



SELECTBOARD AGENDA & MEETING NOTICE

October 19, 2026

***Indicates item added after the 48 hour posting
time = invited guest or advertised hearing
(all other times are approximate)

Location: Gill Town Hall, 2nd floor meeting room, 325 Main Road, Gill

6:00 PM Call to Order (If the meeting is being videotaped, announce that fact. If remote participation will occur, announce member & reason, & need for roll call voting)

Old Business

- Minutes: 2025: 3/24, 4/7, 4/22, 5/5, 5/20, 6/2, 6/16, 6/30, 8/11, 8/18, 9/8, 9/17, 10/6, 10/16, 10/20, 11/3, 11/17, 12/15, 12/29; 2026: 1/12, 1/26, 2/9, 3/9, 3/23, 4/6, 4/21, 5/4, 5/19, 9/8, 9/21, 10/5
- RMB Roof Committee – updates
- RMB Use Committee – updates

New Business

- ~~Fire Department Annual Purchase Orders for Fiscal Year 2027 routine, budgeted expenses~~
- Application for two (2) One-Day Beer/Wine/Cider Licenses by Hélène Grosvenor, 10 Cross Rd. for Franklin County Cider Days on November 7 & 8, 2026 from 11 AM to 6 PM both days
- Grant Awards
 - \$8,400.00 from MassDEP's Sustainable Materials Recovery Program
- Other business as may arise after the agenda has been posted
- Public Service Announcements, if any
- Warrants
 - FY27 #08 – Vendors (\$133,497.16) & Payroll (\$38,491.92) – reviewed/signed on 10/5
 - FY27 #09 – review & sign

Adjournment

Other Invitations/Meetings:

Date	Time	Event	Location
Mon 11/02	4:30 PM	Selectboard & FinCom meeting	Riverside Muni Bldg
Mon 11/02	5:30 PM	Selectboard meeting	Riverside Muni Bldg
Tues 11/03	7AM--8PM	State mid-term election	Town Hall
Wed 11/11		Veterans Day holiday	
Mon 11/16	5:30 PM	Selectboard meeting	Town Hall

TOWN OF GILL

MASSACHUSETTS



SELECTBOARD MEETING MINUTES

October 5, 2026

Called to Order: The meeting was called to order at 5:31 PM in the middle classroom at the Riverside Municipal Building, 54 French King Highway.

Members Present: John Ward, Jenn Waldron, Charles Garbiel

Members Absent: None

Others Present: Ray Purington, Town Administrator; Tim Batchelder, Kate Savage, Peter Turban, Dan Flagg, and Ray Steele.

Review of Minutes: No minutes were available for review.

RMB Roof Committee: Garbiel reported there are no updates, and the committee's next meeting is October 7th at 6:30 PM at the Town Hall.

RMB Use Committee: Waldron reported there are no updates, and the committee's next meeting is October 12th.

November 3rd Election Warrant: The Selectboard reviewed the extra-long (5 legal-size pages) warrant for the November 3rd state election. The election ballot includes 9 citizen initiative petition questions, which has happened only three other times since 1970. The warrant was signed by consensus.

Cultural Council Appointment: Garbiel made a motion, seconded by Waldron, to appoint Judd Greenstein of Green Hill Road to the Cultural Council for a 3-year term through October 5, 2029. The motion was approved by a unanimous vote.

Grant Awards: Purington reported the previous week was a successful one for the Town with respect to being awarded grants. Highway Superintendent John Miner was notified the Town was awarded the full \$1,000,000 he requested in support of engineering design costs for a Main Road reconstruction and drainage project covering the first two miles of the road beginning at Route 2. The award was from the Housing Works Infrastructure Program. Purington was notified the Town was awarded the full \$150,000 he applied for from the Rural Development Fund in support of an engineering evaluation and design improvements to the Riverside Sewer Pump Station.

Also last week Police Chief Chris Redmond received notification his department was awarded \$20,140 from the Executive Office of Public Safety & Security for the FFY27 Municipal Road Safety Program. Lastly, the Town was notified that its Cultural Council will receive \$5,700 this year from the Mass Cultural Council in support of community-based arts, humanities, and interpretive science events and projects.

Bond Anticipation Note for Responder fire truck: Treasurer Peter Turban reported Greenfield Co-operative Bank submitted the lowest interest rate bid for the third and final 1-year bond anticipation note (BAN) for the Responder fire truck, at 3.19%. The note (loan) will be for \$47,000 and will be paid off in October 2027. Waldron made a motion, seconded by Garbiel, to award the bid to Greenfield Co-operative Bank and to authorize the Selectboard members to sign the related loan paperwork individually once the paperwork has been received from UniBank Financial Advisory Services. The motion was approved by a unanimous vote.

MVP Designation Letter: Purington reported he was notified today by the Executive Office of Energy and Environmental Affairs that the Town has been designated as a Municipal Vulnerability Preparedness (MVP) Community for its completion of the Community Resilience Building planning process. The MVP Plan developed by the Town earlier this year will help guide its efforts to prepare for climate change. With the designation, the Town is now eligible to apply for MVP Action Grants to implement priority actions.

Resignation: Purington reported that Maryanne Gallagher has submitted her letter of resignation from the Personnel Committee effective after its meeting on October 8th. Although she was on the committee for only a short time, she was instrumental in the recent work implementing the changes to the wage scale and reviewing the updated job descriptions. The resignation was accepted by the Selectboard with regret. The Town is now looking for a resident willing to serve as an At Large member of the Personnel Committee.

Warrants: The Selectboard reviewed and signed the FY 2027 warrant # 08 with totals of \$133,497.16 for vendors and \$38,491.92 for payroll. Waldron's son Mitchell, a Gill firefighter and part-time police officer, appeared on this week's payroll warrant. Due to the conflict of interest, Waldron abstained from signing the payroll warrant.

Other Business: Ray Steele asked if a reminder could be given to the Highway Department about the need to deliver a load of gravel to the front of the Riverside Municipal Building. Steele has volunteered to create a sloped, impermeable berm at the front of the building next to the ramp that should direct surface water away from the foundation and help reduce dampness in the basement. The Selectboard inquired whether the Highway Department will need a per-diem snowplow driver this winter. Purington will inquire.

Minutes respectfully submitted by Ray Purington, Town Administrator

Signed copy on file. Approved on 10/19/2026

Jenn Waldron, Selectboard Clerk

TOWN OF GILL
MASSACHUSETTS



www.gillmass.org

SPECIAL & ONE DAY LIQUOR LICENSE APPLICATION FORM

CHECK ONE

☒ Application by a manager for one day special license for the sale of BEER & WINE to be drunk on the premises.

☐ Application by the manager of a nonprofit organization for one day special license for the sale of ALL ALCOHOLIC BEVERAGES OR BEER & WINE to be drunk on the premises.

DATE OF EVENT BEING APPLIED FOR: 11/7/2020

1. Full name, address and phone number(s) of the organization and authorized representative making this application:

Helene Grosvenor
10 cross rd.
Gill, MA 01354
401-368-1077

2. Full name, address and phone number(s) of manager who shall be responsible for the license:

same as above

3. Nature of Event and Number of Attendees:

Franklin County Cider Days, Day 1
rolling attendance: 30/hr.

4. Is the applicant a non-profit organization duly registered with the Secretary of State and/or the Attorney General's Non-Profit Organizations/Public Charities Division? If Yes, please **attach** appropriate documentation. YES ☒ NO ☐

5. Address and Location on the property where event shall be held:

10 Cross Rd.
Gill, MA 01354

6. Has the approval of the property owner been obtained? ☒ YES ☐ NO

7. Exact times of the license: FROM 11 o'clock AM / PM (circle one)
TO 6 o'clock AM / PM (circle one)

8. Has the applicant been issued similar licenses in Gill in the past 12 calendar months?

YES ☐ NO ☐

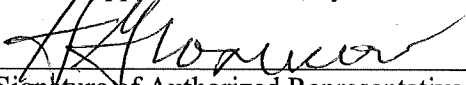
If Yes, when? Sept. 24, 2026

9. Does the applicant have an application for a license to sell alcoholic beverages pending before the Licensing Authority of the Town of Gill? YES ☐ NO ☒

10. **Attach** a plan of the parking area, showing the number of parking spaces available and adequate space for emergency access.

11. Proof of Liquor Liability Insurance provided? YES ☐ NO ☒ Date: _____

The applicant hereby states that the applicant has received a copy of the Licensing Authority's regulations pertaining to Special and One Day Liquor Licenses and is aware of and shall comply with all applicable statutes, by-laws and regulations.


Signature of Authorized Representative
of Applicant

Manager
Title

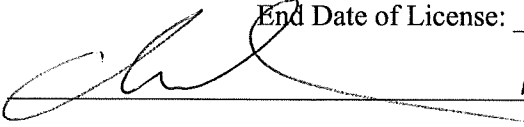
10/12/2026
Date

Office Use Only:

Date Approved: _____

Days Permit Issued For: _____ Start Date of License: _____

End Date of License: _____

Police Chief Signature:  10-13-2026

Selectboard Authorized Signature: _____

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MASSACHUSETTS



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SPECIAL & ONE DAY LIQUOR LICENSE APPLICATION FORM

CHECK ONE

☒ Application by a manager for one day special license for the sale of BEER & WINE to be drunk on the premises.

☐ Application by the manager of a nonprofit organization for one day special license for the sale of ALL ALCOHOLIC BEVERAGES OR BEER & WINE to be drunk on the premises.

DATE OF EVENT BEING APPLIED FOR: 11/8/2020

1. Full name, address and phone number(s) of the organization and authorized representative making this application:

Helene G. Grosvenor
10 Cross Rd.
Gill, MA 01354
401-368-1077

2. Full name, address and phone number(s) of manager who shall be responsible for the license:

same as above

3. Nature of Event and Number of Attendees: _____

Franklin County Cider Days, Day 2
rolling attendance: 30/hr.

4. Is the applicant a non-profit organization duly registered with the Secretary of State and/or the Attorney General's Non-Profit Organizations/Public Charities Division? If Yes, please **attach** appropriate documentation. YES ☒ NO

5. Address and Location on the property where event shall be held:

10 Cross Rd.
Gill, MA 01354

6. Has the approval of the property owner been obtained? ☒ YES ☐ NO

7. Exact times of the license: FROM 11 o'clock AM / PM (circle one)
TO 6 o'clock AM / PM (circle one)

8. Has the applicant been issued similar licenses in Gill in the past 12 calendar months?

☒ YES ☐ NO If Yes, when? Sept. 24, 2026

9. Does the applicant have an application for a license to sell alcoholic beverages pending before the Licensing Authority of the Town of Gill? YES ☒ NO

10. **Attach** a plan of the parking area, showing the number of parking spaces available and adequate space for emergency access.

11. Proof of Liquor Liability Insurance provided? YES ☒ NO Date: _____

The applicant hereby states that the applicant has received a copy of the Licensing Authority's regulations pertaining to Special and One Day Liquor Licenses and is aware of and shall comply with all applicable statutes, by-laws and regulations.

[Signature]
Signature of Authorized Representative
of Applicant

manager
Title

10/12/2026
Date

Office Use Only:

Date Approved: _____

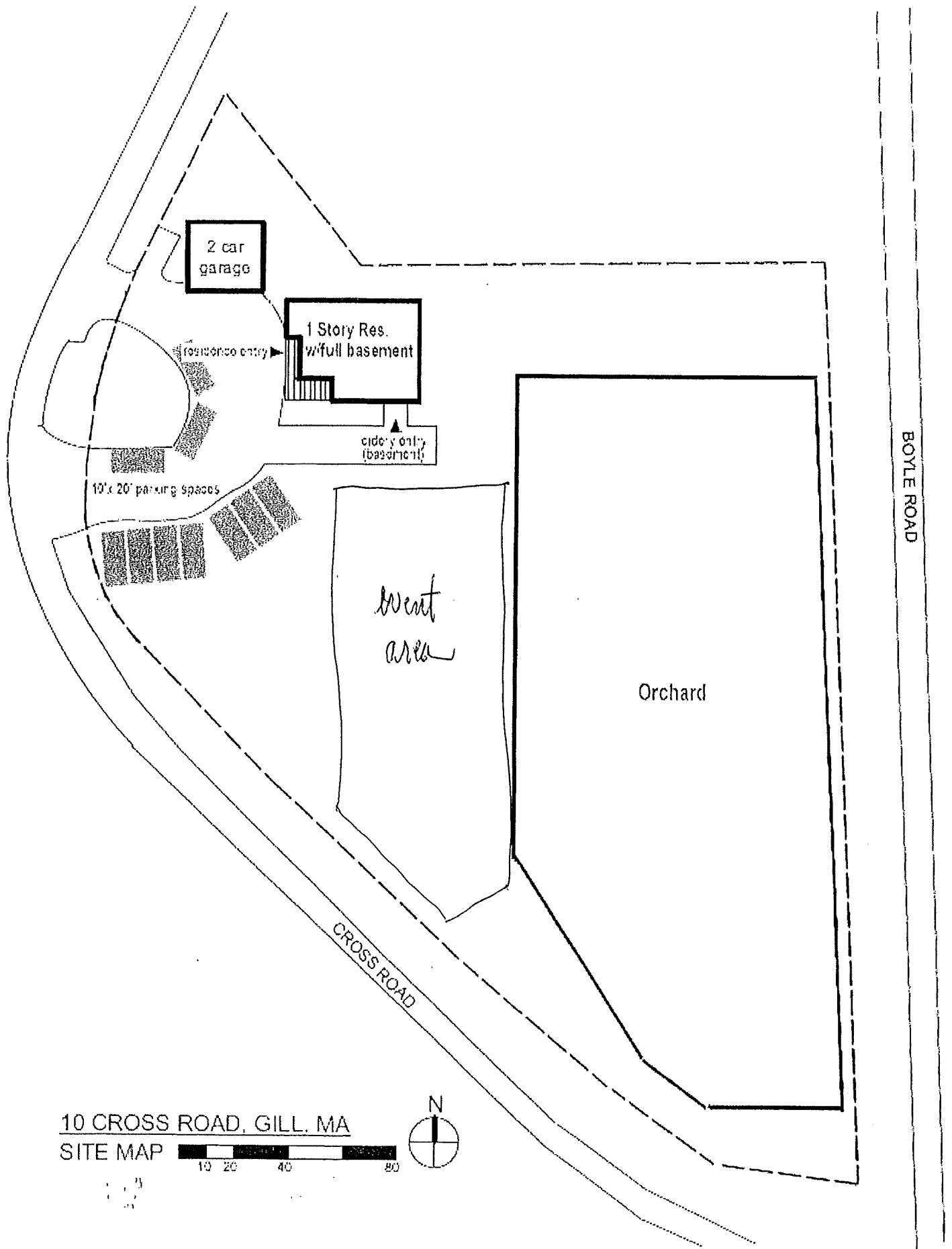
Days Permit Issued For: _____

Start Date of License: _____

End Date of License: _____

Police Chief Signature: [Signature] 10-13-2026

Selectboard Authorized Signature: _____





Commonwealth of Massachusetts
Executive Office of Energy and Environmental Affairs

Department of Environmental Protection

Address: 100 Cambridge Street, Suite 900, Boston MA 02114 | **Phone:** 617-292-5500

Maura T. Healey
Governor

Kim Driscoll
Lieutenant Governor

Rebecca Tepper
Secretary

Bonnie Heiple
Commissioner

Ray Purington
Town Administrator
325 Main Road
Gill, MA 01354

October 14, 2026

Dear Mr. Purington:

Congratulations! It is my pleasure to inform you that the Massachusetts Department of Environmental Protection (MassDEP) has awarded the Town of Gill Recycling Dividends Program funds under the Sustainable Materials Recovery Program. The Town of Gill has earned 14 points and will receive \$8,400.

The Sustainable Materials Recovery Program (SMRP) was created under 310 CMR 19.300-303 and the Green Communities Act, which directs a portion of the proceeds from the sale of Waste Energy Certificates to recycling programs approved by MassDEP. This year, we are awarding more than \$5.15 million in SMRP funding to 282 municipalities and regional groups.

Recycling programs play a vital role in limiting our dependence on landfills and incinerators, reducing greenhouse gas emissions, and supporting economic activity in the Commonwealth. SMRP funds foster investment in local programs including recycling equipment, organics diversion, outreach and education, pilot programs, school recycling, toxics reduction, and more. Please refer to the [RDP & Small-Scale Approved Spending Categories](#) for more information. MassDEP has invested in developing nationally recognized tools to assist municipalities with reducing recycling contamination and improving public awareness of smart recycling practices. We encourage you to utilize the [Recycle Smart MA](#) website and its resources, and to consult with your MassDEP [Municipal Assistance Coordinator](#) for assistance in implementing these best practices.

To accept your grant award, please sign and return the attached RDP Contract via email before **January 15, 2027**. After we receive your signed RDP contract, funds will be sent to your community.

Should you have any questions, please email Rachel Smith at Rachel.Smith@mass.gov. Thank you for your continued commitment to recycling and waste reduction in Massachusetts.

Sincerely,

Bonnie Heiple, Commissioner