin’s Farm in Greenfield. This commercial composting facility can safely compost ALL types of food waste, including meat, bones, cheese, and other materials that can cause problems in home compost bins or piles. See inside this flyer for full yes/no lists of acceptable items.

The Town of Gill is offering a free kitchen food waste collection pail. Request yours when you sign-up.



Why compost?

Composting makes soil from food waste, saves money, and reduces trash. Studies show that residential trash in Massachusetts contains about 22% food waste! Households that separate their food waste for composting can significantly reduce their trash volume and save money by using fewer \$3 Gill trash stickers.

To sign up, fill out the form at: <https://tinyurl.com/GillCompost> or scan this QR code with your smartphone’s camera:



For more information, call the Solid Waste District at 413-772-2438 or email: info@franklincountywastedistrict.org.

INFORMATION ABOUT GILL’S FOOD WASTE DROP-OFF PROGRAM!

Town of Gill
325 Main Road
Gill, MA 01354

PRSR STD
U.S. Postage Paid
ECRWSS
EDDM Retail

Town of Gill
*****ECRWSS*****
**LOCAL
POSTAL CUSTOMER
GILL, MA 01354**

FREE RESIDENTIAL COMPOST PROGRAM

For Gill Households



YES - DO compost in this program:

ALL food wastes:

- Meat, poultry, fish, bones, shells
- Cheese, dairy (no liquids)
- Eggs, eggshells, shellfish
- Fruits, vegetables, peels, pits (no produce stickers)
- Bread, rice, pasta, cereal
- Coffee grounds, paper filters, tea leaves, paper tea bags



Food-related paper:

- Paper napkins, paper towels
- BPI certified* compostable paper plates, paper cups, take-out containers
- Waxed cardboard, waxed paper
- Pizza boxes with stuck-on food (recycle empty pizza boxes)
- Paper egg cartons, molded fiber packaging
- Paper bags (recycle paper if clean)

Wood:

- Wooden chopsticks, skewers, stirrers
- Small wooden fruit crates

"Compostable plastic" products:

- Compostable cups (i.e. Greenware)
- Compostable bags (i.e. BioBag)
- Must be BPI certified*, look for the BPI logo:



NO - DO NOT compost these:

- NO liquids, including oils
- NO plastic bags, wrappers, cling wrap
- NO Styrofoam
- NO plastic, aluminum foil, metal, glass (recycle in container recycling)
- NO produce stickers, rubber bands, twist ties, etc.
- NO chemicals, hazardous residues
- NO beverage cartons, aseptic cartons (recycle with containers)
- NO frozen food boxes, ice cream cartons, Chinese food take-out boxes, butter wrappers (put all these in trash)
- NO kitty litter, pet waste, diapers
- NO cleaning wipes ("flushable", etc.)
- NO yard waste, leaves, grass clippings, brush



DO NOT DEPOSIT MATERIALS IN PLASTIC BAGS!



Food waste and other biodegradable materials are hauled weekly to a permitted commercial composting facility. Plastic harms this process.

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For more information, contact:
 Franklin County Solid Waste District:
 413-772-2438; info@franklincountywastedistrict.org
 MA Relay for the hearing impaired:
 711 or 1-800-439-2370 (TTY/TDD)

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*BPI = Biodegradable Products Institute.
 Check BPI certification at: bpiworld.org

In the kitchen, collect items in the "Yes" column in a compost pail, a 5-gallon bucket, or any other closed container. The Town is offering a free "Sure-Close" kitchen food waste collection pail (pictured below). Request one when you sign-up. To make clean up easier, line the pail with newspaper, a paper bag, or a compostable BioBag. All "compostable plastic" bags and tableware must be BPI-certified; see logo at lower left. Never put plastic bags or any other plastic, metal, foil or glass in the compost.





GILL

ELEMENTARY SCHOOL

48 Boyle Road, Gill, Massachusetts
Dr. Walter G. Huston, Principal

Tel. 413-863-3255 Fax 413-863-3268
Christine Abercrombie, Administrative Assistant

October 12, 2024

To Whom It May Concern:

I am writing to you on behalf of Gill Elementary School to request \$4,900 from the Quintas Allen Fund to purchase a pre-made structure for a Gaga ball pit for the school's playground. Dubbed a kinder, gentler version of dodgeball, Gaga Ball is played in a large octagon, hexagon or circular pit with a soft playground ball, and combines the skills of dodging, striking, running, and jumping, while trying to hit opponents with a ball below the knees using only their hands. It has quickly become a staple in many playgrounds across the country.

The school's PTO researched many options concerning the type of Gaga Ball pit we needed at the school. In the end, they felt that a pre-made structure consisting of 12" and 8" black, heavy plastic durable HDPE timbers and constructed together with custom Gaga Ball steel spikes designed specifically for Gaga Ball installation and use was the best choice for durability and little maintenance. If a panel breaks, replacing it would not be difficult and cheaper than repairing a structure consisting of pre-treated wood. The plan is to have parent volunteers put the pit together once it arrives. The funds would cover the cost of the pit. The high price is due to the rubber mat which is necessary for a more durable and maintenance-free pit. The quote we received also covered the cost of freight. The mat is very heavy and unfortunately adds to the cost of the freight and thus, the higher price.

We received a quote from Noah's Park and Playgrounds, a company in Oklahoma. The quote includes the panels for a 20' wide pit with high walls that use steel spikes to keep it secure which are included. The price also includes a thick, heavy rubber mat which will prevent the ground from getting muddy as well as preventing weeds and grass growing within the pit.

Currently, the Gill Elementary School playground has a few play structures that are designed for younger students. Once soccer season is over, there is little for the older students to do on the playground. Having another activity would provide the students with something to do during their recess time which will provide a more enjoyable recess time for all.

Thank you for your support with this matter. I look forward to hearing from you.

Sincerely,

Walter G. Huston, Ed.D.
Principal, Gill Elementary School



TOWN OF GILL FIRE DEPARTMENT

APPLICATION FOR EMPLOYMENT



Date: 10/03/24

Personal Information:

Name: Adam Elie Home Phone: _____

Address: 79 Riddell ST Cell Phone: _____
(No. Street / City / State)

Email Address: _____ SSN _____

Are you eighteen (18) years of age or older? Yes No

Do you have a valid Massachusetts Driver's License? Yes No List state, number, expiration date, and type/endorsement:

M.A. _____

Education and Training:

Name/Location	Course of Study	Years Completed	Degree
High School: <u>Greenfield High School</u>		<u>4 years</u>	<u>Diploma</u>

College: _____

Please list any information regarding your qualifications, skills, and experience in FIRE/EMS positions such as licenses, trainings, certifications, etc. Include copies of all certificates if possible.

BLS certification

Employment History:

Present employer: Stop and Shop

Address: 89 French Kings Hwy Greenfield MA.

Supervisor: Shane Rodgers Telephone: 413-774-6096

Position Title and Duties: Part time meat clerk

Reason For Leaving: _____

Dates of Employment: September 2023 - Present

Past Employer: _____

Address: _____

Supervisor: _____ Telephone: _____

Position Title and Duties: _____

Reason For Leaving: _____

Dates of Employment: _____

Past Employer: _____

Address: _____

Supervisor: _____ Telephone: _____

Position Title and Duties: _____

Reason For Leaving: _____

Dates of Employment: _____

May we contact the employers listed above? Yes No If no, indicate which: _____

Please Read And Complete Carefully:

- 1 If hired, can you provide proof of citizenship and legal right to work? Yes No
- 2 Have you ever been fired or asked to resign from any job? If yes, please list employer, date, and reason below. Yes No
- 3 Is there any reason that you could not adequately perform the essential duties of the position for which you have applied? Yes No
- 4 Have you been cited for any moving violations in the last three years? Yes No
- 5 Have you had any motor vehicle accidents in the last three years? Yes No
- 6 Has your driver's license ever been suspended, revoked, denied, or canceled? Yes No
- 7 Has your medical certification (EMTs) ever been investigated, suspended, or revoked? Yes No

Explain in full detail all "Yes" answers below (other than #1 above).

[Redacted area]

Are you currently charged with or have you ever been convicted of a felony? (Include any finding or plea of guilt.) If yes, provide a detailed description including dates, locations, charges, and disposition. Additional documentation may be necessary.

Additional Information:

Briefly describe why you wish to become a member of this department.

I want to start getting experience in the field

Please provide at least three (3) professional/work-related references to whom you are not related.

	Name	Employment/Job Title	Contact Number
1	<u>PAV Hatch</u>	<u>Stop & Shop Clerk</u>	<u>(413) 777-6418</u>
2	<u>Jamie Tobin</u>	<u>STOP & SHOP Seafood Mgr</u>	<u>(413) 774-6096</u>
3	<u>Shane Rogers</u>	<u>STOP & SHOP MT MGR</u>	<u>413-250-3845</u>

You may provide any other information that you feel is relevant to the review of your application.

I certify that all information provided in this application is true and complete. I understand that any false information or omission may disqualify me from further consideration and may result in my immediate dismissal if discovered at a later date.

I authorize the investigation of any or all statements contained in this application and also authorize and hold exempt any person, school, current and past employers (except as previously noted), and organizations from any legal liability in making such statements. I hereby fully waive any rights or claims I have or may have against all current and/or former employers and their agents, employees, and representatives, and damages that may directly or indirectly result from the use, disclosure or release of any information by any person or party, whether such information is favorable or unfavorable to me. I further waive any claim against the Town of Gill, the Gill Fire Department and its agents and representatives, and any outside agency utilized by the Town of Gill or the Gill Fire Department as a result of any information which is obtained in this investigation.

I understand that this application or subsequent employment does not create a contract of employment nor guarantee employment for any definite period of time. If accepted for employment, I understand that I have been hired at the will of the Town of Gill and the Gill Fire Department and my employment may be terminated at any time with or without cause and with or without notice, at the option of the employer or myself. *The Town of Gill is an Equal Opportunity employer.*

Signature: Ashley Date: 10/03/24



TOWN OF GILL FIRE DEPARTMENT

APPLICATION FOR EMPLOYMENT



Date: 10/3/2021

Personal Information:

Name: Alexander Tirrell Home Phone: [Redacted]
 Address: 20.5 Beech st Cell Phone: [Redacted]
(No. Street / City / State)
 Email Address: [Redacted] SSN: [Redacted]

Are you eighteen (18) years of age or older? Yes No

Do you have a valid Massachusetts Driver's License? Yes No List state, number, expiration date, and type/endorsement:
 [Redacted]

Education and Training:

Name/Location	Course of Study	Years Completed	Degree
High School: <u>Greenfield Highschool</u>	<u>Highschool</u>	<u>4 years</u>	<u>highschool Diploma</u>
College: _____	_____	_____	_____

Please list any information regarding your qualifications, skills, and experience in FIRE/EMS positions such as licenses, trainings, certifications, etc. Include copies of all certificates if possible.

EMT license
EMT certification
BIS certification

Employment History:

Present employer: _____
 Address: _____
 Supervisor: _____ Telephone: _____
 Position Title and Duties: _____
 Reason For Leaving: _____
 Dates of Employment: _____

Past Employer: Colce a-cola
 Address: 180 Silvio O conk DR
 Supervisor: Jose calazan Telephone: 1(413) 834-3986
 Position Title and Duties: order builder, Building pallets of colce products
 Reason For Leaving: Starting EMT class
 Dates of Employment: August 2020 - May 2021

Past Employer: Stop and Shop
 Address: 89 French King Hwy
 Supervisor: _____ Telephone: 413-774-6096
 Position Title and Duties: Deli clerk
 Reason For Leaving: New opportunity
 Dates of Employment: 12/2020 - 6/2021

May we contact the employers listed above? Yes No If no, indicate which: _____

Please Read And Complete Carefully:

- 1 If hired, can you provide proof of citizenship and legal right to work? Yes No
- 2 Have you ever been fired or asked to resign from any job? If yes, please list employer, date, and reason below. Yes No
- 3 Is there any reason that you could not adequately perform the essential duties of the position for which you have applied? Yes No
- 4 Have you been cited for any moving violations in the last three years? Yes No
- 5 Have you had any motor vehicle accidents in the last three years? Yes No
- 6 Has your driver's license ever been suspended, revoked, denied, or canceled? Yes No
- 7 Has your medical certification (EMTs) ever been investigated, suspended, or revoked? Yes No

Explain in full detail all "Yes" answers below (other than #1 above)

[Redacted area]

Are you currently charged with or have you ever been convicted of a felony? (Include any finding or plea of guilt.) If yes, provide a detailed description including dates, locations, charges, and disposition. Additional documentation may be necessary.

Additional Information:

Briefly describe why you wish to become a member of this department.

I really want to help people and fire work has always been an interest of mine

Please provide at least three (3) professional/work-related references to whom you are not related.

	<u>Name</u>	<u>Employment/Job Title</u>	<u>Contact Number</u>
1	<i>Jose Calazan</i>		
2			
3			

You may provide any other information that you feel is relevant to the review of your application.

I certify that all information provided in this application is true and complete. I understand that any false information or omission may disqualify me from further consideration and may result in my immediate dismissal if discovered at a later date.

I authorize the investigation of any or all statements contained in this application and also authorize and hold exempt any person, school, current and past employers (except as previously noted), and organizations from any legal liability in making such statements. I hereby fully waive any rights or claims I have or may have against all current and/or former employers and their agents, employees, and representatives, and damages that may directly or indirectly result from the use, disclosure or release of any information by any person or party, whether such information is favorable or unfavorable to me. I further waive any claim against the Town of Gill, the Gill Fire Department and its agents and representatives, and any outside agency utilized by the Town of Gill or the Gill Fire Department as a result of any information which is obtained in this investigation.

I understand that this application or subsequent employment does not create a contract of employment nor guarantee employment for any definite period of time. If accepted for employment, I understand that I have been hired at the will of the Town of Gill and the Gill Fire Department and my employment may be terminated at any time with or without cause and with or without notice, at the option of the employer or myself.

The Town of Gill is an Equal Opportunity employer.

Signature: *Cell & Timmer*

Date: *10/3/24*



TOWN OF GILL FIRE DEPARTMENT

APPLICATION FOR EMPLOYMENT



Date: 10-11-24

Personal Information:

Name: Kyle MacLeay Home Phone: _____
 Address: 16 Green Hill Rd Gill, Ma Cell Phone: _____
(No. Street / City / State)
 Email Address: _____

Are you eighteen (18) years of age or older? Yes No

Do you have a valid Massachusetts Driver's License? Yes No List state, number, expiration date, and type/endorsement:
Ma _____ D

Education and Training:

Name/Location	Course of Study	Years Completed	Degree
High School: <u>Greenfield High School</u>		<u>4</u>	
College: _____			

Please list any information regarding your qualifications, skills, and experience in FIRE/EMS positions such as licenses, trainings, certifications, etc. Include copies of all certificates if possible.

Employment History:

Present employer: J.S. Rae
 Address: 2231 Rt-2 Shelburne falls Ma 01370
 Supervisor: Scott Rae Telephone: 413-625-9228
 Position Title and Duties: Welder
 Reason For Leaving: _____
 Dates of Employment: 10/2016

Past Employer: _____
 Address: _____
 Supervisor: _____ Telephone: _____
 Position Title and Duties: _____
 Reason For Leaving: _____
 Dates of Employment: _____

Past Employer: _____
 Address: _____
 Supervisor: _____ Telephone: _____
 Position Title and Duties: _____
 Reason For Leaving: _____
 Dates of Employment: _____

May we contact the employers listed above? Yes No If no, indicate which: _____

Please Read And Complete Carefully:

- 1 If hired, can you provide proof of citizenship and legal right to work? Yes No
- 2 Have you ever been fired or asked to resign from any job? If yes, please list employer, date, and reason below. Yes No
- 3 Is there any reason that you could not adequately perform the essential duties of the position for which you have applied? Yes No
- 4 Have you been cited for any moving violations in the last three years? Yes No
- 5 Have you had any motor vehicle accidents in the last three years Yes No
- 6 Has your driver's license ever been suspended, revoked, denied, or canceled? Yes No
- 7 Has your medical certification (EMTs) ever been investigated, suspended, or revoked? Yes No

Explain in full detail all "Yes" answers below (other than #1 above).
[Redacted]

Are you currently charged with or have you ever been convicted of a felony? (Include any finding or plea of guilt.) If yes, provide a detailed description including dates, locations, charges, and disposition. Additional documentation may be necessary.
NO

Additional Information:
Briefly describe why you wish to become a member of this department.
It's something I always wanted to do but the timing wasn't right

Please provide at least three (3) professional/work-related references to whom you are not related.

	Name	Employment/Job Title	Contact Number
1	Dan Miner	Turners Falls Police Officer	(413) 879-1048
2	Tim Lencar	J.S. Rae	(413) 218-0895
3			

You may provide any other information that you feel is relevant to the review of your application.

I certify that all information provided in this application is true and complete. I understand that any false information or omission may disqualify me from further consideration and may result in my immediate dismissal if discovered at a later date. I authorize the investigation of any or all statements contained in this application and also authorize and hold exempt any person, school, current and past employers (except as previously noted), and organizations from any legal liability in making such statements. I hereby fully waive any rights or claims I have or may have against all current and/or former employers and their agents, employees, and representatives, and damages that may directly or indirectly result from the use, disclosure or release of any information by any person or party, whether such information is favorable or unfavorable to me. I further waive any claim against the Town of Gill, the Gill Fire Department and its agents and representatives, and any outside agency utilized by the Town of Gill or the Gill Fire Department as a result of any information which is obtained in this investigation. I understand that this application or subsequent employment does not create a contract of employment nor guarantee employment for any definite period of time. If accepted for employment, I understand that I have been hired at the will of the Town of Gill and the Gill Fire Department and my employment may be terminated at any time with or without cause and with or without notice, at the option of the employer or myself. *The Town of Gill is an Equal Opportunity employer.*

Signature:  Date: 10-11-24

Nona LaGrenade

Phone: [REDACTED]

Email: [REDACTED]

Dear Mr. Ray Purington,

My experience with Social Media Management, Content Development, and Customer/Client relations will make me a valuable member of your organization. As a manager of 10 years, I understand and appreciate the value of good communication. I will provide and expect a high standard of work ethic. I can adapt to the demands of this position, and will use my experience to contribute to the team, and excel at the Town Hall as your Administrative Clerk.

I am eager to be part of your team and contribute to the Town of Gill. Thank you for your time and consideration, and I look forward to meeting you.

Sincerely,

Nona LaGrenade

Nona LaGrenade

Phone: [REDACTED]
Email: [REDACTED]

Professional Profile:

Results-oriented professional with a strong E-Commerce community management and customer service background. Proven expertise in social media content creation and customer engagement. Skilled in driving brand awareness. Demonstrated ability to collaborate with cross-functional teams, including graphic design and marketing, to deliver engaging and creative content in a fast-paced and dynamic environment.

Skill Summary:

Microsoft Office	Content Development	Social Media Management
Google Workspace	E-Commerce	SEO
BigCommerce	Hootsuite	Basecamp
Design Pickle	Canva	Attentive

Employment History:

08/2023 - 7/2024

Multimedia Sales Executive

The Keene Sentinel, Keene, NH

Responsible for advertising sales, advertisement production, and customer relations.

Key responsibilities included:

- Providing current and potential business customers with information on market trends and special publications in the digital and print advertising space.
- Working with DesignIQ to format and design customer images for ads.
- Cultivating personal relationships with current and future business customers as the result of advertising purchases.
- Utilizing the Vendasta platform to run Snapshot reports for business clients and using that information to craft a personalized advertising plan. Snapshot uses a business's data collected from their total online presence and reports back using a letter score.

10/2020 – 3/2023

E-Commerce Community Manager

The Mountain, Keene, NH

Responsible for social media, marketing, and customer service management.

Key responsibilities included:

- Social media content creation and management on multiple platforms.
- Customer service coordination with influencers and contest winners.
- Email and SMS marketing content development and approval.
- Collaborating with the graphic design team to develop engaging content.
- Scheduling tasks for promotion events and social media activities.

Handled customer inquiries, returns, and exchanges through various platforms such as BigCommerce, ShipStation, Global-e, Loyalty Lion/Yot.po, and Zendesk.

Key tasks included:

- Managed customer inquiries, returns, and exchanges.
- Processed domestic and international orders.
- Assisted in tracking fraud and maintaining a database of flagged companies.

05/2019 – 09/2020

Assistant Kitchen Manager

Putney Food Coop, Putney, VT

Supported both front-of-the-house and back-of-the-house operations.

Responsibilities included:

- Supervised front-of-house and back-of-house operations, including opening/closing.
- Maintained cleanliness and machine maintenance.
- Created recipes and sourcing local and organic purveyors.

09/2016 – 05/2019

Food Service Supervisor

Chartwells/Sodexo, Keene, NH

Managed a team of 50 individuals across nine different food service stations at Keene State College.

Responsibilities included:

- Supervision and task management.

- Ensuring adherence to established food safety regulations.
- Cash/POS management.
- Event planning to include weddings, proms, school staff events, and graduations.

Education History:

General Studies

1 Year of College or a Technical or Vocational
Norwalk Community College, Norwalk, CT

High School Diploma

Conant High School, NH

Detailed References:

Mike Bussiere

603-991-2187

Sue Stetson

603-852-2601

Roger Doyon

603-762-8840

Julia Decatur

603-242-5185

TOWN OF GILL
 Employment Application
 (Revised 08/12/2010)



ALL SECTIONS MUST BE COMPLETED. DO NOT WRITE "SEE RÉSUMÉ" OR "SEE ATTACHED".

APPLICANT INFORMATION

Last Name LaGrenade First Nona M.I. J Date 7/15/24
 Street Address 79 S. Cross Rd. Apartment/Unit # _____
 City Gill State MA ZIP 01354
 Phone [REDACTED] E-mail Address [REDACTED]
 Position Applied for Administrative Clerk
 Date Available ASAP / 9/18/24 Desired Salary \$21.31/hr
 Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO
 Have you ever worked for the Town? YES NO If so, when? _____

EDUCATION

High School Conant High School Address 1 Conant Way, Jaffrey, NH 03452
 From 2005 To 2009 Did you graduate? YES NO Degree High School Diploma
 College Northwick Community College Address 188 Richards Ave, Northwick Ct, 06854
 From 2009 To 2010 Did you graduate? YES NO Degree General Studies
 Other _____ Address _____
 From _____ To _____ Did you graduate? YES NO Degree _____

REFERENCES

Please list three professional references.

Full Name Julia Decatur Relationship Friend
 Company Decatur Heating Phone (603) 242-5185
 Address Keene, NH 03431
 Full Name Mike Bussiere Relationship Prior Co-worker/Manager
 Company Panther Digital Advantage Phone (603) 991-2187
 Address Keene, NH 03431
 Full Name Roger Dayon Relationship Prior V.P. / Manager
 Company Traverse Group, Inc. Phone (603) 762-8940
 Address Rogers, AR 72756

PREVIOUS EMPLOYMENT					
Company	The Keene Sentinel	Phone	(603) 355-7118		
Address	60 West St. Keene, NH 03431	Supervisor	Kathy Norbutus		
Job Title	Multimedia Sales Executive	Starting Salary	\$ 17/hr	Ending Salary	\$ 17/hr
Responsibilities	Providing current and potential business customers on market trends and publications in digital & print advertising.				
From	8/2023	To	7/2024	Reason for Leaving	The job didn't align with my career goals.
May we contact your previous supervisor for a reference?	YES <input checked="" type="checkbox"/>	NO	<input type="checkbox"/>		
Company	The Mountain Corp.	Phone	(603) 355-3700		
Address	59 Optical Ave Keene, NH 03431	Supervisor	Roger Payon		
Job Title	E-commerce Community Manager	Starting Salary	\$ 19/hr	Ending Salary	\$ 23/hr
Responsibilities	Social Media, Customer Service and Marketing Management.				
From	10/2020	To	3/2023	Reason for Leaving	Laid off; company closed down
May we contact your previous supervisor for a reference?	YES <input checked="" type="checkbox"/>	NO	<input type="checkbox"/>	[It's a reference]	
Company	The Putney Food Coop	Phone	(802) 387-5866		
Address	8 Carol Brown Way, Putney VT, 05346	Supervisor	Jeanny Aldrich		
Job Title	Assistant Kitchen Manager	Starting Salary	\$ 22/hr	Ending Salary	\$ 22/hr
Responsibilities	Front & Back of House Management, sourcing local purveyors, maintaining cleanliness.				
From	5/2019	To	9/2020	Reason for Leaving	I was looking for a career change during Covid.
May we contact your previous supervisor for a reference?	YES <input type="checkbox"/>	NO	<input type="checkbox"/>	She no longer works here.	

MILITARY SERVICE		
Branch		From To
Rank at Discharge	N/A	Type of Discharge
If other than honorable, explain		

DISCLAIMER AND SIGNATURE

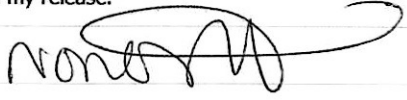
I certify that my answers are true and complete to the best of my knowledge.

I understand that all appointments are probationary and that I must demonstrate my fitness for continued employment during the probationary period. I also understand that I must be available from time to time for work outside normal business hours as the needs of the department require. Further, I agree to take a physical examination, given by an appointed Town physician, which may include testing for drugs or a psychological examination, as required, and recognize that any offer of employment may be contingent upon the results of such an examination.

This application for employment shall be considered active for a period not to exceed 45 days. Any applicant wishing to be considered for employment beyond this period should inquire as to whether or not applications are being accepted at that time.

I hereby acknowledge that any employment relationship with this Town is of an "at will" nature, which means that the employee may resign at any time and the employer may discharge the employee at any time, with or without cause. I further understand that this "at will" employment relationship may not be changed by any written document or by conduct unless an authorized executive of the Town specifically acknowledges such change in writing.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature 

Date 7/15/2024

APPLICANT, DO NOT WRITE BELOW THIS LINE

Interview date: _____

Interviewer: _____

Remarks:

Action taken:

Gill is an Equal Opportunity/Affirmative Action Employer



**FOOD
PROVIDED!**

JOIN US!

GILL DIGITAL EQUITY OPEN-HOUSE

RSVP



surveymonkey.com/r/Gill-DE

**SLATE
MEMORIAL
LIBRARY**

**WEDNESDAY
OCT 30TH
4-6PM**

332 Main Rd

DROP-IN, LEARN, & PROVIDE FEEDBACK
on topics like:

- **Internet affordability**
- **Digital literacy and learning**
- **Device access**
- **Internet security and safety**



For more information, visit www.frcog.org/project/municipal-digital-equity-planning-services/

If you have any questions or comments, please contact **Ted Harvey**, Senior Economic Development Planner, at THarvey@frcog.org or 413-774-3167 ext. 165.



Ray Purington/Gill Selectboard

From: Ray Purington/Gill Selectboard <administrator@gillmass.org>
Sent: Friday, October 11, 2024 4:59 PM
To: 'administrator@gillmass.org'
Subject: Digital Equity open house
Attachments: Gill Digital Equity Open-House Flyer.pdf

Good afternoon friends,

You are receiving this email because you are in my list of Gill households that might still be unable to sign up for Comcast internet services due to distance- or cost-related issues with extending their network to your home. While the open house announced in this email is not primarily intended to resolve last-mile connections, I feel it is still a very important concern for those who are “unserved” and want to be sure you have this opportunity to chime in.

You are invited to a Digital Equity open house that we are holding at the Slate Memorial Library on October 30th from 4-6 PM. It’s a drop-in format, so you can come when you want and stay for as long as you want.

The Town received a grant from the Massachusetts Technology Collaborative to develop a Digital Equity Plan that will identify a strategy to ensure all people have the tools and skills they need to access and use digital technologies. Digital equity plans can include programs and funding for: affordable internet and devices, digital skills training, and increasing internet availability. Digital equity is important because it promotes equal opportunities and inclusivity in the digital age. It allows people to participate in education, employment, healthcare, and civic engagement.

In Massachusetts, the Municipal Digital Equity Implementation Program helps municipalities make local investments in digital equity. The program provides funds to execute projects that are indicated in a municipality's Digital Equity Plan. Gill has engaged Planners from the Franklin Regional Council of Governments (FRCOG) to help us create our Plan.

The workshop on October 30th is intended to gather feedback from residents, municipal officials, community groups, and other stakeholders (“digital equity stakeholders”) to gather information on the needs of our residents and the digital equity issues facing the municipality. Populations most impacted by the COVID 19 pandemic are also a focus of the Plan.

A flyer for the event is attached. We hope to see you there!

Ray

Ray Purington
Town Administrator
Town of Gill
325 Main Road
Gill, MA 01354
P: 413 863 9347 F: 413 863 7775
administrator@gillmass.org www.gillmass.org

Zoning Board of Appeals Fee Schedule

	Aug-09	Proposed New Fee
Appeal of building inspector's decision	\$150	\$250
Special permit application	\$150	\$250
Variance application	\$150	\$250
Modification or extension of special permit	\$250	no change
Site plan review application	\$300	\$250
Site plan modification or extension	\$200	\$250
Common driveway special permit	\$200 per lot serviced	\$250
ANR application	\$100	no change
ANR application for plan of two or more lots	\$50 per lot	no change
Preliminary subdivision plan	\$375	no change
Definitive subdivision plan	\$1,000	no change
Modification to approved subdivision plan	\$300	no change
Modification (minor) to approved open space residential development plan	\$50	no change
Modification (major) to approved open space residential development plan	\$250	no change
Request for extension of time to complete road	\$200	no change
Scenic road hearing	\$100	no change
Request for covenant release	\$100 per request	no change

TOWN OF GILL

M A S S A C H U S E T T S



OFFICE OF THE BOARD OF SEWER COMMISSIONERS Sewer Use Charges and Inspection Fees

To: Town Accountant

You are hereby notified that COMMITMENT(S) as shown below has (have) this day been made by the Board of Sewer Commissioners to Thomas Hodak, Tax Collector (Town Collector) and Collector of Sewer Charges. Bill date is October 17, 2024.

This is commitment number 2025-002.

To: Thomas Hodak, Tax Collector (Town Collector) and Collector of Sewer Charges for the Town of Gill in the County of Franklin:

You are hereby required to collect from the several persons named in the list dated October 7, 2024, herewith committed to you the amount of the sewer usage charges assessed therein to each such person, with penalties, the sum total of such list being Fifty Five Thousand Seven Hundred Twelve and 84/100 Dollars (\$55,712.84).

Given under our hands the 21st day of October, 2024.

Gregory M. Snedeker

Charles J. Garbiel II

Randy P. Crochier Sr.

Board of Sewer Commissioners of the Town of Gill