



SELECTBOARD AGENDA & MEETING NOTICE

July 14, 2025

***Indicates item added after the 48 hour posting
time = invited guest or advertised hearing
(all other times are approximate)

Location: Town Hall, 2nd floor meeting room, 325 Main Road, Gill

5:30 PM Call to Order (If the meeting is being videotaped, announce that fact. If remote participation will occur, announce member & reason, & need for roll call voting)

Old Business

- Review of Minutes: 3/24/25, 4/7/25, 4/22/25, 5/5/25, 5/20/25, 6/2/25, 6/16/25, 6/30/25

New Business

- Request from Janet Masucci, 64 French King Highway, to park vehicles at Riverside Building parking area for 7-10 days when her driveway is paved
- Cultural Council Appointments
 - Reappoint Karen Larsen for term of 8/15/25 to 8/15/28
 - Appoint Isaac Bingham for a term of 8/5/25 to 8/5/28
 - Appoint Lynn Tomb for a term of 9/1/25 to 9/1/28
- Review & approve proposal from FRCOG to assist the Town in completing the Municipal Vulnerability Preparedness (MVP) 1.0 Planning Process. \$20,000 lump sum fee, inclusive of staff time and direct costs. Funding is from the MVP planning grant awarded in January 2023
- Modify official membership of Cable Committee to be between 3 and 7 members, with one member to be a representative from the Selectboard, one member to be the Town Administrator, and the remaining members to be residents of Gill
- Other business as may arise after the agenda has been posted.
- Public Service Announcements, if any
- Warrants
 - FY25 #27 – Vendors (\$23,017.56) & Payroll (\$33,221.85) – reviewed/signed on 6/30/25
 - FY26 #01 – Vendors (\$162,151.89) & Payroll (\$2,229.85) – reviewed/signed on 6/30/25
 - FY25 #28 & FY26 #02 – review & sign

Adjournment

Other Invitations/Meetings:

Date	Time	Event	Location
Mon 7/28	5:30 PM	Selectboard meeting	Town Hall
Mon 8/11	5:30 PM	Selectboard meeting	Town Hall
Mon 8/25	5:30 PM	Selectboard meeting	Town Hall



Franklin Regional Council of Governments

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PROPOSAL to Assist the Town of Gill in Completing the Municipal Vulnerability Preparedness (MVP) 1.0 Planning Process

The Franklin Regional Council of Governments (FRCOG) will support the Town of Gill in completing a comprehensive, baseline climate change and natural hazard vulnerability assessment and developing a list of prioritized actions for dealing with priority hazards using the Community Resilience Building (CRB) workshop guide provided by EEA, and beginning broader community outreach. FRCOG will incorporate the downscaled climate change projections, available on the www.resilientMA.org website, into the planning process.

This scope of work aligns with requirements of Attachment A – Scope of Services and Additional Terms and Conditions of the Town of Gill’s contract with the Commonwealth of Massachusetts, revised February 2025, for the Municipal Vulnerability Preparedness (MVP) award.

FRCOG proposes to complete this scope of work by June 30, 2026 for the lump sum amount of \$20,000 (Twenty thousand dollars), inclusive of staff time (wages and overhead) and direct costs (such as travel, meeting supplies, copies, etc.).

The objectives of the project are to:

1. Understand connections between ongoing community issues, climate change and natural hazards, and local planning and actions in the Gill;
2. Understand how climate change will exacerbate or lead to new community issues, hazards and other challenges the municipality faces;
3. Identify and map vulnerabilities and strengths to develop infrastructure, societal, and natural resource risk profiles for the town;
4. Explore nature-based solutions to build resiliency in Gill;
5. Develop and prioritize actions and clearly delineated next steps for the municipality, local organizations, businesses, private citizens, neighborhoods, and community groups; and,
6. Identify opportunities to advance actions that further reduce the impact of climate change and natural hazards and increase resilience across and within municipalities.

TASK 1: Prepare for the Community Workshop

- 1.1 FRCOG will work with the town to establish a Core Team and identify and engage stakeholders from the municipality, including but not limited to municipal officials, business, private non-profits, and community residents.
- 1.2 FRCOG will prepare background materials materials for the workshop including:
 - Base maps of the town with relevant layers identified including important town assets, past hazards, natural features, roadways and other infrastructure, and any other relevant data
 - Summary of climate data and impacts to present to the municipality to help frame the discussion
 - Risk matrices from the www.communityresiliencebuilding.com site
 - Background data sets and any information collected from the municipality or staff interviews relevant to the workshops
 - Existing local plans
- 1.3 FRCOG will work with the town to schedule either (1) 8 hour workshop or (2) 4 hour workshops, depending upon the needs of the town.

TASK 2: Conduct the Community Workshop

FRCOG will provide lead facilitation and small group facilitation to conduct the Community Workshop and complete the following components of the MVP planning process:

- 2.1 Characterize hazards: identify past, current and future impacts using the best available data including newly developed climate projections available from www.resilientMA.org and determine the highest priority hazards.
- 2.2 Identify Community Vulnerabilities and Strengths
- 2.3 Identify vulnerabilities and strengths for the following sectors: infrastructure, societal, environmental and other sectors chosen by the town.
- 2.4 Identify and Prioritize Community Actions
 - Infrastructure actions
 - Societal actions
 - Environmental actions
 - Other actions, including nature-based solutions
- 2.5 Determine the Overall Priority Actions
 - Identify highest-priority actions
 - Further define urgency and timing

TASK 3: Conduct Public Meeting to Gather Input and Prepare Draft and Final Report

FRCOG will assist the town in conducting (1) public listening session to gather input on the risk matrix and priority actions developed under Task 2, above. FRCOG will use the input from the public meeting and information from Tasks 1 and 2 to prepare a draft report using the MVP Program Summary of Findings template guidance provided by EEA. FRCOG will submit the draft report to the town for review and comment. FRCOG will incorporate comments from the town and issue a final report that the town can submit to EEA with a request to be designated a MVP Climate Community.

TASK 4: Plan for Next Steps to Maintain MVP Designation

FRCOG will use a progress report template to be provided by EEA and assist the town in developing a list of “next steps” to complete to help the town maintain their MVP designation in coming years.

TASK 5: Reporting and Project Invoicing

At the end of each quarter, FRCOG will prepare a brief narrative report and invoicing and submit it to the town. FRCOG will assist the town in completing quarterly reporting to EEA.