



# **SELECTBOARD AGENDA & MEETING NOTICE**

**November 18, 2024**

\*\*\*Indicates item added after the 48 hour posting  
**bold underlined** time = invited guest or advertised hearing  
 (all other times are approximate)

Location: Town Hall, 2<sup>nd</sup> floor meeting room, 325 Main Road, Gill

5:30 PM Call to Order (If the meeting is being videotaped, announce that fact. If remote participation will occur, announce member & reason, & need for roll call voting)

Old Business

- Review of Minutes: 11/4/22

New Business

- Purchase Order – replace overhead door opener motor for Fire Department bay door - Raynor Door Sales, \$2,845
- Review and sign 5-year extension to contract between Town, Mass DEP, and Waste Management for processing of recyclables at the Springfield MRF
- Request from Town of Northfield for a letter in support of a Home Rule Petition for special legislation to allow Northfield to purchase property in Bernardston to house Northfield EMS
- LED Lighting Conversion at Town Hall – Project by Commonwealth Electrical to convert 44 fluorescent fixtures on 1<sup>st</sup> & 2<sup>nd</sup> floors. \$500 Eversource incentive and \$3,652 Town cost
- Other business as may arise after the agenda has been posted.
- Public Service Announcements, if any
- Warrants  
 FY25 #09A Vendors (\$412,760.75) – reviewed/signed on 11/04/24  
 FY25 #10 Vendors (\$38,352.25) & Payroll (\$36,640.68) – reviewed/signed on 11/04/24  
 FY25 #10A and #11 – review & sign

Adjournment

**Other Invitations/Meetings:**

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
Thur 11/28		Thanksgiving Day Holiday	
Mon 12/2	5:30 PM	Selectboard meeting	Town Hall
Mon 12/16	5:30 PM	Selectboard meeting	Town Hall
Wed 12/25		Christmas Day Holiday	
Mon 12/30	5:30 PM	Selectboard meeting	Town Hall

# TOWN OF GILL

M A S S A C H U S E T T S



## SELECTBOARD MEETING MINUTES

*November 4, 2024*

Called to Order: The meeting was called to order at 5:35 PM in the middle classroom at the Riverside Municipal Building, 54 French King Highway.

Members Present: Greg Snedeker, Randy Crochier, Charles Garbiel    Members Absent: None

Others Present: Ray Purington, Town Administrator; Mike Jackson, Tim Batchelder, Janet Masucci, Dan Flag, Jeff Suprenant, Peter Conway, and David Conway

Review of Minutes: Crochier made a motion, seconded by Garbiel, to approve the minutes of 10/21/24. The motion was approved by a unanimous vote.

Digital Equity Open House: Purington summarized the comments and suggestions received from residents at the drop-in open house held at the Library on October 30<sup>th</sup>. The event was hosted by representatives from the FRCOG who are assisting the Town in developing Gill's Digital Equity Plan. Highlights of the feedback received at the open house includes:

- Digital Equity (DE) strengths in Gill: library has free public Wi-Fi, G-M Senior Center has free tech drop-in hours with FC Tech students, past program at Senior Center for computer literacy classes & free laptop
- DE services missing or not available in Gill: Comcast not available on Bascom Road and Vassar Way, some households do not have access to Comcast services, numerous cell phone dead zones in town, low internet speeds with Comcast, without quality internet service, the "kids won't come home (from college)" and you "can't sell your house."
- Additional DE needs in Gill: laptop & online help drop-in hours for seniors, new Chromebooks and a compatible printer for the Library, public Wi-Fi at Town Hall?, update public Wi-Fi equipment at Library; public Wi-Fi at Riverside Building (and EV charger parking lot), cell phone dead zones
- Projects to pursue: free public Wi-Fi at Riverside Building, senior program for online literacy that concludes with seniors owning the laptops, last-mile connections for houses with long driveways
- Other: Comcast cable TV license negotiations will be starting soon, as residents shut off cable TV and switch to streaming video, the amount of Comcast revenue the Town receives will decrease.

Appointment of Sewer Commissioners: Riverside residents Jeff Suprenant and David Conway have stepped forward to serve as the two appointed members of the newly expanded Sewer Commission. Crochier made a motion, seconded by Garbiel, to appoint David Conway to the Sewer Commission for a two-year term expiring June 30, 2026. The motion was approved by a unanimous vote. Crochier made a motion, seconded by Garbiel, to appoint Jeff Suprenant to the Sewer Commission for a three-year term expiring June 30, 2027. The motion was approved by a unanimous vote. Next steps will be for the new members to be sworn in by the Town Clerk and to complete the mandatory online State Ethics training.

Purington noted one of the next tasks for the Sewer Commission will be to discuss and approve new sewer rates. As a starting point for the discussion he will assemble financial data using the same analysis model used in past years.

John Ward and Claire Chang joined the meeting at 5:40 PM. Suprenant, D. Conway and P. Conway left the meeting at 5:41 PM.

Gill Elementary School – Roof Replacement Project: Purington reported the Gill-Montague Regional School District (GMRSD), as the project applicant, has been invited by the Massachusetts School Building Authority (MSBA) to participate in the Accelerated Repair Program for a roof replacement project at the Gill Elementary School. The District, with the Town's support, has been applying to this program since 2017. The MSBA will reimburse 77.47% of all eligible costs, including the schematic design and construction costs.

Once the invitation period officially begins, the Town will have 3 months to appropriate funds for the schematic design. The Town has previously set aside \$48,439 for this purpose, and Purington will review project cost data on

the MSBA's website to come up with an estimate for any additional funds needed. The additional funds, most likely coming from the General Stabilization Fund, will need to be appropriated at a special town meeting.

The GMRSD will form a building committee to oversee the project and to make decisions with the Owner's Project Manager (OPM) and architect. Volunteers are sought to serve on the committee.

Green Community annual report for FY 2024: Purington presented the Green Community annual report for FY 2024, noting the data indicates a 20.1% reduction in energy consumption compared to the FY 2010 baseline year. Otherwise, the report is fairly unremarkable.

There was a question as to whether the Town could receive a Green Community grant for roof insulation at the Elementary School, and apply those funds toward the Town's share of the project costs. Purington will check with the MSBA and Green Community program to see if this is allowed. Crochier made a motion, seconded by Garbiel, to approve the FY 2024 report and authorize Snedeker to sign as Chair. The motion was approved by a unanimous vote.

CPHS Regional Opioid Settlement Projects for FY 2025-2026: Crochier, who is the Program Manager for the Cooperative Public Health Service (CPHS), recused himself from the discussion as a member of the Selectboard, but spoke and answered questions on behalf of the CPHS. Crochier briefly summarized the history of the nationwide opioid settlements, the funds being received by participating towns, and the allowed uses of those funds. Gill will receive approximately \$12,000 in settlement funds over the course of 18 years.

In an effort to maximize the impact and benefit of the settlement funds, the CPHS has put together three regional projects for FY 2025 and 2026: weekly Recover Project all-recovery meetings in West and North County, support through the Moms Do Care program for pregnant people with opioid use disorder, and a peer recovery coach through the Center for Human Development for support for people in recovery. The three programs have a total cost per year of \$33,159, and Gill's share will be \$393 per year. CPHS plans to apply to the RIZE Massachusetts Foundation for a Mosaic Opioid Recovery Partnership Municipal Matching Grant in order to further leverage the services provided by the settlement funds.

Garbiel made a motion, seconded by Snedeker, to participate in the regional opioid settlement projects and authorize Purington to sign project related contracts and documents on behalf of the Town. The motion was approved by a 2-0 vote with Crochier abstaining from the vote.

Future Uses for the Riverside Municipal Building: With the Four Winds School closing as of June 30, 2024, the Town no longer has a tenant using the two large classrooms at the Riverside Municipal Building (RMB). The Historical Commission and its museum occupies the third classroom, and the Riverside Water District uses a portion of an office on the first floor and a storage room in the basement. It was noted the building had been used for computer literacy classes a long time ago, before Four Winds entered the scene. Other ideas for new uses include workshop space, craft fairs, and a remote/adjunct space for the Gill-Montague Senior Center. The single bathroom on the first floor is felt to be a limiting factor in the building's reuse, and perhaps a remodel of that space should be looked at. No decisions were reached, and everyone will continue thinking of possible uses of the space.

Jackson, Chang and Ward left the meeting at 6:10 PM. Flagg, Batchelder, and Masucci left the meeting at 6:20 PM.

Warrant: The Selectboard reviewed and signed the FY 2025 warrant # 9A with a total of \$412,760.75 for vendors and warrant # 10 with totals of \$38,352.25 for vendors and \$36,640.68 for payroll.

The meeting adjourned at 6:45 PM.

*Minutes respectfully submitted by Ray Purington, Town Administrator*

*Signed copy on file. Approved on 11/18/2024*

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Charles Garbiel, Selectboard Clerk

**Amendment #1 to Designated Community Contract between  
the Massachusetts Department of Environmental Protection,  
the Contractor and a Designated Community**

This is an Amendment (“Amendment #1”) made by and among the Commonwealth of Massachusetts, acting through its Department of Environmental Protection (hereinafter “Department”), \_\_\_\_\_ (hereinafter “Designated Community”), and WM Recycle America, LLC (hereinafter “Contractor”), to a contract among the parties for the processing of recyclables.

WHEREAS, the Department has entered into the Commonwealth Contract with the Contractor pursuant to which the Contractor shall Receive and Process Program Recyclables from the Designated Community in accordance with the terms of that Commonwealth Contract, and

WHEREAS, the Department, the Contractor and the Designated Community have entered into a contract pursuant to which the Contractor receives and processes recyclables from the Designated Community in accordance with the terms of the Commonwealth Contract and such contract (the “Designated Community Contract”), and

WHEREAS, the Department and the Contractor have amended the Commonwealth Contract and therefore the parties desire to amend the Designated Community Contract,

NOW, THEREFORE, the Department, the Contractor and the Designated Community agree as follows:

**1. CONSTRUCTION.**

A. All capitalized terms undefined in this Amendment shall have the same meaning as set forth in the Designated Community Contract.

B. All references to Exhibit 1 in the Designated Community Contract shall refer to Exhibit 1 attached to the original Designated Community Contract for the period beginning on the Commencement Date until June 30, 2025, and shall refer to Amendment 1, Exhibit 1, attached to this Amendment and made a part hereof beginning July 1, 2025, and continuing until June 30, 2030, or at such earlier time should the Commonwealth Contract be terminated in whole or with respect to Dual Stream services.

**2. TERM OF CONTRACT**

A. Article 2 of the Designated Community Contract is amended as follows:

i. Section 2.2.2 is added as follows:

“2.2.2 The parties have agreed to a renewal term pursuant to Section 2.4 hereof which shall be for a period of five (5) years, commencing on July 1, 2025, and terminating on June 30, 2030, or at

such earlier time should the Commonwealth Contract be terminated in whole or with respect to Dual Stream services.”

ii. Section 2.3(i) is deleted and replaced with the following:

For the purposes of clarity, and notwithstanding anything in the foregoing to the contrary,

“The Department shall provide the Contractor with an executed Amendment #1 to the Commonwealth Contract and all executed Amendments to the Designated Community Contract on or before December 31, 2024. If, by December 31, 2024, the Commonwealth fails to sign Amendment #1 to the Commonwealth Contract and/or receive fully signed Amendments to the Designated Community Contracts in such form as this Amendment #1 representing not less than 14,000 tons of Dual Stream Recyclable Material per year based on the monthly reports submitted to the Department by the Contractor for the period July 1, 2023, through June 30, 2024, plus any reasonably expected annual tonnage for newly signed Designated Communities, Contractor may, in its sole discretion, notify the Designated Community in writing given not later than March 31, 2025, that this Amendment #1 is void and of no effect and that the Commonwealth Contract and all Designated Community Contracts will terminate on June 30, 2025. If no such notice is given, the Commonwealth Contract, as amended, and all Designated Community Contracts which have been amended shall be in full effect in accordance with their terms.”

Section 2.3 (ii) is deleted.

Effective July 1, 2025, Section 2.4 is amended by changing “two (2) additional five (5) year terms ... to “one (1) additional five-year term ...”

### **3. CONTAMINATED LOADS.**

Effective July 1, 2025, Section 4.5.2 is amended by adding the following:

“Effective July 1, 2025, this section shall be amended to change the material disposal charge for all tons of Contamination greater than fifteen percent (15%) to be \$130.00 per ton and the reloading fee to be \$300.00 per ton throughout this section. Such fees will be increased July 1, 2026, and every July 1 thereafter during the term of this Contract by 3.5%.”

### **4. FINANCIAL TERMS**

Article 6, Section 6.1, Processing Fee, of the Designated Community Contract is amended by adding the following:

“Beginning July 1, 2026 and every July 1 thereafter, the Processing Fee shall increase by 2.5% as shown below.

“July 1, 2025 through June 30, 2026                      \$105.79

“July 1, 2026 through June 30, 2027	\$108.43
“July 1, 2027 through June 30, 2028	\$111.14
“July 1, 2028 through June 30, 2029	\$113.92
“July 1, 2029 through June 30, 2030	\$116.77”

**5. REVENUE SHARE PAYMENT/CHARGES**

Article 6.3 of the Designated Community Contract is amended by adding the following:

“Notwithstanding the foregoing, from July 1, 2025, through June 30, 2030, the Contractor shall calculate the Average Market Value (AMV) and AMV Net Value in accordance with Exhibit 1 attached to this Amendment #1 and, notwithstanding the foregoing, Contractor shall pay or charge the Designated Community as set forth above, provided however that all references to AMV shall be references to AMV Net Value, as such term is defined in Exhibit 1 to this Amendment.”

**6. NOTICE**

Article 10 of the Designated Community Contract is deleted and replaced as follows:

**“Article 10 Notice**

“All notices given under this Contract by the Designated Community shall be deemed properly served if delivered in writing to:

Mr. Steven Ellis  
Massachusetts Department of Environmental Protection  
436 Dwight Street  
Springfield, MA 01103

WM Recycle America, L.L.C.  
800 Capitol Street, Suite 3000  
Houston, TX 77002  
Attn.: President

With a copy to:  
WM Recycle America, L.L.C.  
800 Capitol Street, Suite 3000  
Houston, TX 77002  
Attn.: Law Department”

**7. EFFECTIVE DATE**

This Amendment is effective on the date the last of the parties has signed this Amendment.

IN WITNESS WHEREOF, the Commonwealth of Massachusetts, acting by and through its Commissioner of the Department of Environmental Protection, the Designated Community, and the Contractor have hereunto set their hands and seals:

I certify that I am duly authorized to enter into this Contract on behalf of:

**COMMONWEALTH OF MASSACHUSETTS  
DEPARTMENT OF ENVIRONMENTAL PROTECTION**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Title:

**DESIGNATED COMMUNITY**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Title:

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Title:

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Title:

**CONTRACTOR**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Title:

**Exhibit 1: Composition and Average Market Value of Recovered Materials**

**Effective July 1, 2025**

1. The percentages used to calculate the Average Market Values (AMV) are estimates of the Recovered Material composition of Dual Stream Program Recyclables and Residue.
2. In addition to the processing fee set forth in Section 6.1, there shall be an annual processing fee adjustment of one percent (1%) of the prior year's processing fee beginning July 1, 2026. Such adjustments will be cumulative. The processing fee adjustment will be subtracted from the AMV as shown in Table 1. The processing fee adjustments shall be as follows:

YEAR	CUMULATED PROCESSING FEE ADJUSTMENT PER TON
July 1, 2025 through June 30, 2026	\$0.00
July 1, 2026 through June 30, 2027	\$1.06
July 1, 2027 through June 30, 2028	\$2.14
July 1, 2028 through June 30, 2029	\$3.25
July 1, 2029 through June 30, 2030	\$4.39

3. The Recovered Material composition percentages in Table 1 shall be used for Dual Stream Program Recyclables.
4. The Contractor shall calculate the AMV each month.
5. The commodity market indices utilized in Table 1 are intended to reflect the average market value, in the northeastern United States, of Recovered Materials. PS means the average of the prices for the appropriate grade of material published at <http://recyclingmarkets.net/secondaryfiber/index.html> for the Northeast USA/Maritimes Region first dated price each month, retroactive to the first of the month. SMP means the average of the prices for the appropriate grade of material published at [www.SecondaryMaterialsPricing.com](http://www.SecondaryMaterialsPricing.com) for the New York (NE USA/Maritimes) Region, first dated price each month, retroactive to the first of the month.
6. Glass and Dual Stream Commingled Plastics are based on Actual Value. Actual Value means the average price paid to or charged to the Processing Facility during the month of delivery, less any freight or other charges paid to third parties.
7. The Residue Fee in Table 1 as of July 1, 2025, shall be \$90.51/ton and shall be increased 3.5% annually on July 1 each year beginning July 1, 2026.
8. The tonnage expected to be delivered by all Designated Communities who have executed Amendment #1 to the Designated Community Contract is not less than 16,800 tons per yearly period from July 1 through June 30 (each such period beginning July 1, 2025, a "Renewal Year"). "Base Tonnage" for Renewal Year 1 (July 1, 2025, through June 30, 2026) means the tonnage of Dual Stream Recyclable Material represented by fully signed Amendments to the Designated Community Contracts in such form of this Amendment #1 based on the monthly reports submitted to the Department by the Contractor for the period July 1, 2023, to June 30, 2024, plus any reasonably expected annual tonnage for newly signed Designated Communities. "Base Tonnage" for Renewal Years 2, 3, 4 and 5 means the tonnage delivered during the prior Renewal Year plus any reasonably expected annual tonnage for newly signed Designated Communities. The AMV, as defined below, shall be reduced by the Tonnage Fee Adjustment, if any, during each Renewal Year.



Base Tonnage	Tonnage Fee Adjustment per Ton					
	Renewal Year 1	Renewal Year 2	Renewal Year 3	Renewal Year 4	Renewal Year 5	
16,800 and up	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
16,500 to 16,799	\$2.50	\$2.56	\$2.63	\$2.69	\$2.76	
16,000 to 16,499	\$5.00	\$5.13	\$5.25	\$5.38	\$5.52	
15,500 to 15,999	\$7.50	\$7.69	\$7.88	\$8.08	\$8.28	
15,000 to 15,499	\$10.00	\$10.25	\$10.51	\$10.77	\$11.04	
14,500 to 14,999	\$12.50	\$12.81	\$13.13	\$13.46	\$13.80	
14,000 to 14,499	\$15.00	\$15.38	\$15.76	\$16.15	\$16.56	
Below 14,000	\$17.50	\$17.94	\$18.39	\$18.85	\$19.32	

9. If the Base Tonnage (as that term is defined in this Exhibit 1) is 14,000 or less and Contractor does not exercise its right to terminate the Commonwealth Contract and void the Amendment to this Contract, or if the tonnage in any twelve (12) month period during the term of this Contract is 14,000 or less, the Contractor may, in its sole discretion, move the processing of Recyclable Material to a facility other than the Receiving Facility. Once such move has been made, the Contractor shall have no obligation to Process the Recyclable Material at the Receiving Facility, even if the tonnage of Dual Stream Materials exceeds 14,000 tons in any twelve (12) month period. The pricing set forth in the Contract and this Exhibit, including the Tonnage Fee Adjustments and the Processing Fee Adjustment, shall apply regardless of the location of Processing.
10. The Contractor shall continue to pay for two (2) subscriptions to applicable indices, or a substitute subscription in accordance with paragraph 11 below for the Commonwealth and provide the username and password for each subscription to the Commonwealth.
11. If at any time during the term of the Contract applicable indices no longer post or otherwise provide the applicable market indices, or if such indices do not accurately reflect the value of such materials, then the Contractor and the Commonwealth shall jointly select an appropriate replacement source for the required information from among the sources recycling industry professionals utilize to obtain reliable Recovered Material pricing information. A change in the market indices used shall become effective on the first day of the month following joint agreement and for the remainder of the Contract, or until subsequently replaced.
12. The Revenue Share Payment formula in Section 6.3 of this Contract shall be used for calculating payments and charges to Designated Communities from July 1, 2025, through June 30, 2030.

Designated Community Contract

Amendment #1

13. "AMV Net Value", as shown on Table 1, shall refer to the net dollar amount calculated after the Processing Fee Adjustment and the Tonnage Fee Adjustment have been subtracted from the Average Market Value (AMV).

TABLE 1: Average Market Value (AMV) - Dual Stream – Payment/Charge				
Recovered Material	Recovered Material Index	Recovered Material Composition/Ton	Index Value/Ton	AMV Value
OCC (Cardboard)	PS 11 Corrugated Containers	21.17%	\$	\$
Mixed Paper #54	PS 54 Mixed Paper (MP)	39.75%	\$	\$
Aluminum Beverage Cans	SMP for Aluminum Cans (Sorted, Baled, cents/lb. picked up) minus \$.25 per pound	0.83%	\$	\$
Steel/Tin Cans	50% of SMP Steel Cans (Sorted, Baled, \$/Gross ton, picked up)	3.87%	\$	\$
PET (Plastic #1)	SMP for PET (baled, cents/lb. picked up)	2.15%	\$	\$
Natural HDPE (Plastic #2)	SMP for Natural HDPE (baled, cents/lb. picked up)	1.09%	\$	\$
Colored HDPE (Plastic #2)	SMP for Colored HDPE (baled, cents/lb. picked up)	1.19%	\$	\$
Commingled Plastics, #3-7	Actual Value	7.42%	\$	\$
Glass	Actual Value	17.54%	\$	\$
Residue	Residue Fee	5.00%	\$	\$
		100%	\$	\$
	Average Market Value (AMV)			\$
	Processing Fee Adjustment			\$
	Tonnage Fee Adjustment			\$
	AMV Net Value			\$

## Ray Purington/Gill Selectboard

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**From:** Ray Purington/Gill Selectboard <administrator@gillmass.org>  
**Sent:** Wednesday, November 06, 2024 6:11 PM  
**To:** Charles Garbiel (charlesgill42@yahoo.com); 'Greg Snedeker (gksnedeker@gmail.com)'; 'Randy Crochier (hxydad77@yahoo.com)'  
**Subject:** FW: MRF Contract Extension - sign and return by 12/31  
**Attachments:** Amendment #1 to Designated Community Contract FINAL.pdf  
**Importance:** High

Time flies...

Five years ago we signed a 5-year recycling processing contract with MassDEP and Waste Management, the operator of the Springfield MRF. The term of that contract will be up on June 30, 2024, and a new 5-year extension has been negotiated by DEP, Waste Management, and the MRF Advisory Board (which includes community reps like Jan Ameen).

Although our costs under the extension will increase, it is still a good deal and still the best deal out there. Communities in the eastern part of the state, where there aren't state-owned (like the Springfield MRF is) dual-stream processing facilities have much higher annual increases to the processing cost and in some instances do not receive any credit for the value of the materials they deliver. So, Jan Ameen's recommendation, and I concur, is that we sign the 5-year extension.

There is a link below to a Zoom meeting where the terms of the extension were explained. It's informative and worth watching, although I'd suggest watching at 1.25 or 1.5 speed.

Highlights of the 5-year extension:

- The base processing fee will increase by 2.5% each year, the same as it has each of the 5 years of the original contract.
- But, because 2.5% doesn't quite cover historical/projected cost increases to operate the facility, and Waste Management needs 3.5% annually, there is a new adjustment to the credit we receive for materials we deliver. The value of the materials is decreased by 1% of the prior year's processing fee. (The slides and video from the link below do a much better job explaining this.)
- There is also a tonnage adjustment. Waste Management's costs to operate the MRF are based on receiving 16,800 tons of recyclables annually from the contracted communities. Currently, the communities are sending around 15,500 tons. Some of this is from communities switching to single-stream recycling, some of it is from product lightening (manufacturers figuring out how to make/package products using less materials – like the Amazon paper shipping bags instead of corrugated cardboard, and plastic bottles that are thinner than they used to be). There will be an additional deduct from the value of the recyclables based on how much or how little tonnage is processed by the MRF.
- Fees for contaminated loads will increase, but I'm not too concerned about this. They said in the presentation, there's been one rejected load in all the years of the MRF.

The signed extension is due by December 31<sup>st</sup>. I'd rather not wait until your December 30<sup>th</sup> Selectboard meeting. Jan Ameen has expressed a willingness to come to Selectboard meetings to discuss and explain the extension. If you'd like to have her come, just let me know. If you feel it's not too complicated, or feel there's not much choice/not much to discuss, we can skip her coming and I'll include it on the agenda for either 11/18 or 12/2.

Ray

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**From:** Jan Ameen-FCSWMD [mailto:fcswmd@crocker.com]

**Sent:** Monday, November 04, 2024 2:20 PM

**To:** Bernardston BOS <bos@townofbernardston.org>; Buckland BOS <twnadmin@town.buckland.ma.us>; Charlemont Administrator - Sarah <administrator@townofcharlemont.org>; Colrain BOS <bos@colrain-ma.gov>; 'Veronique Blanchard' <conwaymata@gmail.com>; Deerfield ATA - Greg <ata@town.deerfield.ma.us>; Erving - Bryan <bryan.smith@erving-ma.gov>; Gill BOS <administrator@gillmass.org>; Heath BOS <bos@townofheath.org>; Leverett BOS <townadministrator@leverett.ma.us>; Leverett TS - Annette <leveretttsnewsletter@gmail.com>; Walter Ramsey <WalterR@montague-ma.gov>; New Salem BOS <newsalemwendell@gmail.com>; Andrea Llamas <allamas@NorthfieldMA.gov>; Orange BOS - Matt <Townadministrator@townoforange.org>; Rowe BOS <admin@rowe-ma.gov>; Shelburne BOS <townadmin@townofshelburnema.gov>; Warwick BOS <coordinator@town.warwick.ma.us>; Wendell BOS <coordinator@wendellmass.us>; townadmin@whately.org; Whately Asst - Jess Murphy <adminassist@whately.org>; Fran Fortino <ffortino79@gmail.com>

**Subject:** MRF Contract Extension - sign and return by 12/31

**Importance:** High

Hi,

I'm following up on previous emails regarding the Springfield MRF 5-year contract extension document which needs to be signed and returned no later than December 31<sup>st</sup>.

I've attached the extension document. This allows the town to deliver recyclables to the Springfield MRF in FY26-FY30.

For more information, a powerpoint presentation and recording of a recent Zoom meeting, visit <https://springfieldmrf.org/fy26-contract-extension-amendment>.

I am available to answer questions and/or attend meetings.

I can be reached at 772-2438.

Jan

## Ray Purington/Gill Selectboard

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**From:** Andrea Llamas <allamas@NorthfieldMA.gov>  
**Sent:** Thursday, November 14, 2024 9:46 AM  
**To:** Bee Jacque; Gene Beaubien ; Jacob Smith; Ken Bordewieck; Pete Shedd; Philip Wonkka; Randy Crochier; EMS Director  
**Cc:** Bryan Smith; Karen Kelly; Gill BOS  
**Subject:** Letters of Support  
**Attachments:** EMS Petition Letter of Support - Towns.1.docx

Good morning,

I hope you heard the good news that the EMS proposed building on Route 10 passed the Town Meeting last night! Hooray!

I am asking each of you - Fire Chiefs and Select Boards, to write a letter of support for the Home Rule Petition we need to file in order to purchase the property in a town other than Northfield.

I have attached a draft with the basics and am hoping you can each insert relevant details about what the service means to you and send it to your Senator and Representative. Feel free to edit in any way!

I will be filing the request with our Senator and Representative (Whipps) by the end of day on Monday. They won't be taking it up until they are back in session in January, so you have some time, but we really want to impress upon them the urgency of getting this legislation through in the hopes of being in the building in June! That should give them enough time....

Just let me know if you have any questions.

Thanks!

Andrea Llamas  
Town Administrator  
Town of Northfield  
69 Main Street  
Northfield MA, 01360

P| 413-498-2901 Ext. 115  
C| 413-230-0766  
F| 413-498-5103

# TOWN OF GILL

M A S S A C H U S E T T S



November 18, 2024

Senator Jo Comerford  
State House Room 70C  
24 Beacon St.  
Boston, MA 02133

Representative Susannah Whipps  
State House Room 540  
24 Beacon St.  
Boston, MA 02133

Dear Senator Comerford and Representative Whipps:

As the Selectboard for the Town of Gill, we are writing in support of the Home Rule Petition by the Town of Northfield entitled “An Act Authorizing the Town of Northfield to Acquire Property in the Town of Bernardston.” The purpose of this special legislation is to allow the Town of Northfield to acquire the land and buildings at 546 Northfield Road in Bernardston.

The property will be used by the Northfield Emergency Services Department (Northfield EMS) to locate their base of operations in an adequate and central location to be able to provide critical ambulance services to the four Northeast Franklin County towns of Bernardston, Gill, Erving, and Northfield. Without this 24 hours/7 days a week Advanced Life Saving (ALS) service, thousands of residents would be without a primary paramedic level ambulance service.

Our Town officially started with Northfield EMS as the primary EMS provider in July 2023, although they began providing ambulance services months before that. Their service has been impeccable and they have not missed a Gill call since they started. Within Gill are hundreds of homes, Gill Elementary School, Northfield Mount Hermon School, Stoughton Place senior housing development, and 3 ½ miles of busy Route 2 traffic. Reliable and fast response from our ambulance service is critical, and this special legislation will help to ensure this for many years to come.

Northfield EMS is currently located in an old gas station with a two bay garage. This facility is completely inadequate to support their operations and the critical services they provide to thousands of residents in the four towns and beyond.

We urge you to support this legislation and to move it as quickly as possible through the House and Senate in order to support Northfield EMS and the residents of Gill, Bernardston, Erving, and Northfield.

Sincerely,

Gregory M. Snedeker, Chair

Charles J. Garbiel, II

Randy P. Crochier

Cc: A. Llamas, Northfield Town Administrator



**COMMONWEALTH**  
ELECTRICAL TECHNOLOGIES

Prepared an Energy Conservation Proposal for:

## **Town of Gill Town Hall**

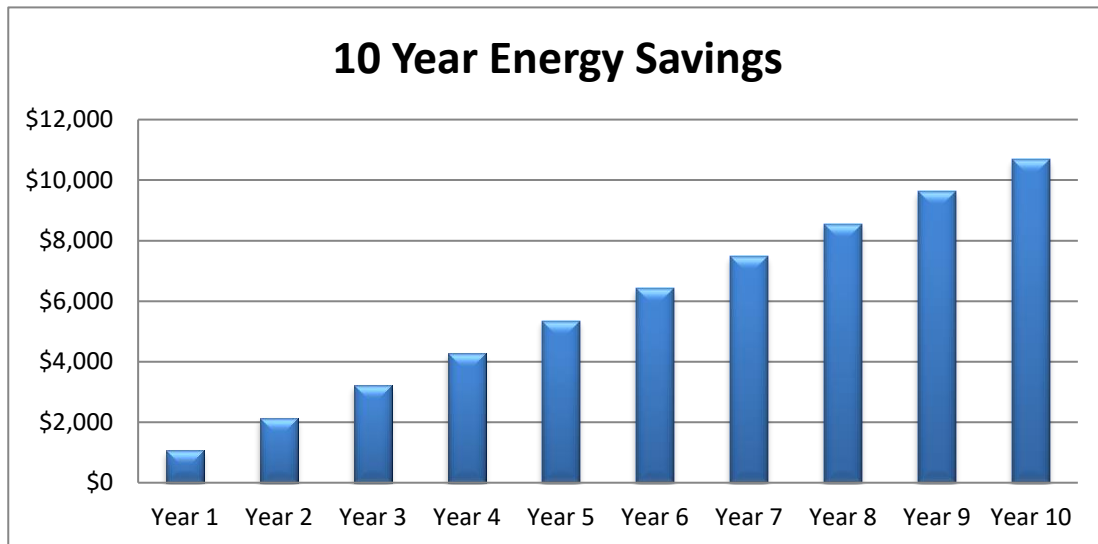
325 Main Street  
Gill, MA

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Prepared by  
*Paul DeMaria*  
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*125 Blackstone River Road*  
*Worcester, MA 01607*  
*(617) 799-1841*  
*PDEMARIA@COMELECTRICAL.COM*

## Financial Summary

Energy Conservation Measure	PROJECT TOTAL COST	Eversource Contribution	CUSTOMER COST	ROI	AC & Maintenance Savings	SIMPLE PAYBACK (YEARS)	Estimated Annual Energy Savings (\$)
Lighting	\$4,152.00	\$500.00	\$3,652.00	29%	\$392	3.4	\$676.08
<b>Total</b>	<b>\$4,152.00</b>	<b>\$500.00</b>	<b>\$3,652.00</b>	<b>29%</b>	<b>\$392</b>	<b>3.4</b>	<b>\$676.08</b>



<b>KWH SAVINGS</b>
<b>2,704</b>

**Monthly Cost of Delay**

**\$89.02**



## Environmental Impact

CET has become an industry leader in assisting our customers reduce energy costs, while at the same time improving the HVAC controls and lighting quality. Reducing energy consumption is the the easiest, most cost-effective way to reduce the emissions of greenhouse gases. CET is currently an energy efficiency solutions provider for Eversource and a National Grid Project Expediter.

The following environmental calculations are based on our energy conservation proposal.

ENERGY SAVINGS ESTIMATE		
ENERGY	KWH	KW
EXISTING	4,356	2.6
PROPOSED	1,652	1.1
SAVED	2,704	1.5

ENVIRONMENTAL IMPACT	
KWH Saved	2,704
CO2 EMISSIONS REDUCED (LBS)	3,786
N2O EMISSIONS REDUCED (LBS)	0.01
NH4 EMISSIONS REDUCED (LBS)	0.02
EQUIVALENT SAVINGS	
Cars Removed from the Road	0.3
Homes Removed	0.2
Computers Removed	2.7
# of trees saved	3.6
Acres of forest preserved	0.01

Environmental Summary	
NOX	SO2
3.8	10.8

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## Qualifications/Clarifications

This report is not for general use and is the intellectual property of Commonwealth Electrical Technologies, LLC

- All savings estimates and incentives must be considered estimated until reviewed and approved by the utility.
- Savings estimates are based on an average annual electricity rate of \$0.25 /kwh
- Lamp & Ballast disposal is included.
- Utility charges
- Electrical Permit fees are included
- Proposal Valid for 60 days
- Warranty is one year for labor & manufacturer's warranty on materials.
- Fixtures listed in the Line by Line Analysis only, are included in the scope of work
- Materials restocking fee of 20% on any project cancellations after (5) days of signature date.

Not included in this proposal:

- Emergency Ballasts
- Prevailing Wage labor rates
- Overtime, overnight, or weekend work
- Disposal of any hazardous material that may be found during construction
- Painting or patching
- Rewiring & troubleshooting existing code or electrical issues.

## About Commonwealth Electrical Technologies

CET is full service electrical contractor and energy services company. We have over 160 employees. CET offers turnkey energy efficiency, EV Charging stations, and renewable energy solutions.

CET has a broad knowledge and strong experience in all aspects of the electrical field. Our electricians are fully versed in new electrical construction, design-build applications, ground and roof-top photovoltaic systems, renovations, tenant fit-ups, lighting systems design-installation, energy management systems, motor controls, and fire alarm systems, as well as general electrical service and maintenance. Our project management and estimating departments are involved throughout the duration of all projects to make sure the client receives a completed project on time and within budget.

The energy division provides auditing, design, engineering, and implementation services. We also work with the utility sponsored incentive programs to assist our clients in maximizing their project's return on investment.

**Fixture Line by Line Analysis**

Location		Existing Fixture Type						Proposed Fixture Type						Occupancy Sensors		Savings	
Line Item	Location	Fixture Type	Existing Fixture Type	Fixt. Qty	Existing Hours	Watts	kWH	Proposed Fixture	Fixt Qty	Proposed Hours	Watts	kWH	Occ. Sensor Model #	Sensor Qty	kW Saved	kWh Saved	
1	Front Entrance	W5	4' Wrap, 2 Lamp, 32w T8, electronic ballast	2	2,000	60	240	4' 2L, 12W LED, Type B	2	2,000	24	96			0.07	144	
2	Mens Bathroom	W5	4' Wrap, 2 Lamp, 32w T8, electronic ballast	1	1,200	60	72	4' 2L, 12W LED, Type B	1	780	24	19	Wall Switch	1	0.04	53	
3	Ladies Bathroom	W5	4' Wrap, 2 Lamp, 32w T8, electronic ballast	1	1,200	60	72	4' 2L, 12W LED, Type B	1	780	24	19	Wall Switch	1	0.04	53	
4	Front Entrance by Ladies Room	W5	4' Wrap, 2 Lamp, 32w T8, electronic ballast	9	2,000	60	1,080	4' 2L, 12W LED, Type B	9	2,000	24	432		0	0.32	648	
5	Town Admin Room	W5	4' Wrap, 2 Lamp, 32w T8, electronic ballast	4	2,000	60	480	4' 2L, 12W LED, Type B	4	1,300	24	125	Wall Switch	1	0.14	355	
6	Town Treasure Room	W5	4' Wrap, 2 Lamp, 32w T8, electronic ballast	3	1,800	60	324	4' 2L, 12W LED, Type B	3	1,170	24	84	Wall Switch	1	0.11	240	
7	Town Clerk Room	W5	4' Wrap, 2 Lamp, 32w T8, electronic ballast	3	1,800	60	324	4' 2L, 12W LED, Type B	3	1,170	24	84	Integrated	3	0.11	240	
8	Upstairs	W5	4' Wrap, 2 Lamp, 32w T8, electronic ballast	21	1,400	60	1,764	4' 2L, 12W LED, Type B	21	1,400	24	706			0.76	1,058	
<b>TOTALS</b>				<b>44</b>		<b>480</b>	<b>4,356</b>		<b>44</b>		<b>192</b>	<b>1,564</b>		<b>7</b>	<b>1.58</b>	<b>2,792</b>	

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## Statement of Work

The Statement of Work is entered into between Commonwealth Electrical Technologies, LLC ("CET") and Town of Gill Town Hall ("Customer").

### PROJECT OVERVIEW and SCOPE OF WORK:

- Energy Conservation Measures per proposal dated 11/15/2024
- Lighting upgrades per fixture line by line analysis
- Prevailing Wage Labor Rates
- Process utility incentive applications for customer
- Removal of debris from site
- Lamp and ballast recycling
- Customer agrees to provide CET with access to Customer's site in order for CET to complete scope of work in a timely manner

### PROJECT EXCLUSIONS:

- Overtime or weekend work
- Utility company charges
- Disposal of any hazardous materials that may be found during construction

### PAYMENT TERMS:

- \$3,652.00 payment to CET upon project completion.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year below written.

Customer: \_\_\_\_\_ Commonwealth Electrical Technologies, LLC

By: \_\_\_\_\_  
(Signature)

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: John J. Duquette

Title: \_\_\_\_\_

Title: VP & General Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_