



SELECTBOARD AGENDA & MEETING NOTICE

March 23, 2026

***Indicates item added after the 48 hour posting
bold underlined time = invited guest or advertised hearing
(all other times are approximate)

Location: Town Hall, 2nd floor meeting room, 325 Main Road, Gill

5:30 PM Call to Order (If the meeting is being videotaped, announce that fact. If remote participation will occur, announce member & reason, & need for roll call voting)

MVP Plan – Public Listening Session

- Overview of MVP program, process, & Summary of Findings
- Priority next steps/actions and implementation methods
- Q&A and public comments

Old Business

- Review of Minutes: 2025: 3/24, 4/7, 4/22, 5/5, 5/20, 6/2, 6/16, 6/30, 8/11, 8/18, 9/8, 9/17, 10/6, 10/16, 10/20, 11/3, 11/17, 12/15, 12/29; 2026: 1/12, 1/26, 2/9, 3/9
- Proposed APR acquisition on Boyle Road by Mass Dept. of Agricultural Resources (MDAR)
 - MDAR is requesting Town's consent to reduce 120-day notice period to not less than 60 days
 - MDAR is requesting Town's assistance with a local contribution of \$14,250 (5% of the APR value of \$285K). Any funds not contributed by Town are taken as bargain sale by landowner
- Highway Department – Snow & Ice budget deficit, guidance on purchasing salt

New Business

- Highway Department - Chapter 90 project – chip sealing southern end of Mountain Road from Main Road to high tension lines (approx. 1 mile); use Highway budget or Chapter 90 funds for approx. \$12,536 of crack sealing? (Chapter 90 funds: \$73,694 w/o crack sealing or \$87,484 w/ crack sealing)
- Memorial Committee – purchase order request - \$12,133 to Negus & Taylor Monuments for new monument (funding split between donation accounts, possible grant, and private contributions)
- Fire Department – purchase order request - new water tank (\$3,865 from United Plastic Fabricating) & plumbing supplies for Brush Truck
- Review & adopt “Sustainable Purchasing Policy” – replaces the *Recycled Product Purchasing Policy* and is a requirement to receive Recycling Dividend Program funds from MassDEP
- Renewal of Food Concession Trailer License for 2026 – Cielito Lindo
- Other business as may arise after the agenda has been posted.
- Public Service Announcements, if any
 - Planning Board public hearing on proposed zoning bylaw changes – Thur, March 26th @ 7 PM
 - Gill Elementary Roof Project – info sessions Wed, Apr 8 @5:30PM and Sat, Apr 11 @9:30AM
 - Computer Classes for seniors starting April 3. Keep the computer after attending all 6 classes!
- Warrants
FY26 #19 – Vendors (\$596,751.64) & Payroll (\$41,664.99) – reviewed/signed on 3/9
FY26 #20 – review & sign

Adjournment

Other Invitations/Meetings:

Date	Time	Event	Location
Mon 4/6	5:30 PM	Selectboard meeting	Town Hall
Mon 4/20		Patriots' Day holiday	
Tues 4/21	5:30 PM	Selectboard meeting	Town Hall

FY2026 Mountain Road Chip Seal Project

20% Rubber Chip Seal Project

Spring 2026

PURPOSE AND NEED FOR PROJECT

This project addresses the final section of Mountain Road requiring surface treatment, extending from Main Road to the power lines (house #97)—a distance of approximately 0.9 miles. After careful evaluation, chip seal was selected as the ideal treatment method since the roadway remains in excellent structural condition and would benefit most from preventative maintenance to extend its service life. The project includes thorough crack sealing utilizing PCRM material followed by a high-quality 20% Rubber Chip Seal application, ensuring long-lasting protection for this important community roadway.

PROJECT SCOPE

- Roadway surface preparation: debris removal, sweeping, and clearing utilizing a tractor-mounted debris blower (Highway Department)
- Patching all potholes prior to project commencement (Highway Department)
- Thorough cleaning of cracked pavement using compressed air to dry the surface (Seal Coating, Inc. DBA Indus)
- Crack sealing utilizing PCRM material (PG 64-28 binder with 3 performance additives: fiber, polymer, and crumb rubber) (Seal Coating, Inc. DBA Indus)
- Application of 20% Rubber Chip Seal with same-day sweeping operations (All States Construction, Inc.)

MEASUREMENTS AND FIGURES

Road	Section From	Section To	Length (ft)	Width (ft)	Sq. Ft.	Sq. Yds.
Mountain Road	Main Road	Power lines (house #97)	4,752	22	104,544	11,616

COST ESTIMATE

Item	Quantity	Unit	Unit Price	Amount
Crack Sealing	800	Gallons	\$15.67	\$12,536.00
20% Rubber Chip Seal Overlay	11616	Sq. Yd.	\$5.65	\$65,630.40
Police Detail (Regular Hours)	16	Hours	\$62.00	\$992.00
Police Detail (Overtime)	4	Hours	\$93.00	\$372.00
Subtotal				\$79,530.40
<i>10% Contingency</i>				<i>\$7,953.04</i>
TOTAL PROJECT ESTIMATE				\$87,483.44

Project to be completed using Chapter 90 Funds

This estimate uses FCROG FY2026 Bid Prices

APPROVALS

Prepared by: John Miner, Highway Superintendent
Date Prepared: March 18, 2026

Approved by Selectboard: _____
Approval Date: _____

Project Completed on: _____

FY2026 Mountain Road Chip Seal Project

20% Rubber Chip Seal Project

Spring 2026

PURPOSE AND NEED FOR PROJECT

This project addresses the final section of Mountain Road requiring surface treatment, extending from Main Road to the power lines (house #97)—a distance of approximately 0.9 miles. After careful evaluation, chip seal was selected as the ideal treatment method since the roadway remains in excellent structural condition and would benefit most from preventative maintenance to extend its service life. The project includes thorough crack filling followed by a high-quality 20% Rubber Chip Seal application, ensuring long-lasting protection for this important community roadway.

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Police Detail (Regular Hours)	16	Hours	\$62.00	\$992.00
Police Detail (Overtime)	4	Hours	\$93.00	\$372.00
Subtotal				\$66,994.40
<i>10% Contingency</i>				<i>\$6,699.44</i>
TOTAL PROJECT ESTIMATE				\$73,693.84

*Project to be completed using Chapter 90 Funds
This estimate uses FCROG FY2026 Bid Prices*

APPROVALS

Prepared by: John Miner, Highway Superintendent
Date Prepared: March 18, 2026

Approved by Selectboard: _____
Approval Date: _____

Project Completed on: _____

Re: Doug Smith

From: Negus & Taylor Monuments (info@negusandtaylor.com)

To: djsgill39@yahoo.com

Date: Tuesday, March 17, 2026 at 01:08 PM UTC

Hi Doug,

Here are the quotes for the new Gill Memorial.

To match the existing size that is currently in Greenfield (no check at top of memorial stone)
3' across, 8" thick, 5' tall, no base \$8,456.00 plus tax.
Foundation and installation, \$1,200.00.

To match the existing smaller one in Gill
4' 2" across, 10" thick, 5' 6" tall \$10,708.00 plus tax.
Add a base \$2,168.00
Foundation and installation \$1,425.00

12,133.00

These quotes include the provided lettering, eagle carving and 6 emblem carvings.

Let me know if you have any questions!

Thank you,
Michelle

Negus and Taylor Monuments

10 Mill St.
Greenfield, MA 01301
(413) 773-9552

From: Negus & Taylor Monuments (info@negusandtaylor.com)



IN GRATEFUL APPRECIATION TO ALL
MILITARY PERSONNEL WHO SERVED WITH
HONOR, SACRIFICE AND DEDICATION
IN KEEPING OUR COUNTRY FREE

LEBANON GRANADA PANAMA IRAQ
BOSNIA KOSOVA AFGHANISTAN
WAR ON TERRORISM



PIONEER VALLEY
SYMPHONY



United Plastic Fabricating
 165 Flagship Drive
 North Andover, MA, 01845
 Phone: 800.638.8265
 Web: www.unitedplastic.com

Quote

Order No.: QT00903900
 Order Date: 3/19/2026
 Delivery Date:
 Expiration Date: 4/18/2026
 Customer ID: C1000251
 Currency: USD

Ref No:
 End User:

BILL TO:	SHIP TO:
Gill Fire Department 196A Main Road Gill MA 01354 United States of America	Gill Fire Department 196A Main Road Gill MA 01354 United States of America

CUSTOMER P.O. NO.	TERMS	CONTACT
	Quote	Michelle Kobussen
FOB POINT	SHIPPING TERMS	SHIP VIA
UPF Production Plant	Freight Charge TBD	Worldwide

NO.	ITEM	QTY.	UOM	PRICE	DISC.	EXTENDED PRICE
1	758-6003-000: 400 Gallon Defender 2CE Black Textured Material 64"x46"x38.5"	1.0000	EA	3,864.8300	0%	3,864.83
2	650-0003-000: Std Features, Defender =Sump/ Drain/Suc Up To 4" Vent/Fill/Twr/Site Tube	1.0000	EA	0.0000	0%	0.00

Total Weight (LB):	0	Sales Total:	3,864.83
Total Volume (CU3):	0	Freight & Misc.:	0.00
		Less Discount:	0.00
		Tax Total:	0.00
		Total (USD):	3,864.83

All orders subject to freight charges unless arranged by customer: FOB UPF Plant

TOWN OF GILL

M A S S A C H U S E T T S



SUSTAINABLE PURCHASING POLICY

The Town of Gill recognizes municipal procurement decisions have significant impacts on the environment. By including environmental, health, and waste reduction considerations in purchasing decisions, along with price, performance, and product availability, the Town can remain fiscally responsible while promoting practices that minimize waste and environmental impacts. The purpose of this policy is to establish a sustainability-based purchasing program for the Town. This policy replaces the Town's previous *Recycled Product Purchasing Policy*.

The objectives of this policy include making purchasing decisions that:

1. Minimize waste and prioritize reuse by identifying alternative options to new and single-use products and equipment.
2. Support recycling markets by purchasing products with post-consumer recycled content and that are recyclable after use.
3. Conserve natural resources, such as energy and water.
4. Minimize environmental impacts from pollution, greenhouse gases and toxins/hazardous products.
5. Ensure compliance with all applicable Massachusetts procurement laws, including M.G.L. Chapter 30B, while integrating sustainability criteria into bid specifications and evaluations.

To meet these objectives, whenever feasible and without sacrificing product quality and performance, the Town will:

- Purchase products with recycled content, especially paper, office supplies, and construction materials. Said products shall meet the current state minimum standards and adhere to the [Federal Comprehensive Procurement Guidelines](#) for recycled content levels
- Purchase products and services offered through the State's [Environmentally Preferable Products and Services Program](#).
- Select energy-efficient equipment and appliances that meet ENERGY STAR or equivalent standards.
- Favor non-toxic and low-VOC products, including cleaning supplies, paints, and building materials.
- Reduce single-use plastics and prioritize reusable, compostable, or recyclable alternatives.
- Choose vendors who minimize packaging and offer take-back or recycling programs.
- Consider local and regional suppliers to reduce transportation impacts and support the local economy.
- Prioritize donation and reuse before disposal of goods or equipment, and, whenever possible, utilize the State Surplus Property Program.

Sustainability criteria shall be included in bid documents where appropriate. People authorized to make purchases on behalf of the Town shall be aware of and comply with this policy in day-to-day purchasing decisions. Purchasers are encouraged to be innovative and to demonstrate leadership by considering environmental and public health benefits when making purchasing decisions.

This Sustainable Purchasing Policy was adopted on _____, 2026, and is effective immediately.

By the Selectboard of the Town of Gill:
